Building, Planning, Public Works: Engineering

Cost Recovery Study

Report of Findings

October 2017

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Executive Summary

EXECUTIVE SUMMARY

Introduction

MGT Consulting Group (MGT) is pleased to present The County of Yolo with this summary of findings for the Building, Planning and Public Works-Engineering cost of services study.

The County's comprehensive fee schedule has not been examined by an outside agency for at least for 7 years. The County is now interested in knowing the current full cost of providing user fee-related services and exploring the options of modifying fees to better reflect the Board of Supervisor's priorities. In early 2017, the County contracted with MGT to perform an updated cost analysis using the adopted 2017/2018 budgeted fiscal year staffing and materials and supplies costs.

MGT has conducted hundreds of user fee studies throughout the United States and therefore has access to quality data and best practices, which guided this fee study process. MGT employed a defensible and transparent calculation methodology, and intuitive and powerful spreadsheet calculation models, which are fully customized for the County and can be used by County staff for future fee updates.

This report is the culmination of a collaborative effort between MGT and County staff. This study took place over the course of the last 6 months and involved multiple site visits to meet with program management and staff to design the study, collect data, review MGT's analysis, and finally to develop recommendations for fee adjustments for review by the Director and fiscal staff of the Department of Community Services as well as the Senior Civil Engineer of the Public Works department and ultimately the Board of Supervisors. MGT would like to take this opportunity to acknowledge all County staff who participated on this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to its success.

Study Scope and Objectives

This study included a review of fee-for-service activities within the following divisions:

- Building
- Planning
- Public Works: Engineering

The primary goals of the study were to:

- Define what it costs the County to provide various fee-related services.
- Determine whether there are any opportunities to implement new fees.
- Identify service areas where the County might adjust fees based on the full cost of services and other economic or policy considerations.
- Develop revenue projections based on recommended changes to fees.

The information summarized in this report addresses each of these issues and provides The County of Yolo with the tools necessary to make informed decisions about possible fee adjustments and the resulting impact on revenues.

MGT's scope was limited to analysis of user fees only. User fees are charges to recover staff and materials costs related to the processing of applications and permits. We did not evaluate impact fees (intended to recover infrastructure costs), or policy fees.

Study Findings

While the purpose of this study is to identify the cost of fee-related activities, one of the outcomes of the analysis is to provide a complete picture of the full cost of services offered. It is necessary to identify *all* costs, whether fee-related or not, so that there is a fair and equitable distribution of all indirect or overhead costs (discussed in a later section of this report) across all activities, thereby ensuring a definitive relationship between the cost of the service and the fee that is charged. No service should be burdened with costs that cannot be directly or indirectly linked to that service. Therefore, the first task in this study is to separate the fee-for-service activities from the non-fee activities. Some non-fee related activities are appropriately funded by discretionary monies, such County initiated projects. The costs of these other services are not built into the proposed cost recovery models for user fee services.

The exhibit on the following page displays the costs and revenues of each service into the following categories:

County of Yolo
User Fee Revenue Analysis

	Current				Recommended		
Department/Division	*Costs, User Fee Services (A)*	*Current Revenue (B)*		*Subsidy (C)*	*Cost Recovery Policy (D)*		*Increased Revenue (E)*
Building	$1,293,007	$1,028,446	80%	$264,561	$1,288,857	99.7%	$260,410
Planning	$570,493	$435,018	76%	$135,475	$568,128	99.6%	$133,110
Public Works - Engineering	$343,943	$253,432	74%	$90,511	$264,343	77%	$10,911
Total	$2,207,443	$1,716,896	76%	$490,547	$2,121,328	92%	$404,431

Column A, Costs of Fee Services – The full cost of providing fee related services to the public is $2,207,443. These figures are derived by multiplying individual costs by annual volume for each fee schedule category.

Column B, Current Revenue – Based on current fee levels, the County generates fee related revenues of $1,716,896 million and is experiencing an overall 76% cost recovery level. Within each department, current cost recovery levels range from 74% for Public Works-Engineering to 80% for the Building Division. The detail of individual fees may be found in subsequent sections of this report.

Column C, Subsidy – Current fee levels recover 76% of full cost, leaving 24% or $490,547 to be funded by other funding sources. The County may eliminate this gap by either increasing fees or reducing costs.

Column D, Recommend Recovery – It is estimated that adoption of the recommended cost recovery policy would generate fee revenues of $2,121,328. This would bring the overall cost recovery level up to 92%.

Column E, Increased Revenue – Increasing fees to the recommended levels would generate approximately $404,431 in additional revenue. This represents a 24% increase over revenue currently being collected for these activities by the County on an annual basis.

Analysis Highlights

Building Division - The cost analysis for the Building Division is showing an overall cost recovery of 80% ($1,028,446) with a 20% ($264,561) subsidy rate. This includes the development fees related to fire inspections as well. Individual fee cost recoveries range from 40% to 97%. There are several new fees that have been identified and added to the fee schedule. In addition, there are several fees that have been identified that are recommended for removal. The forecasted annual revenue is $1,288,857 (99.7%) which is an increase of $260,410 leaving a recommended subsidy of $4,150 (0.3%). This does not take into account any additional revenue that may be incurred through the adoption of the new flood management fee being proposed.

- New Building Permit (Valuation) Tiers: The International Code Council (ICC) recommends a multi-tiered valuation fee schedule as a best practice method to charge building permits. In order to evaluate whether the current building permit (valuation) fee structure is a good representation of the building inspector's time spent, MGT broke the structure down into a multi-tiered fee schedule and evaluated the time spent by the building staff at various valuation points (thresholds). The results indicate there is a minimum base cost to inspect any project; but as projects get larger, the incremental cost to inspect becomes less due to economies of scale. Having a multi-tiered valuation fee schedule will produce a more equitable fee based on the level of effort in relation to the size of the project.

- Flood Management Fee: Yolo County Code Title 8; Chapter 4; Flood Protection; Section 8-4.402 requires that each issued building permit comply with flood standards established through the Federal Emergency Managing Agency's National Flood Insurance Program and Community Rating System. The Building division is responsible for administering, implementing and enforcing these standards which include reviewing each permit request for potential flood hazard;

and applying special standards when the requested permit is within a Special Flood Hazard Area. It also requires the Division to maintain records and documents for routine program audits, create and update public information and compliance guideline, create and establish policies and procedures, and train staff in the administration of the program. These special duties are relatively new and the cost to administer the program will be recovered through the proposed fee which will apply to each building permit.

Planning Division - The cost analysis for the Planning Division is showing an overall cost recovery of 76% ($435,018) with a 24% ($135,475) subsidy rate. This does not include the cost for County initiated projects which are being subsidized by the general fund. Individual fee cost recoveries range from 48% to over 100%. For those fees that are set at a flat fixed fee, the recommendation is to seek 100% full cost recovery which would increase some fees and decrease others. There are a few fees that are recommended for removal due to no longer being relevant or the service has been consolidated into another fee or rolled into a deposit based fee thus simplifying the schedule. Many of the Division's fees are hourly-rate based with a deposit taken at project submittal. Hourly-rate based fees are generally revenue-neutral by nature. For these fees MGT has recommended that the deposit amount be adjusted to the average processing cost for that service. By implementing 100% full cost recovery, the forecasted annual revenue is $568,128 (99.6%) which is an increase of $133,110 leaving a recommended subsidy of $2,365 (0.4%).

Public Works Department: Engineering Division – The cost analysis for the Public Works: Engineering Division is showing an overall cost recovery of 74% ($253,943) with a 26% ($90,511) subsidy rate. Individual fee cost recoveries range from 11% to 100% on the fixed fees. The Division is seeking 100% full cost recovery on some flat fixed fees while other fees they continue to subsidize to encourage compliance. In addition, there are a few fees recommended for removal due to no longer being relevant or the service has been consolidated into another fee or rolled into a deposit based fee. Many of the Division's fees are hourly-rate based with a deposit taken at project submittal. Hourly-rate based fees are generally revenue-neutral by nature. By implementing the recommendations, the forecasted annual revenue is $264,343 (77%) which is an increase of $10,911 leaving a recommended subsidy of $79,600 (23%).

Methodology

MGT's standard approach for analyzing the cost of providing development user fee-related services is commonly referred to as a "bottom up" approach. The bottom up approach was used to analyze all of the County's user fees. A general description of the "bottom up" approach is as follows:

1. Identify all direct staff time spent on the fee related activity or service

MGT conducted a series of meetings with staff from each division to identify every employee, by classification, who performs work directly in support of fee related services. Direct staff costs are incurred by employees who are "on the front line" and most visible to the customers (e.g. inspectors, plan reviewers, etc.). Once all direct staff were identified, subject matter experts for each section estimated how much time those employees spend, on average, performing each particular fee service.

Developing time estimates for fee related services can be challenging and departments should be commended for the time and effort they put into this. Although MGT provided departments with templates and other tools to assist them in developing average or "typical" time estimates, these calculations were necessarily developed by the subject matter experts within each fee area.

2. Calculate direct cost of the staff time for each fee using productive hourly rates

"Productive hours" means the time staff are in their office or in the field actively performing plan check or inspection services. A full-time County employee typically has 2,080 paid hours per year (40 hours x 52 weeks). However, cost studies reduce this number to account for non-productive hours (sick leave, vacation, holidays, training days, meetings, etc.). MGT calculates the productive hourly rate for each staff classification by dividing annual salary and benefits by annual productive hour figures.

3. **Determine indirect or "overhead" costs**

Generally, there are two types of indirect costs: division-specific and Countywide overhead. These indirect costs are allocated across user fee services in order to capture the full cost of providing the service. If a division performs non-fee related services, a commensurate amount of indirect cost is segregated and not allocated to the fee related services.

- Division-specific overhead costs – these costs include support staff as well as other operational costs, such as materials and supplies that are incurred for a common purpose and not readily assigned to a particular service or program.

- Countywide overhead costs – each department and fund within the County receives an allocation of cost from the County's various central service departments. Central service departments are those whose main function is to support other County departments and funds. Such departments include the County Counsel, County Administrator, Human Resources etc. The methods for allocating central service costs can vary but must demonstrate a causal relationship between the allocation methodology and the costs allocated to the operating department. Federal 2 CFR, part 200 guidelines stress the importance of allocating Countywide overhead costs in a way that "equitably reflect the value of service" provided to the department receiving the service(s). The County of Yolo's Countywide overhead does adhere to these principals which includes industry standards such as the following methodologies for allocating central services costs:

- Number of full-time equivalent staff in the operating department

- Total operating department expenditures, excluding fixed assets, pass through funds and large purchases (e.g. energy purchases)

- Actual or estimates of time spent in support of the operating department based on documented procedures

4. Compare total costs to the current fee schedule

Once all direct and indirect costs are calculated, MGT compared the total cost for each fee-related service to the fee currently charged to the public. In most cases, we found the total cost of providing a service exceeded the fee charged. In these instances, the fee can be increased to recover these subsidies. However, there were a number of services for which the total calculated cost was less than the fee charged. In these cases, the fee must be lowered to comply with State law.

5. Annual volume figures are incorporated

Up to this point we have calculated fee costs and revenues on a per-unit basis. By incorporating annual volume figures into the analysis, we extrapolate the per-unit results into annual cost and annual revenue information. This annualization of results gives management an estimate of the fiscal impact of proposed fee adjustments.

Because annual volume will vary from one year to the next, these figures are estimates only. Actual revenue will depend on future demand level and collection rates. Also, some of the proposed fees include a restructuring of existing fee categories. In these cases, management should be conservative with fiscal impact projections.

6. Recommend fee adjustments

MGT provides fee adjustment recommendations based on full cost information and industry best practices. Typically, we recommend and service based fee at 100% cost recovery, except for services for which staff want to encourage participation/compliance. Of course, MGT's recommendations are advisory in nature only – ultimately the Board of Supervisors must decide what fee levels are appropriate.

