

EXHIBIT C

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 9

PROJECT: Red Bud Lane

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Environmental Services, being dated May 9, 2024, and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and SWCA Environmental Consultants (the "Firm").

Part 1. The Firm will provide the following Environmental Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$5,090.00.

Part 3. Payment to the Firm for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on December 31, 2025. The Firm's Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Firm understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Firm that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

Continued next page

EXECUTED this Apr 9, 2025.

FIRM:

SWCA Environmental Consultants

By: 
Signature

Matthew McMillan
Printed Name

Natural Resources Director – Austin
Title

COUNTY:

Williamson County, Texas

By: 
Signature

Valerie Covey
Printed Name

Presiding Officer
Title

LIST OF ATTACHMENTS

Attachment A – Services to be Provided by the County

Attachment B – Services to be Provided by the Firm

Attachment C – Work Schedule

Attachment D – Fee Schedule

APPROVED

By Christen Eschberger at 2:57 pm, Apr 01, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR THE RED BUD LANE PROJECT

WORK AUTHORIZATION NO. 9
PROJECT: Red Bud Lane –
Environmental Services

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.
2. Assistance to the Firm, as necessary, with obtaining data and information from other local, regional, State, and Federal agencies required for this project.
3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Firm.
4. Provide available appropriate County data on file, plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).
5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.
6. Provide timely reviews and decisions necessary for the Firm to maintain the project work schedule. Review recommendations offered by the Firm, progress of work, and final acceptance of all documents.
7. Submittal of documentation to regulatory agencies for review and comment, when specified.
8. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.
9. Post and maintain project information for public consumption on the County website.
10. Assist with Coordination between the Firm and the County's other subconsultants.
11. Negotiate with all utility companies for any agreements and/or relocations required.
12. Provide an agent as necessary to secure proposed right-of-way.

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR THE RED BUD LANE PROJECT

13. Provide construction observation and review contractor pay applications and progress.
14. Provide Firm with Contractor submittals, Requests for Information, shop drawings, and correspondence.
15. Review Firm progress, submittals, and plan changes.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE FIRM
FOR THE RED BUD LANE PROJECT

WORK AUTHORIZATION NO. 9
PROJECT: Red Bud Lane –
Environmental Services

The County proposes improvements to Red Bud Lane from Gattis School Road to 0.25 mile north of State Highway (SH) 45 and also drainage improvements (i.e., culvert improvements, ditch grading) along the channel between Santolina Lane and Homestead Drive (the project). The proposed project would occur entirely within existing Red Bud Lane right-of-way and within an existing drainage ditch located inside a roughly 33-year-old suburban residential development. The Red Bud Lane portion of the project is approximately 0.5 mile long and the drainage improvements occur at three locations, totaling approximately 0.2 mile long. The Firm received the design plans on March 11, 2025, as shown in Figure 1.

Because the proposed project is sponsored by Williamson County (County), a political subdivision of the State of Texas, the project is also subject to the Antiquities Code of Texas (ACT). It is SWCA's understanding that the project has no federal nexus and would not be subject to Section 106 of the National Historic Preservation Act (NHPA).

Environmental services will be provided upon the request of the County as needed for the project, including:

- A desktop memorandum which will include a description of the project, background review, and recommendations for no survey for review by the Texas Historical Commission (THC).

