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## WILLIAMSON COUNTY GOODS AND SERVICES CONTRACT

Texas Department of Criminal Justice DBA Texas Correctional Industries  
( [REDACTED] )

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Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS GOOD AND SERVICES CONTRACT (hereinafter "Contract") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Texas Department of Criminal Justice DBA Texas Correctional Industries** (hereinafter "Service Provider"), both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services and purchase goods described herein pursuant to the following terms, conditions, and restrictions:

### I.

**Goods:** Service Provider shall provide County the goods described in Quote [REDACTED] attached and being marked as **Exhibit "A,"** which is incorporated herein to the extent it meets or exceeds the County's solicitation, if applicable.

Should the County choose to purchase goods in addition to those described in Exhibit "A", such additional goods shall be described in a separate written amendment to this Contract wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods and the County shall not be obligated to pay for any additional goods unless a written amendment to this Contract has been signed by both parties.

### II.

**Services:** Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she, or it is not an employee of the County. The services include but are not limited to the services and work described in **Exhibit "A,"** which is incorporated herein to the extent the Quote meets or exceeds the requirements of County's solicitation, if applicable.

Should the County choose to add services in addition to those described in Exhibit "A", such additional services shall be described in a separate written amendment to this Contract wherein the additional services shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional services. Service Provider shall not begin any additional services and the County shall not be obligated to pay for any additional services unless a written amendment to this Contract has been signed by both parties.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in Exhibit "A." The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

### III.

**Effective Date and Term:** This Contract shall be in full force and effect as of the date of the last party's execution below ("Effective Date") and shall continue until the Project Completion Date or when terminated pursuant to this Contract, whichever event occurs first. The Project Completion Date is defined as the date by which all services and obligations outlined in **Exhibit "A"** shall be fully performed and delivered to the satisfaction of the County. The parties acknowledge and agree that the Project Completion Date is initially set to be on or before September 30, 2025, however this date may be amended at the sole discretion of the County. Upon successful completion of the services as described in Exhibit "A", this contract shall automatically terminate without further obligation from either party, except as otherwise expressly provided herein.

### IV.

**Consideration and Compensation:** Service Provider will be compensated based on a fixed sum as set out in Exhibit "A". The not-to-exceed amount for the life of this Contract shall be **Nine Thousand, Six Hundred Two Dollars (\$9,602.00).**

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes. The County agrees to provide exemption certificates to Service Provider upon request. Likewise, the County is neither liable for any taxes, charges, or

fees assessed against Service Provider for the supplies or products provided or any Services rendered.

## V.

**Workers' Compensation Insurance:** The Service Provider, which is a state agency, is self-insured for workers' compensation coverage through the State Office of Risk Management (SORM), in accordance with Chapter 501 of the Texas Labor Code. The Service Provider shall be responsible for administering and providing workers' compensation benefits to its employees in compliance with applicable state laws and regulations. No additional workers' compensation insurance shall be required of the Service Provider under this Contract.

## VI.

**No Agency Relationship & Indemnification:** It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Contract. The County will not be liable for any loss, cost, expense, or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

## VII.

**INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

**INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST

CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

#### VIII.

**No Waiver of Sovereign Immunity or Powers:** Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

#### IX.

**Compliance With All Laws:** Service Provider agrees and will comply with all local, state, or federal requirements with respect to the services rendered. Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal, state, or local law or regulations are automatically incorporated into the Contract without written amendment hereto and shall become effective on the date designed by such law or by regulation.

#### X.

**Termination:** This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance, upon giving thirty (30) days written notice thereof.

#### XI.

**Venue and Applicable Law:** Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

#### XII.

**Severability:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

#### XIII.

**Right to Audit:** The Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine any records maintained by the Service Provider that are directly pertinent to the goods or services provided under this Contract, to the



extent permitted by law and applicable agency policy. The County shall coordinate with the Service Provider to schedule any such review during normal business hours and with reasonable advance notice. Access shall be subject to the Service Provider's security protocols and operational requirements.

#### XIV.

**Good Faith Clause:** Service Provider agrees to act in good faith in the performance of this Contract.

#### XV.

**No Assignment:** Service Provider may not assign this Contract.

#### XVI.

**Confidentiality:** Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

#### XVII.

**Foreign Terrorist Organizations:** Service Provider represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

#### XVIII.

**Public Information:** Both the County and the Service Provider acknowledge that they are governmental bodies subject to the Texas Public Information Act (TPIA), Texas Government Code Chapter 552. Each party agrees to comply with the TPIA as interpreted by applicable judicial decisions and opinions of the Texas Attorney General. Information, documentation, and other material related to this Purchase Order or any resulting contract may be subject to public disclosure unless excepted from disclosure under the TPIA or other applicable law. Each party shall promptly notify the other of any public information request received that pertains to this agreement and shall cooperate in good faith in responding to such requests, subject to any applicable legal exceptions or confidentiality obligations.

#### XIX.

**Damage to County Property:** Service Provider shall be liable for all damage to county-owned, leased, or occupied property and equipment caused by Service Provider and its employees, agents, subcontractors, and suppliers, including any delivery or transporting company, in connection with any performance pursuant to this Contract. Service Provider shall notify County in writing of any such damage within one (1) calendar day.

**XX.**

**Media Releases:** Neither the County nor the Service Provider shall use the other party's name, logo, or other identifying likeness in any press release, marketing materials, public statement, or other announcement related to this Purchase Order or any resulting contract without the prior written approval of the other party. This provision does not restrict disclosures required by law or authorized under the Texas Public Information Act. Both parties agree to coordinate in good faith regarding any media inquiries or public communications concerning this agreement.