Legal, Economic & Policy Considerations

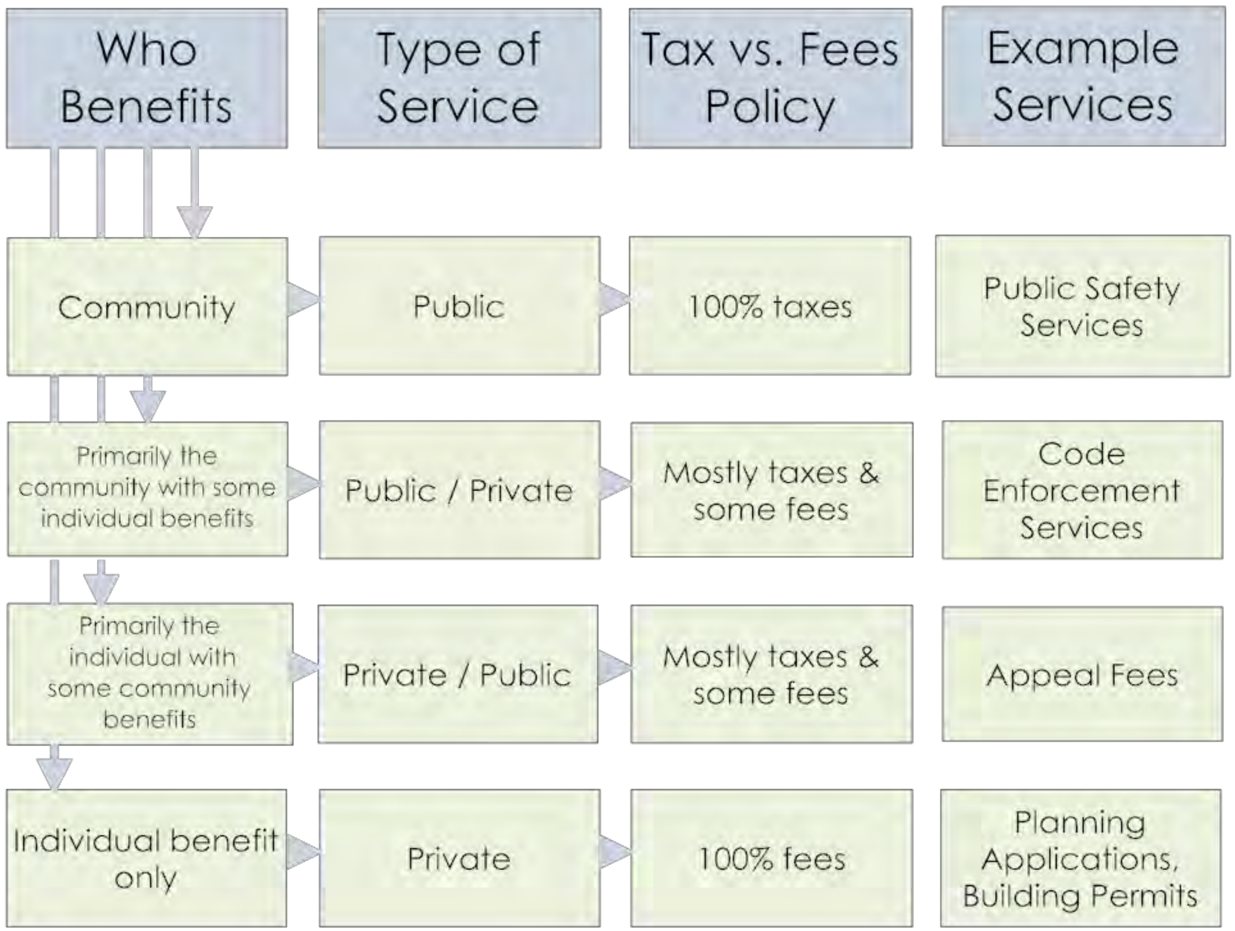
Calculating the true cost of providing County services is a critical step in the process of establishing user fees and corresponding cost recovery levels. Although it is an important factor, other factors must also be given consideration. County decision-makers must also consider the effects that establishing fees for services will have on the individuals purchasing those services, as well as the community as a whole.

The following legal, economic and policy issues help illustrate these considerations.

- State Law - In California, user fees are limited to the estimated reasonable cost of providing a service by State law. None of the fee adjustments recommended by MGT contravene this State law.
- Economic barriers - It may be a desired policy to establish fees at a level that permits lower income groups to use services that they might not otherwise be able to afford.
- Community benefit - If a user fee service also benefits the community as a whole (at least to some extent), it may be appropriate to subsidize a portion of the fee.
- Private benefit - If a user fee primarily benefits the fee payer, the fee is typically set at, or close to 100% full cost recovery. Development related fees generally fall into this category; however, exceptions are sometimes made for services such as appeal fees or fees charged exclusively to small residential applicants.
- Managing demand - Elasticity of demand is a factor in pricing certain County services; increasing the price of some services may result in a reduction of demand for those services, and vice versa.
- Competition - Certain services may be provided by neighboring communities or the private sector, and therefore demand for these services can be somewhat dependent on what else may be available at lower prices.
- Incentives - Fees can be set low to encourage participation in a service, such as water heater permits.
- Disincentives - Penalties can be instituted to discourage undesirable behavior. Examples include fines for construction without a building permit and code enforcement penalties.

The flow chart below helps illustrate the economic and policy considerations listed above.

DECISION-MAKING FLOW CHART



Recommendations Going Forward

Conduct a cost study every two or three years

MGT recommends that the County build on its investment in this cost-of-service analysis by continuing to analyze its fees and charges. Once the commitment is made to understand the full cost of providing services, it is important to review and update the analysis in order to keep pace with changes in service delivery, staffing changes, and demand levels. Accordingly, MGT recommends the County conduct a comprehensive cost of service analysis every three to five years to ensure fees and charges are set appropriately. Should the County experience a significant organizational change, the cost of service analysis should be performed sooner than the above recommended time frame.

Adjust fees annually

In-between study years, fees should be increased annually by a CPI factor to keep pace with inflation. This best practice is employed by many cities and counties. This practice reduces the likelihood that fees will need significant adjustment in the future. For CPI adjustments, MGT recommends the Employee Cost Index for State and Local Government Employees, Total Compensation as published by the Bureau of Labor Statistics. Annually, as part of the budget cycle, staff should determine the percentage change in this index and apply the increase or decrease to the master fee schedule, rounding up to the nearest whole dollar. Certain fees are exempt from an index adjustment, such as fees set by the State of California. These exempt fees should be noted in the master fee schedule.

Section II

User Fee Summaries by Department

Building Division

User Fee Study Summary Sheet

Yolo County
Building 10029716350
FY 2017-2018

			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
1	***Building Division Fee***													
2	Addressing Fee	Change Hourly (1/2 hr minimum) -> Flat Fee	$ 130.00	$ 133.63	97%	$ 2,940	$ 2,860	$ 80	100%	$ 134	$ 2,940	$ 80	$ -	Footnote #2
3	Ag Exempt	Flat Fee	$ 130.00	$ 172.62	75%	$ 5,179	$ 3,900	$ 1,279	100%	$ 173	$ 5,179	$ 1,279	$ -	
4	Alternate Building Materials Requests: minimum of 5 hours	Per Hour (minimum of 5 hours)	$ 650.00	$ 1,347.39	48%	$ 1,347	$ 650	$ 697	100%	$ 1,347	$ 1,347	$ 697	$ -	
5	Alternative Energy; Wind Turbine, Methane Gas Conversion, Agricultural Crop Conversion For Bio-Fuels, Etc.	Based on Valuation	$ -	$ -	0%	$ -	$ -	$ -	*-- Based on Valuation--*					
6	Building Permit Application Fee	Per Permit	$ 65.00	$ 66.82	97%	$ 58,531	$ 56,940	$ 1,591	100%	$ 67	$ 58,531	$ 1,591	$ -	
7	Building Permit Issuance Fee	New Flat Fee	$ -	$ 55.68	0%	$ 46,326	$ -	$ 46,326	100%	$ 56	$ 46,326	$ 46,326	$ -	
8	Building Permit Application Fee - Only for HVAC, Solar, Water Heater, or other small projects as determined by CBO	New Flat Fee	$ -	$ 33.41	0%	$ -	$ -	$ -	100%	$ 33	$ -	$ -	$ -	
9	Pre-application review	New Flat Fee: Per Meeting	$ -	$ 414.26	0%	$ 4,971	$ -	$ 4,971	100%	$ 414	$ 4,971	$ 4,971	$ -	Footnote #1
9.9	$1500 valuation	Valuation	$ 63.46	$ 148.63	43%	$ -	$ -	$ -	100%	$ 149	$ -	$ -	$ -	Footnote #5 See Appendix A
10	$10,000 valuation	Valuation	$ 201.62	$ 250.59	80%	$ 5,847	$ 4,704	$ 1,143	100%	$ 251	$ 5,847	$ 1,143	$ -	Footnote #5 See Appendix A
11	$25,000 valuation	Valuation	$ 435.23	$ 718.36	61%	$ 18,677	$ 11,316	$ 7,361	100%	$ 718	$ 18,677	$ 7,361	$ -	Footnote #5 See Appendix A
12	$50,000 valuation	Valuation	$ 716.11	$ 863.15	83%	$ 24,456	$ 20,290	$ 4,166	100%	$ 863	$ 24,456	$ 4,166	$ -	Footnote #5 See Appendix A
13	$100,000 valuation	Valuation	$ 1,105.45	$ 1,358.75	81%	$ 38,045	$ 30,953	$ 7,092	100%	$ 1,359	$ 38,045	$ 7,092	$ -	Footnote #5 See Appendix A
14	$500,000 valuation	Valuation	$ 3,597.22	$ 4,237.76	85%	$ 175,161	$ 148,685	$ 26,476	100%	$ 4,238	$ 175,161	$ 26,476	$ -	Footnote #5 See Appendix A
15	$1,000,000 valuation	Valuation	$ 6,097.22	$ 7,907.53	77%	$ 166,058	$ 128,042	$ 38,016	100%	$ 7,908	$ 166,058	$ 38,016	$ -	Footnote #5 See Appendix A
17	Building Permit Fee (valuation $0-$200,000)	Change to tiers above	$ 1,728.39						*-- Replace with new tiered valuation above --*					Footnote #5 See Appendix A
18	Building Permit Fee (valuation over $200,000)	Change to tiers above	$ 1,728.39						*-- Replace with new tiered valuation above --*					Footnote #5 See Appendix A

User Fee Study Summary Sheet

Yolo County
Building 10029716350
FY 2017-2018

			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
19	Building Standards Fee (Valuation $1-100,000)	Change to tiers above	$ 3.25						*-- Replace with new tiered valuation above --*					Footnote #5 See Appendix A
20	Business Site Inspection (minimum of 1.5 hrs.)	Per Hour (minimum of 1.5 hrs.)	$ 195.00	$ 217.18	90%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
21	CASp Certificate	Remove	$ 10.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
22	Cellular Tower, Co-location	Per Permit	$ 390.00	$ 579.15	67%	$ 6,371	$ 4,290	$ 2,081	100%	$ 579	$ 6,371	$ 2,081	$ -	
23	Cellular Tower, Equipment Container	Per Permit	$ 390.00	$ 579.15	67%	$ 6,371	$ 4,290	$ 2,081	100%	$ 579	$ 6,371	$ 2,081	$ -	
24	Cellular Tower, Free Standing	Per Permit	$ 520.00	$ 868.72	60%	$ 869	$ 520	$ 349	100%	$ 869	$ 869	$ 349	$ -	
25	Commercial pool and/or spa	Based on Valuation	$ -	$ -	0%	$ -	$ -	$ -	*-- Based on Valuation--*					
26	Copy Documents (standard sizes)	Per Page	$ 1.00	$ -	0%	$ -	$ 16	$ (16)	50%	$ 0.50	$ 8	$ (8)	$ (8)	Footnote #6
27	Copy Documents 11"x17"	Remove	$ 1.50	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
27.1	Copy of Plans (un-standard size)	Per Sheet	$ 5.00	$ -	0%	$ -	$ -	$ -	100%	$ 5	$ -	$ -	$ -	Footnote #7
28	Deferred Submittal Request	Each Request	$ 130.00	$ 133.63	97%	$ 2,004	$ 1,950	$ 54	100%	$ 134	$ 2,004	$ 54	$ -	
29	Demolition	Change Per Permit -> Per Building (includes 2 inspections)	$ 260.00	$ 434.36	60%	$ 5,212	$ 3,120	$ 2,092	100%	$ 434	$ 5,212	$ 2,092	$ -	Footnote #8
30	Expired Permit	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
31	Re-Instate Permit Fee	Remove	$ 186.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
31.1	Re-Instate Permit Fee (validated)	1/2 of All Related Fees For a New Permit	$ -	$ -	0%	$ -	$ -	$ -	*--1/2 of all related fees for a new permit--*					
32	Fire Sprinkler Review Administrative Processing Fee	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
33	Flood Elevation Certificate	Change Hourly (3 hr minimum) -> Flat Fee	$ 650.00	$ 894.24	73%	$ 17,885	$ 13,000	$ 4,885	100%	$ 894	$ 17,885	$ 4,885	$ -	Footnote #2
34	Flood Plain Substantial Improvement Determination	New Flat Fee	$ -	$ 267.27	0%	$ 8,018	$ -	$ 8,018	100%	$ 267	$ 8,018	$ 8,018	$ -	
35	Flood Zone Determination (15 minute minimum)	Per Hour (15 minute minimum)	$ 32.50	$ 33.41	97%	$ 29,266	$ 28,470	$ 796	100%	$ 33	$ 29,266	$ 796	$ -	

