



**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT MEETING
MAY 17, 2016**

STATE OF TEXAS)(
COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:38 A.M. on **TUESDAY, MAY 17, 2016**, a **REGULAR SESSION** of the **Commissioners' Court of Williamson County, Texas**, was held with the following being present, to-wit:

Present: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison
County Clerk Nancy E. Rister

Others Present: Hal C. Hawes, General Counsel to Williamson County Commissioners' Court
Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court
Carolyn Deibler, Deputy County Clerk

1. Review and approval of minutes.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve the Minutes of the Regular Session of Commissioners' Court meeting and the Special Session - Budget Hearings of Commissioners' Court meeting on Tuesday, May 10, 2016.

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Division.

No action was taken on this item.

3. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

Accounts Payable/Payroll Lead Nathan Zinsmeyer addressed the Court.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the payment of bills totaling \$1,927,178.93 from the computer printout, Addendum, Wire Transfer, Quick Check Report, and electronic benefit payments from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County Budget.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

4. Citizen comments.

Jim Dillon of Liberty Hill addressed the Court.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the court discuss and act upon it individually as part of the Regular Agenda. (Items 5 – 13)

5. Discuss, consider and take appropriate action on a line item transfer for the Tax Assessor Collector's Office.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for the Tax Assessor/Collector's Office:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0499-004216</i>	<i>Postage Meter Rental</i>	<i>\$800.00</i>
<i>To</i>	<i>0100-0499-003006</i>	<i>Office Equipment</i>	<i>\$800.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

6. Discuss, consider and take appropriate action on a line item transfer for Non Departmental.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for Non Departmental:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0409-004998</i>	<i>Non Dept/Contingencies</i>	<i>\$3,075.46</i>
<i>To</i>	<i>0100-0409-005004</i>	<i>Non Dept/Land Acquisition</i>	<i>\$3,075.46</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

7. **Discuss, consider and take appropriate action on a line item transfer for the 368th District Court.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for the 368th District Court:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0435-004125</i>	<i>All Dist Cts/Transcripts</i>	<i>\$2,027.69</i>
<i>To</i>	<i>0100-0438-003005</i>	<i>368th Dist Ct/Office Furniture</i>	<i>\$2,027.69</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

8. **Discuss, consider and take appropriate action on approving property tax collections for the month of April 2016 for the Williamson County Tax Assessor/Collector.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve property tax collections for the month of April 2016 for the Williamson County Tax Assessor/Collector.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

9. **Discuss, consider and take appropriate action on approving property tax refunds over \$2,500.00 for the month of April 2016 for the Williamson County Tax Assessor/Collector.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve property tax refunds over \$2,500.00 for the month of April 2016 for the Williamson County Tax Assessor/Collector.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

10. **Discuss, consider and take appropriate action on authorizing the disposal of various county assets through auction including (8) Mice (1) Voice Recorder (11) Samsung Mobile phone (9) Laptops (4) Keyboards (4) Dell Rechargeable batteries (11) Docking stations (1) Scanner (3) Monitors (2) Headsets (1) Seat Organizer (15) Uniforms (3) GPS (1) Speaker (3) Radio Batteries (8) MiFi (2) LG Cell Phones (1) Laptop charger (1) Enercell DC charger (4) Cell Phone Batteries (7) Art Work (1) Shelf (1) printer (1) Under the desk holder (2) catalog rack (1) Take a number dispenser (4) Satellite dishes (complete list attached) pursuant to Tx. Local Gov't Code 263.152.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the disposal of various county assets through auction, including (8) Mice, (1) Voice Recorder, (11) Samsung Mobile Phones, (9) Laptops, (4) Keyboards, (4) Dell Rechargeable batteries, (11) Docking stations, (1) Scanner, (3) Monitors, (2) Headsets, (1) Seat Organizer, (15) Uniforms, (3) GPS, (1) Speaker, (3) Radio Batteries, (8) MiFi, (2) LG Cell Phones, (1) Laptop charger, (1) Enercell DC charger, (4) Cell Phone Batteries, (7) Art Work, (1) Shelf, (1) printer, (1) Under the desk holder, (2) catalog racks, (1) Take a number dispenser, and (4) Satellite dishes (complete list attached); pursuant to Texas Local Government Code § 263.152.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

