# **Approved for Payment**

### **APPROVED**

By Damaris Morales at 8:10 am, Jun 27, 2022

Authorized Signature

06-27-2022

Date

\$31<u>30.00 (Close PO Short) Invoice # INV3</u>1828

Amount

PO <u>180297 - LobbyGuard (Raptor Technologies)</u> 01-0100-0583-003011 PO # & Vendor

## **Notes:**

Invoice INV31828 received 6/7/22 and it was sent back to apply credit already agreed upon during the upgrade quote process. The credit would be for overlapping annual maintenance fees from the original renewal invoice 17598 paid 11-17-21 on PO 178657 and the new upgrade.

Upgrade approved by CC agenda item #23 03-22-22 with 3 year committment.

Updated INV31828 and credit memo received 06/24/22 for \$3130.00, this can be paid against PO 180297 and closing this PO Short.

#### Attached below:

- Invoice INV31828 (approved for payment)
- CM1489 (credit memo) credit applied to INV31828
- Invoice INV36926 which had to be created by the vendor to document the credit.
- Original renewal invoice 17598 (paid in 11/2021) the credit is the overlap of this invoice date range and the date range of the new upgrade on INV31828.



#### Invoice

Date Invoice # 04/06/2022 INV31828

**Bill To**Williamson County EMS
Julia Cooper
303 Martin Luther King
Georgetown TX 78626

**Ship To**Williamson County Emergency
Services
Julia Cooper
911 Tracy Chambers Lane
Georgetown TX 78626

PO Number	Terms	Due Date
180297	FF-New 30	05/06/2022

Description	Quantity	Price	Amount
SL Single 01-0100-0583-003010	2	\$650.00	\$1,300.00
1100WHITE (LobbyGuard badge labels(box of 10 rolls))	4	\$120.00	\$480.00
01-0100-0583-003100 for badges and keytags w/shipping			
20001KY (LobbyGuard frequent visitor keytags (20 per page))	20	\$20.00	\$400.00
Shipping / Handling Fee-Badges	1	\$20.00	\$20.00
Shipping / Handling Fee-Kiosk	2	\$30.00	\$60.00
(2) Equipment Warranty Three Years (\$600 per Kiosk)-Year 1 of 3 01-0100-0583-003010	0.667	\$600.00	\$400.00
Term YR 1: 4/1/2022-3/31/2023			
(2) Visitor Management Software-Annual Access Fee-Year 1 of 3 01-0100-0583-003011	0.269	\$3,790.00	\$1,020.00
Term YR 1: 4/1/2022-3/31/2023			
2 LobbyGuard SL MPP - YEARLY FEE			\$3,680.00
*Credit Memo of \$550 applied upgrade			

 Tax Total
 \$0.00

 Total
 \$3,680.00

 Credit applied to 01-0100-0583-004505
 Amount Paid
 \$550.00

**Amount Due** \$3,130.00





#### Invoice

Date Invoice # 04/06/2022 INV31828

#### Questions? Email Billing@Lobbyguard.com

Remit Checks to:

LobbyGuard Solutions, LLC Dept 910 PO Box 4458 Houston, TX 77210-4458

Please reference invoice number(s) on all check payments.





#### Credit Memo#

CM1489

#### **Credit Memo**

**Bill To**Williamson County Emergency Services
Julia Cooper
911 Tracy Chambers Lane
Georgetown TX 78626

**Ship To**Williamson County Emergency Services
Julia Cooper
911 Tracy Chambers Lane
Georgetown TX 78626

#### **PO Number**

RMA512/ RSO17598 sub upgrade --PO# 178657

Description	Quantity	Rate	Amount
Visitor Management Software-Annual Access Fee	2	\$550.00	\$1,100.00
\$550 applied to revised renewal INV36926			
\$550 applied to INV31828			

 Subtotal
 \$1,100.00

 Tax Total
 \$0.00

 Total
 \$1,100.00

#### **Order Information:**

For billing questions, e-mail Billing@LobbyGuard.com





#### Renewal Invoice

Date Invoice # 6/1/2022 INV36926

**Renewal Start Date** 

10/1/2021

**Bill To**Williamson County EMS
Julia Cooper
303 Martin Luther King
Georgetown TX 78626

PO Number	Terms	Due Date
178657	Renewal	6/1/2022

Description	Quantity	Price	Amount
Visitor Management Software-Annual Access Fee - 10/1/2021 - 3/31/2022	2	\$275.00	\$550.00
*CM1489 applied			

 Tax Total
 \$0.00

 Total
 \$550.00

 Amount Paid
 \$550.00

 Amount Due
 \$0.00

#### Questions? Email Renew@Lobbyguard.com

Remit Checks to:

LobbyGuard Solutions, LLC Dept 910 PO Box 4458 Houston, TX 77210-4458

Please reference invoice number(s) on all check payments.





#### **Renewal Notice**

Date Renewal # 8/1/2021 17598

Your Service Ends 9/30/2021 To avoid loss of service, please pay renewal fee on or before the

above service end date.

**Bill To** 

Williamson County EMS Julia Cooper 303 Martin Luther King Georgetown TX 78626

Ordered By:

Williamson County

Terms	
RN N60	

LobbyGuard Solutions, LLC :: 4700 Six Forks Road Ste 300 :: Raleigh, NC 27609

FEIN: 20-2442335

Description	Qty	Price	Amount
Visitor Management Software-Annual Access Fee	2	\$550.00	\$1,100.00

Remit check payments to: Dept 910 :: PO Box 4458 :: Houston, TX 77210

To submit a Purchase Order or for Renewal questions, please e-mail Billing@LobbyGuard.com

Subtotal	\$1,100.00
Tax Total	\$0.00
Total	\$1,100.00

# **APPROVED**

By Damaris Morales at 12:51 pm, Nov 17, 2021

**Authorized Signature** 

11-17-2021

Date

01.0100.0583.004505

**Budget Line Item** 

\$1100.00 PO #178657

Amount



FY22



of 1