

DRAFT



MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT MEETING AUGUST 9, 2016

STATE OF TEXAS)(
COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:38 A.M. on TUESDAY, AUGUST 9, 2016, a REGULAR SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
County Clerk Nancy E. Rister

Absent: Commissioner Precinct 4 Ron Morrison

Others Present: Hal C. Hawes, General Counsel to Williamson County Commissioners' Court
Carolyn Deibler, Deputy County Clerk

1. Review and approval of minutes.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve the Minutes of the August 2, 2016 meeting; with a correction to the wording in Agenda Item #10 Information / Background statement to change from six (6) safety chairs to the Williamson County Jail to five (5) safety chairs.

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Division.

No action was taken on this item.

3. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

Accounts Payable/Payroll Lead Nathan Zinsmeyer addressed the Court.

Commissioner Birkman abstained in regard to payment of an invoice (Conflict of Interest Affidavit attached).

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To authorize the payment of bills totaling \$2,600,843.09 from the computer printout, Addendum, Wire Transfer, Quick Check Report, and Electronic Benefit Payments from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County Budget.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Addendum

Electronic Benefit Payments

Funding Report

Summary of Additional Transactions

Wire Transfers

Conflict of Interest Affidavit - Birkman

4. Citizen comments.

The following persons addressed the Court:

Williamson County Deputies Association Secretary Tony English

Williamson County Deputies Association Representative Noel Johnson

Williamson County Sheriff's Office - Corrections Representative Jail Diana Thompson

Williamson County Deputies Association Representative Roxanne Bailey

Williamson County Deputies Association Representative Tracie Macik

Williamson County Deputies Association Representative Ross Casey

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the court discuss and act upon it individually as part of the Regular Agenda. (Items 5 – 23)

5. Discuss, consider and take appropriate action on approving a line item transfer for Constable, Pct. 3.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Constable Precinct #3:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0553-003005</i>	<i>Office Furniture</i>	<i>\$500.00</i>
<i>From</i>	<i>0100-0553-003100</i>	<i>Office Supplies</i>	<i>\$825.00</i>
<i>To</i>	<i>0100-0553-003006</i>	<i>Office Equipment</i>	<i>\$1,325.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

6. Discuss, consider, and take appropriate action on a line item transfer for Non - Departmental.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Non - Departmental:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0409-004998</i>	<i>Contingencies</i>	<i>\$1,953.67</i>
<i>To</i>	<i>0100-0409-002060</i>	<i>Unemployment Insurance</i>	<i>\$1,953.67</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

7. Discuss, consider and take appropriate action on a line item transfer for Facilities.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Facilities:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0409-004100</i>	<i>Non Dept/Prof Svcs</i>	<i>\$225,000.00</i>
<i>To</i>	<i>0100-0509-005300</i>	<i>Facilities/Improvements</i>	<i>\$225,000.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

8. Discuss, consider and take appropriate action on approving a line item transfer for Purchasing.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Purchasing:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0494-004621</i>	<i>Copier Rental & Supplies</i>	<i>\$1,100.00</i>
<i>To</i>	<i>0100-0494-003010</i>	<i>Computer Equipment <\$5,000</i>	<i>\$1,100.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

9. Discuss, consider, and take appropriate action on a line item transfer for the County Sheriff.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for the County Sheriff:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0560-005008</i>	<i>Law Enforcement Equip. >\$5,000</i>	<i>\$10,270.00</i>
<i>To</i>	<i>0100-0560-005700</i>	<i>Vehicles>\$5,000</i>	<i>\$10,270.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

10. Discuss and consider approving a line item transfer for Fleet Services.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Fleet Services:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0882-0882-003301</i>	<i>Gasoline</i>	<i>\$14,000.00</i>
<i>To</i>	<i>0882-0882-003303</i>	<i>Oil</i>	<i>\$14,000.00</i>
<i>From</i>	<i>0882-0882-003301</i>	<i>Gasoline</i>	<i>\$20,000.00</i>
<i>To</i>	<i>0882-0882-003525</i>	<i>Tires</i>	<i>\$20,000.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