11. **Discuss, consider and take appropriate action on authorizing the disposal of various county assets through Inter-Departmental Transfer including (4) APX VHF Consolettes (50) Federal Reporter 2nd series (50) Federal Reporter 3rd Series (complete list attached) pursuant to Tx. Local Gov't Code 263.152.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the disposal of various county assets through Inter-Departmental Transfer including. (4) APX VHF Consolettes, (50) Federal Reporter 2nd series, (50) Federal Reporter 3rd Series (complete list attached); pursuant to Texas Local Government Code § 263.152.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

12. **Discuss, consider and take appropriate action on authorizing the the disposal of a various county asset through insurance claim (1) 2011 White Chevrolet 2500 Crew Cab pursuant to Tx. Local Gov't Code 263.152.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the disposal of (1) 2011 White Chevrolet 2500 Crew Cab through insurance claim; pursuant to Texas Local Government Code § 263.152

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

13. **Receive and acknowledge Work Authorization No. 1 under Williamson County Contract for Engineering Services between Texas A&M Transportation Institute TTI and Williamson County dated April 26, 2016 for Foam Asphalt Pavement Design for Williamson County Road and Bridge.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To receive and acknowledge Work Authorization No. 1 under Williamson County Contract for Engineering Services between Texas A&M Transportation Institute TTI and Williamson County dated April 26, 2016 for Foam Asphalt Pavement Design for Williamson County Road and Bridge.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

REGULAR AGENDA

- 14. Discuss, consider and take appropriate action on approving the proclamation for Williamson County EMS proclaiming May 15-21, 2016 as Emergency Medical Services Week.**

Director of Emergency Medical Services (EMS) Kenny Schnell addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To approve the Resolution for Williamson County Emergency Medical Services (EMS) proclaiming May 15-21, 2016 as Emergency Medical Services Week.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 15. Discuss, consider and take appropriate action on resolution honoring City of Taylor Mayor Don R. Hill.**

City of Taylor Mayor Jesse Ancira, Jr. addressed the Court.

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve the Proclamation honoring City of Taylor former Mayor Don R. Hill.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 16. Discuss, consider and take appropriate action on resolution recognizing May to be Older Americans Month.**

This item was pulled from the Agenda.

- 17. Discuss, consider and take appropriate action on the Department of Infrastructure projects and issues update.**

Senior Director of Infrastructure Bob Daigh invited everyone to the Groundbreaking Ceremony for the Southwest Bypass and DB Wood Extension on Thursday, May 19, 2016 at 1:00 p.m. at the southern end of DB Wood between First Baptist Church Georgetown and Georgetown Church of Christ. No action was taken on this item.

18. Receive and acknowledge the May 2016 Construction Summary Report for the Road Bond and Pass Through Financing Programs.

Senior Director of Infrastructure Bob Daigh addressed the Court. No action was taken on this item.

19. Discuss, consider, and take appropriate action regarding the Notice of Intent (NOI) for Stormwater Discharges Associated with Construction Activity under TPDES General Permit (TXR150000) for Arterial H, a Road Bond Project in Commissioner Pct. 3.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve the Notice of Intent (NOI) for Stormwater Discharges Associated with Construction Activity under Texas Pollutant Discharge Elimination System TPDES General Permit (TXR150000) for Arterial H, a Road Bond Project in Precinct #3.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

20. Discuss, consider, and take appropriate action regarding a Utility Reimbursement Agreement and Utility Joint Use Agreement with Seminole Pipeline for utility adjustments on CR 110 South, a Road Bond Project in Commissioner Pct 4.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve a Utility Reimbursement Agreement and Utility Joint Use Agreement with Seminole Pipeline for utility adjustments on County Road (CR) 110 South, a Road Bond Project in Precinct #4.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

21. Discuss, consider and take appropriate action regarding Change Order No. 9R in the amount of -\$29,349.27 for County Road 170, a Road Bond Project in Commissioner Pct. 4.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve Change Order No. 9R in the amount of -\$29,349.27 for County Road 170, a Road Bond Project in Precinct #4.

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

22. **Discuss, consider, and take appropriate action on the transfer of 2013 Road Bond funds per Mike Weaver, Road Bond Manager in the amount of \$1,500,000.00 from 2013 Road Bond Non-Departmental Funds (P290) to Roundville Lane (P441).**

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman
Second by: Commissioner Precinct 2 Cynthia Long
Motion: To authorize transfer of 2013 Road Bond funds per recommendation of Road Bond Manager Mike Weaver in the amount of \$1,500,000.00 from Non-Departmental (P290) to Roundville Lane (P441).

