

**AMENDMENT NO. 4  
TO  
SUBRECIPIENT AGREEMENT BETWEEN  
WILLIAMSON COUNTY  
AND THE WILLIAMSON COUNTY CRISIS CENTER D/B/A HOPE  
ALLIANCE  
FOR THE TEMPORARY AUXILIARY EMERGENCY SHELTER  
PROJECT  
FUNDING FROM:  
THE AMERICAN RESCUE PLAN ACT (ARPA) (A.L.N. 21.027)**

**THIS AMENDMENT No. 4** to Subrecipient Agreement is made and entered into by and between Williamson County, Texas (“County”) and The Williamson County Crisis Center D/B/A Hope Alliance (“Subrecipient”), both being political subdivision of the State of Texas (collectively referred to as “Parties”).

**RECITALS**

**WHEREAS**, the Parties executed that certain agreement entitled Subrecipient Agreement Between Williamson County and The Williamson County Crisis Center D/B/A Hope Alliance for the Temporary Auxiliary Emergency Shelter Project [FUNDING FROM: The American Rescue Plan Act (ARPA) (A.L.N. 21.027)], which became effective as of February 28, 2023 (“Agreement”);

**WHEREAS**, the Parties executed three prior amendments to the Agreement for the purpose of adding additional funding needed for additional repairs and maintenance for Subrecipient’s Temporary Auxiliary Emergency Shelter Project;

**WHEREAS**, additional funding has become available for the purpose of funding more repairs and maintenance for Subrecipient’s Temporary Auxiliary Emergency Shelter Project and it has become necessary to amend the Agreement;

**NOW, THEREFORE**, premises considered, the Parties agree that the Agreement is amended as follows:

**AGREEMENTS**

**1. Article II. Payment** of the Agreement and Paragraph 1 of the Second Amendment shall be amended and supplanted, in their entirety, by the following:

The COUNTY shall make available an amount of up to **\$665,112.00 (SIX HUNDRED SIXTY-FIVE THOUSAND, ONE HUNDRED AND TWELVE DOLLARS)** to SUBRECIPIENT from the COUNTY’s FRF FUNDS to reimburse SUBRECIPIENT for expenses related to eligible uses of FRF FUNDS as outlined in the Treasury’s Interim Final Rule, reflected in Appendix B, and in accordance with the terms and conditions outlined below:

Williamson County approves and pays reimbursement requests within thirty (30) days of receipt of a complete request. Errors in the reimbursement request, including insufficient documentation, may result in payment delays. SUBRECIPIENT is responsible for submitting a complete and accurate reimbursement request. Payment is considered made on the date postmarked.

Each reimbursement request must contain the following supporting documentation:

- i. Signed Request for Reimbursement (RFR) form
- ii. General Ledger (monthly, generated from SUBRECIPIENT's accounting system) coinciding with RFR
- iii. Timesheets and Payroll Reports (monthly, generated from SUBRECIPIENT's payroll system) if budget included personnel
- iv. Invoices of all other expenditures
- v. Proof of payment of all expenditures

**2. Appendix B- Program or Project Budget/Allowable Expenses** of the Agreement shall be amended and supplanted, in their entirety, by the Appendix B attached hereto, which is being incorporated herein by reference.

**3.** Each party represents and warrants that it has due power and lawful authority to execute and deliver this Amendment No. 4 and to perform its obligations under the Agreement; and, furthermore, the Agreement and this Amendment No. 4 are the valid, binding, and enforceable obligations of such party.

**4.** All other terms of the Agreement and any prior amendments thereto which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

**IN WITNESS WHEREOF**, the Parties have caused this Amendment No. 4 to be signed by their duly authorized representatives on behalf of such party, to be effective as of the date of the last party's execution hereof.

**WILLIAMSON COUNTY, TEXAS**

By:   
Bill Gravell (Nov 19, 2024 15:04 CST)

**Printed Name:** Bill Gravell, Jr

**Title:** As Presiding Officer,  
**Williamson County**  
**Commissioners Court**

**Date:** November 19, 2024

**The Williamson County Crisis Center**  
**D/B/A Hope Alliance**

By: 

**Printed Name:** Richard M. Brown

**Title:** Chief Executive Officer

**Date:** November 14, 2024

## Appendix B- Program or Project Budget/Allowable Expenses

Hope Alliance  
Williamson County ARPA

	<b>Budget</b>
	<b>Adjustment</b>
Expenses	
Payroll Expenses	
Salaries Expense	357,992.29
Medicare Expense	4,912.84
Social Security Expense	21,007.17
Unemployment Expense	4,201.70
Worker's Compensation Expense	2,084.07
Retirement Benefit	6,736.70
Health	40,434.87
Life/LTD/AD&D	1,259.91
Dental	1,085.31
Professional and Audit Fees	1,200.00
Dues and Subscriptions	564.66
Interpreter Services	371.70
IT Services	4,416.00
New Hire Expense	2,048.00
Travel Expenses/Mileage	1,031.76
Staff Training & Devel	850.00
Office Supplies	2,079.29
Postage	228.00
Printing	0.00
Storage	2,902.20
Pest Control	1,742.00
Janitorial	1,848.84
Maintenance/Repairs	6,256.42
Security	1,816.81
Communications	12,645.73
Electricity	18,271.54
Gas	1,491.66
Trash Disposal	1,689.94
Program Expense	43.20
Supplies	5,611.75
Groceries	8,800.59
Client Services Expense	1,500.00
Insurance Expense	6,788.16
Work In Progress To Enhance Capacity	95,000.00
Furniture Fixtures and Equipment	46,198.89
<b>Total Expenses</b>	<b>665,112.00</b>