ATTACHMENT B **SERVICES TO BE PROVIDED BY THE FIRM** **FOR THE RED BUD LANE PROJECT**

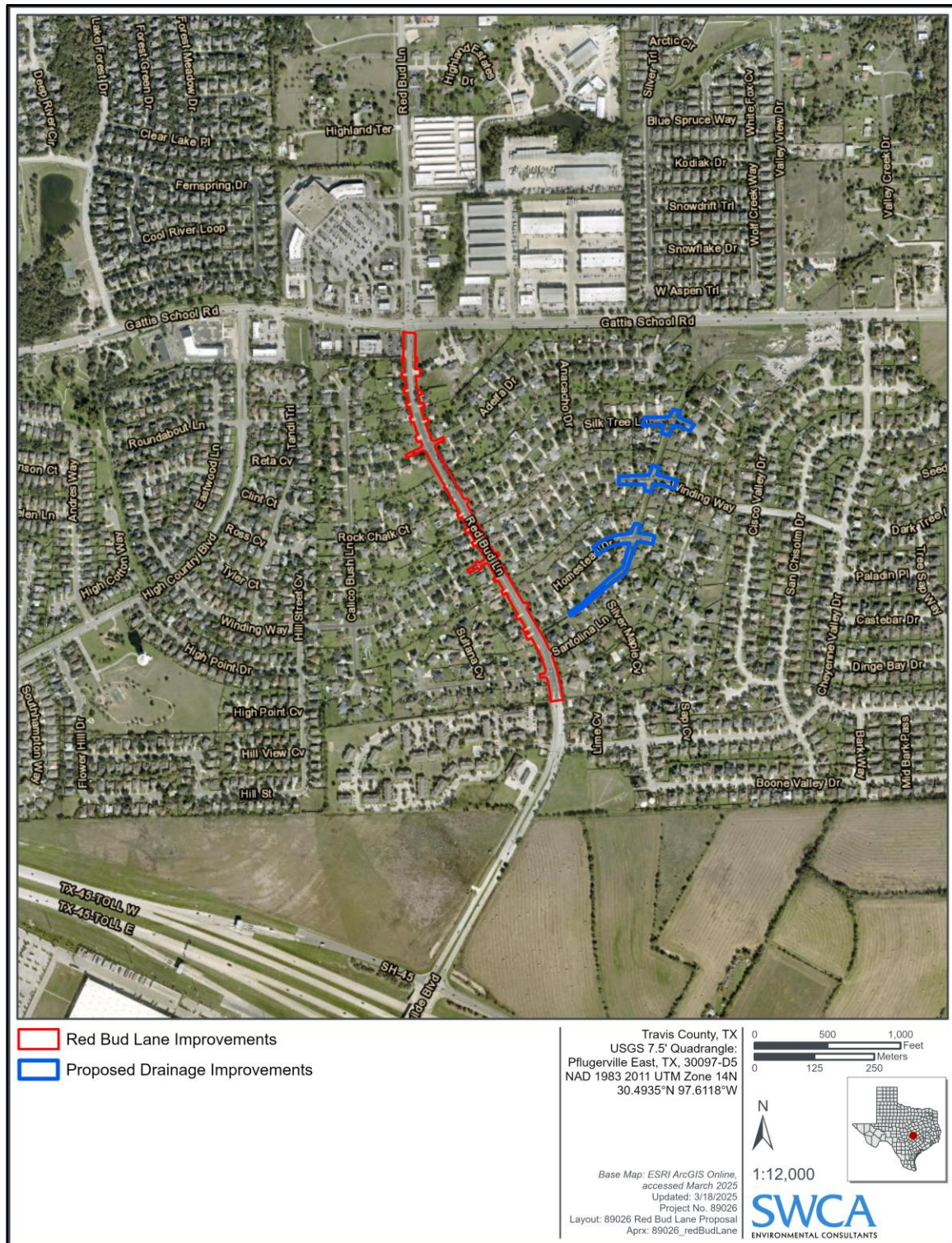


Figure 1. Project location map.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE FIRM
FOR THE RED BUD LANE PROJECT

Phase 01: Project Management

For Phase 01, the Firm is using modified scope language from the County's typical work authorization describing project management.

1. COMMUNICATION:

- a. Firm shall designate one environmental consultant (Texas) to be responsible for the project management, and all communications with the County and its representatives.

2. MONTHLY PROGRESS REPORTS, INVOICES, & BILLINGS (9 months assumed):

- a. Submit monthly progress status reports to the County. Progress reports will include tasks completed, tasks/objectives that are planned for the upcoming periods, and lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report.
- b. Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

3. PROJECT COORDINATION & ADMINISTRATION:

- a. Prepare and maintain routine project record keeping, including records of meetings and minutes.
- b. Correspondence and coordination will be handled through and with the concurrence of the County.
- c. Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Firm's team/staff, coordinate and review subconsultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

4. PROGRESS/COORDINATION MEETINGS (2 virtual meetings assumed):

- a. Attend a kickoff meeting and coordination/progress meeting with the County and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
- b. Conduct internal coordination meetings as required to advance the development of the project.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE FIRM
FOR THE RED BUD LANE PROJECT

5. PROJECT DOCUMENTS/FILES:

- a. All contract documents, including native files, shall be turned over to the County at each milestone and at the completion of the project or as requested. Documents shall be posted to the County's project management database.

