

## **WORK AUTHORIZATION NO. 1**

### **WILLIAMSON COUNTY CORRIDOR PROJECT: CORRIDOR J3**

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Surveying Services, being dated March 19, 2024 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and McGray & McGray Land Surveyors, Inc. (the "Surveyor").

Part 1. The Surveyor will provide the following Surveying Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is \$5,248.06.

Part 3. Payment to the Surveyor for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on **September 30, 2025**. The Surveying Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Surveyor understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Surveyor that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Surveyor.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

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EXECUTED this \_\_\_\_\_.

SURVEYOR

**McGray & McGray Land Surveyors, Inc.**

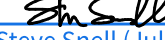
By:   
Signature

Chris Conrad  
Printed Name

VP  
Title

COUNTY:

Williamson County, Texas

By:   
Steve Snell (Jul 22, 2025 21:41:34 CDT)  
Signature

Steven Snell  
Printed Name

County Judge  
Title

#### LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Surveyor

Attachment C - Work Schedule

Attachment D - Fee Schedule

**APPROVED**

*By Christen Eschberger at 8:10 am, Jul 10, 2025*

**ATTACHMENT A**  
**SERVICES TO BE PROVIDED BY THE COUNTY FOR**  
**CORRIDOR J3**

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.
2. Assistance to the Surveyor, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.
3. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.
4. Provide timely reviews and decisions necessary for the Surveyor to maintain the project work schedule. Review recommendations offered by the Surveyor, progress of work, and final acceptance of all documents.
5. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.
6. Assist with coordination between the Surveyor and the County's other consultants.
7. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.
8. The horizontal datum for this project will be NAD83 (2011) Texas Coordinate System, Central zone, with a scale factor of 1.00012, or as provided by the County.
9. Facilitate resolution of any refusals to grant ROE and/or communication with landowners, who are hostile with respect to completion of the WA.

**ATTACHMENT B**  
**SERVICES TO BE PROVIDED BY THE SURVEYOR FOR**  
**J3 CORRIDOR**

**PROJECT DESCRIPTION**

Project Limits

The project limits are at 2189 Highway 138.

Project Scope

Surveyor shall provide ROW mapping services to be used for acquisition of 1 parcels along Highway 138, Williamson County, Texas. Surveyor's Scope of Services is limited to those items outlined below.

1. RIGHT-OF-ENTRY (ROE)

- a. The Surveyor will obtain right-of-entry (ROE) for approximately 1 properties for the purpose of collecting ROW survey data. The Surveyor anticipates that Williamson County will handle problems regarding all refusal to grant ROE or communication with private property owners who are hostile with respect to the completion of this scope of services. The Surveyor will document any interactions with property owners while performing the work.

2. PROJECT MANAGEMENT

a. Communication:

- Designate one Registered Professional Land Surveyor (Texas) to be responsible for the project management, and all communications with the County and its representatives.

b. Monthly Progress Report, Invoices, and Billings (2 months assumed):

- Submit monthly progress status reports to the GEC. Progress reports will include deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.
- Prepare correspondence, invoices, and progress reports, monthly, in accordance with current County requirements.

c. Project Coordination & Administration:

- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Surveyor's team/staff, coordinate and review sub-consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to project-related inquiries.

d. Project Schedule:

- Maintain a project schedule indicating tasks, subtasks, critical dates, milestones, and deliverables. Submit to County as requested.

e. Deliverables:

- Monthly Invoices and Progress Reports
- Project Schedule and Updates

### 3. RIGHT-OF-WAY (ROW) MAPPING

a. Research

- Surveyor shall perform records research and obtain sufficient ownership documents to prepare a working sketch (abstract map) of adjoining properties along the project route.

b. Field Survey

- Surveyor will locate existing control (if available and provided) and reconcile any discrepancies found.
- Surveyor will establish supplemental survey control as needed to be used during the course of the survey.
- Surveyor will locate boundary monuments sufficient to determine existing ROW lines and parcel boundaries.

