



OFFICE OF COURT ADMINISTRATION

DAVID SLAYTON
Administrative Director

October 1, 2016

The Honorable Dan A. Gattis
County Judge
Williamson County
710 S. Main St., Suite 301
Georgetown, Texas 78626

**Re: Letter of Agreement pursuant to Tex. Fam. Code Ch. 201 and Chapters 72, 74 and 791, Tex. Gov't Code
Reimbursement of long-distance calling and facsimile services**

Dear Judge Gattis:

This will confirm the Agreement between the Office of Court Administration (OCA) and Williamson County for long-distance calling and facsimile services for the Title IV-D court hosted in Georgetown, Texas.

1. a. The associate judge and court coordinator of the IV-D court hosted in Georgetown, Texas, may from time-to-time determine it is necessary to place long-distance phone calls or send faxes in relation to court business from the office provided by Williamson County.
- b. Williamson County agrees to make those utilities available to the court and to bill OCA for their use.
- c. OCA will reimburse Williamson County for those utilities.
- d. Williamson County will remit a monthly bill to: Office of Court Administration, Accounts Payable, P.O. Box 12066, Austin, TX 78711-2066.
2. The total amount of this Letter Agreement shall not exceed Three Hundred and no/100 Dollars (\$300.00). The total amount of this Agreement may be amended with the mutual consent of both parties at any time during the term of this Agreement.

3. This Letter Agreement shall commence on January 1, 2017, and shall terminate on August 31, 2017, unless terminated sooner upon receipt by one party of written notice sent by the other party at least ten (10) days prior to early termination date, or extended.
4. Williamson County and OCA agree to use alternative dispute resolution to resolve any dispute arising under this contract.
5. This Letter Agreement is authorized pursuant to Tex. Fam. Code Ch. 201 and Chapters 72, 74 and 791, Tex. Gov't Code.

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