User Fee Study Summary Sheet

Yolo County
Building 10029716350
FY 2017-2018

			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
36	Floodplain Permit	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
36.1	Flood Audits - CRS	NON FEE	$ -	$ 37,417.31	0%	$ 37,417	$ -	$ 37,417	100%	$ 37,417	$ 37,417	$ 37,417	$ -	
37	Minimum permit fee for any single or combination permit for building, re-roofing, plumbing, electric	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
38	Minimum permit fee for any single or combination permit for building, re-roofing, plumbing, electric (2 inspections)	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
39	Minimum Permit Fee For Any Single Permit For CASp Inspection	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
40	Miscellaneous Permit	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
41	Moved Structure (In addition to permit fees)	Per Permit	$ 585.00	$ -	0%	$ -	$ -	$ -	100%	$ 585	$ -	$ -	$ -	
42	Other Requested Inspections, 1.5 hour minimum	Per Hour (1.5 hr minimum)	$ 195.00	$ 217.18	90%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
43	Patio cover enclosed /Trellis	Change Hourly (3 hr minimum) -> Flat Fee	$ 390.00	$ 434.36	90%	$ 10,425	$ 9,360	$ 1,065	100%	$ 434	$ 10,425	$ 1,065	$ -	Footnote #2
44	Patio cover, enclosed or open	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
45	Patio cover, open	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
46	Permit Extension Request	Each Request	$ 65.00	$ 100.78	64%	$ -	$ -	$ -	100%	$ 101	$ -	$ -	$ -	
48	Plan Check Extension Request	Each Request	$ 65.00	$ 76.29	85%	$ -	$ -	$ -	100%	$ 76	$ -	$ -	$ -	
49	Plan Review Fee-Master plan development after model approval (1 hr. minimum)	Per Hour	$ 130.00	$ 148.63	87%	$ 7,506	$ 6,565	$ 941	100%	$ 149	$ 7,506	$ 941	$ -	
49.2	Expedited Plan Review	New Policy							*-- New Policy Fee: 1.5 times the original fee --*					
50	Plan Review Fee-Misc. Non-Building Permit (1/2 Hour Minimum)	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
51	Plan Review Fee-(covers up to two reviews)	65% of building permit fee up to two reviews (revenue)	$ 223,593.00	$ 223,593.00	100%	$ 223,593	$ 223,593	$ -	100%	$ 223,593	$ 223,593	$ -	$ -	
52	Plan Review-Other Structures	Remove to consolidate to one fee.	$ -	$ -	0%	$ -	$ -	$ -	*-- Consolidate to one fee on master fee schedule --*					
54	Re-Inspection Fee-1.5 Hour Minimum	Per Inspection	$ 195.00	$ 217.18	90%	$ 1,737	$ 1,560	$ 177	100%	$ 217	$ 1,737	$ 177	$ -	

User Fee Study Summary Sheet

Yolo County
Building 10029716350
FY 2017-2018

Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
			Current						**Recommendations**					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
55	Re-roof, commercial	Remove to consolidate to one fee.	$ 390.00	$ -	0%	$ -	$ -	$ -	*-- Consolidate to one fee on master fee schedule --*					
56	Re-roof, residential	Remove to consolidate to one fee.	$ 195.00	$ -	0%	$ -	$ -	$ -	*-- Consolidate to one fee on master fee schedule --*					
57	Re-roof, residential multi-family, per building	Remove to consolidate to one fee.	$ 260.00	$ -	0%	$ -	$ -	$ -	*-- Consolidate to one fee on master fee schedule --*					
58	Re-roof (Residential, Commercial, Multi-Family)	Combined 3 Fees -> Per Building	$ 265.27	$ 434.36	61%	$ 16,071	$ 9,815	$ 6,256	100%	$ 434	$ 16,071	$ 6,256	$ -	Footnote #9
59	Records research	Per Hour	$ 130.00	$ 148.63	87%	$ 149	$ 130	$ 19	100%	$ 149	$ 149	$ 19	$ -	
60	Site inspection	Per Hour	$ 130.00	$ 148.63	87%	$ -	$ -	$ -	100%	$ 149	$ -	$ -	$ -	
61	Soil review	Per Hour	$ 130.00	$ 148.63	87%	$ 6,688	$ 5,850	$ 838	100%	$ 149	$ 6,688	$ 838	$ -	
62	Special inspection request and/or pre-construction meeting	Per Hour (2 hr. minimum)	$ 260.00	$ 289.57	90%	$ 579	$ 520	$ 59	100%	$ 290	$ 579	$ 59	$ -	
63	Permit reviews and requests	Actual Cost Per Hour	$ 130.00	$ 148.63	87%	$ 8,026	$ 7,020	$ 1,006	100%	$ 149	$ 8,026	$ 1,006	$ -	
66	Temporary Occupancy	Change minimum 1.5 @ $130/hour -> Flat Fee	$ 390.00	$ 491.13	79%	$ 1,965	$ 1,560	$ 405	100%	$ 491	$ 1,965	$ 405	$ -	Footnote #2
67	Patio Deck, uncovered	Change @ $130/hour-> Flat Fee	$ 390.00	$ 434.36	90%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	Footnote #2
68	Window installation and/or replacement (covers 1 inspection)	Change @ $130/hour-> Flat Fee	$ 195.00	$ 217.18	90%	$ 4,344	$ 3,900	$ 444	100%	$ 217	$ 4,344	$ 444	$ -	Footnote #2
69	Window installation and/or replacement (B), over 5 windows	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
70	Work Without-Permit Fee	Remove	$ 520.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
71	**Electrical Fee**													
72	Electrical Permit	Remove	$ 40.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
73	Install, Alter, Add Services and/or Sub-Panel - over 1,001 amps	Per Permit	$ 260.00	$ 434.36	60%	$ 77,751	$ 46,540	$ 31,211	100%	$ 434	$ 77,751	$ 31,211	$ -	
74	Install, Alter, Add Services 0-325 amp/panel	Per Permit	$ 260.00	$ 289.57	90%	$ -	$ -	$ -	100%	$ 290	$ -	$ -	$ -	
75	Install, Alter, Add Services 325-1,000 amp/panel	Per Permit	$ 195.00	$ 434.36	45%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	

User Fee Study Summary Sheet

Yolo County
Building 10029716350
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			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
76	Photovoltaic/Solar System, Commercial - Ground mounted	Change Flat Fee->Based on Valuation	$ 390.00	$ 579.15	67%	$ 116,988	$ 78,780	$ 38,208	100%	$ 579	$ 116,988	$ 38,208	$ -	Footnote #4
77	Photovoltaic/Solar System, Commercial - Roof mounted	Flat Fee	$ 390.00	$ 434.36	90%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	
84	Photovoltaic/Solar System, Residential - Ground mounted	Change Flat Fee->Based on Valuation	$ 260.00	$ 434.36	60%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	Footnote #4
85	Photovoltaic/Solar System, Residential - Roof mounted	Flat Fee	$ 260.00	$ 289.57	90%	$ -	$ -	$ -	100%	$ 290	$ -	$ -	$ -	
90	Temporary Electric	Per Permit	$ 195.00	$ 217.18	90%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
91	***Fire Prevention Fees***													
92	Additional Fire Inspections	Change Hourly -> Per Inspection	$ 195.00	$ 222.94	87%	$ -	$ -	$ -	100%	$ 223	$ -	$ -	$ -	Footnote #10
93	Additional Fire Plan Review (over 2 reviews)	Change Hourly -> Per Review	$ 195.00	$ 222.94	87%	$ -	$ -	$ -	100%	$ 223	$ -	$ -	$ -	Footnote #11
94	Commercial Kitchen Hood System / Special Systems	Per Permit	$ 390.00	$ 445.88	87%	$ 892	$ 780	$ 112	100%	$ 446	$ 892	$ 112	$ -	
95	Commercial Sprinkler System - 0-200 Sprinkler Heads (underground systems included, new systems only)	Remove	$ 780.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
96	Commercial Sprinkler System - 201+ Sprinkler Heads (underground systems included, new systems only)	Per Permit	$ 910.00	$ 1,189.01	77%	$ 2,378	$ 1,820	$ 558	100%	$ 1,189	$ 2,378	$ 558	$ -	
97	Commercial Sprinkler System - Remodel (5 Sprinkler Heads or less)	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
98	Commercial/Residential Sprinkler Add/Alternative	Per Permit	$ 390.00	$ 445.88	87%	$ -	$ -	$ -	100%	$ 446	$ -	$ -	$ -	
99	Fire Alarm System Plan Review Fee	Per Permit	$ 500.00	$ 594.51	84%	$ 2,378	$ 2,000	$ 378	100%	$ 595	$ 2,378	$ 378	$ -	
100	Fire Construction Plan Review/Special Review	Per Permit	$ 390.00	$ 445.88	87%	$ 12,485	$ 10,920	$ 1,565	100%	$ 446	$ 12,485	$ 1,565	$ -	
101	Fire Investigation Photographs	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
102	Fire Inspection Fee	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
103	Fire Inspection Fee - Underground; Hazmat, Hydrant, Tanks, Tents, Special Events, Fire Investigation, Weed/ Fire Hazard Abatement	New -Per Permit	$ -	$ 594.51	0%	$ -	$ -	$ -	100%	$ 595	$ -	$ -	$ -	
104	Fire Safety Inspection Fee - Annual, Certificate of Occupancy, Business License Site Inspection (Additional Services)	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
105	Fire Inspection Fee	Per Permit	$ 195.00	$ 297.25	66%	$ -	$ -	$ -	100%	$ 297	$ -	$ -	$ -	

User Fee Study Summary Sheet

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			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
106	Flammable or Combustible Liquid Tank - Installation or Removal (Above Ground or Underground)	Per Permit	$ 520.00	$ 594.51	87%	$ -	$ -	$ -	100%	$ 595	$ -	$ -	$ -	
107	Flammable or Combustible Liquid Tank - Removal (Underground)	Remove	$ 520.00	$ -	0%	$ -	$ -	$ -	-- Fee has been combined with above ground removal --					
108	Residential Fire Sprinklers (New Buildings)	Per Permit	$ 520.00	$ 594.51	87%	$ 4,756	$ 4,160	$ 596	100%	$ 595	$ 4,756	$ 596	$ -	
109	Residential Fire Sprinklers - Remodel of Modular Home - Retrofit	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
110	Special Review / Additional Inspection	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
111	Sprinkler / Hydrant Fire Main / Underground Inspection Fee	Remove	$ 500.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
112	Sprinkler Water Flow Data Collection Fee	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
113	Tent Structure/ Temporary Membrane Structures (Erect or Operate)	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
114	Weed/ Fire Hazard Abatement	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
115	***Grading Fee Inspections***													
116	Grading Inspection: 1 - 10,000 cubic yards	Flat Fee	$ 260.00	$ 289.57	90%	$ 2,606	$ 2,340	$ 266	100%	$ 290	$ 2,606	$ 266	$ -	
117	10,000 + cubic yards or greater	Remove	$ 390.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
118	Grading Inspection: 10,001 - 100,000 Cubic Yards	Flat Fee	$ 390.00	$ 434.36	90%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	
119	Grading Inspection: 100,000 + Cubic Yards	Change $390 base plus $25 for each add 'l 10,000 CY or portion thereof-> Flat Fee	$ 390.00	$ 579.15	67%	$ -	$ -	$ -	100%	$ 579	$ -	$ -	$ -	Footnote #2
120	101 - 1,000 cubic yards	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
121	51-100 Cubic Yards	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
122	Permit	Remove	$ 40.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
124	Permit-Application Fee	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
125	Manufactured Home Fee - Permit-Inspection	State Set Fee: Per Permit	$ 455.00	$ 579.15	79%	$ 2,317	$ 1,820	$ 497	79%	$ 455	$ 1,820	$ -	$ 497	Footnote #3
127	Permit-Re-Inspection	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					

