

WORK AUTHORIZATION NO. 3

PROJECT: Justice Center Court Room Renovation

This Work Authorization is made pursuant to the terms and conditions of the Agreement for Architectural and Engineering Services, being dated January 30, 2019 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Steinbomer & Associates, Architects, Inc. (the "A/E").

Part 1. The A/E will provide the following Architectural and Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$27,000.00.

Part 3. Payment to the A/E for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on August 31st, 2020. The Architectural and Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. A/E understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by A/E that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to A/E.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this 27 day of FEBRUARY, 2020.

A/E:

STUDIO STEINBOMER

By: Jed E. Duhon
Signature

JED E. DUHON
Printed Name

PRINCIPAL
Title

COUNTY:

Williamson County, Texas

By: Valerie Covey
Signature

Valerie Covey
Printed Name

Presiding Officer
Title
3/10/2020

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by A/E

Attachment C - Work Schedule

Attachment D - Fee Schedule

Attachment A - Services to be Provided by County

Williamson County will provide a Project Manager and any requested data that is in the County's control.

Attachment B - Services to be Provided by A/E

A/E shall provide the necessary architectural and engineering services for the Design Development, Construction Documentation, and Construction Administration for replacing all lighting in existing Courtrooms at the Williamson County Justice Center in Georgetown, Texas.

I. SCOPE OF WORK

The scope of work includes specifying and replacing light fixtures with new LED fixtures at current locations in Courtrooms at the Williamson County Justice Center. The Design Team will provide full design and construction administration services.

II. BASIC SERVICES

Architectural, MEP Engineering Services shall include:

- Development of the Reflected Ceiling plans for construction documents for permit, bidding, and construction
- Creation of 30% SD, 60% DD, and 90% CD packages for Owner review and approval
- Creation of 100% Construction Documents package for bidding and construction
- Preparation of Drawings in AutoCAD/Revit as required to adequately describe the project for bidding and construction of the Work
- Preparation of specifications and a project manual as necessary to adequately describe the project for bidding and construction of the Work
- Coordination with Consultants through regularly held, internal coordination meetings
- Coordination with Owners during regularly held meetings; assumes up to two (2) meetings through the completion and issuance of Construction Documents
- Responding to Requests for Information (RFI) and issuance of Architect's Supplemental Instructions (ASI) as required
- Attendance at one (1) pre-bid meeting
- Attendance at jobsite meetings – assumes attendance at one (1) jobsite meeting per month or up to four (4) meetings total
- Review and processing of product and equipment submittals
- Review of Contractor's Application for Payment
- Update CDs during construction to provide a Record Document set at project closeout
- Closeout Site meeting with Engineers and Facility Maintainers to review MEP systems, functions, and required maintenance

Attachment C - Work Schedule

A work schedule will be determined in the course of the project when sufficient information is available.

Attachment D - Fee Schedule



GENERAL TERMS AND CONDITIONS

Year 2019 Hourly Billing Rates for Architectural Services:

Principal	\$180
Senior Architect	\$160
Architect	\$130
Senior Project Manager	\$125
Project Manager	\$120
Associate Designer IV	\$110
Associate Designer III	\$100
Associate Designer II	\$ 90
Associate Designer I	\$ 80
Student Intern	\$ 55
Clerical	\$ 55

Reimbursable expenses are billed in addition to compensation for architectural services. These expenses include photography, printing and reproductions, delivery services and subconsultants necessary for your project. These expenses will be billed at cost.

The drawings we create are the instruments of conveyance of services performed, and are not subject to state sales tax. All drawings created by our firm remain the property of this firm and may not be used by any other person or companies for any other construction or research purposes.

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. Texas Board of Architectural Examiners, 333 Guadalupe, Suite 2-350, Austin, Texas 78701, (512) 305-9000.

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Wilson & Girgenti

<u>Classification of Employee</u>	<u>Hourly Rate</u>
Principal.....	\$ 240.00
Senior Engineer/Project Manager.....	\$ 180.00
Engineer/Sr. Designer.....	\$ 140.00
Designer.....	\$ 125.00
Draftsman.....	\$ 110.00
Administrative.....	\$ 75.00

V. REIMBURSABLE EXPENSES:

Reimbursable expenses are billed in addition to compensation for architectural services. These expenses include, but are not limited to, long distance communications, mileage, printing and reproductions, delivery services, and subconsultants necessary for your project. These expenses will be billed at cost.