c. Parcel Acquisition Documents (up to 1 parcel documents assumed; up to 1 staking assumed):

- Surveyor shall prepare preliminary parcel descriptions with associated parcel plats for ROW parcel and easement acquisition. Surveyor will perform sufficient 2-dimensional location of substantial features found within 25 feet of the proposed ROW lines and note any improvements requiring removal/relocation.
- After receipt of title commitments, set appropriate monumentation in accordance with County requirements. Prepare signed and sealed documents for ROW parcel and easement acquisition.
- Stake proposed right of way with suitable markers as requested on a parcel-by-parcel basis for the purposes of fence construction, utility installation, or property owner requests.

d. Deliverables:

- Survey CADD files;
- Draft Parcel Acquisition Documents (pdf);
- Final Parcel Acquisition Documents (one original and pdf);
- ASCII point file of all points located/set during the course of the survey; and

### 4. ASSUMPTIONS

- a. Vehicular and pedestrian access to the site is possible and granted. Williamson County will assist with Right of Entry (ROE) to adjacent tracts, if required.
- b. Proposed ROW lines will be provided by Williamson County.
- c. Williamson County or title company will furnish the current ownership information, title commitment, and Schedule B Exception Documents (if applicable).

- d. Survey data will be based on the Texas State Plane Coordinate System, NAD83 – Central Zone; Vertical data will be based on the North American Vertical Datum of 1988 (NAVD88), Geoid12B, unless specified otherwise.
- e. All documents will be signed, sealed and prepared under the direction of a Registered Professional Land Surveyor licensed to practice in the state of Texas.

**ATTACHMENT C  
WORK SCHEDULE  
CORRIDOR J3**

Work shall begin in 1 week after receiving written Notice-to-Proceed. McGray and McGray Land Surveyors, Inc. estimates project completion by August 15, 2025 with the following deliverable schedule:

- Survey CADD files, by August 15, 2025
- Draft Parcel Acquisition Documents (pdf), August 8, 2025
- Final Parcel Acquisition Documents (one original and pdf), August 15, 2025
- ASCII point file of all points located/set during the course of the survey, by August 15, 2025

NOTE: Weather and access issues may affect timing for actual delivery of scoped items.

TASK DESCRIPTION	Surveyor (RPLS) Senior	Survey Technician (Surveyor-In- Training) - SIT	Survey Technician	Abstractor	2 man survey crew, with vehicle and data collection	Survey Field Crew Coordinator	TOTAL LABOR HRS & COSTS
Surveyor shall prepare preliminary the parcel description with associated parcel plat for the ROW parcel acquisition. Surveyor will perform sufficient 2-dimensional location of substantial features found within 25 feet of the proposed ROW lines and note any improvements requiring removal/relocation.	4	6	14	1	12	1	\$ 5,238.06
							\$ -
							\$ -
HOURS SUB-TOTALS	4.00	6.00	14.00	1.00	12.00	1.00	38
CONTRACT RATE PER HOUR	\$188.06	\$115.53	\$95.38	\$85.97	\$190.00	\$91.35	
TOTAL LABOR COSTS	\$752.24	\$693.18	\$1,335.32	\$85.97	\$2,280.00	\$91.35	\$5,238.06
% DISTRIBUTION OF STAFFING	10.53%	15.79%	36.84%	2.63%	31.58%	2.63%	65.79%
<b>SUBTOTAL:</b>							<b>\$5,238.06</b>

OTHER DIRECT EXPENSES	UNIT	RATE	QUANTITY	TOTAL
Deed Copies	sheet	\$1.00	10	\$10.00
<b>SUBTOTAL OTHER DIRECT EXPENSES</b>				<b>\$10.00</b>

SUMMARY	
TOTAL LABOR COSTS (DIRECT LABOR)	\$5,238.06
(OTHER DIRECT EXPENSES)	\$10.00
<b>GRAND TOTAL</b>	<b>\$5,248.06</b>