

WORK AUTHORIZATION NO. 2

PROJECT: M11 Ambulance Station

This Work Authorization is made pursuant to the terms and conditions of the Agreement for Architectural and Engineering Services, being dated January 30, 2019 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Reliance Architecture, LLC (the "A/E").

Part 1. The A/E will provide the following Architectural and Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$31,000.00.

Part 3. Payment to the A/E for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on May 15, 2020. The Architectural and Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. A/E understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by A/E that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to A/E.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this 11th day of June, 2019.

A/E:

Reliance Architecture, LLC

By: 
Signature

Antonio Naylor

Printed Name

President

Title

COUNTY:

Williamson County, Texas

By: 
Signature

Bill Gravell, Jr.

Printed Name

Williamson County Judge

Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by A/E

Attachment C - Work Schedule

Attachment D - Fee Schedule

Attachment A - Services to be Provided by County

Williamson County will provide a Project Manager and any requested data that is in the County's control.

Attachment B - Services to be Provided by A/E

April 29, 2019

Tom Stanfield, Project Manager
3101 SE Inner Loop
Georgetown, Texas 78626

Dear Tom,

Reliance Architecture is pleased to submit our services and fee proposal to Williamson County.

Scope of Services

Reliance Architecture's proposes the following services: Design & Documentation, Bidding and Construction Phase Services. These are described in detail below under Architectural Services.

Project Scope

Reliance Architecture understands Williamson County needs 1,066 square feet of addition to existing Precinct 1 Annex for EMS Bay in Round Rock, Texas. Per our email conversations since April 4, 2019 and our meeting with EMS and Commissioner Cook's Executive Assistant on April 24, 2019, we have the following scope:

- Construct a detached 1,066 sf Pre-Engineered Metal Building (PEMB).
- Provide single slope away from Existing Building for site drainage.
- Exterior shall be Metal R-panels as provided by PEMB.
- Foundation shall be Slab on Grade with Select Fill replacement as per recommendations provided by Geotech for Existing Precinct 1 Annex.
- 8' of Interior Metal Liner Panels attached to girts for ease of maintenance.
- Bollards at both sides of Garage Door at both the entry and exit of opening. Additional bollards at back of bay. Bollards shall protect PEMB structure.
- Provide personnel door aligned with existing personnel door.
- Provide 14'x14' garage door for ease of maneuverability into bay.
- Provide exhaust and louvers same as EMS Bay built on Sam Bass Road.
- Provide LED light fixtures and power similar to EMS Bay at Sam Bass Road.

Alternates

- Add 8' Masonry Veneer with Sheathing and Back-up Support Wall
- Provide Emergency Backup Power and Panel
- Provide Minimal Heating

Architectural Services Fee

We propose providing Architectural Services with MEP Services, as described below. We expect from initiation of work authorization to substantial completion of project to be 8 to 10 months. Any additional hours required to complete services shall be sent in writing for approval prior to executing that work.

To be paid as follows:

Design & Documentation (2 to 3 months)	\$13,160
Bidding & Negotiations (2 months)	\$1,122
Construction Phase Service (4 to 5 months)	\$4,768
Total	\$25,850

ARCHITECTURAL SERVICES

Description of Services

Our basic Architectural services will include working closely with yourself to develop a design and provide advice and guidance that is customized to your needs.

Design & Documentation

Goal: Define all elements and design features, establish budget and schedules, and provide documents for construction.

Important Operations:

- Evaluate Scope and Budget;
- Investigate existing conditions and discuss recommendations
- Layout all general design features of project;
- Finalize function and layout of space;
- Organize Spaces and put in equipment, fixtures, lighting and finishes;
- Continue behind the scenes work developing lighting, mechanical and other systems.
- Continue behind the scenes work to develop how your design can be built;
- Take completed design, translate it into documents for contractor, communicating what you expect to be built;
- Ensure compliance with local regulations and state guidelines;
- Perform any necessary design changes resulting from interpretative differences;
- Ensure Construction Documents are complete and ready for Bidding and Negotiations.

Bidding & Negotiations

Goal: Ensure that your vision is within budget while maintaining value.

Important Operations in Bidding and Negotiations Phase:

- Plan pricing documents based on project delivery method;
- Receive bids for construction through contractors or negotiate pricing with your contractor;
- Answer all questions asked by bidders;

Construction Phase Services

Goal: To conclude on time and on budget with a quality building that meets the design intent as communicated to the Contractor through the Construction Documents.

