	OFFICE OF WILLIAMSON COUNTY JUDGE
	710 MAIN STREET, SUITE 200
	GEORGETOWN, TEXAS 78626
	(512) 943-1550 PHONE♦ (512) 943-1662 FAX

October 9, 2018

<u>*Via electronic mail: RCortez@conteches.com*</u>
Contech Engineered Solutions LLC
Attn: Mr. Raul Cortez
220 Gym Street
Taylor, TX 76574

In re: *Notice of Contract Termination (Williamson County RFP #1601-050 - Corrugated Metal Pipe)*

To Whom It May Concern:

    As you are aware, Williamson County is currently in a contract with your company for custodial services. The Williamson County Commissioners Court, as the legislative body for the county, has decided to make changes in this category of services, including the present contract. Pursuant to the terms and conditions set forth in RFP #1601-050, Paragraph 3.2.8(b), which allows for termination, the controlling contract states as follows:

    <u>Termination for Convenience</u>: Williamson County may terminate the Contract and/or any ensuing Agreement for convenience and without cause or further liability, upon no less than thirty (30) calendar day's written notice to Successful Bidder. Williamson County reserves the right to extend this period if it is in the best interest of the County. In the event Williamson County exercises its right to terminate without cause, it is understood and agreed that only the amounts due to the Successful Bidder for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Williamson County's termination for convenience.

1

Therefore, the purpose of this letter is to give you official notice that Williamson County elects to terminate the agreement between the parties, and such termination will be effective in thirty (30) calendar days or Thursday, November 8, 2018.

Thank you for your prompt attention and assistance in this regard.

Sincerely,

Valerie Covey

Hon. ~~Dan Gattis~~ *Valerie Covey*
Williamson County ~~Judge~~ *Presiding Officer*

cc: Williamson County Auditor's Office
        Mr. J. Terron Evertson, P.E.

DG/sos