

**PARENT MENTORING SERVICES  
FUNDING AGREEMENT  
(Supporting Family Court Operations)**

THE STATE OF TEXAS	§	
	§	
	§	KNOW ALL PERSONS BY THESE PRESENTS:
	§	
COUNTY OF WILLIAMSON	§	

The parties to this Public Services Funding Agreement ("Agreement") are Williamson County ("County") and Tonya Foulkrod, dba "Family Restoration Coaching" ("Agency").

**RECITALS**

WHEREAS, the County has received funds (the "Funds") for public purposes such as social services programs and programs that promote the health, safety and welfare of the citizens of Williamson County, Texas;

WHEREAS, the Agency provides the type of public purpose services for which the Funds were budgeted and allocated;

WHEREAS, the County has determined that the Agency's activities and the services provided by the Agency constitute an authorized public purpose;

WHEREAS, the County has determined that the Agency meets the definition of a "multi-disciplinary team member, legally authorized to handle or assist in the investigation, prosecution, or resolution of cases of suspected child abuse or neglect or to provide service to the child or the child's family" under Texas Administrative Code Rule §700.203.(a).(2), and as such, the Agency is someone to whom "DFPS may release case record information made confidential under §261.201(a) of the Texas Family Code";

WHEREAS, the Agency has agreed to accept the Funds in exchange for providing the needed services, all on and subject to the terms herein set forth; and

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the County and the Agency hereby agree as follows:

ARTICLE I  
BASIC SCOPE OF AGREEMENT

A. The county shall tender the Funds to the Agency subject to the terms of this Agreement.

B. Agency accepts the Funds, all on and subject to the terms herein set forth, and the Agency shall manage and expend the Funds on the public purpose services described in Exhibit "A" ("Services").

ARTICLE II  
FUNDING STANDARDS

The following Funding Standards are hereby approved and imposed upon the Funds (the "Funding Standards"):

A. Use of Funds. The Agency shall expend and apply the Funds only on the Services. During the term of this Agreement (as defined below), the County shall retain the sole discretion as to determining whether or not a particular expenditure of the Funds complies with the Funding Standards.

B. Documentation of Expenditures. The Agency shall track and document the expenditure of the Funds in order to substantiate that the Funds were, in fact, expended only on the Services.

C. Unauthorized Expenditure of Funds. If, at any time during the term of this Agreement, the Agency expends any portion of the Funds for a purpose that is inconsistent with these Funding Standards (hereinafter referred to as an "Unauthorized Expenditure"), the Agency shall immediately reimburse the County for the entire amount of the Unauthorized Expenditure.

D. Discontinuance of Services. In the event the Agency ceases or otherwise discontinues providing the Services during the term of this Agreement or if this Agreement is otherwise terminated prior to the expiration of the term of this Agreement, the portion of any unexpended Funds shall be immediately returned to the County.

ARTICLE III  
TERM OF AGREEMENT

Except as otherwise set forth herein, this Agreement shall commence on October 1, 2023, when signed by all parties, and shall continue until September 30, 2024 ("Initial Term"). After the Initial Term, the Agreement shall automatically renew for four (4) successive one (1) year terms ("Renewal Term"), with the terms and conditions remaining the same.

#### ARTICLE IV TERMINATION

If the Agency fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Agency violates any of the terms, agreements or stipulations of this Agreement, the County shall thereupon have the right to terminate this Agreement by giving written notice to the Agency of such termination, specifying the default or defaults, and stating that this Agreement shall be terminated 30 days after the giving of such notice unless such default or defaults are remedied within such cure period.

Notwithstanding the foregoing, this Agreement may be terminated for convenience at any time at the option of either party, upon giving thirty (30) days written notice thereof.

In the event of termination, the Agency shall promptly repay to the County the amount of any unearned Funds.

#### ARTICLE V INVOICING AND PAYMENT; AND TOTAL AMOUNT OF THE FUNDS

Services will be invoiced on a Per Client Per Month basis, on an adjusting scale based on the number of clients invoiced for the month. The scaled rates will be as follows:

Number of Clients Served in Month	Cost per Client per Month
1	\$1,000
2	\$800
3	\$700
4	\$600
5 or more	\$500

The not-to-exceed cap for each term is \$40,000.00. Agency shall submit an invoice once a month, including each Participant who received Services during the monthly period. Each invoice shall be submitted within ten (10) business days following the end of the invoiced month. The invoice shall:

- Identify the Participant who received the Services
- Identify the parent mentor who provided Services
- Identify the billing period
- Include the amount invoiced for the Services provided on the invoice at the agreed rate
- State a total.

