

LAW OFFICE OF DAVID A HARRIS PLLC

3111 Media Dr., Cedar Park TX 78641 | 817.705.9452 | david6987@att.net

September 19, 2023

Williamson County, Texas
C/O: Hal Hawes
Williamson County Commissioners Court
General Counsel
401 W.6th Street
Georgetown, Texas 78626

Via Email: *hhawes@wilco*

Re: Engagement Letter for Legal Consultation

Dear Hal:

The Law Office of David A Harris PLLC ("Firm") has been asked by The Hon. John McMaster to submit this engagement letter to you to explore the opportunity of providing legal representation to the Judges of the Williamson County Courts at Law and Judges of the Williamson County District Courts (collectively referred to herein as "Williamson County's Judiciary").

Client

Until instructed otherwise, the Firm's client will be Williamson County, Texas and Williamson County's Judiciary (collectively referred to as "Client"). All communications between Client and the Firm shall be confidential and privileged attorney-client communications. Client will be responsible for payment of legal fees accrued pursuant to this engagement letter and the Scope of Representation described below.

Scope of Representation

The Scope of Representation shall include, but not be limited to advising Williamson County's Judiciary on legal matters affecting and concerning their roles, responsibilities, legal duties and judicial immunity in relation to the judicial and non-judicial services, functions and activities performed by them. If retained by the county, I would attempt to meet with all members of Williamson County's Judiciary in the performance of such Scope of Representation, as well as conduct follow-up sessions and/or calls as necessary. The primary audience for my advice would be members of Williamson County's Judiciary, and discussions of specific situations should take place in the attorney client context. However, more general information and matters directly pertinent to the county could include you or members of your staff, as well as members of the Williamson County Commissioners Court.

Personnel

I, on behalf of the Firm, will be responsible for providing the Scope of Representation hereunder.

Fees, Charges and Expenses

I anticipate that the only charges associated with my services would be my time at my normal hourly rate of \$350/hr. All other charges, fees, and expenses, if any, incurred by the Firm in connection with our representation of Client will be billed to Client as a separate item on Client's statement. Examples of such other charges, fees and expenses include, but are not limited to court reporter fees, filing fees, newspaper charges for publication notices, expert witness fees, consulting expert fees, and other similar charges, fees, and expenses. Charges, fees, and expenses smaller than \$250 will be itemized on Client's statement. For all Charges, fees, and expenses in excess of \$250, the Firm may wish to transmit invoices reflecting said charges to Client to be paid directly. The Firm bills monthly and payment is due within thirty (30) days from the county's receipt of the billing statement.

Termination

Client may terminate Firm's engagement at any time by notifying the undersigned. The Firm may withdraw from its representation of the Client by notifying the Client in writing. In any case, our withdrawal will be made subject to applicable ethical requirements. Upon termination of our representation, the Client shall remain obligated to pay the Firm for all services rendered and expenses incurred through the date of termination.

Conclusion

If you agree with the foregoing, please execute, and return this letter to me. In the event you require additional information to make a decision, I will be happy to provide such information. I am interested in providing assistance to my home county and judiciary.

Sincerely,

/s/ David A Harris

David A Harris
President

David A Harris
President

AGREED:

Williamson County, Texas

By: 
Bill Gravell (Sep 27, 2023 21:16 CDT)

Printed Name: Bill Gravell, Jr

Title: As Presiding Officer of the
Williamson County Commissioners Court