User Fee Study Summary Sheet

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Ord	Service Name	Fee Description	Current: Per Unit: Current Fee	Current: Per Unit: Full Cost	Current: Per Unit: Current Recovery %	Current: Annual: Annual Cost	Current: Annual: Annual Revenue	Current: Annual: Annual Subsidy	Recommendations: Per Unit: Recovery Level	Recommendations: Per Unit: Fee @ Policy Level	Recommendations: Annual: Annual Revenue2	Recommendations: Annual: Increased Revenue	Recommendations: Annual: Recommended Subsidy	Footnote
128	***Mechanical Fee***													
129	Approved Fireplace Insert	Per Permit	$ 130.00	$ 217.18	60%	$ 869	$ 520	$ 349	100%	$ 217	$ 869	$ 349	$ -	
130	E.P.A. Approved Freestanding Wood Stove	Per Permit	$ 130.00	$ 217.18	60%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
131	HVAC Installation, Commercial: Furnace , A/C condenser - up to 3 units	Per Permit	$ 390.00	$ 434.36	90%	$ 35,183	$ 31,590	$ 3,593	100%	$ 434	$ 35,183	$ 3,593	$ -	
132	HVAC Installation, Commercial: Furnace and/or A/C condenser - over 3 units	Per Unit	$ 195.00	$ 144.79	135%	$ -	$ -	$ -	100%	$ 145	$ -	$ -	$ -	
133	HVAC Installation, Residential: Furnace and/or A/C condenser	Per Permit	$ 130.00	$ 217.18	60%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
134	HVAC Installation, Residential: Furnace ,A/C condenser and ducts	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
135	Masonry fireplace with appliance insert	Per Permit	$ 260.00	$ 434.36	60%	$ 1,737	$ 1,040	$ 697	100%	$ 434	$ 1,737	$ 697	$ -	
136	Mechanical Permit	Remove	$ 40.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
137	***Plumbing Fee***													
138	Permit	Remove	$ 40.00	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
139	Propane Tank, Installation	Per Permit	$ 390.00	$ 434.36	90%	$ 3,041	$ 2,730	$ 311	100%	$ 434	$ 3,041	$ 311	$ -	
140	Propane Tank, in-ground installation	Remove	$ 260.00	$ -	0%	$ -	$ -	$ -	*-- Combined into one fee above --*					
141	Temporary Gas	Per Permit	$ 130.00	$ 217.18	60%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
142	Water Heater Installation - up to two units	Per Permit	$ 130.00	$ 217.18	60%	$ 9,122	$ 5,460	$ 3,662	60%	$ 130	$ 5,460	$ -	$ 3,662	
143	***Pool & Spa Fees***													
144	Spa/Hot Tub Permit-Basic	Per Permit	$ 195.00	$ 434.36	45%	$ 3,475	$ 1,560	$ 1,915	100%	$ 434	$ 3,475	$ 1,915	$ -	
145	Swimming Pool Permit-Residential	Per Permit	$ 560.00	$ 868.72	64%	$ 6,950	$ 4,480	$ 2,470	100%	$ 869	$ 6,950	$ 2,470	$ -	
146	Demolition of swimming pools	New Flat Fee	$ -	$ 217.18	0%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
147	Solar heating for pool / spa	New Flat Fee	$ -	$ 217.18	0%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
147.1	Pool and/or Spa remodel	Per Permit	$ 260.00	$ 434.36	60%	$ 6,950	$ 4,160	$ 2,790	100%	$ 434	$ 6,950	$ 2,790	$ -	
148	***Sign Fee***													

User Fee Study Summary Sheet

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			Current						Recommendations					
			Per Unit			Annual			Per Unit		Annual			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
149	New/Replacement Sign Rate Illuminated, Non-Illuminated Monument, or Pole	Per Permit	$ 260.00	$ 434.36	60%	$ 1,303	$ 780	$ 523	100%	$ 434	$ 1,303	$ 523	$ -	
150	New/Replacement Sign Rate Non-Illuminated Monument or Pole	Remove	$ 195.00	$ -	0%	$ -	$ -	$ -	-- Combined into one fee above --					
151	New/Replacement Building Sign Rate Illuminated or Non-Illuminated	New - Per Permit	$ -	$ 217.18	0%	$ -	$ -	$ -	100%	$ 217	$ -	$ -	$ -	
153	Sign Permit	Remove	$ 40.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
154	***Code Enforcement Fee***													
155	Administrative Citation	Each Citation	$ 1,300.00	$ -	0%	$ -	$ -	$ -	--Recommend no change --					
156	Code Enforcement Hourly Rate-additional inspections, hearings (Min 1 hr.)	Per Hour	$ 130.00	$ 148.63	87%	$ -	$ -	$ -	100%	$ 149	$ -	$ -	$ -	
157	Initial Code Enforcement Investigation Fee	Per Case	$ 195.00	$ 222.94	87%	$ -	$ -	$ -	100%	$ 223	$ -	$ -	$ -	
158	Notice of Violation	Each Violation	$ 650.00	$ -	0%	$ -	$ -	$ -	--Recommend no change --					
159	Zoning Violation Application (50%) of penalty)	50% of application fee	$ -	$ -	0%	$ -	$ -	$ -	--Recommend no change --					
160	***Miscellaneous Building Services Fee***													
161	Disability Access: CASp	State Fee per business license	$ 1.00	$ -	0%	$ -	$ -	$ -	100%	$ 1	$ -	$ -	$ -	Footnote #3
162	Business License Fee	Remove	$ 130.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
163	Business License Renewal Fee	Remove	$ 65.00	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					
164	Certificate of Occupancy/Temporary Certificate of Occupancy	New - Per Permit	$ 40.00	$ 100.78	40%	$ 705	$ 280	$ 425	100%	$ 101	$ 705	$ 425	$ -	
165	Disabled Access	15% of the plan review fee, as applicable	$ 12,368.97	$ 12,368.97	100%	$ 12,369	$ 12,369	$ -	100%	$ 12,369	$ 12,369	$ -	$ -	Footnote #12
166	Cal green	15% of the plan review fee, as applicable	$ 22,835.03	$ 22,835.03	100%	$ 22,835	$ 22,835	$ -	100%	$ 22,835	$ 22,835	$ -	$ -	Footnote #12
167	Title 24 review	10% of the plan review fee, as applicable	$ 31,873.90	$ 31,873.90	100%	$ 31,874	$ 31,874	$ -	100%	$ 31,874	$ 31,874	$ -	$ -	Footnote #12
168	Stucco / Siding	New Flat Fee	$ -	$ 434.36	0%	$ -	$ -	$ -	100%	$ 434	$ -	$ -	$ -	
169	Additional time spent for activities not listed on the fee charged at hourly rate	Actual Cost Charged Per Hour	$ 130.00	$ 148.63	87%	$ 29,428	$ 25,740	$ 3,688	100%	$ 149	$ 29,428	$ 3,688	$ -	
170	Return Check Fee	Per Occurrence	$ 25.00	$ -	0%	$ -	$ -	$ -	100%	$ 25	$ -	$ -	$ -	

User Fee Study Summary Sheet

Yolo County
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FY 2017-2018

			Current						Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
179	California Building Standards Fee (State Pass Through Fee)	Per $100,000 valuation Set by State	$ 4.00	$ -	0%	$ -	$ -	$ -	100%	$ 4	$ -	$ -	$ -	Footnote #3
180	Strong Motion Instrumentation and Seismic Hazard Mapping (State Pass Through Fee)($7 for Strong Motion Instrumentation and $3 for Seismic Hazard Mapping.	Per $100,000 valuation Set by State	$ 10.00	$ -	0%	$ -	$ -	$ -	100%	$ 10	$ -	$ -	$ -	Footnote #3
181	Flood Management Fee	New Fee	$ -	$ -	0%	$ -	$ -	$ -	*-- Recommend Flood Management Fee of 4.66% --*					
	Total User Fees					$1,293,007	$1,028,446	$264,560			$1,288,857	$260,410	$4,150	
	% of Full Cost						80%	20%			100%	25%	0.3%	

Footnotes

1 Fee # 9: This is a voluntary meeting and is not required in order to receive a permit

2 Recommend to change fee to a flat fee. The current fee of $130 per hour is multiplied by the number of hours for the full cost fee so that the comparison is more accurate.

3 Fee is set by the state.

4 Recommend to change fee from a fixed fee to based on valuation. Current revenue projections are estimates only and are not the recommended fee.

5 The existing structure of the valuation fees has been broken down into various tiers to provide a more equitable analysis for the service performed.

6 Standard photocopy sizes include: 8.5x11 ; 11x14; x 11x17

7 Un-standardize photocopy sizes include 18x24 and up.

8 Change fee from per permit to per building. This includes up to 2 inspections.

9 Fee #58 has consolidated fee #55-57. The current fee of $265.27 represents the average revenue taken in for fee #55-57.

10 Fee #92 Change fee from hourly to per inspection

11 Fee #93 Change fee from hourly to per review

12 Current fee shows estimated total revenue amount.

Planning Division

User Fee Study Summary Sheet

Yolo County
Planning 10029716300
FY 2017-2018

				Current						Recommendations					
				Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
1	***Board of Supervisors Fees***														
2	Agricultural Contract Non-Renewal	Fixed Fee	-	$ 154	$ 159	97%	$ -	$ -	$ -	100%	$ 159	$ -	$ -	$ -	
3	Condominium Conversion, Zone Code Amendments	Deposit	1	$ 6,160	$ 6,368	97%	$ 6,368	$ 6,160	$ 208	100%	$ 6,368	$ 6,368	$ 208	$ -	See Appendix B for deposit level
3.5	Condominium Conversion, Zone Code Amendments - COUNTY INITIATED	Deposit County Non-Fee	-	$ 6,160	$ 6,368	97%	$ -	$ -	$ -	100%	$ 6,368	$ -	$ -	$ -	Footnote #1
4	Final Parcel Map Amendment, Agricultural Contract Establishment, Road Naming	Fixed Fee	18	$ 616	$ 955	64%	$ 17,193	$ 11,088	$ 6,105	100%	$ 955	$ 17,193	$ 6,105	$ -	
4.5	Final Parcel Map Amendment, Agricultural Contract Establishment, Road Naming - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 616	$ 955	64%	$ -	$ -	$ -	100%	$ 955	$ -	$ -	$ -	Footnote #1
5	Improvement Plans Review, Final Parcel Map, Road Abandonment, Final Subdivision Map	Deposit	-	$ 1,694	$ 1,751	97%	$ -	$ -	$ -	100%	$ 1,751	$ -	$ -	$ -	See Appendix B for deposit level
5.5	Improvement Plans Review, Final Parcel Map, Road Abandonment, Final Subdivision Map - COUNTY INITIATED	Deposit County Non-Fee	-	$ 1,694	$ 1,751	97%	$ -	$ -	$ -	100%	$ 1,751	$ -	$ -	$ -	Footnote #1
6	Major General Plan Amendments	Deposit	-	$ 12,320	$ 12,735	97%	$ -	$ -	$ -	100%	$ 12,735	$ -	$ -	$ -	See Appendix B for deposit level
6.5	Major General Plan Amendments - COUNTY INITIATED	Deposit County Non-Fee	-	$ 12,320	$ 12,735	97%	$ -	$ -	$ -	100%	$ 12,735	$ -	$ -	$ -	Footnote #1
7	Major Tentative Subdivision Map Amendment, Minor General Plan Amendment, Development Agreement Amendment, Planned Unit Development Ordinance	Deposit	-	$ 2,926	$ 3,184	92%	$ -	$ -	$ -	100%	$ 3,184	$ -	$ -	$ -	See Appendix B for deposit level
7.5	Major Tentative Subdivision Map Amendment, Minor General Plan Amendment, Development Agreement Amendment, Planned Unit Development Ordinance- COUNTY INITIATED	Deposit County Non-Fee	2	$ 2,926	$ 3,184	92%	$ 6,368	$ -	$ 6,368	100%	$ 3,184	$ -	$ -	$ 6,368	Footnote #1
8	Planned Unit Development Ordinance Amendment, Tentative Subdivision Map Extension / Revision	Deposit	-	$ 1,694	$ 1,751	97%	$ -	$ -	$ -	100%	$ 1,751	$ -	$ -	$ -	See Appendix B for deposit level
9	Planning Commission Appeals PD/ZA/PC	Fixed Fee	1	$ 770	$ 3,184	24%	$ 3,184	$ 770	$ 2,414	26%	$ 819	$ 819	$ 49	$ 2,365	
10	Specific Plan	Deposit	-	$ 12,320	$ 12,735	97%	$ -	$ -	$ -	100%	$ 12,735	$ -	$ -	$ -	See Appendix B for deposit level