**XXI.**

**Authorized Expenses:** In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Contract, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Contract by reference. The Williamson County Vendor Reimbursement Policy can be found at: [WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf](#) (wilco.org). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

**XXII.**

**Entire Contract & Incorporated Documents; Conflicting Terms:** This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Contract include the following:

- A. [REDACTED] marked **Exhibit "A"**;
- B. Insurance certificates evidencing coverages required herein above and
- C. Any Addendums agreed to by both parties.

The County reserves the right and sole discretion to determine the controlling provisions where there is any conflict between the terms of this Contract and the terms of any other purchase order(s), contract(s) or any document attached hereto as exhibits relating to the services and goods subject of this Contract.

**XXIII.**

**County Judge or Presiding Officer Authorized to Sign Contract:** The presiding officer of the County's governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of the County.

[SIGNATURE PAGE TO FOLLOW]

WITNESS that this Contract shall be effective as of the date of the last party's execution below.

**Williamson County:**

Stm Sll

Authorized Signature

Hon. Steven Snell

County Judge

Date: Jul 30, 2025, 20\_\_

**Texas Department of Criminal Justice  
DBA Texas Correctional Industries:**

Bill Lewis

Authorized Signature

Bill Lewis

Printed Name

Date: 7/17/25, 20\_\_


**Texas Department of Criminal Justice**

Huntsville, TX 77342-4013  
Texas Correctional Industries

Phone # 800-833-4302  
E-mail tci@tdcj.texas.gov

**TCI Quote**

| Date     | Quote # |
|----------|---------|
| 6/2/2025 |         |

| Delivery ARO |
|--------------|
| 90-120 days  |

|               |               |
|---------------|---------------|
| Quote Contact | Gloria Favela |
| Quote Phone   | 512-943-1238  |

|          |    |
|----------|----|
| Marketer | HH |
|----------|----|

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| <b>Ship To</b>   |
| Williamson County<br>405 S. MLK-Box 7<br>Georgetown, TX. 78626 |

All deliveries are FOB Destination. Please reference the above quote number in any subsequent purchase order(s). Purchase orders should be sent to tci@tdcj.texas.gov. TCI sincerely appreciates this opportunity to quote your requested items. Should you need any additional information, please feel free to contact us. Quotes are valid for 30 days.

| Item          | Smartbu... | Description   | U/M | Qty | Price  | Total    |
|---------------|------------|---|-----|-----|--------|----------|
| 425-08-250653 | 425-A5     | Chair, Constitutional, State Seal Upholstery: CA-019 (Caressa Bittersweet)<br>Stain: Walnut                           | ea  | 4   | 408.00 | 1,632.00 |
| 425-08-050269 |            | Seal, 1 Color, Custom Embroidery - 26th court seal  | ea  | 4   | 55.00  | 220.00   |
| Install       |            | Installation - Optional   | ea  | 4   | 20.00  | 80.00    |
| 425-08-300722 | 425-A5     | Chair, Club, Diamond Tufted Seat & Back, Brass Nail Trim<br>Stain: Walnut<br>Upholstery: CA-019 (Caressa Bittersweet) | ea  | 2   | 525.00 | 1,050.00 |
| Install       |            | Installation - Optional   | ea  | 2   | 20.00  | 40.00    |
| 425-03-361455 |            | Bookcase, SH Series, 4 Shelves, Laminate Top, 38"W x 14"D x 70"H<br>Stain: Walnut                                     | ea  | 1   | 578.00 | 578.00   |
| Install       |            | Installation - Optional   | ea  | 1   | 25.00  | 25.00    |

**Total**



Texas Department of Criminal Justice  
Huntsville, TX 77342-4013  
Texas Correctional Industries

Phone # 800-833-4302  
E-mail tci@tdcj.texas.gov

## TCI Quote

| Date          | Quote #       |
|---------------|---------------|
| 6/2/2025      |               |
| Delivery ARO  |               |
| 90-120 days   |               |
| Quote Contact | Gloria Favela |
| Quote Phone   | 512-943-1238  |

| Ship To  |
|--|
| Williamson County<br>405 S. MLK-Box 7<br>Georgetown, TX. 78626 |

| Marketer | HH |
|----------|----|
|----------|----|

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| Item          | Smartbu... | Description  | U/M | Qty | Price      | Total    |
|---------------|------------|--|-----|-----|------------|----------|
| 425-41-311058 |            | File, SH Series, Lateral, 2<br>Drawer, Brass Pulls, Laminate<br>Top<br>38"W x 21"D x 30"H<br>Stain: Walnut | ea  | 1   | 533.00     | 533.00   |
| Install       |            | Installation - Optional  | ea  | 1   | 30.00      | 30.00    |
| 425-21-002400 |            | Sam Houston Adjustable Height<br>Desk, 60" x 30", Without Drawer<br>Stain: Walnut                          | ea  | 1   | 1,550.00   | 1,550.00 |
| 425-08-250653 | 425-A5     | Chair, Constitutional, State Seal<br>Upholstery: DU-006 (Durango<br>Black)<br>Stain: Walnut                | ea  | 8   | 408.00     | 3,264.00 |
| 425-08-050269 |            | Seal, 1 Color, Custom<br>Embroidery - 26th court seal  | ea  | 8   | 55.00      | 440.00   |
| Install       |            | Installation - Optional  | ea  | 8   | 20.00      | 160.00   |
| <b>Total</b>  |            |  |     |     | \$9,602.00 |          |