



April 14, 2020

Via electronic mail: accounting@woodyrvrentals.com

Woody RV Rentals
1751 County Road 107
Hutto, TX 78634

***In re: Notice of Rental Contract Fulfillment & Cancellation for Future
Rentals by Williamson County (Invoice 2792)***

To Whom It May Concern:

As you are aware, Williamson County is currently in a rental contract for eight (8) RV trailers with your company as referenced above. The Williamson County Commissioners Court has approved fulfilling the initial one (1) month term and cancelling future rentals ***effective May 2, 2020.***

Therefore, the purpose of this letter is to give you official notice that Williamson County elects to terminate the agreement between the parties, and such termination will be effective on May 2, 2020 upon fulfilment of the initial 30-day term. We ask that the deposit of \$2,500.00 be made out to "Williamson County" and returned as soon as possible to the following address:

Williamson County Auditor's Office
Attn: Julie Kiley, First Assistant Auditor
710 Main St.
Georgetown, TX 78626

Thank you for your prompt attention and assistance in this regard.

Sincerely,

Judge Bill Gravell Jr.

Judge Bill Gravell Jr. (Apr 23, 2020)

Hon. Bill Gravell
Williamson County Judge

cc: Williamson County Auditor's Office

BG/me









Agenda Item #16 4-21-2020 (Cancellation RV Trailers)

Final Audit Report

2020-04-23

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