11. **Discuss, consider and take appropriate action to approve a line item transfer for the Tax Assessor/Collector.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for the Tax Assessor/Collector:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0499-004350</i>	<i>Printed forms, books, binders</i>	<i>\$6,050.00</i>
<i>To</i>	<i>0100-0499-003006</i>	<i>Office Equipment</i>	<i>\$1,250.00</i>
<i>To</i>	<i>0100-0499-003010</i>	<i>Computers <\$5000</i>	<i>\$2,000.00</i>
<i>To</i>	<i>0100-0499-003120</i>	<i>Printers Supplies</i>	<i>\$2,000.00</i>
<i>To</i>	<i>0100-0499-004310</i>	<i>Advertising & Public Notices</i>	<i>\$800.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

12. **Discuss, consider and take appropriate action on approving a line item transfer for County Attorney.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for County Attorney:

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0475-004902</i>	<i>Co. Atty Leg Supp</i>	<i>\$31,669.41</i>
<i>To</i>	<i>0100-0475-001927</i>	<i>County Atty Leg Supplement</i>	<i>\$1,200.00</i>

To	0100-0475-002010	Fica	\$91.80
To	0100-0475-002020	Retirement	\$153.72
To	0100-0475-003010	Computer Equipment	\$21,076.69
To	0100-0475-003011	Computer Software	\$5,316.32
To	0100-0475-003005	Office Furniture	\$3,830.88

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Other: Commissioner Precinct 4 Ron Morrison (Absent)

13. Consider accepting a \$350.00 donation for two (2) Memorial Tree plantings in Memory of Dannie L. Wooten.

Motion by: Commissioner Precinct 1 Lisa Birkman
Second by: Commissioner Precinct 3 Valerie Covey
Motion: To approve accepting a \$350.00 donation for two (2) Memorial Tree plantings in Memory of Dannie L. Wooten

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Other: Commissioner Precinct 4 Ron Morrison (Absent)

14. Discuss and take appropriate action for additional cash drawer for Plats for \$100 for County Clerk's office with prior approval of Internal Auditors.

Motion by: Commissioner Precinct 1 Lisa Birkman
Second by: Commissioner Precinct 3 Valerie Covey
Motion: To approve an additional cash drawer for Plats in the amount of \$100.00 for County Clerk's office; with prior approval of Internal Auditors.

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Other: Commissioner Precinct 4 Ron Morrison (Absent)

15. Discuss, consider and take appropriate action on approving the Investment Report for the Quarter ending June 30, 2016 which was approved by the Investment Committee on August 1, 2016.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve the Investment Report for the Quarter ending June 30, 2016; which was approved by the Investment Committee on August 1, 2016.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Quarterly Investment Report

- 16. Discuss, consider and take appropriate action on authorizing the disposal of a various county asset through auction including (1) Hp Laser Jet 4240 (see attachment) pursuant to Tx. Local Gov't Code 263.152.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve authorizing the disposal of a various county asset through auction, including (1) Hp Laser Jet 4240 (see attachment); pursuant to Texas Local Government Code Section 263.152.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Asset Transfer

- 17. Discuss, consider and take appropriate action on acceptance and acknowledgment of disposal of county assets through loss: stolen laptop computer (see attached) pursuant to Tx. Local Gov't Code 263.152(3)**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve acceptance and acknowledgment of disposal of county assets through loss, including a stolen laptop computer (see attached); pursuant to Texas Local Government Code Section 263.152(3).

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Asset Transfer

18. **Discuss, consider and take appropriate action on acceptance of court awarded forfeitures of ten trailers and one boat to Williamson County.**

This item was pulled from the Agenda.