User Fee Study Summary Sheet

Yolo County
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				Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
11	Development Agreement	Deposit	-	$ 6,160	$ 6,368	97%	$ -	$ -	$ -	100%	$ 6,368	$ -	$ -	$ -	See Appendix B for deposit level
12	Minor Zone Change, Farmland Security Zone, Final Subdivision Map Amend	Fixed Fee	4	$ 1,078	$ 2,547	42%	$ 10,188	$ 4,312	$ 5,876	100%	$ 2,547	$ 10,188	$ 5,876	$ -	Footnote #2
12.1	Minor Zone Change, Farmland Security Zone, Final Subdivision Map Amend- COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 1,078	$ 2,547	42%	$ -	$ -	$ -	100%	$ 2,547	$ -	$ -	$ -	Footnote #1
12.5	Lot Line Adjust with Contract	Fixed Fee	18	$ 1,078	$ 1,592	68%	$ 28,655	$ 19,404	$ 9,251	100%	$ 1,592	$ 28,655	$ 9,251	$ -	Footnote #2
12.6	Lot Line Adjust with Contract- COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 1,078	$ 1,592	68%	$ -	$ -	$ -	100%	$ 1,592	$ -	$ -	$ -	Footnote #1
13	Major Zone Change, Tentative Subdivision Map, WA Contract Cancellation, Groundwater Export Permit	Deposit	1	$ 6,160	$ 6,368	97%	$ 6,368	$ 6,160	$ 208	100%	$ 6,368	$ 6,368	$ 208	$ -	Footnote #2 See Appendix B for deposit level
13.1	Major Zone Change, Tentative Subdivision Map, WA Contract Cancellation, Groundwater Export Permit	Deposit County Non-Fee	2	$ 6,160	$ 6,368	97%	$ 12,735	$ -	$ 12,735	100%	$ 6,368	$ -	$ -	$ 12,735	Footnote #1
13.5	Mining Permit/Reclamation Plan	Deposit	-	$ 6,160	$ 9,552	64%	$ -	$ -	$ -	100%	$ 9,552	$ -	$ -	$ -	Footnote #2 See Appendix B for deposit level
13.6	Mining Permit/Reclamation Plan - COUNTY INITIATED	Deposit County Non-Fee	-	$ 6,160	$ 9,552	64%	$ -	$ -	$ -	100%	$ 9,552	$ -	$ -	$ -	Footnote #1
14	***Environmental Review/Document Fees***														
15	Addendum EIR	Deposit	1	$ 2,002	$ 2,388	84%	$ 2,388	$ 2,002	$ 386	100%	$ 2,388	$ 2,388	$ 386	$ -	See Appendix B for deposit level
15.5	Addendum EIR- COUNTY INITIATED	Deposit County Non-Fee	-	$ 2,002	$ 2,388	84%	$ -	$ -	$ -	100%	$ 2,388	$ -	$ -	$ -	Footnote #1
16	Categorical Exemption	Fixed Fee	60	$ 154	$ 159	97%	$ 9,552	$ 9,240	$ 312	100%	$ 159	$ 9,552	$ 312	$ -	
16.5	Categorical Exemption - COUNTY INITIATED	Fixed Fee County Non-Fee	10	$ 154	$ 159	97%	$ 1,592	$ -	$ 1,592	100%	$ 159	$ -	$ -	$ 1,592	Footnote #1

User Fee Study Summary Sheet

Yolo County
Planning 10029716300
FY 2017-2018

				Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
17	Environmental Impact Report	Deposit	-	$ 15,400	$ 15,919	97%	$ -	$ -	$ -	100%	$ 15,919	$ -	$ -	$ -	See Appendix B for deposit level
18	Initial Study, Notice of Preparation	Deposit	-	$ 1,463	$ 1,512	97%	$ -	$ -	$ -	100%	$ 1,512	$ -	$ -	$ -	See Appendix B for deposit level
19	Mitigated Negative Declaration	Deposit	9	$ 2,002	$ 9,552	21%	$ 85,964	$ 18,018	$ 67,946	100%	$ 9,552	$ 85,964	$ 67,946	$ -	See Appendix B for deposit level
19.1	Mitigated Negative Declaration - COUNTY INITIATED	Deposit County Non-Fee	2	$ 2,002	$ 9,552	21%	$ 19,103	$ -	$ 19,103	100%	$ 9,552	$ -	$ -	$ 19,103	Footnote #1
20	Mitigation Monitoring Program	Remove	-	$ 1,463	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
21	Negative Declaration	Deposit	19	$ 1,463	$ 3,184	46%	$ 60,494	$ 27,797	$ 32,697	100%	$ 3,184	$ 60,494	$ 32,697	$ -	See Appendix B for deposit level
21.5	Negative Declaration - COUNTY INITIATED	Deposit County Non-Fee	2	$ 1,463	$ 3,184	46%	$ 6,368	$ -	$ 6,368	100%	$ 3,184	$ -	$ -	$ 6,368	Footnote #1
22	***Miscellaneous Planning Services Fees***														
23	Business License Renewal Fee	Per License	1,150	$ 65	$ 42	154%	$ 48,662	$ 74,750	$ (26,088)	100%	$ 42	$ 48,662	$ (26,088)	$ -	
24	Business License Fee	Per License	138	$ 130	$ 130	100%	$ 17,984	$ 17,940	$ 44	100%	$ 130	$ 17,984	$ 44	$ -	
24.1	Business License Late Fee 31 to 60 days overdue:	New - 10% additional	-	$ -	$ -	0%	$ -	$ -	$ -	*-- Additional 10% fee --*					Footnote #8
24.2	Business License Late Fee 61 to 90 days overdue:	New - 15% additional	-	$ -	$ -	0%	$ -	$ -	$ -	*-- Additional 15% fee --*					Footnote #8
24.3	Business License Delinquent Account Referral Fee	25%	-	$ -	$ -	0%	$ -	$ -	$ -	*-- Additional 25% fee --*					Footnote #8
25	CD Copying	Remove	-	$ 8	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					

User Fee Study Summary Sheet

Yolo County
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FY 2017-2018

				Current						Recommendations					
				Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
26	Contract Planner (Hourly Rate)	Remove	-	$ 3,080	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
27	County Agencies Adm./Collection Fee	10% of total fee	-	$ -	$ -	0%	$ -	$ -	$ -	*-- Recommend no change to fee --*					
28	Deposition	Remove	-	$ 20	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
29	Staff Hourly Fee	hourly rate	-	$ 154	$ 159	97%	$ -	$ -	$ -	100%	$ 159	$ -	$ -	$ -	
30	Hearing Continuation	Remove	-	$ 308	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
31	Legal Notice (public hearing) Mailings	Remove	-	$ 20	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
32	Notary Services	Flat Fee set by state	-	$ 10	$ 15	67%	$ -	$ -	$ -	100%	$ 15	$ -	$ -	$ -	Footnote #3
33	Minor Notary Services	Remove	-	$ 5	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
34	Overtime per hour	Remove	-	$ 231	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
35	Photocopies (standard size)	Per page	1	$ 0.25	$ 0.50	50%	$ 0.50	$ 0.25	$ 0.25	100%	$ 0.50	$ 0.50	$ 0.25	$ -	Footnote #4
36	Project Implementation	Remove	-	$ 1,232	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
37	Public Mailing	Remove	-	$ 20	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
38	Revision (Redistribution for Comments)	Fixed Fee	-	$ 462	$ 478	97%	$ -	$ -	$ -	100%	$ 478	$ -	$ -	$ -	
39	Tape Copying	Remove	-	$ 5	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					

User Fee Study Summary Sheet

Yolo County
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Ord	Service Name	Fee Description	Annual Volume	Current: Per Unit: Current Fee	Current: Per Unit: Full Cost	Current: Per Unit: Current Recovery %	Current: Annual: Annual Cost	Current: Annual: Annual Revenue	Current: Annual: Annual Subsidy	Recommendations: Per Unit: Recovery Level	Recommendations: Per Unit: Fee @ Policy Level	Recommendations: Annual: Annual Revenue2	Recommendations: Annual: Increased Revenue	Recommendations: Annual: Recommended Subsidy	Footnote
40	Zoning/Nonconformance Letter	Fixed Fee	16	$ 154	$ 318	48%	$ 5,094	$ 2,464	$ 2,630	100%	$ 318	$ 5,094	$ 2,630	$ -	
40.5	Zoning/Nonconformance Letter - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 154	$ 318	48%	$ -	$ -	$ -	100%	$ 318	$ -	$ -	$ -	Footnote #1
41	***Plan & Zone Comm. Fees***														
42	Historic Building Alteration, Major Code Interpretation, Major Use Permit Extension, General Plan Consistency	Fixed Fee	1	$ 924	$ 955	97%	$ 955	$ 924	$ 31	100%	$ 955	$ 955	$ 31	$ -	
42.5	Historic Building Alteration, Major Code Interpretation, Major Use Permit Extension, General Plan Consistency - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 924	$ 955	97%	$ -	$ -	$ -	100%	$ 955	$ -	$ -	$ -	Footnote #1
43	Lot Line Adjustment	Fixed Fee	36	$ 1,001	$ 1,274	79%	$ 45,848	$ 36,036	$ 9,812	100%	$ 1,274	$ 45,848	$ 9,812	$ -	
43.5	Lot Line Adjustment - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 1,001	$ 1,274	79%	$ -	$ -	$ -	100%	$ 1,274	$ -	$ -	$ -	Footnote #1
44	Major Certificate of Compliance	Deposit	7	$ 1,232	$ 1,592	77%	$ 11,144	$ 8,624	$ 2,520	100%	$ 1,592	$ 11,144	$ 2,520	$ -	Footnote #2 See Appendix B for deposit level
44.1	Major Certificate of Compliance - COUNTY INITIATED	Deposit County Non-Fee	1	$ 1,232	$ 1,592	77%	$ 1,592	$ -	$ 1,592	100%	$ 1,592	$ -	$ -	$ 1,592	Footnote #1
44.5	Annual Development Agreement Review	Deposit	-	$ 1,232	$ 955	129%	$ -	$ -	$ -	100%	$ 955	$ -	$ -	$ -	Footnote #2 See Appendix B for deposit level
45	Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance	Deposit	8	$ 2,079	$ 2,149	97%	$ 17,193	$ 16,632	$ 561	100%	$ 2,149	$ 17,193	$ 561	$ -	Footnote #2 See Appendix B for deposit level
45.1	Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance - COUNTY INITIATED	Deposit County Non-Fee	-	$ 2,079	$ 2,149	97%	$ -	$ -	$ -	100%	$ 2,149	$ -	$ -	$ -	Footnote #1
45.5	Interim Management Plan, Mining Permit/Reclamation Plan Amendment	Deposit	-	$ 2,079	$ 2,149	97%	$ -	$ -	$ -	100%	$ 2,149	$ -	$ -	$ -	Footnote #2
45.6	Interim Management Plan, Mining Permit/Reclamation Plan Amendment - COUNTY INITIATED	Deposit County Non-Fee	-	$ 2,079	$ 2,149	97%	$ -	$ -	$ -	100%	$ 2,149	$ -	$ -	$ -	Footnote #1