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

23. **Discuss, consider and take appropriate action on a Supplemental Agreement to Amendment No. 1 of the Agreement for Architectural and Engineering Services between Williamson County, Texas and Jackson & Ryan Architects, Inc. in relation to the Williamson County Regional Animal Shelter Expansion Project.**

This item was pulled from the Agenda.

24. **Discuss, consider and take appropriate action on a Letter Agreement with Jason C. Ward regarding the Forest North Drainage Improvement Project.**

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman
Second by: Commissioner Precinct 2 Cynthia Long
Motion: To approve a Letter Agreement with Jason C. Ward regarding the Forest North Drainage Improvement Project.

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

25. **Discuss, consider and take appropriate action authorizing the County Judge to execute an Interlocal Agreement with the City of Round Rock regarding the construction of Roundville Lane.**

Round Rock Chamber Vice President of Economic Development Ben White, Vice President at Duff & Phelps Tony Schum, and United Parcel Service (UPS) Region Tax Manager Shane Simpson addressed the Court.

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To authorize the County Judge to execute an Interlocal Agreement with the City of Round Rock regarding the construction of Roundville Lane.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

26. Discuss, consider and take appropriate action authorizing the County Judge to execute an Economic Development Agreement with the United Parcel Service.

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To authorize the County Judge to execute an Economic Development Agreement with the United Parcel Service.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

27. Discuss, consider and take appropriate action on Petition for Voluntary ETJ Expansion with the City of Liberty Hill.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To approve a Petition for Voluntary Extended Territorial Jurisdiction (ETJ) Expansion with the City of Liberty Hill.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

28. Discuss and take appropriate action on participation by Williamson County Road Bond Program under the county's habitat conservation plan for the project area for improvements to RM 2243 at Escalera Parkway.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve participation by Williamson County Road Bond Program under the County's Habitat Conservation Plan for the project area for improvements to Ranch-to-Market (RM) 2243 at Escalera Parkway; and authorize the County Judge to execute Determination Letter and Participation Agreement for this project and sign any related documents, as needed.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

29. **Discuss and take appropriate action on participation by Williamson County under the county's habitat conservation plan for the project area for safety improvements to SH 29 at Cedar Hollow Road.**

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To approve participation by Williamson County under the County's Habitat Conservation Plan for the project area for safety improvements to State Highway (SH) 29 at Cedar Hollow Road; and authorize the County Judge to execute Determination Letter and Participation Agreement for this project and sign any related documents, as needed.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

30. **Discuss, consider and take any appropriate action regarding approval and receipt of a Standard Agreement with Orenda Education regarding off-duty contracting of County Sheriff Deputies (traffic control on Westinghouse Road).**

This item was pulled from the Agenda.

31. **Discuss and take appropriate action on the Community Development Block Grant Income Survey Methodology and Procedures.**

Communications Development Coordinator Sally Bardwell addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve the Community Development Block Grant Income Survey Methodology and Procedures.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

32. **Discuss, consider, and take appropriate action on authorizing Purchasing Agent to award Professional Architect-Engineering Design Services for the Williamson County Health Department Renovation, RFQ #1511-028 to the firm determined to be most qualified after evaluation of responses - Haddon & Cowan Architects and authorize the County Judge to execute the Professional Service Agreement.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 4 Ron Morrison

Motion: To authorize Purchasing Agent to award Professional Architect-Engineering Design Services for the Williamson County Health Department Renovation, Request for Qualifications (RFQ) #1511-028 to the firm determined to be most qualified after evaluation of responses - Haddon & Cowan Architects; and authorize the County Judge to execute the Professional Service Agreement.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 33. Discuss, consider and take appropriate action to set commissioners court policy for approval of contracts related to purchases through appropriate cooperative programs, including but not limited to setting a dollar figure for placement of contracts on either the consent or regular agenda.**

Purchasing Agent Max Bricka, General Counsel to Commissioners' Court Hal Hawes, and Assistant General Counsel to Commissioners' Court Stan Springerley addressed the Court. No action was taken on this item.