19. **Discuss, consider and take appropriate action on approval of the final plat for the Summerlyn South Section 3 subdivision - Pct 2.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve final plat for the Summerlyn South Section 3 subdivision - Precinct #2.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Summerlyn South Section 3 - Final Plat

20. **Discuss, consider and take appropriate action on approval of the final plat for the Summerlyn South Section 5 subdivision - Pct 2.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve final plat for the Summerlyn South Section 5 subdivision - Precinct #2.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Summerlyn South Section 5 - Final Plat

21. **Discuss, consider and take appropriate action on approval of the amended plat for the Santa Rita Ranch South Section 15, Lots 44 & 66, Block II subdivision - Pct 2.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve amended plat for the Santa Rita Ranch South Section 15, Lots 44 and 66, Block II subdivision - Precinct #2.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Santa Rita Ranch South Section 15, Lots 44 & 66, Block II - Amended Plat

22. Discuss, consider and take appropriate action on approval of the final plat for the Ridge at Cross Creek Phase 1 subdivision - Pct 3.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve final plat for the Ridge at Cross Creek Phase 1 subdivision - Precinct #3.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

The Ridge at Cross Creek Phase 1 - Final Plat

23. Discuss, consider and take appropriate action on approval of the preliminary plat for the Rocky Top Ranch & Rocky Top Estates subdivision - Pct 3.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve preliminary plat for the Rocky Top Ranch & Rocky Top Estates subdivision - Precinct #3.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Rocky Top Ranch & Rocky Top Estates - Preliminary Plat

REGULAR AGENDA

24. Hear presentation on 2016-2017 Budget Recommendations.

The following persons addressed the Court:
Budget Officer Ashlie Koenig
First Assistant County Auditor Julie Kiley

No action was taken on this item.

Attachments:

FY 17 Presentation Public

25. Discuss 2016-2017 Budget.

The following persons addressed the Court:
Chief Deputy for Tax Assessor/Collector Larry Gaddes
Tax Assessor/Collector Deborah Hunt
First Assistant County Auditor Julie Kiley
Senior Director of Human Resources Tara Raymore

No action was taken on this item.

Attachments:

2016-17 Budget Presentation with Debt Service Calculations
2017 Revenue Estimates
Effective Tax Rate Presentation for Tax Year 2016
Presentation for Comm. Court
TCDRS FY17 Options

COMMISSIONERS' COURT RECESSED AT 11:19 A.M. ON TUESDAY, AUGUST 9, 2016.

COMMISSIONERS' COURT RECONVENED AT 11:30 A.M. ON TUESDAY, AUGUST 9, 2016.

26. Discuss, consider and take appropriate action on FY 17 proposed compensation.

The following persons addressed the Court:
Senior Director of Human Resources Tara Raymore
Budget Officer Ashlie Koenig
First Assistant County Auditor Julie Kiley

No action was taken on this item.

Attachments:

Compensation Overview

27. **Consider adopting salaries and other compensation (per diem) for elected officials and authorize publication of notice.**

Budget Officer Ashlie Koenig addressed the Court. No action was taken on this item.

28. **Consider authorizing written notice of each elected official of his/her salary and other compensation to be included in the 2016-2017 budget.**

Budget Officer Ashlie Koenig addressed the Court. No action was taken on this item.

29. **Consider authorizing advertising and setting a date for a public hearing on the 2017 County Clerk's Records Archive Fund for September 13th, 2016 at 10:00 am.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To authorize advertising and set the date of September 13, 2016 at 10:00 A.M. for a Public Hearing on the 2017 County Clerk's Records Archive Fund.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

30. **Consider authorizing advertising and setting a date for a public hearing on the 2017 District Clerk's Records Archive Fund for September 13th, 2016 at 10:15 am.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To authorize advertising and set the date of September 13, 2016 at 10:15 A.M. for a Public Hearing on the 2017 District Clerk's Records Archive Fund.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

31. **Discuss, consider and take appropriate action on the acceptance of the FY 17 Preliminary Proposed budget for the General Fund (0100) as presented by the Budget Office in the amount of \$172,084,496.92.**

Budget Officer Ashlie Koenig addressed the Court.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 1 Lisa Birkman

Motion: To accept the Fiscal Year (FY) 2017 Preliminary Proposed Budget for the General Fund (0100) as presented by the Budget Office in the amount of \$172,084,496.92

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

- 32. Discuss, consider and take appropriate action on the acceptance of the FY 17 Preliminary Proposed budget for the Road and Bridge Fund (0200) as presented by the Budget Office in the amount of \$27,437,840.75.**

