OATH OF OFFICE

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Comptroller of Public Accounts	sign) here	APPROVED BY COMPTROLLER OF PUBLIC ACCOUNTS	(Seal)	County ClerkCounty	Votume Page Page here	RECORDED BY COUNTY CLERK	sign (Silliamson County Judge Williamson County	APPROVED IN OPEN COMISSIONERS' COURT	Williamson COUNTY	Lary Gaddes ASSESSOR and COLLECTOR OF	OF

INSTRUCTIONS FOR COMPLETING BOND

- BOND REQUIREMENT: Each person elected or appointed Assessor-Collector must make a bond to the state within twenty days after receiving notice of election or appointment.
 - <u>FLECTED ASSESSOR-COLLECTOR</u> Bond must be executed after the Commissioners' Court has canvassed the general election returns and Assessor-Collector has received notice of election.
 - APPOINTED ASSESSOR-COLLECTOR Bond must be executed after official appointment.
- BOND AMOUNT: Bond must be made for an amount equal to 5% of the net total of state motor vehicle sales and use tax and motor vehicle registration fees collected in the county during the twelve-month period ending August 31 immediately prior to the date the bond is executed. However, the bond shall not exceed \$100,000 nor be less than \$2,500.
- SIGNATURES: The Assessor-Collector must sign the bond as Principal after the election or appointment. A duly authorized agent of the surety company must sign the bond for the surety company after the election or appointment.
- ACKNOWLEDGEMENTS: The acknowledgement for the Assessor-Collector must be completed after the Assessor-Collector has signed as Principal. The acknowledgement for the surety company must be completed after the agent has signed as the surety.
- OATH OF OFFICE: The cath of office must be completed after the election or appointment but before the bond is approved by the Commissioners' Court.

 Check the applicable box.
- APPROVAL BY COMMISSIONERS' COURT: The bond must be approved by the Commissioners' Court and signed by the County Judge after the signatures, acknowledgements and the oath of office are completed.
- RECORDING BY THE COUNTY CLERK: The bond must be recorded by the County Clerk after it has been approved by the Commissioners' Count and signed by the County Judge.
- APPROVED BY THE COMPTROLLER OF PUBLIC ACCOUNTS: The completed bond should be sent to the Comptroller of Public Accounts for approval.

Send to:

COMPTROLLER OF PUBLIC ACCOUNTS Revenue Accounting Division 111 E. 17th Street Austin, Texas 78774-0100 3) County Clerk Vault

FILED AND RECORDED OFFICIAL PUBLIC RECORDS 2021001743

OATHOFF Fee: \$0.00 OSALINAS

Nancy E. Rister, County Clerk Williamson County, Texas