



# Clarity Change Request

## CHANGE REQUEST

PROJECT NAME	DNN Upgrade	CLIENT	Williamson County
PROJECT MGR.	Jim King	DATE OF REQUEST	7/20/2020
REQUESTOR	Benjamin Wassink	PAYMENT TERMS	PAY IN ADVANCE

## CHANGE DESCRIPTION

This Quote is for the Upgrade of Williamson County's DNN Instance

## CHANGE REQUEST DETAIL

ITEM	HRS/QTY	TYPE	RATE	COST	DESCRIPTION
Migrate Latest Code to Local Development	2	BACKEND	\$ 175.00	\$ 350.00	Pull snapshot of latest application files and database to complete upgrade validation
Complete local upgrade process	16	BACKEND	\$ 175.00	\$ 2,800.00	Complete upgrade process locally and complete very detailed step by step documentation. Complete upgrade process again after documenting to ensure process is validated against original back-ups from Client.
Validate upgraded local DNN environment	3	BACKEND	\$ 175.00	\$ 525.00	Validate customers DNN environment, portals and pages ensuring everything is functioning as expected
Upgrade Production DNN environment	6	BACKEND	\$ 175.00	\$ 1,050.00	Upgrade Client's DNN environment and install compatible modules
Validate upgraded DNN environment	6	BACKEND	\$ 175.00	\$ 1,050.00	Validate customers DNN environment, portals and pages ensuring everything is functioning as expected
Apply Security Harding of DNN Environment	3	OTHER	\$ 175.00	\$ 525.00	Apply security hardening best practices for DNN
Apply recommend optimizations for DNN	3	OTHER	\$ 175.00	\$ 525.00	Apply recommended DNN optimizations recommended for DNN
Perform Audit of Security & Optimazations	3	OTHER	\$ 175.00	\$ 525.00	Audit customers upgraded DNN enviroment for applied security hardening and optimazations
DEVELOPMENT TOTALS	42	-	-	\$ 7,350.00	-
Quality Asurance and Testing	4	BACKEND	\$ 175.00	\$ 700.00	*DNN Testing after upgrade

Meetings	4	FRONTEND	\$ 175.00	\$ 700.00	Meeting for planning project & reviews
Project Management	8	FRONTEND	\$ 175.00	\$ 1,400.00	*Clarity Project Management, Invoicing, Sprint planning, Gantt, etc.
DEVELOPMENT TOTALS	58	-	-	\$ 10,150.00	-

PROJECT IMPACTS	
SCOPE	
BUDGET	
TIMELINE	
RISKS	

CHANGE REQUEST SUMMARY AND APPROVAL			
CHANGE IN HOURS	58	CHANGE IN COST	\$ 10,150.00
APPROVER		STATUS	Submitted

DISCLAIMER
<p>Change requests can be proposed by either the Client or Clarity Ventures when the need arises. Estimates in this document are based on the information we have and are not a guarantee that the change can be completed in that set amount of hours. Any change request approved while the client has a negative hours balance is subject to, at Clarity Ventures discretion, the Pay Upon Completion rates.</p> <p>The hours and cost represented in the change request are a best estimate without digging into the technical details of the change. Additional time may be required depending on the complexity of the tasks or challenges with the environment that is being developed against. Changes may also cause regression on tasks previously completed in some cases. Regression due to this Change will add hours to this estimate to resolve.</p> <p>This change request form does not take into account any applicable taxes.</p>

APPROVAL
Approval may be submitted by email with the attached document, posted approval in basecamp, or signing the Change Request Document and sending it back to Clarity.

APPROVED BY	James King	DATE APPROVED	7/27/2020
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SIGNATURE Judge Bill Gravell Jr  
Judge Bill Gravell Jr (Aug 5, 2020 10:30 CDT)









# Agenda Item #30 8-4-2020 (DNN Upgrade)

Final Audit Report

2020-08-05

Created:	2020-08-04
By:	Thomas Skiles (blake.skiles@wilco.org)
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