Budget Officer Ashlie Koenig addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To accept the Fiscal Year (FY) 2017 Preliminary Proposed Budget for the Road and Bridge Fund (0200) as presented by the Budget Office in the amount of \$27,437,841.00.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

- 33. Discuss, consider and take appropriate action on the acceptance of the FY 17 Preliminary Proposed budget for the Debt Service Fund (0600) as presented by the Budget Office in the amount of \$83,060,730.33.**

Budget Officer Ashlie Koenig addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To accept the Fiscal Year (FY) 2017 Preliminary Proposed Budget for the Debt Service Fund (0600) as presented by the Budget Office in the amount of \$83,060,730.33.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

- 34. Discuss, consider, and take appropriate action on the FY16/17 Budget Order.**

First Assistant County Auditor Julie Kiley addressed the Court. No action was taken on this item.

Attachments:

proposed.b.o.
expenses

35. Discuss, consider and take appropriate action on the Department of Infrastructure projects and issues update.

Senior Director of Infrastructure Bob Daigh addressed the Court. No action was taken on this item.

36. Discuss, consider, and take appropriate action regarding Change Order No. 2 in the amount of \$3,305.00 for Bill Pickett Trail (East Williamson County Event Center Access Road), a Road Bond Project in Commissioner Pct. 4.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve Change Order No. 2 in the amount of \$3,305.00 for Bill Pickett Trail (East Williamson County Event Center Access Road), a Road Bond Project in Precinct #4.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

1601-045 Bill Pickett Trail CO No 2

37. Discuss, consider and take appropriate action on an Electric Utility Easement to PEC regarding Pole Relocation at Champion's Park.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve an Electric Utility Easement to Pedernales Electric Cooperative (PEC) regarding Pole Relocation at Champion's Park.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

38. **Discuss, consider and take appropriate action on a Resolution regarding a Texas Department of Transportation Advanced Funding Agreement (AFA) for State Highway 29 at DB Wood Road.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a Resolution regarding a Texas Department of Transportation (TXDOT) Advanced Funding Agreement (AFA) for State Highway (SH) 29 at DB Wood Road.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

SH 29 Resolution

39. **Discuss, consider and take appropriate action on a Local Transportation Project Advance Funding Agreement for a On- System Widening of a Non-Freeway (Divided Highway) regarding SH 29 from W. of DB Wood Rd. to E. of DB Wood Rd.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve a Local Transportation Project Advance Funding Agreement for an On-System Widening of a Non-Freeway (Divided Highway) regarding State Highway (SH) 29 from West of DB Wood Road to East of DB Wood Road.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

TXDOT AFA- SH 29

40. **Discuss, consider and take appropriate action regarding the engagement of the law firm of Bracewell to represent Williamson County as additional co-counsel to the Texas Public Policy Foundation's Center for the American Future in federal district court litigation to seek de-listing of the Bone Cave Harvestman from the Endangered Species Act and related claims (Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division); and exemption of these services from the competitive**

bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Tex. Loc. Gov't Code § 262.024(a)(4); and authorize the County Judge to execute an engagement agreement and conflict of interest waiver relating to such representation.

General Counsel to Commissioners' Court Hal Hawes addressed the Court.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To approve the engagement of the law firm of Bracewell to represent Williamson County as additional co-counsel to the Texas Public Policy Foundation's Center for the American Future in federal district court litigation to seek de-listing of the Bone Cave Harvestman from the Endangered Species Act and related claims (Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division); and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Texas Local Government Code § 262.024(a)(4); and authorize the County Judge to execute an engagement agreement and conflict of interest waiver relating to such representation.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Bracewell Engagement Letter

Terms of Eng

41. Discuss, consider, and take appropriate action on an Application for Eligibility to receive federal surplus property.