- 34. Discuss, consider and take appropriate action on awarding proposals received for RFP #1602-055 Public Involvement Services for Williamson County Road Projects to the best proposer, Buie & Co.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To award proposals received for Request for Proposal (RFP) #1602-055 Public Involvement Services for Williamson County Road Projects to the best proposer - Buie & Co.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 35. Discuss, consider and take appropriate action on authorizing the renewal of Hygiene Products, Bid #14IFB00202 for the same pricing, terms and conditions as the existing Contract for the term of July 1, 2016 – June 30, 2017, with Amercare Products, Inc., the Primary Vendor; and Charm-Tex, Inc., the secondary vendor.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize the renewal of Hygiene Products, Bid #14IFB00202 for the same pricing, terms, and conditions as the existing Contract for the term of July 1, 2016 – June 30, 2017 with Primary Vendor - Amercare Products, Inc. and Secondary Vendor - Charm-Tex, Inc.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 36. Discuss, consider and take appropriate action on authorizing the renewal of Merchant Credit Card Services, Proposal #13RFP00112 for the same pricing, terms and conditions as the existing Contract for the term of October 1, 2016 – September 30, 2017, with Certified Payment.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize the renewal of Merchant Credit Card Services with Certified Payment, Proposal #13RFP00112 for the same pricing, terms, and conditions as the existing Contract for the term of October 1, 2016 – September 30, 2017.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

37. **Discuss, consider and take appropriate action on authorizing the renewal of Roadside Chemicals & Herbicides, Bid #15IFB116 for the same pricing, terms and conditions as the existing Contract for the term of June 1, 2016 – May 31, 2017, with Red River Specialties, Inc., the Primary Vendor; and Crop Production Services, the Secondary Vendor.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize the renewal of Roadside Chemicals & Herbicides, Bid #15IFB116 for the same pricing, terms, and conditions as the existing Contract for the term of June 1, 2016 – May 31, 2017 with Primary Vendor - Red River Specialties, Inc. and Secondary Vendor - Crop Production Services.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

38. **Discuss, consider and take appropriate action on authorizing the renewal of Landscape Maintenance for County, Bid #1506-007 for the same pricing, terms and conditions as the existing Contract for the term of October 1, 2016 – September 30, 2017, with Red White Greenery.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize the renewal of Landscape Maintenance for the County, Bid #1506-007 for the same pricing, terms, and conditions as the existing Contract for the term of October 1, 2016 – September 30, 2017 with Red White Greenery.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

39. **Discuss, consider, and take appropriate action on authorizing Purchasing Agent to advertise and receive proposals for RFP # 1605-078 Armored Car Services for Williamson County.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize Purchasing Agent to advertise and receive proposals for Request for Proposal (RFP) #1605-078 Armored Car Services for Williamson County.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

40. **Discuss, consider and take appropriate action on approval of a county Evaluation Committee Policy per Local Government Code § 262.011 (o).**

Purchasing Agent Max Bricka addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To approve a Williamson County Evaluation Committee Policy per Local Government Code § 262.011 (o).

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

41. **Discuss, consider, and take appropriate action on proposals received for RFP #1603-065, Food Services for Williamson County Jail.**

Purchasing Agent Max Bricka, Sheriff's Office Assistant Chief Deputy Mike Gleason, and General Counsel to Commissioners' Court Hal Hawes addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To reject proposals received for Request for Proposal (RFP) #1603-065 Food Services for Williamson County Jail.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

42. **Discuss, consider, and take appropriate action on authorizing Purchasing Agent to advertise and receive proposals for RFP #1605-081, Food Services for Williamson County Jail.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To authorize Purchasing Agent to advertise and receive proposals for Request for Proposal (RFP) #1605-081 Food Services for Williamson County Jail.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

43. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for Park Donations.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for Park Donations:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
	0100-0000-367403	Park Donations	\$1,116.00

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

44. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for Veteran Services Donations.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for Veteran Services Donations:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
	0100-0000-367400	Donations	\$358.00

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

45. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Veteran Services Donations.**

Director of Veterans Services Donna Harrell addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Veteran Services Donations:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
	0100-0405-003670	Use of Donations	\$358.00

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

46. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
	<i>0100-0510-003670</i>	<i>Park Donations</i>	<i>\$1,116.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

COMMISSIONERS' COURT RECESSED TO THE ROAD DISTRICT MEETING AT 10:22 A.M. ON TUESDAY, MAY 17, 2016.

