

## FACILITIES APPLICATION FORM AND AGREEMENT

The undersigned, on behalf of the applicant, applies for permission to use the facilities of First Baptist Church Georgetown (the "Church"). As a condition of approval, the undersigned represents that the information provided is true and accurate.

Date Filled Out: January 16, 2017

Name of Event: Open House for SH 29 at D.B. Wood

Beginning Date: Feb. 23, '17 Ending Date: Feb. 23, '17

Day of Week: S M T W ① F S

Reoccurs: Weekly

Monthly 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> Last

Beginning Time: 5:00 pm Ending Time: 8:30 pm

Actual Event Time if different from above times: 6-8 pm

Organization: Williamson County

Person Submitting Request: Corinne Watson

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

If this is not a church-related event, please describe the organization hosting the event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### At Church:

Room(s) Requested: E 2, 109/111

(See back page for Collide room requirements. Please note: the set and stage décor in the Collide Room CANNOT be moved)

Number Expected: 50

Child Care Needed? Yes No

(If yes, please call Children's Ministry for child care guidelines.)

Sound System Needed? Yes No

(Sound tech cost is \$25 per hour after normal business hours).

Equipment needed or special instructions:

### Away From Church:

Location: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Van Needed? Yes No # Needed \_\_\_\_\_

Shuttle Needed? Yes No # Needed \_\_\_\_\_

Shuttle Driver(s) \_\_\_\_\_

Approved \_\_\_\_\_

Worship Center \_\_\_\_\_

Collide Rm \_\_\_\_\_

Calendared \_\_\_\_\_

Service U# \_\_\_\_\_

After Hours

Yes

No

After Hours Information

1. Does meeting coordinator have the appropriate key? Yes No
- The meeting coordinator will have to:
- a. Lock the facility used
  - b. Turn out the lights
  - c. Turn off A/C or heat
2. Date event coordinator notified \_\_\_\_\_

On behalf of the applicant, I certify that I have read and am familiar with the Use of Facilities Policy of First Baptist Church Georgetown; that the room(s) used will be left in the same manner found; any item(s) borrowed or moved from another room will be returned; that all safety and fire laws will be observed; that if our meeting is cancelled, the Church Office will be immediately notified; that the applicant will undertake no dangerous activities or activities which will interfere with other uses in the Church's Facilities; that the applicant will indemnify and hold harmless the Church from any and all claims, damages, liabilities, or judgments, including costs and attorney's fees, which may arise as a result of the applicant's use of the Facilities; that the Church will be named as an additional insured on the applicant's liability insurance policy, if requested; and that the purposes for which the Church's Facilities will be used are consistent with the goals, purposes, and teachings of the Church.

Signature

Print Name

Title

Name of Applicant/Group

Date