Rebecca Clemons, Executive Assistant to the County Judge and General Counsel to Commissioners' Court Hal Hawes addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve an Application for Eligibility to receive federal surplus property.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

form.surplus

- 42. Discuss, consider, and take appropriate action to approve authorized use agreement for filming in the historic jail on Wednesday, August 10, 2016 by Vanity Fair Confidential.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve Authorized Use Agreement for filming in the Historic Jail on Wednesday, August 10, 2016 by Vanity Fair Confidential.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Vanity Fair Confidential Use Agreement

- 43. Discuss, consider, and take appropriate action regarding an Interlocal Agreement between Williamson County and the City of Jarrell to terminate an Interlocal Agreement approved by the Court October 2, 2007.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve an Interlocal Agreement between Williamson County and the City of Jarrell to terminate an Interlocal Agreement approved by the Court on October 2, 2007.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Jarrell ILA Termination

- 44. Discuss, consider and take appropriate action regarding renewal of contract with Texas Department of State Health Services-Vital Statistics Unit pertaining to remote access to the State's birth database for the County Clerk's office to support operations and issue birth certificates for out of county births for residents of Williamson County.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve renewal of contract with Texas Department of State Health Services-Vital Statistics Unit pertaining to remote access to the State's birth database for the County Clerk's office to support operations and issue birth certificates for out of county births for residents of Williamson County.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

DSHS remote contract

45. Discuss, consider and take appropriate action on setting a date for a public hearing to change the street name CR 457 to Hardi Rd. PCT 4

General Counsel to Commissioners' Court Hal Hawes and 911 Addressing Administrator II Teresa Baker addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To set Tuesday, August 23, 2016 at 10:00 A.M. for a Public Hearing to change the street name County Road (CR) 457 to Hardi Road in Precinct #4.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

46. Discuss, consider, and take appropriate action on setting a date for a public hearing to change the name of a portion of FM 685 from the city limits of Hutto to SH 130 to Chris Kelley Blvd. PCT 4

General Counsel to Commissioners' Court Hal Hawes and 911 Addressing Administrator II Teresa Baker addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 2 Cynthia Long

Motion: To set Tuesday, August 23, 2016 at 10:00 A.M. for a Public Hearing to change the name of a portion of Farm-to-Market (FM) 685 from the city limits of Hutto to State Highway (SH) 130 to Chris Kelley Boulevard in Precinct #4.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

47. **Discuss, consider, and take appropriate action on awarding IFB # 1606-099, Printing Services for Williamson County to the lowest and best bidders, KM Printing LLC, Speedy Gonzales Printing, Inc, Marfield Corporate Stationary, Safeguard Business Systems, D&L Printing and Extreme Business Services. (detailed award information is attached)**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To award Invitation for Bid (IFB) #1606-099, Printing Services for Williamson County to the lowest and best bidders - KM Printing LLC, Speedy Gonzales Printing, Inc, Marfield Corporate Stationary, Safeguard Business Systems, D&L Printing, and Extreme Business Services; detailed award information is attached.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Award

Evaluation

48. **Discuss, consider, and take appropriate action on rejecting Proposal received for RFP 1606-089 Food and Drink Concessions for Expo Center and authorize Purchasing Agent to advertise and receive Proposals for RFQ 1608-106 Food and Drink Concessions for Expo Center.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To reject Proposal received for Request for Proposal (RFP) 1606-089 Food and Drink Concessions for Expo Center; and authorize Purchasing Agent to advertise and receive Proposals for Request for Qualifications (RFQ) 1608-106 Food and Drink Concessions for Expo Center.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Bid Packet

49. **Discuss, consider and take appropriate action on awarding bids received for IFB# 1605-085, Hazard Fuels Reduction Program to the lowest and best bidder meeting specifications, Quality Tree and Lawn.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To award bids received for Invitation for Bid (IFB) #1605-085, Hazard Fuels Reduction Program to the lowest and best bidder meeting specifications - Quality Tree and Lawn.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

Form 1295

Quality Tree and Lawn bid documents

Recommendation Letter

Bid Tabulation

50. **Discuss, consider and take appropriate action on approving purchase of 2016 Chevrolet 1500 Silverado 4X2 Double Cab SWB CC15753 for the Williamson County Sheriff's Office from Caldwell Country Chevrolet, as per Buyboard Contract # 430-13.**

First Assistant County Auditor Julie Kiley addressed the Court.