6. DELIVERABLES:

- a. Monthly Invoices and Progress Reports including Deliverable Table
- b. Meeting Minutes, Sign-In Sheets, and Agendas
- c. Project Files

Phase 02: Texas Antiquities Code (TAC) Compliance

The Firm will prepare a desktop memorandum with recommendations for no archaeological survey based on data collection and the proposed project area. No archaeological surveys are expected to be required due to level of previous disturbance(s) within the proposed project area.

Deliverables

The Firm will prepare a desktop memorandum which will include a description of the project, background review, and recommendations for no survey. Within 4 weeks of Notice to Proceed, the Firm will provide the County with a draft report in electronic format (PDF) for review and comment. The Firm will respond to one round of comments and will provide the County with a final version of the report in electronic format within 2 weeks of receiving comments. Once approved by the County, the Firm will submit the letter report to the THC for concurrence.

Phase 02 Assumptions

- No field visit is anticipated.
- The estimated cost does not include archaeological investigations or ACT permitting, which would require a Supplemental Work Authorization.
- The estimated cost does not include intensive-level archival research or mitigation tasks, which would require a Supplemental Work Authorization.

The Firm offers the Work Authorization described herein on a time-and-materials basis, not to exceed the agreed-upon compensation cap, per the terms listed in the current Master Services Agreement between the Firm and the County.

ATTACHMENT C WORK SCHEDULE FOR THE RED BUD LANE PROJECT

WORK AUTHORIZATION NO. 9 PROJECT: Red Bud Lane – Environmental Services

The Firm is prepared to begin work immediately upon receiving a Notice to Proceed (NTP) for the work schedule provided for assigned tasks as given. Schedule of anticipated milestones and deliverables is below; however, the contract will remain in place until December 31, 2025.

Milestone Description	Start	No. Days	April	May	June	July
Project Start	4/1/2025					
Draft letter submittal to County	4/1/2025	30				
Review period by County	5/1/2025	14				
Firm updates to comments from County	5/15/2025	7				
Texas Historical Commission review	5/22/2025	30				
Firm updates to comments from Texas Historical Commission	6/23/2025	14				
Final letter submittal to County	7/7/2025					

ATTACHMENT D FEE SCHEDULE FOR THE RED BUD LANE PROJECT

WORK AUTHORIZATION NO. 9 PROJECT: Red Bud Lane – Environmental Services

Table 1. Anticipated Fee Details

Project Role	Rate	Phase 01 - Project Management		Phase 02 - Texas Antiquities Code (TAC) Compliance		Total Hours	Total Charge
		Hours	Charge	Hours	Charge		
Specialist I	\$77.00	0	\$0.00	0	\$0.00	0	\$0.00
Specialist II	\$91.00	0	\$0.00	0	\$0.00	0	\$0.00
Specialist III	\$104.00	3	\$312.00	0	\$0.00	3	\$312.00
Specialist IV	\$114.00	0	\$0.00	0	\$0.00	0	\$0.00
Specialist V	\$123.00	0	\$0.00	10	\$1,230.00	10	\$1,230.00
Specialist VI	\$137.00	0	\$0.00	6	\$822.00	6	\$822.00
Specialist VII	\$147.00	0	\$0.00	5	\$735.00	5	\$735.00
Specialist VIII	\$158.00	5	\$790.00	5	\$790.00	10	\$1,580.00
Specialist IX	\$169.00	0	\$0.00	1	\$169.00	1	\$169.00
Specialist X	\$189.00	0	\$0.00	0	\$0.00	0	\$0.00
Specialist XI	\$207.00	0	\$0.00	0	\$0.00	0	\$0.00
Specialist XII	\$226.00	0	\$0.00	0	\$0.00	0	\$0.00
Subject Matter Expert	\$230.00	0	\$0.00	0	\$0.00	0	\$0.00
Subject Matter Expert	\$242.00	0	\$0.00	1	\$242.00	1	\$242.00
Total Labor						36	\$5,090.00