The invoice shall be sufficiently itemized to reasonably detail services rendered for county payment. The invoice shall be transmitted electronically to the Family Recovery Court via email to [frc@wilco.org](mailto:frc@wilco.org) who will then transmit the necessary documentation to the Williamson County Auditor.

Texas Prompt Payment Act Compliance. Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date Customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by Customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of Customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

#### ARTICLE VI COUNTY'S RIGHT TO AUDIT; CONFIDENTIALITY OF RECORDS; AND RECORDS RETENTION BY AGENCY

The Agency agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after the term or termination of this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of the Agency which are directly pertinent to the Services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. The Agency agrees that County shall have access during normal working hours to all necessary Agency facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. County shall give the Agency reasonable advance notice of intended audits.

Confidentiality of Records. Agency shall maintain strict confidentiality of all records and information relating to the Services provided under this Agreement except to the extent the records and information is necessary to provide Services under this agreement, or as may be required by law, and shall enforce such confidentiality requirements with its volunteers, employees, or agents.

Records Retention. Agency shall retain all records and information for at least three (3) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved.

## ARTICLE VII GENERAL TERMS AND CONDITIONS

A. Non-Discrimination. No person shall be excluded from or denied the benefits of Agency's Services on the basis of age, race, color, religion, creed, national origin, gender identity, sex, marital status, disability, sexual orientation or, with respect to the sale, lease, rental, use or occupancy of real property or housing accommodations, the presence or absence of dependents, familial status or public services source of income. All current and prospective beneficiaries of the Services must, however, be persons in need of the programs provided by the Agency.

B. Equal Employment Opportunity. The Agency certifies that it is an "Equal Opportunity Employer" and that it will comply with the Texas Human Rights Commission Act, and all applicable laws and regulations pertaining to equal opportunity in employment.

C. Interest of County Officials. No member of the governing body of the County, no officer, employee, official or agent of the County, or other local public official who exercises any functions or responsibilities in connection with the review, approval or carrying out of the Services to which this Agreement pertains, shall have any private interest, direct or indirect, in this Agreement.

D. Conflict of Interest. The Agency covenants that it has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Services to be undertaken through this Agreement. The Agency further covenants that in the performance of this Agreement, no person having such an interest shall be employed by the Agency.

E. Assignment; Successors and Assigns. The Agency shall not assign or transfer any interest in this Agreement without the prior written approval of the County. Any assignment made without such consent shall be void. This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

F. Force Majeure. The County may, in its sole discretion, grant relief from the performance of this Agreement if the Agency is prevented from performance by an act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Agency. The burden of proof for the need of such relief shall rest upon the Agency. To obtain a release based on force majeure, the Agency shall file a written request with the County.

G. Severability. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligation of the parties shall be construed and enforced in accordance therewith. The parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is the desire and intention of each that such provision be reformed and construed in such a manner that it will, to the

maximum extent practicable, give effect to the intent of this Agreement and be deemed to be validated and enforceable.

H. Illegality. If the purpose of this Agreement or if the performance of any of the terms of this Agreement is found, by a court of competent jurisdiction, to be illegal, either party may immediately terminate this Agreement. In that event, the Agency shall refund all of the Funds that were tendered by the County to the Agency prior to such finding.

I. **INDEMNIFICATION.** TO THE EXTENT AUTHORIZED UNDER TEXAS LAW, THE PARTIES AGREE TO MUTUALLY INDEMNIFY, DEFEND, PROTECT, AND SAVE HARMLESS EACH OTHER, THEIR OFFICIALS AND EMPLOYEES AND AGENTS AND AGENTS' EMPLOYEES FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LIABILITY, LOSS, DAMAGE, REASONABLE ATTORNEY'S FEES, COSTS, AND EXPENSES (INCLUDING, BUT NOT LIMITED TO EXPENSES RELATED TO EXPERT WITNESSES) OF ANY KIND WHATSOEVER, TO THE EXTENT ARISING FROM ANY NEGLIGENT ACT, ERROR OR OMISSION OF THE OTHER OR ANY EMPLOYEES, AGENTS AND AGENTS' EMPLOYEES IN CONNECTION WITH THE PERFORMANCE OF SERVICES.

J. Venue and Governing Law. Each party to this Agreement hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Agreement shall lie exclusively in either Williamson County, Texas or in the Austin Division of the Western Federal District of Texas. Furthermore, except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

K. No Third-Party Beneficiaries. This Agreement is for the sole and exclusive benefit of the parties hereto and nothing in this Agreement, express or implied, is intended to confer or shall be construed as conferring upon any other person any rights, remedies or any other type or types of benefits.