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

Motion: To approve purchase of 2016 Chevrolet 1500 Silverado 4X2 Double Cab SWB CC15753 for the Williamson County Sheriff's Office from Caldwell Country Chevrolet, as per Buyboard Contract #430-13; contingent on a Budget Line Item Transfer of the insurance proceeds.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Other: Commissioner Precinct 4 Ron Morrison (Absent)

Attachments:

buyboard quote

COMMISSIONERS' COURT RECESSED TO EXECUTIVE SESSION AT 1:07 P.M. ON TUESDAY, AUGUST 9, 2016.

51. Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:
- a) Business prospect(s) that may locate or expand within Williamson County.
 - b) Discuss Pearson Road District.
 - c) Discuss North Woods Road District.
 - d) Discuss Kaufman Loop.
 - e) Discuss Project Deliver
 - f) Project Fiji
 - g) Leander Medical Center
 - h) Leander/Reagan TIRZ

No action was taken in Executive Session.

52. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties**
- 1. Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties
 - a) Discuss proposed acquisition of property for right-of-way for SH 195
 - b) Discuss proposed acquisition of property for proposed SH 29 project.
 - c) Discuss proposed acquisition of property for SW 183 and SH 29 Loop.
 - d) Discuss possible acquisition of property with endangered species for mitigation purposes.
 - e) Discuss the acquisition of real property: SW Bypass
 - f) Discuss the acquisition of real property: Neenah Blvd.
 - g) Discuss the acquisition of real property: CR 111
 - h) Discuss the acquisition of real property: Tradesman Park.
 - i) Discuss the acquisition of real property for proposed CR 110 project. (All sections)
 - j) Discuss the acquisition of real property: CR 258
 - k) Discuss the acquisition of real property: Inner Loop.
 - l) Discuss the acquisition of real property for County Facilities.
 - m) Discuss the acquisition of real property for DB Wood Rd. (Sneed Loop)
 - n) Discuss the acquisition of Easement interests on CR 240.
 - o) Discuss the acquisition of Easement interests for the Brushy Creek Trail Project.
 - p) Discuss the acquisition of real property for Bill Pickett Trail.
 - q) Discuss the acquisition of real property: Arterial H
 - r) Discuss the acquisition of easements on the Forest North project.
 - s) Discuss potential acquisition of property located at NEC of Toll 130 and Gattis School Rd.
 - t) Discuss utilities for CR 305 at IH 35 and Reagan at IH35 projects.
 - u) Discuss easement acquisitions from San Gabriel River Ranch Subdivision.
- B. Property or Real Estate owned by Williamson County**
- 1). Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
 - a) Discuss County owned real estate containing underground water rights and

interests.

- b) Discuss the proposed sale of portion of county property on Inner Loop opposite Maintenance Building.
- c) Discuss possible sale of 183 A excess right of way
- d) Discuss proposed sale of real estate of Blue Springs Blvd
- e) Discuss abandonment of CR359.
- f) Discuss proposed sale of an easement to Enterprise Crude Pipeline LLC.

C. Consider intervention in lawsuit regarding de-listing of Bone Cave harvestman.

No action was taken in Executive Session.

- 53. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:**
- a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Civil Action No.1:13-CV-505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division
 - d) Employee/personnel related matters
 - e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - e) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District
 - f) County Road 241 utility and Right-of-Way Issues and matters;
 - g) Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the USDC-WD-Austin Division
 - h) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
 - i) Appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011-2013; and Payment of Disputed Employment Taxes Pending Appeal
 - j) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015
 - k) Discuss proposed acquisition of property for SW 183 and SH 29 Loop
 - l) Claims of Texas Association for Children and Families
 - m) Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division
 - n) Legislative changes to firearms laws and possession of firearms on county property
 - o) Civil Action No. A-14-CV-986-DAE, Walter Chad Troutman v. Williamson County and its Sheriff's Department, In The United States District Court For The Western District Of Texas, Austin Division
 - p) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
 - q) Notice of claim and demand of Morgan Lee Roach.