COMMISSIONERS' COURT RECONVENED FROM THE ROAD DISTRICT MEETING AT 10:33 A.M. ON TUESDAY, MAY 17, 2016.

COMMISSIONERS' COURT RECESSED TO EXECUTIVE SESSION AT 11:14 A.M. ON TUESDAY, MAY 17, 2016.

47. Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:

- a) Business prospect(s) that may locate or expand within Williamson County.
- b) Discuss Pearson Road District.
- c) Discuss North Woods Road District.
- d) Discuss Kaufman Loop.
- e) Discuss Project Deliver
- f) Project Fiji
- g) Leander Medical Center

No action was taken in Executive Session.

48. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties**
- 1. Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties**
- a) Discuss proposed acquisition of property for right-of-way for SH 195
 - b) Discuss proposed acquisition of property for proposed SH 29 project.
 - c) Discuss proposed acquisition of property for SW 183 and SH 29 Loop.
 - d) Discuss possible acquisition of property with endangered species for mitigation purposes.
 - e) Discuss the acquisition of real property: SW Bypass
 - f) Discuss the acquisition of real property: Neenah Blvd.
 - g) Discuss the acquisition of real property: CR 119
 - h) Discuss the acquisition of real property: Tradesman Park.
 - i) Discuss the acquisition of real property for proposed CR 110 project. (All sections)
 - j) Discuss the acquisition of real property: CR 258
 - k) Discuss the acquisition of real property: Arterial H.
 - l) Discuss the acquisition of real property for County Facilities.
 - m) Discuss the acquisition of real property for the Williamson County Expo Center.
 - n) Discuss the acquisition of Easement interests on CR 240.
 - o) Discuss the acquisition of Easement interests for the Brushy Creek Trail Project.
 - p) Discuss the acquisition of real property from Taylor ISD and WILCO Park Foundation for the East

Wilco Park Access Road.

- q) Discuss the acquisition of real property from the Andice Cemetery.**
- r) Discuss the acquisition of easements on the Forest North project.**
- s) Discuss potential acquisition of property located at NEC of Toll 130 and Gattis School Rd.**

B. Property or Real Estate owned by Williamson County

- 1). Preliminary discussions relating to proposed or potential sale or lease of property owned by the County**
 - a) Discuss County owned real estate containing underground water rights and interests.**
 - b) Discuss the proposed sale of portion of county property on Inner Loop opposite Maintenance Building.**
 - c) Discuss possible sale of 183 A excess right of way**
 - d) Discuss proposed sale of real estate of Blue Springs Blvd**
 - e) Discuss abandonment of CR359.**
 - f) Discuss proposed sale of an easement to Enterprise Crude Pipeline LLC.**

C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.

No action was taken in Executive Session.

- 49. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:**
- a) Litigation or claims or potential litigation or claims against the County or by the County**
 - b) Status Update-Pending Cases or Claims;**
 - c) Civil Action No.1:13-CV-505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division**
 - d) Employee/personnel related matters**
 - e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.**
 - f) Civil Action No. 1:11-cv-907, Sarah Doe et al. v. Jerald Neveleff et al., In the United States District Court for the Western District of Texas Austin Division**
 - g) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District**
 - h) County Road 241 utility and Right-of-Way Issues and matters;**
 - i) Civil Action No. 1:15-cv-431; *Herman Crisp v. Williamson County, et al.*; In the USDC-WD-Austin Division**
 - j) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County**
 - k) Civil Action No. 1:15-cv-00679-RP, OCA-Great Houston and Mallika Das v. State of Texas, et al., In the United States District Court for the Western District**
 - l) Appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011-2013; and Payment of Disputed Employment Taxes Pending Appeal**
 - m) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015**
 - n) Discuss proposed acquisition of property for SW 183 and SH 29 Loop**
 - o) Employment law and regulations relating to court reporters.**
 - p) Jessica Smith claim**
 - q) Claims of Texas Association for Children and Families**
 - r) Civil Action; *American Stewards of Liberty, et al. v. Sally Jewell, et al.*, In the Western District Court, Western District of Texas, Austin Division**
 - s) Legislative changes to firearms laws and possession of firearms on county property**
 - t) RQ-0061-KP – Request for Opinion Relating to Duty of County to Maintain Sidewalks and legal obligations relating to Sidewalks**
 - u) Law relating requests for the closure, abandonment or vacation of Robles Roja and Oak Branch Roads in the Shady Oaks Subdivision.**
 - v) Civil Action No. A-14-CV-986-DAE, Walter Chad Troutman v. Williamson County and its Sheriff's Department, In The United States District Court For The Western District Of Texas, Austin Division**

