

PG/PA Integration Transition Timeline

June	6/17/2016	PG/PA Integration Planning Meeting
	6/30/2016	Begin external audit
July	7/14/2016	PG/PA Integration Planning Meeting
	7/15/2016	Explore separation of PG and PA under Panoramic software system
	7/20/2016	County Counsel to begin requesting waivers of annual accountings with Court for cases up for renewal (LPS) or review (Probate)
	7/25/2016	Local Mental Health Board Meeting: Present proposed organizational model for input
August	8/1/2016-8/30/2016	Develop HHSA/PG Protocol
	8/1/2016	PG/PA Integration Planning Meeting
Sept	9/26/2016	Local Mental Health Board Meeting: Receive feedback on protocol
	9/28/2016	PG/PA Integration Planning Meeting
October	10/7/2016	Human Resources to draft Chief Public Administrator position classification
	10/18/2016	External audit completed
	10/25/2016	Board Meeting: Action-Separation and Consolidation of PG-PA
	10/26/2016	Begin preparation of ordinances to separate and consolidate offices
	10/28/2016	PG/PA Integration Planning Meeting
Nov	11/1/2016	Begin preparing service delivery transfers (cases, resources, location, notifications, etc)
	11/1/2016	HHSA Adult and Aging Branch Director to begin meeting with PG/PA Department
	11/22/2016	Board Meeting: Action-First Reading of Ordinance
Dec	12/13/2016	Board Meeting: Action: Action-Second Reading of Ordinance; Approve Staffing Classification Change; Appoint as Interim and Deputize HHSA Director as PG and title Sheriff-Coroner as PA; Add HHSA Assistant PG Manager position

Jan	1/1/2017	Begin Conducting Internal Audits
	1/1/2017-1/11/2017	Interim PG and PA
	1/12/2017	Official Transfer of Duties to HHSA and Sheriff-Coroner
Feb	2/21/2017	Board Meeting: 30 Day Update on Integration
March	3/21/2017	Board Meeting: 60 Day Update on Integration
	3/30/2017	Conclude Internal Audits
April	4/25/2017	Board Meeting: 90 Day Update on Integration
June	6/20/2017	Board Meeting: 6 Month Update on Integration

Color Key	
	Board Meeting
	PG/PA Integration Planning Meeting
	Action
	Completed
	Upcoming