- r) Labor and employment law review of Employee Policy Manual provisions and amendments.
- s) Berry Springs Park and Preserve pipeline
- t) Discuss subrogation claims related to medical claims incurred during the County's contract with Allegiance Benefit Plan Management (TPA).
- u) Discuss requirements related to health benefit plan.
- v) Case No. 1:16-cv-00505-LY, Saturn v. Barnett et al., In The United States District Court For The Western District of Texas-Austin Division
- w) Cause No. 3SC-15-0150, Saturn v. Estate of Billy Maddox et al., In The Justice Court, Precinct 3, Williamson County, Texas
- x) Discuss damage claim from Southwest Milam Water Supply Corporation.
- y) Suit for declaratory judgment by the County Attorney's Office on behalf of Emergency Services to challenge the Attorney General's ruling in AG Letter Ruling No. OR2016-14927.

No action was taken in Executive Session.

- 54. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).**

No action was taken in Executive Session.

- 55. **Discuss the deployment or specific occasions for implementation of security personnel or devices in relation to the Williamson County Justice Center (Executive Session as per Texas Gov't. Code § 551.076).**

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 2:50 P.M. ON TUESDAY, AUGUST 9, 2016.

- 56. **Discuss and take appropriate action concerning economic development.**

No action was taken on this item.

- 57. **Discuss and take appropriate action concerning real estate.**

No action was taken on this item.

58. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County
 - b) Status Update-Pending Cases or Claims;
 - c) Civil Action No.1:13-CV-505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division
 - d) Employee/personnel related matters
 - e) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
 - f) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District
 - g) County Road 241 utility and Right-of-Way Issues and matters;
 - h) Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the USDC-WD-Austin Division
 - i) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
 - j) Discuss, consider and take appropriate action regarding possible appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011-2013; and approval of payment of disputed employment taxes pending appeal
 - k) Potential claims and litigation against Volkswagen and Audi related to Volkswagen and Audi emission control systems on diesel engine vehicles in the period 2009 – 2015
 - l) Discuss proposed acquisition of property for SW 183 and SH 29 Loop
 - m) Claims of Texas Association for Children and Families
 - n) Civil Action; American Stewards of Liberty, et al. v. Sally Jewell, et al., In the Western District Court, Western District of Texas, Austin Division
 - o) Action regarding legislative changes to firearms laws, to include but not be limited to the adoption and implementation of regulations and policies relating to the possession of firearms on and within Williamson County property and facilities.
 - p) Civil Action No. A-14-CV-986-DAE, Walter Chad Troutman v. Williamson County and its Sheriff's Department, In The United States District Court For The Western District Of Texas, Austin Division
 - q) LCRA's proposed Leander to Round Rock 138k-V Transmission Line Project including but not limited to filing as an intervenor.
 - r) Notice of claim and demand of Morgan Lee Roach.
 - s) Berry Springs Park and Preserve pipeline
 - t) Discuss, consider, and take appropriate action regarding the handling, including but not limited to, the negotiating and approval of settlement offers, of subrogation claims related to medical claims incurred during the County's contract with Allegiance Benefit Plan Management (TPA).
 - u) Discuss requirements related to health benefit plan.
 - v) Case No. 1:16-cv-00505-LY, Saturn v. Barnett et al., In The United States District Court For The Western District of Texas-Austin Division
 - w) Cause No. 3SC-15-0150, Saturn v. Estate of Billy Maddox et al., In The Justice Court, Precinct 3, Williamson County, Texas

- x) Discuss, consider, and take appropriate action regarding damage claim from Southwest Milam Water Supply Corporation.
- y) Suit for declaratory judgment by the County Attorney's Office on behalf of Emergency Services to challenge the Attorney General's ruling in AG Letter Ruling No. OR2016-14927.

No action was taken on this item.

- 59. Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.

No action was taken on this item.

- 60. Comments from Commissioners.

There were no comments.

COMMISSIONERS' COURT ADJOURNED AT 2:50 P.M. ON TUESDAY, AUGUST 9, 2016.

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 16th day of August 2016.



ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Carolyn Deibler, Deputy