L. Compliance with Laws. Each party to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, salary and wage statutes and regulations, licensing laws and regulations.

M. Incorporation of Exhibits. All of the Exhibits referred to in this Agreement are incorporated by reference as if set forth verbatim herein.

N. Construction. Each party to this Agreement acknowledges that it and its counsel have reviewed this Agreement and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Agreement.

0. Relationship of the Parties. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

P. No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

Q. No Waiver. The failure or delay of any party to enforce at any time or any period of time any of the provisions of this Agreement shall not constitute a present or future waiver of such provisions, nor the right of either party to enforce each and every provision. Furthermore, no term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute consent to, waiver of or excuse for any other, different or subsequent breach.

R. Solicitation of Staff. County agrees that the Williamson County Family Recovery Court shall not solicit for employment or for the independent rendering of any services similar to those described in this agreement any employee, subcontractor, or volunteer staff first put into service under this agreement by Agency, absent the express written permission of Agency, for a period of 24 months following the individual's last rendering of services under this agreement.

S. Entire Agreement. This Agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either oral or written. This Agreement may be amended only by written instrument signed by each party to this Agreement. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

T. State and Federal Funding. Agency certifies that it is not ineligible to receive payments for Services provided from state or federal funds. This Agreement may be terminated, and payment withheld, if this certification is not accurate.

U. Grant Funding. Agency acknowledges that any payment obligation under this Agreement is from grant funds. No assurance is made of continued availability of funds beyond the amount above, or that future funding will be made available after the expiration of the grant.

V. Receipts. Agency shall account separately for the receipt of the payments received from Williamson County under this Agreement.

IN WITNESS WHEREOF, County and Agency have duly executed this Agreement to be effective as of the date of the last party's execution below.

**Agency:**

Tonya Foulkrod, dba "Family Restoration Coaching"

By: Tonya Foulkrod

Printed Name: Tonya Foulkrod

Title: Principal

Date: 2/12/2024

**Address:**

~~4008 Greenhill Place~~

~~Austin, Texas 78759~~

402B W 51<sup>st</sup> St

Austin Tx 78751

**County:**

Williamson County, Texas

By: Bill Gravell  
Bill Gravell (Feb 27, 2024 15:01 CST)

Bill Gravell

Printed Name: \_\_\_\_\_

Title: Presiding Officer

Date: Feb 27, 2024

**Address:**

710 Main Street, Suite 101

Georgetown, Texas 78626

## **Exhibit "A" - Scope of Services**

The Agency shall provide public parent mentoring services to support Williamson County Family Court operations as follows:

- 1.1 **Mentoring Services.** Agency will provide Mentoring Services to Participants in Phase III of the Family Recovery Court ("FRC") program using the Verdant Pathways Curriculum.

*Verdant Pathways is a parent mentoring curriculum developed by and licensed to Agency and includes different types of written, creative, reflective, and physical learning activities.*

Mentoring Services are intended to be a cooperative, collaborative educational and growth program that will help the parent learn skills critical to parenting and support them in their readiness for family restoration and preservation.

FRC Participants in Phase III of the FRC program will engage in Mentoring Services. To promote the FRC Bridge Model of providing "warm handoffs" between phases, Agency will begin involvement with the Participant in the last month of Phase II, and throughout Phase III, for a period of approximately 4 months. Recognizing that different Participants have different needs, it is possible that a Participant's engagement with Agency can be longer or shorter than 4 months.

Consistent with the Team-based approach of FRC, Agency staff will participate in staffing sessions and court hearings related to Participants who are receiving Mentoring Services, and will work collaboratively with other members of the FRC Team.

- 2.2 **Administrative Services.** Agency will recruit, train, deploy, and supervise qualified individuals to serve as Mentors to FRC Participants.
- 2.3 **Program Team Participation.** Agency staff will provide consultation regarding programmatic development.
- 3.1 **Academic Research on Behalf of FRC.** Agency acknowledges that the FRC is a program under development and is supported by an academically-based research component. Agency agrees to cooperate with the research being performed by members of the FRC Team.
- 3.2 **Outcome Tracking Data.** Williamson County agrees that Agency may perform analysis of the confidential data in its possession to continuously improve its services and to provide external reporting on the efficacy of the same. Any "external reporting" will involve only summary level metrics aggregated across numerous clients and will not contain the personally identifiable or inferable information of any particular client. Williamson County agrees that this type of "external reporting" does not constitute a breach of confidentiality.