User Fee Study Summary Sheet

Yolo County
Planning 10029716300
FY 2017-2018

				Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
46	Major Use Permit (PC)	Deposit	10	$ 3,696	$ 3,821	97%	$ 38,206	$ 36,960	$ 1,246	100%	$ 3,821	$ 38,206	$ 1,246	$ -	See Appendix B for deposit level
46.5	Major Use Permit (PC) - COUNTY INITIATED	Deposit County Non-Fee	-	$ 3,696	$ 3,821	97%	$ -	$ -	$ -	100%	$ 3,821	$ -	$ -	$ -	Footnote #1
47	Minor Use Permit (ZA), Minor Zone Variance	Deposit	21	$ 1,694	$ 1,910	89%	$ 40,117	$ 35,574	$ 4,543	100%	$ 1,910	$ 40,117	$ 4,543	$ -	See Appendix B for deposit level
47.5	Minor Use Permit (ZA), Minor Zone Variance - COUNTY INITIATED	Deposit County Non-Fee	-	$ 1,694	$ 1,910	89%	$ -	$ -	$ -	100%	$ 1,910	$ -	$ -	$ -	Footnote #1
48	Minor Use Permit Amendment	Fixed Fee	8	$ 770	$ 1,274	60%	$ 10,188	$ 6,160	$ 4,028	100%	$ 1,274	$ 10,188	$ 4,028	$ -	Footnote #2
48.1	Minor Use Permit Amendment - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 770	$ 1,274	60%	$ -	$ -	$ -	100%	$ 1,274	$ -	$ -	$ -	Footnote #1
48.5	Minor Flood Variance	Remove	-	$ 770	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					Footnote #5
48.6	Minor Flood Variance - COUNTY INITIATED	Remove Fixed Fee County Non-Fee	-	$ 770	$ 796	97%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					Footnote #5
49	Tentative Parcel Map Amendment/ Extension/ Revision, Annual Mining Review, Reversion to Acreage	Deposit	1	$ 1,540	$ 1,592	97%	$ 1,592	$ 1,540	$ 52	100%	$ 1,592	$ 1,592	$ 52	$ -	See Appendix B for deposit level
49.5	Tentative Parcel Map Amendment/ Extension/ Revision, Annual Mining Review, Reversion to Acreage - COUNTY INITIATED	Deposit County Non-Fee	-	$ 1,540	$ 1,592	97%	$ -	$ -	$ -	100%	$ 1,592	$ -	$ -	$ -	Footnote #1
50	Tentative Parcel Map, Map Waiver	Deposit	13	$ 3,696	$ 3,821	97%	$ 49,668	$ 48,048	$ 1,620	100%	$ 3,821	$ 49,668	$ 1,620	$ -	See Appendix B for deposit level
50.5	Tentative Parcel Map, Map Waiver - COUNTY INITIATED	Deposit County Non-Fee	-	$ 3,696	$ 3,821	97%	$ -	$ -	$ -	100%	$ 3,821	$ -	$ -	$ -	Footnote #1
51	Minor Flood Variance - Ag	Remove	-	$ 355	$ -	0%	$ -	$ -	$ -	-- Recommend to remove from master fee schedule --					Footnote #5
52	***Planning Director Fees***														

User Fee Study Summary Sheet

Yolo County
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				Current						Recommendations					
				Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
53	Flood Hazard Development Permit (minor)	Remove	-	$ 616	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
53.1	Flood Hazard Development Permit (minor) - COUNTY INITIATED	Remove County Non-Fee	-	$ 616	$ -	0%	$ -	$ -	$ -						Footnote #1
53.5	Flood Hazard Development Permit	Fixed Fee	-	$ 616	$ 1,910	32%	$ -	$ -	$ -	100%	$ 1,910	$ -	$ -	$ -	Footnote #2
54	Flood Hazard Development Permit Cache Creek	Change to Deposit	2	$ 1,071	$ 1,592	67%	$ 3,184	$ 2,142	$ 1,042	100%	$ 1,592	$ 3,184	$ 1,042	$ -	See Appendix B for deposit level
54.5	Flood Hazard Development Permit Cache Creek - COUNTY INITIATED	Change to Deposit County Non-Fee	-	$ 1,071	$ 1,592	67%	$ -	$ -	$ -	100%	$ 1,592	$ -	$ -	$ -	Footnote #1
55	Gas-Oil Well Permit	Fixed Fee	12	$ 1,001	$ 955	105%	$ 11,462	$ 12,012	$ (550)	100%	$ 955	$ 11,462	$ (550)	$ -	Footnote #2
55.1	Gas-Oil Well Permit - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 1,001	$ 955	105%	$ -	$ -	$ -	100%	$ 955	$ -	$ -	$ -	Footnote #1
55.5	Minor Certificate of Compliance	Fixed Fee	-	$ 1,001	$ 955	105%	$ -	$ -	$ -	100%	$ 955	$ -	$ -	$ -	Footnote #2
56	Pre-application Review Fee	Deposit	7	$ 1,155	$ 1,274	91%	$ 8,915	$ 8,085	$ 830	100%	$ 1,274	$ 8,915	$ 830	$ -	See Appendix B for deposit level
56.5	Pre-application Review Fee - COUNTY INITIATED	Deposit County Non-Fee	-	$ 1,155	$ 1,274	91%	$ -	$ -	$ -	100%	$ 1,274	$ -	$ -	$ -	Footnote #1
57	***Site Plan Review Fees***														
58	Historic Site Plan, Major Site Plan Review, Cluster Dwelling, Surety Review	Remove	-	$ 616	$ -	0%	$ -	$ -	$ -	*-- Recommend to remove from master fee schedule --*					
59	Lot Merger, Sign Plan, Minor Site Plan Review, Landscape Review	Fixed Fee	16	$ 308	$ 478	64%	$ 7,641	$ 4,928	$ 2,713	100%	$ 478	$ 7,641	$ 2,713	$ -	
59.5	Lot Merger, Sign Plan, Minor Site Plan Review, Landscape Review - COUNTY INITIATED	Fixed Fee County Non-Fee	-	$ 308	$ 478	64%	$ -	$ -	$ -	100%	$ 478	$ -	$ -	$ -	Footnote #1

User Fee Study Summary Sheet

Yolo County
Planning 10029716300
FY 2017-2018

				Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
Ord	Service Name	Fee Description	Annual Volume	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
60	Major Building Permit Review	Fixed Fee	-	$ 308	$ 318	97%	$ -	$ -	$ -	100%	$ 318	$ -	$ -	$ -	
61	Major Site Plan Review	Deposit	14	$ 1,232	$ 1,592	77%	$ 22,287	$ 17,248	$ 5,039	100%	$ 1,592	$ 22,287	$ 5,039	$ -	See Appendix B for deposit level
61.5	Major Site Plan Review - COUNTY INITIATED	Deposit County Non-Fee	-	$ 1,232	$ 1,592	77%	$ -	$ -	$ -	100%	$ 1,592	$ -	$ -	$ -	Footnote #1
62	Minor Building Permit Review, ABC Form Review	Fixed Fee	-	$ 154	$ 159	97%	$ -	$ -	$ -	100%	$ 159	$ -	$ -	$ -	
63	Supportive Agricultural Department Land Use Review	Fixed Fee	-	$ 225	$ -	0%	$ -	$ -	$ -	100%	$ 225	$ -	$ -	$ -	Footnote #7
64	Zoning Clearance	Fixed Fee	-	$ 77	$ 80	97%	$ -	$ -	$ -	100%	$ 80	$ -	$ -	$ -	
105	Planner - Additional General Fund County Projects	County Non-Fee	1	$ -	$ 80,360	0%	$ 80,360	$ -	$ 80,360	100%	$ 80,360	$ -	$ -	$ 80,360	Footnote #6
	Total User Fees						$570,493	$435,018	$135,475			$568,128	$133,110	$2,365	
	% of Full Cost							76%	24%			99.6%	31%	0.4%	

User Fee: County Initiated Projects with Volume	Subsidy $ 27,874	Subsidy $ 47,758	
Planner - Additional General Fund County Projects	*$ 80,360*		
County Initiated Projects	*$47,758*		
	$128,118	*check*	

Footnotes

1 These fees represent county initiated projects. They are listed in this study to show the average cost of these projects which are subsidized by the general fund. This is for informational purposes.

2 MGT recommends that the current fee be split into two fees which will show a more equitable distribution of cost.

3 Fee #32 - The State recently increased the fee from $10 limit to $15.

4 Fee #35 - Photocopies standard size refers to copies that are 8.5x11, 11x14,or 11x17. The recommendation is to set the fee at $0.50 per page which is consistent with the Building department's fee.

5 Fee #48.5 - FEMA has requested to remove the flood variance.

6 In total, 60% of one planner is typically utilized for county initiated projects and is funded through general fund subsidy. Some of the cost for this position is accounted for in the individual fees listed above as county initiated, the remaining balance of time is listed under this fee.

7 This fee is a pass through fee from the Agriculture department and should remain the same.

8 These fees are overdue or delinquent penalty fees for business license renewals. These fees can be set at whatever the County deems reasonable.

Public Works: Engineering Division

User Fee Study Summary Sheet

County of Yolo
Public Works- Engineering 30130116402
FY 2017-2018

			Per Unit			Annual			Recommendations Per Unit		Recommendations Annual			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
1	***County Surveyor***													
2	County Surveyor - Certificate of Compliance (1-2 Parcels)	Flat Fee	$ 60	$ 93	64%	$ -	$ -	$ -	97%	$ 90	$ -	$ -	$ -	
3	County Surveyor - Certificate of Compliance (3-5 Parcels)	Flat Fee	$ 120	$ 186	64%	$ -	$ -	$ -	97%	$ 180	$ -	$ -	$ -	
4	County Surveyor - Certificate of Compliance (6 or more Parcels)	Flat Fee	$ 180	$ 279	64%	$ -	$ -	$ -	97%	$ 270	$ -	$ -	$ -	
5	County Surveyor - Final Map Checking	Actual Cost $800 deposit	$ 1,440	$ 2,184	66%	$ -	$ -	$ -	100%	$ 2,184	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
6	County Surveyor - Lot Line Adjustment	Flat Fee	$ 60	$ 186	32%	$ 1,860	$ 600	$ 1,260	97%	$ 180	$ 1,800	$ 1,200	$ 60	
7	County Surveyor - Parcel Map Checking	Actual Cost $700 deposit	$ 1,440	$ 2,184	66%	$ 6,553	$ 4,320	$ 2,233	100%	$ 2,184	$ 6,553	$ 2,233	$ -	Footnote #1 See Appendix C for deposit level
8	County Surveyor - Record of Survey Checking (A)	Per sheet, for 1-3 sheets	$ 500	$ 720	69%	$ 28,800	$ 20,000	$ 8,800	69%	$ 500	$ 20,000	$ -	$ 8,800	
9	County Surveyor - Record of Survey Checking (B)	Actual Cost $1500 deposit, > 3 sheets	$ 2,400	$ 2,493	96%	$ 7,479	$ 7,200	$ 279	100%	$ 2,493	$ 7,479	$ 279	$ -	Footnote #1 See Appendix C for deposit level
10	County Surveyor - Reversion to Acreage	Actual Cost $500 deposit	$ 600	$ 480	125%	$ -	$ -	$ -	100%	$ 480	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
11	County Surveyor - Road/Easement Abandonment-legal description review	Remove	$ 60	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
12	County Surveyor - Road/Easement Abandonment-prepare legal description	Remove	$ 300	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
13	Surveyor Review & Consultation	Actual Cost (direct labor + overhead)	$ 1,200	$ 1,200	100%	$ -	$ -	$ -	100%	$ 1,200	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
14	***Encroachment Permit***													
15	Encroachment Permit - $10,000-$50,000 Construction Cost	Remove	$ -	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
16	Encroachment Permit - $5,000-$10,000 Construction Cost	Remove	$ -	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
17	Encroachment Permit - $50,001 + Construction Cost	Remove	$ -	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
18	Encroachment Permit - 1 field inspection	Flat Fee	$ 225	$ 258	87%	$ 1,805	$ 1,575	$ 230	87%	$ 225	$ 1,575	$ -	$ 230	
19	Encroachment Permit - 2 field inspections	Flat Fee	$ 325	$ 451	72%	$ 3,159	$ 2,275	$ 884	72%	$ 325	$ 2,275	$ -	$ 884	