- w) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
- x) Notice of claim and demand of Morgan Lee Roach.
- y) Fiscal agent services for the Capital Area Metropolitan Planning Organization (CAMPO).
- z) Courthouse victims displays
- aa) Hunter Industries, Ltd.'s claims relating to the IH-35 Northbound Frontage Road (Westinghouse Road to SH-29) Project
- bb) Labor and employment law review of Employee Policy Manual provisions and amendments.

No action was taken in Executive Session.

- 50. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).

No action was taken in Executive Session.

- 51. Discuss the deployment or specific occasions for implementation of security personnel or devices in relation to the Williamson County Justice Center (Executive Session as per Texas Gov't. Code § 551.076).

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 1:42 P.M. ON TUESDAY, MAY 17, 2016.

- 52. Discuss and take appropriate action concerning economic development.

No action was taken on this item.

- 53. Discuss and take appropriate action concerning real estate.

No action was taken on this item.

- 54. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:
 - a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Civil Action No.1:13-CV-505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division
 - d) Employee/personnel related matters
 - e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - f) Civil Action No. 1:11-cv-907, Sarah Doe et al. v. Jerald Neveleff et al., In the United States District Court for the Western District of Texas Austin Division
 - g) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District
 - h) County Road 241 utility and Right-of-Way Issues and matters;
 - i) Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the USDC-WD-Austin Division
 - j) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
 - k) Civil Action No. 1:15-cv-00679-RP, OCA-Great Houston and Mallika Das v. State of Texas, et al., In the United States District Court for the Western District

- l) Discuss, consider and take appropriate action regarding possible appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011-2013; and approval of payment of disputed employment taxes pending appeal
- m) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015
- n) Discuss proposed acquisition of property for SW 183 and SH 29 Loop
- o) Employment law and regulations relating to court reporters.
- p) Jessica Smith claim
- q) Claims of Texas Association for Children and Families
- r) Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division
- s) Action regarding legislative changes to firearms laws, to include but not be limited to the adoption and implementation of regulations and policies relating to the possession of firearms on and within Williamson County property and facilities.
- t) RQ-0061-KP – Request for Opinion Relating to Duty of County to Maintain Sidewalks and legal obligations relating to Sidewalks
- u) Civil Action No. A-14-CV-986-DAE, Walter Chad Troutman v. Williamson County and its Sheriff's Department, In The United States District Court For The Western District Of Texas, Austin Division
- v) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
- w) Notice of claim and demand of Morgan Lee Roach.
- x) Fiscal agent services for the Capital Area Metropolitan Planning Organization (CAMPO).
- y) Courthouse victims displays
- z) Hunter Industries, Ltd.'s claims relating to the IH-35 Northbound Frontage Road (Westinghouse Road to SH-29) Project

No action was taken on this item.

- 55. Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.**

No action was taken on this item.

- 56. Comments from Commissioners.**

There were no comments.

- 57. 1:30 FY 17 Capital Budget Workshop**

Budget Officer Ashlie Koenig, Senior Director of Parks and Recreation Randy Bell, Expo Center General Manager Clint Chitsey, First Assistant County Auditor Julie Kiley, Senior Director of Infrastructure Bob Daigh, Director of Williamson County Animal Shelter Cheryl Schneider, City of Cedar Park Director of Business Services Daron Butler, Senior Director of Emergency Services John Sneed, and Director of Wireless Communications and Radio Communications Systems Catherine Roberts addressed the Court. No action was taken on this item.

COMMISSIONERS' COURT RECESSED AT 3:37 P.M. ON TUESDAY, MAY 17, 2016.

COMMISSIONERS' COURT RECONVENED AT 3:43 P.M. ON TUESDAY, MAY 17, 2016.

COMMISSIONERS' COURT ADJOURNED AT 4:01 P.M. ON TUESDAY, MAY 17, 2016.

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 24th day of May 2016.



ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Carolyn Deibler, Deputy