Important Operations in Construction Phase:

- Contractor will use Construction Documents and build your facility according to the design developed in the above steps and communicated through the Construction Documents;
- Work as team with you and contractor, as your advocate, to ensure construction results in the building as it has been designed;
- Perform on-site inspections during construction.
- Complete final inspection with you to ensure your design has been achieved.

Clarifications

Reliance Architecture requests:

- Site surveys and geotechnical reports for all district properties, where available;
- All items requested are preferred in digital format, where possible.

This proposal does not include:

- Civil Engineering
- Site surveys;
- Measured or "As-Built" drawings;
- Soil / geotechnical investigations;
- Subsurface investigations;
- Investigation of inaccessible systems and infrastructure;
- Air quality investigation;
- Environmental reports;
- Direction on dealing with hazardous materials;
- Printing.

CONTRACT FOR SERVICES

Services shall be performed per the approved and executed Exhibit C, Work Authorization and the executed contract between Williamson County and Reliance Architecture

Best Regards,



Antonio Naylor, President

Attachment C - Work Schedule

A work schedule for assigned tasks will be determined in the course of the project when sufficient information is available.

Attachment D - Fee Schedule

Reliance Architecture

2019 Rate Schedule

1/8/2019

Architecture

Raw Cost Multiplier: 0%

Position	Name	Billing Rate
Principal in Charge	Antonio Naylor	\$165 / HR
Principal	Clifton Stuckey	\$165 / HR
Project Architect	Kimberly Thompson	\$150 / HR

Mechanical, Plumbing & Electrical Engineering

Raw Cost Multiplier: 0%

Position	Name	Billing Rate
Principal in Charge	Byron or Buck Hendrix	\$220 / HR
Sr. Engineer	Byron or Buck Hendrix	\$185 / HR
Engineer (PE)	Philip Peeples	\$160 / HR
Project Manager	Larry Millican, Keith Mayes, Craig Harris, Ricky Davidson	\$150 / HR
Computer Aided Designer	Julie Ruttenberg, Jesus Valdez	\$90 / HR
Administrative/Clerical	Gina Bunch, Becky Mayes	\$70 / HR

Structural Engineering: M&S Engineering

Raw Cost Multiplier: 0%

Position	Name	Billing Rate
Structural Engineering Lead	Amy Stone	\$160 / HR
Structural Engineer in training	Jeff Wilks	\$105 / HR
Drafter	Kevin Vogler	\$80 / HR

Civil Engineering: M&S Engineering

Raw Cost Multiplier: 0%

Position	Name	Billing Rate
Project Manager III	Jen Henderson, P.E.	\$170 / HR
Senior Technician IV	Adam Reilly	\$120 / HR
Principal Engineer I	Steven Widacki	\$190 / HR
Engineer in Training	Eric Wooten	\$100 / HR

Interior Design: Edwrds + Mulhausen

Raw Cost Multiplier: 0%

Position	Name	Billing Rate
Principal	Harmony A Edwards-Canfield	\$150 / HR
Senior Interior Registered Designer	Krystal Lucero	\$135 / HR
Project Designer	Jenni Jacobs	\$110 / HR

Landscape Architect: Circle V*Raw Cost Multiplier: 0%*

<i>Position</i>	<i>Name</i>	<i>Billing Rate</i>
Founder, Lead Landscape Architect	Jaime Sims	\$100 / HR

Technology Consultant: True North Group*Raw Cost Multiplier: 0%*

<i>Position</i>	<i>Name</i>	<i>Billing Rate</i>
Principal in Charge	Jon Martin	\$185 / HR
Principal	Tony Chojnowski/Ricki Fisher	\$185 / HR
Senior Consultant	Jason Anderson	\$165 / HR
Technology Consultant	Jeff Crabb	\$150 / HR
Technology Drafter	Laura Burk	\$70 / HR

Roofing and Building Envelope Consultant: Hollon+Cannon*Raw Cost Multiplier: 0%*

<i>Position</i>	<i>Name</i>	<i>Billing Rate</i>
Principal in Charge	Jonathan Cannon	\$150 / HR
Principal	Mel Hollon	\$150 / HR
Architect	Tom Pope	\$135 / HR
Project Manager	Mike Hollman	\$120 / HR
Project Manager	Jeff Runge	\$120 / HR