User Fee Study Summary Sheet

County of Yolo
Public Works- Engineering 30130116402
FY 2017-2018

									Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
20	Encroachment Permit - 3 field inspections	Flat Fee	$ 425	$ 645	66%	$ 19,343	$ 12,750	$ 6,593	66%	$ 425	$ 12,750	$ -	$ 6,593	
21	Encroachment Permit - 4 field inspections	Flat Fee	$ 525	$ 838	63%	$ 9,220	$ 5,775	$ 3,445	63%	$ 525	$ 5,775	$ -	$ 3,445	
22	Encroachment Permit - 5 field inspections	Flat Fee	$ 625	$ 1,032	61%	$ 25,790	$ 15,625	$ 10,165	61%	$ 625	$ 15,625	$ -	$ 10,165	
23	Encroachment Permit - Major	Actual Cost	$ 2,600	$ 2,579	101%	$ 25,790	$ 26,000	$ (210)	100%	$ 2,579	$ 25,790	$ (210)	$ -	Footnote #1 Keep Actual Cost
24	Encroachment Permit - Inspections Outside Regular Business Hours (2 hour minimum)	Change hourly ($150 per hour with a 2 hr minimum) to Deposit Fee	$ 150	$ 193	78%	$ -	$ -	$ -	100%	$ 193	$ -	$ -	$ -	Change to deposit See Appendix C for deposit level
25	***Land Development, Improvement, Initial Subdivision Review Fees***													
26	Land Development, Improvement, Initial Subdivision Review - Large Project	Deposit $150 per plan sheet initial deposit	$ 4,500	$ 5,581	81%	$ -	$ -	$ -	100%	$ 5,581	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
27	Land Development, Improvement, Initial Subdivision Review - Minor Project Review (Formerly "Standard Review")	Flat Fee	$ 150	$ 186	81%	$ 3,721	$ 3,000	$ 721	97%	$ 180	$ 3,600	$ 600	$ 121	
28	***Miscellaneous Fees***													
29	Apportioning Assessments/Bond Segmentation	Actual Cost (direct labor + overhead)	$ 600	$ 744	81%	$ -	$ -	$ -	100%	$ 744	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
30	Blue Line Prints (A) 24"x 36" or smaller	Remove	$ 5	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
31	Blue Line Prints (B) 24" x 36" to 42" x 42"	Remove	$ 10	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
32	Blue Line Prints (C) 42" x 42" to 42" x 108"	Remove	$ 15	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
33	Cost to Mail Publications	Remove	$ 5	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
34	Drainage Study Review-Small Project	Flat Fee	$ 65	$ 372	17%	$ 4,465	$ 780	$ 3,685	97%	$ 360	$ 4,320	$ 3,540	$ 145	
35	Drainage Study Review-Large Project	New Fee Deposit	$ 5,000	$ 3,000	167%	$ 15,000	$ 25,000	$ (10,000)	100%	$ 3,000	$ 15,000	$ (10,000)	$ -	Footnote #1 See Appendix C for deposit level
36	EIR with Initial Study	Actual Cost $1000 Deposit	$ 600	$ 744	81%	$ 2,233	$ 1,800	$ 433	100%	$ 744	$ 2,233	$ 433	$ -	Footnote #1 See Appendix C for deposit level

User Fee Study Summary Sheet

County of Yolo
Public Works- Engineering 30130116402
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			Per Unit			Annual			Recommendations Per Unit		Annual			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
37	Engineering Review & Consultation	Actual Cost (direct labor + overhead)	$ 3,000	$ 3,721	81%	$ 37,210	$ 30,000	$ 7,210	100%	$ 3,721	$ 37,210	$ 7,210	$ -	Footnote #1 Keep Actual Cost
38	Environmental Review/ Negative Declaration	Flat Fee	$ 40	$ 186	21%	$ 930	$ 200	$ 730	48%	$ 90	$ 450	$ 250	$ 480	
39	FAX Service 1-9 Pages	Remove	$ 5	$ -	0%	$ -	$ -	$ -	--Recommend to remove from master fee schedule--					
40	FAX Service 10-20 Pages	Remove	$ 10	$ -	0%	$ -	$ -	$ -	--Recommend to remove from master fee schedule--					
41	Inspection Services	Actual cost	$ 10,000	$ 9,671	103%	$ -	$ -	$ -	100%	$ 9,671	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
42	Mitigated Negative Declaration	Actual Cost $1000 Deposit	$ 600	$ 744	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 744	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
43	Mylar Copies (18" x 26")	Remove	$ 10	$ -	0%	$ -	$ -	$ -	--Recommend to remove from master fee schedule--					
44	Photocopies (standard size 8.5 x 11; 11 x 14; 11 x 17)	Per page	$ 0.25	$ -	0%	$ -	$ 4	$ (4)	100%	$ 0.50	$ 8	$ 4	$ (8)	Footnote #3
45	Planned Unit Development Ordinance	Actual Cost $1000 Deposit	$ 600	$ 744	81%	$ -	$ -	$ -	100%	$ 744	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
46	Plans & Specifications	Cost + 10%	$ -	$ -	0%	$ -	$ -	$ -	100%	$ -	$ -	$ -	$ -	No Change
47	Project Pre-application Review Fee	Flat Fee	$ 250	$ 566	44%	$ 1,131	$ 500	$ 631	64%	$ 360	$ 720	$ 220	$ 411	
48	Road Abandonment, Name Change	Actual Cost $1000 Deposit	$ 3,000	$ 3,721	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 3,721	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
49	Sepia Copies (24"x 36" or smaller)	Remove	$ 7	$ -	0%	$ -	$ -	$ -	--Recommend to remove from master fee schedule--					
50	Specific Plans/General Plan Amendment	Actual Cost $1000 Deposit	$ 3,000	$ 3,721	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 3,721	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
51	Speed Zone Survey	Flat Fee	$ 10	$ 93	11%	$ -	$ -	$ -	97%	$ 90	$ -	$ -	$ -	
52	Speed Zone Survey-Mail	Remove	$ 15	$ -	0%	$ -	$ -	$ -	--Recommend to remove from master fee schedule--					
53	Storm Water Permit Evaluation	Flat Fee	$ 40	$ 93	43%	$ 930	$ 400	$ 530	43%	$ 40	$ 400	$ -	$ 530	
54	Storm Water Permit	Flat Fee	$ 500	$ 502	100%	$ -	$ -	$ -	100%	$ 500	$ -	$ -	$ -	
55	Public Works Evaluation for a Building Permit	New flat fee	$ -	$ 47	0%	$ 6,977	$ -	$ 6,977	86%	$ 40	$ -	$ -	$ 6,977	

User Fee Study Summary Sheet

County of Yolo
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									Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
56	Subdivision Improvement Agreement/Development Agreement	Actual Cost $1000 Deposit	$ 1,200	$ 1,488	81%	$ -	$ -	$ -	100%	$ 1,488	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
57	Tentative Parcel Map/Amendment/Extension/Revision	Actual Cost $1000 Deposit	$ 1,200	$ 1,488	81%	$ 4,465	$ 3,600	$ 865	100%	$ 1,488	$ 4,465	$ 865	$ -	Footnote #1 See Appendix C for deposit level
58	Tentative Subdivision Map/Amendment/Extension/Revision	Actual Cost, $2500 Deposit	$ 3,000	$ 3,721	81%	$ -	$ -	$ -	100%	$ 3,721	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
59	Use Permit - Minor	Actual Cost $1000 Deposit	$ 1,200	$ 1,488	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 1,488	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
60	Use Permit-Major (Planning Commission)	Actual Cost $1000 Deposit	$ 1,200	$ 1,488	81%	$ 5,954	$ 4,800	$ 1,154	100%	$ 1,488	$ 5,954	$ 1,154	$ -	Footnote #1 See Appendix C for deposit level
61	Yolo County Map	Remove	$ 2	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
62	Zone Change	Actual Cost $1000 Deposit	$ 1,000	$ -	0%	$ -	$ 2,000	$ (2,000)	100%	$ -	$ -	$ (2,000)	$ -	
63	***Parade, Race, and Assemblage Permit***													
64	Parade, Race & Assemblage Permit - between 101 to 1,000 participants	Flat Fee	$ 300	$ 566	53%	$ 8,483	$ 4,500	$ 3,983	53%	$ 300	$ 4,500	$ -	$ 3,983	
65	Parade, Race & Assemblage Permit - over 1,000 participants	Actual Cost $1000 Deposit	$ 1,000	$ 945	106%	$ 1,890	$ 2,000	$ (110)	100%	$ 945	$ 1,890	$ (110)	$ -	Footnote #1 See Appendix C for deposit level
66	Parade, Race & Assemblage Permit - up to 100 participants	Flat Fee	$ 50	$ 566	9%	$ 3,393	$ 300	$ 3,093	9%	$ 50	$ 300	$ -	$ 3,093	
67	***Public Works Transportation Permit***													
68	Transportation Permit (Annual blanket)	Flat Fee Set by State	$ 90	$ 93	97%	$ 21,210	$ 20,520	$ 690	97%	$ 90	$ 20,520	$ -	$ 690	Footnote #3
69	Transportation Permit (Single Trip)	Flat Fee Set by State	$ 16	$ 93	17%	$ 38,884	$ 6,688	$ 32,196	17%	$ 16	$ 6,688	$ -	$ 32,196	Footnote #3
70	Transportation Permit (Unusually Large Loads)	Actual Cost	$ 600	$ 630	95%	$ -	$ -	$ -	100%	$ 630	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
71	***Road/Maintenance/Repair Testing Fees***													
72	Road Maintenance/Repair/Testing - additional "No Spray" zone signs (installed by others	Per sign	$ 20	$ 93	21%	$ -	$ -	$ -	97%	$ 90	$ -	$ -	$ -	
73	Road Maintenance/Repair/Testing - Install Culvert Along County Road (pipe provided by others)	Remove	$ -	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					

User Fee Study Summary Sheet

County of Yolo
Public Works- Engineering 30130116402
FY 2017-2018

									Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
74	Road Maintenance/Repair/Testing - Install Culvert Under County Road and Road Repair (pipe provided by others)	Remove	$ -	$ -	0%	$ -	$ -	$ -	*--Recommend to remove from master fee schedule--*					
75	Road Maintenance/Repair/Testing - Material & Control Testing	Actual Cost	$ -	$ -	0%	$ -	$ -	$ -	100%	$ -	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
76	Road Maintenance/Repair/Testing - Private Road Street Name Sign on post	Actual Cost	$ -	$ 1,488	0%	$ -	$ -	$ -	100%	$ 1,488	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
77	Road Maintenance/Repair/Testing - Replace Damaged Sign	Actual Cost	$ -	$ -	0%	$ -	$ -	$ -	100%	$ -	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
78	Road Repair in County Right of Way	Actual Cost	$ -	$ -	0%	$ -	$ -	$ -	100%	$ -	$ -	$ -	$ -	Footnote #1 Keep Actual Cost
79	***Subdivision Engineering Review***													
80	Subdivision Engineering Review - Construction Inspection (A) - $0-$100,000 const. cost	Actual Cost 5% advance deposit	$ -	$ 14,884	0%	$ -	$ -	$ -	100%	$ 14,884	$ -	$ -	$ -	See Appendix C for deposit level
81	Subdivision Engineering Review - Construction Inspection (B) - $100,000-$200,000 const. cost	Actual Cost 4% advance deposit	$ -	$ 22,326	0%	$ -	$ -	$ -	100%	$ 22,326	$ -	$ -	$ -	See Appendix C for deposit level
82	Subdivision Engineering Review - Construction Inspection over $200,000 const. cost	Actual Cost 3% advance deposit	$ -	$ 29,768	0%	$ -	$ -	$ -	100%	$ 29,768	$ -	$ -	$ -	See Appendix C for deposit level
83	Subdivision Engineering Review - Improvement Plan Review (due at time tentative map or land division plat is submitted)	Actual Cost - $150 per plan sheet initial deposit	$ 150	$ 186	81%	$ -	$ -	$ -	97%	$ 180	$ -	$ -	$ -	Footnote #1 See Appendix C for deposit level
84	***Fees Added to the Public Works Fee Schedule***													
85	Corner Record Review	Flat Fee Set by State	$ 20	$ 93	21%	$ 1,023	$ 220	$ 803	21%	$ 20	$ 220	$ -	$ 803	Footnote #3
86	Certificate of Correction	Flat Fee Set by State	$ 20	$ 93	21%	$ -	$ -	$ -	21%	$ 20	$ -	$ -	$ -	Footnote #3
87	Site Plan Review, Major	Actual Cost $1000 Deposit	$ 1,200	$ 1,488	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 1,488	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
88	Site Plan Review, Minor	Actual Cost $500 Deposit	$ 1,200	$ 1,488	81%	$ 7,442	$ 6,000	$ 1,442	100%	$ 1,488	$ 7,442	$ 1,442	$ -	Footnote #1 See Appendix C for deposit level
89	Flood Hazard Development Permit	Actual Cost $1000 Deposit	$ 2,500	$ 1,932	129%	$ 11,593	$ 15,000	$ (3,407)	100%	$ 1,932	$ 11,593	$ (3,407)	$ -	Footnote #1 See Appendix C for deposit level
90	Photocopies 18x24 or larger	Per sheet	$ 5	$ -	0%	$ -	$ -	$ -	100%	$ 5	$ -	$ -	$ -	Footnote #3

User Fee Study Summary Sheet

County of Yolo
Public Works- Engineering 30130116402
FY 2017-2018

									Recommendations					
			Per Unit			*Annual*			*Per Unit*		*Annual*			
Ord	Service Name	Fee Description	Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	Footnote
	Total User Fees					$343,943	$253,432	$90,511			$264,343	$10,911	$79,600	
	% of Full Cost						74%	26%			77%	4%	23%	

Footnotes

1 The fee listed under the current fee is the average cost per project. These are deposit based fees.

2 The recommended fee is consistent with the copy fees recommended on the Community Development fee schedule. If the County has a recommended County wide rate, then the department should adopt that rate for their fee schedule.

3 Fee is set by the State.

Section III

User Fee Department Hourly Rates

Building Division

Full Cost Hourly Rates

Agency: **Yolo County**
Department: **Building 10029716350**
Fiscal Year: **FY 2017-2018**

			Hourly			
Ord	Position	Annual Salary	Salary & Benefits	Internal Dept Admin	External Support	Total
1	Permit Counter Technician II	$ 96,740	$ 46.51	$ 79.02	$ 8.10	$ 133.63
3	Chief Building Official	$ 195,080	$ 93.79	$ 159.35	$ 16.34	$ 269.48
4	Building Inspector I-III	$ 104,814	$ 50.39	$ 85.62	$ 8.78	$ 144.79

Notes:
Hourly personnel rate is calculated by dividing the annual salary and benefits by 2,080 hours.
Internal admin/indirect rate of 169.9% is applied to hourly personnel rate.
External admin/indirect rate of 17.4% is applied to hourly personnel rate.
Contract Building Inspector works approximately 559 hrs a year.

			169.9%	*17.4%*	
Position	Annual Salary	Salary & Benefits	Internal Dept Admin	External Support	Total
Building Departmental Rate	$107,593.55	$51.73	$87.89	$9.01	$148.63

Planning Division

Full Cost Hourly Rates

Yolo County
Planning 10029716300
FY 2017-2018

			Hourly			
Ord	Position	Annual Salary	Salary & Benefits	Internal Dept Admin	External Support	Total
3	Office Support Specialist	$ 63,216	$ 30.39	$ 29.12	$ 3.96	$ 63.47
6	Planner	$ 158,551	$ 76.23	$ 73.04	$ 9.93	$ 159.19
9	Planner - County Projects	$ 158,551	$ 76.23	$ 73.04	$ 9.93	$ 159.19

Notes:

Hourly personnel rate is calculated by dividing the annual salary and benefits by 2,080 hours.

Internal admin/indirect rate of 95.8% is applied to hourly personnel rate.

External admin/indirect rate of 13% is applied to hourly personnel rate.

Public Works: Engineering Division

Full Cost Hourly Rates

Agency:	**County of Yolo**
Department:	**Public Works- Engineering 30130116402**
Fiscal Year:	**FY 2017-2018**

Ord	Position	Annual Salary & Benefits	Hourly: Salary & Benefits	Hourly: Internal Dept Admin	Hourly: External Support	Hourly: Total
1	Construction Inspector 120	$ 133,769	$ 64.31	$ 56.62	$ 8.02	$ 128.95
2	Asst. Engineer (Civil) 071	$ 138,648	$ 66.66	$ 58.68	$ 8.31	$ 133.65
3	Construction Inspector 050	$ 131,117	$ 63.04	$ 55.50	$ 7.86	$ 126.39
4	Senior Civil Engineer 052	$ 193,002	$ 92.79	$ 81.69	$ 11.57	$ 186.05
5	Civil Engineer 643, 644	$ 158,698	$ 76.30	$ 67.17	$ 9.51	$ 152.98
7	Principal Civil Engineer 040	$ 214,336	$ 103.05	$ 90.72	$ 12.85	$ 206.61
9	Associate Civil Engineer 051, 330	$ 171,426	$ 82.42	$ 72.56	$ 10.28	$ 165.25

Notes:

Hourly personnel rate is calculated by dividing the annual salary and benefits by 2,080 hours.

Internal admin/indirect rate of 88% is applied to hourly personnel rate.

External admin/indirect rate of 12.5% is applied to hourly personnel rate.

Section IV

Appendix

Yolo County

Building 10029716350

FY 2017-2018

Building Valuation Fee Table - Appendix A

Current Fee Table		
Valuation	**Fee**	**Rate Per Unit**
$0-$200,000	up to $1,728.39	$4.00 per $1,000*
over $200,000	$1,728.39 base plus	$6.20 per $1,000*
$1,000,001 and above	$6,097.22 base plus	$3.25 per $1,000*

Proposed Fee Table		
Valuation	**Base Fee**	**Rate Per Unit**

Sample for analysis to new tiered structure:

Valuation	Current Base Fee Plus	Current Rate Per Unit
$1-$10,000	$63.46	$4.00 per $1,000*
$10,001-$25,000	$201.62	$4.00 per $1,000*
$25,001-$50,000	$435.23	$4.00 per $1,000*
$50,001-$100,000	$716.11	$4.00 per $1,000*
$100,001-$500,000	$1,105.45	$4.00 per $1,000*
$500,001-$1,000,000	$3,597.22	$6.20 per $1,000*
$1,000,001 and above	$6,097.22	$3.25 per $1,000*

Valuation	Base Fee Plus	Rate Per Unit
$1-$10,000	$149	$12.00 per $1,000*
$10,001-$25,000	$251	$31.18 per $1,000*
$25,001-$50,000	$718	$5.79 per $1,000*
$50,001-$100,000	$863	$9.91 per $1,000*
$100,001-$500,000	$1,359	$7.20 per $1,000*
$500,001-$1,000,000	$4,238	$7.34 per $1,000*
$1,000,001 and above	$7,908	$3.25 per $1,000*

* or fraction thereof over initial base amount

County of Yolo
Planning 10029716300
FY 2017-2018

Recommended Deposit Levels - Appendix B

		Current Fee Table		Proposed Fee Table	
Fee #	**Fee Name**	**Current Fee**	**Current Description**	**New Fee Description**	**Recommended Deposit Amount**
3	Condominium Conversion, Zone Code Amendments	$6,160	Deposit	Deposit	$6,400
5	Improvement Plans Review, Final Parcel Map, Road Abandonment, Final Subdivision Map	$1,694	Deposit	Deposit	$1,800
6	Major General Plan Amendments	$12,320	Deposit	Deposit	$13,000
7	Major Tentative Subdivision Map Amendment, Minor General Plan Amendment, Development Agreement Amendment, Planned Unit Development Ordinance	$2,926	Deposit	Deposit	$3,200
8	Planned Unit Development Ordinance Amendment, Tentative Subdivision Map Extension / Revision	$1,694	Deposit	Deposit	$1,800
10	Specific Plan	$12,320	Deposit	Deposit	$13,000
11	Development Agreement	$6,160	Deposit	Deposit	$6,400
13	Major Zone Change, Tentative Subdivision Map, WA Contract Cancellation, Groundwater Export Permit	$6,160	Deposit	Deposit	$6,400
13.5	Mining Permit/Reclamation Plan	$6,160	Deposit	Deposit	$9,600

		Current Fee Table		Proposed Fee Table	
Fee #	Fee Name	Current Fee	Current Description	New Fee Description	Recommended Deposit Amount
15	Addendum EIR	$2,002	Deposit	Deposit	$2,400
17	Environmental Impact Report	$15,400	Deposit	Deposit	$16,000
18	Initial Study, Notice of Preparation	$1,463	Deposit	Deposit	$1,500
19	Mitigated Negative Declaration	$2,002	Deposit	Deposit	$5,000
21	Negative Declaration	$1,463	Deposit	Deposit	$3,200
44	Major Certificate of Compliance	$1,232	Deposit	Deposit	$1,600
44.5	Annual Development Agreement Review	$1,232	Deposit	Deposit	$1,000
45	Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance	$2,079	Deposit	Deposit	$2,200
45.5	Interim Management Plan, Mining Permit/Reclamation Plan Amendment	$2,079	Deposit	Deposit	$2,200
46	Major Use Permit (PC)	$3,696	Deposit	Deposit	$3,900
47	Minor Use Permit (ZA), Minor Zone Variance	$1,694	Deposit	Deposit	$2,000
49	Tentative Parcel Map Amendment/ Extension/ Revision, Annual Mining Review, Reversion to Acreage	$1,540	Deposit	Deposit	$1,600
50	Tentative Parcel Map, Map Waiver	$3,696	Deposit	Deposit	$3,900

		Current Fee Table		Proposed Fee Table	
Fee #	**Fee Name**	**Current Fee**	**Current Description**	**New Fee Description**	**Recommended Deposit Amount**
54	Flood Hazard Development Permit Cache Creek	$1,071	Fixed Fee	Change to Deposit	$1,600
56	Pre-application Review Fee	$1,155	Deposit	Deposit	$1,300
61	Major Site Plan Review	$1,232	Deposit	Deposit	$1,600

Flood Management Fee

Flood Related Work	$	60,000	per year
Average Current Building Revenues	$	1,028,446	
		5.83%	

Flood Related Work	$	60,000	per year
Projected Building Revenues	$	1,288,857	
		4.66%	

County of Yolo

Public Works- Engineering 30130116402

FY 2017-2018

Recommended Deposit Levels - Appendix C

		Current Fee Table		Proposed Fee Table	
Fee #	**Fee Name**	**Current Fee**	**Current Description**	**New Fee Description**	**Recommended Deposit Amount**
5	County Surveyor - Final Map Checking	$800	Deposit	Deposit	$1,000
7	County Surveyor - Parcel Map Checking	$700	Deposit	Deposit	$1,000
9	County Surveyor - Record of Survey Checking (B)	$1,500	Actual Cost, $1500 deposit, > 3 sheets	Deposit	$2,000
10	County Surveyor - Reversion to Acreage	$500	Deposit	Deposit	$500
24	Encroachment Permit - Inspections Outside Regular Business Hours (2 hour minimum)	$150	hourly ($150 per hour with a 2 hr minimum)	Change to Deposit	$500
26	Land Development, Improvement, Initial Subdivision Review - Large Project	$150	Deposit -$150/plan sheet initial deposit	Deposit -$180/plan sheet initial deposit	$180
35	Drainage Study Review-Large Project		New Fee	Deposit	$3,000
36	EIR with Initial Study	$1,000	Deposit	Deposit	$1,000
42	Mitigated Negative Declaration	$1,000	Deposit	Deposit	$1,000
45	Planned Unit Development Ordinance	$1,000	Deposit	Deposit	$1,000
48	Road Abandonment, Name Change	$1,000	Deposit	Deposit	$2,500
50	Specific Plans/General Plan Amendment	$1,000	Deposit	Deposit	$1,000

		Current Fee Table		Proposed Fee Table	
Fee #	Fee Name	Current Fee	Current Description	New Fee Description	Recommended Deposit Amount
56	Subdivision Improvement Agreement/Development Agreement	$1,000	Deposit	Deposit	$1,000
57	Tentative Parcel Map/Amendment/Extension/Revision	$1,000	Deposit	Deposit	$1,000
58	Tentative Subdivision Map/Amendment/Extension/Revision	$2,500	Deposit	Deposit	$2,500
59	Use Permit - Minor	$1,000	Deposit	Deposit	$1,000
60	Use Permit-Major (Planning Commission)	$1,000	Deposit	Deposit	$1,000
62	Zone Change	$1,000	Deposit	Deposit	$1,000
65	Parade, Race & Assemblage Permit - over 1,000 participants	$1,000	Deposit	Deposit	$1,000
80	Subdivision Engineering Review - Construction Inspection (A) - $0-$100,000 const. cost		Actual Cost 5% advance deposit	Actual Cost 5% advance deposit	
81	Subdivision Engineering Review - Construction Inspection (B) - $100,000-$200,000 const. cost		Actual cost 4% advance deposit	Actual cost 4% advance deposit	
82	Subdivision Engineering Review - Construction Inspection over $200,000 const. cost		Actual Cost - 3% advance deposit	Actual Cost - 3% advance deposit	
83	Subdivision Engineering Review - Improvement Plan Review (due at time tentative map or land division plat is submitted)	$150	Actual cost - $150/plan sheet initial deposit	Actual cost - $180/plan sheet initial deposit	$180
87	Site Plan Review, Major	$1,000	Deposit	Deposit	$1,000
88	Site Plan Review, Minor	$500	Deposit	Deposit	$500
89	Flood Hazard Development Permit	$1,000	Deposit	Deposit	$1,000