

RESOLUTION NO. _____

**RESOLUTION OF THE YOLO COUNTY BOARD OF SUPERVISORS
AMENDING THE YOLO COUNTY CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code §§81000 et seq., requires that conforming amendments be made to conflict of interest codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Administrative Code §18730, which contains the terms of a model conflict of interest code that can be incorporated by reference, and which the Fair Political Practices Commission periodically amends to conform to amendments to the Political Reform Act; and

WHEREAS, this Board of Supervisors has heretofore adopted Resolution Nos. 83-28, 83-209, 84-162, 87-96, 92-27, 95-56, 00-129, 00-176, 02-33, 03-30, 08-192, 09-196, 10-166, 12-141, 13-139, 14-116, 15-141, 16-41, and 17-04 incorporating the Fair Political Practices Commission's model conflict of interest code with modifications and additions as stated in those Resolutions; and

WHEREAS, the County of Yolo is required to review the Code as amended on a periodic basis as required by the Fair Political Practices Act; and

WHEREAS, this Board now desires to restate the provisions of the County's Conflict of Interest Code, particularly to make changes necessitated by changed circumstances such as the creation or abolition of positions and reassignments of duties.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Yolo as follows:

1. The County of Yolo adopts and incorporates by reference the provisions of Section 18730 of Title 2 of the California Code of Regulations and any amendments to it that may be duly adopted by the Fair Political Practices Commission.
2. The standard conflict of interest code, together with the Appendix of Designated Position Classifications (Appendix A) and the Appendix of Disclosure Categories (Appendix B), shall constitute the conflict of interest code of the County of Yolo.
3. This Resolution shall become effective on January 1, 2018. Persons holding designated positions who are brought under the coverage of the Conflict of Interest Code of the County of Yolo shall file an annual statement of economic interests with the Yolo County Clerk on or before April 1, 2017, in accordance with the disclosure categories adopted by this Resolution.
4. Every holder of an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the County Clerk, who

shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those positions.

5. Every candidate for an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the Elections Department, who shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those candidates.

6. All previously adopted resolutions establishing a conflict of interest code for the County of Yolo are hereby rescinded.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 12th day of December, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Duane Chamberlain, Chair
Board of Supervisors, County of Yolo

Attest:

Julie Dachtler, Deputy Clerk
Board of Supervisors

By _____
Deputy
(Seal)

Approved as to Form:
Philip J. Pogledich, County Counsel

By Hope P. Welton
Hope P. Welton, Senior Deputy

Appendix A – Appendix of Designated Position Classifications

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
AGRICULTURE		
Agriculture Commissioner & Sealer of Weights	AGRI	1
Chief Deputy Agriculture Commissioner	AGRI	1
Deputy Agriculture Commissioner/Sealer	AGRI	1
Agricultural & Standard Inspector	AGRI	1
Assistant Cannabis Code Enforcement Officer	AGRI	4
Cannabis Code Enforcement Officer	AGRI	4
Supervising Cannabis Code Enforcement Officer	AGRU	4
BOARD OF SUPERVISORS		
Supervisor's Deputy	BOS	1
Assistant Supervisor's Deputy	BOS	1
Clerk of the Board	BOS	1
CHILD SUPPORT SERVICES		
Director of Child Support Services	CSS	1
Child Support Attorney	CSS	1
Child Support Program Manager	CSS	1
ASSESSOR/ CLERK-RECORDER/ELECTIONS		
Assessor/County Clerk-Recorder/Registrar of Voters	ACE	1
Chief Deputy Clerk-Rec-Assessor	ACE	1
Managing Clerk-Recorder-Assessor	ACE	1
Clerk-Recorder-Assessor Program Manager	ACE	1
Auditor-Assessor	ACE	1
Departmental IT Manager	ACE	1
Principal Appraiser	ACE	1
Senior Appraiser	ACE	4
Senior Auditor-Appraiser	ACE	4
Appraiser I,II,III	ACE	4
Principal Auditor-Appraiser	ACE	4
COMMUNITY SERVICES		
Chief Fiscal Admin Officer	CS	1
Business Services Supervisor	CS	1
Senior Admin Services Analyst	CS	1
Chief Building Official	CS	1
Director Integrated Waste Division	CS	1
Principal Civil Engineer	CS	1
Director Public Works Division	CS	1
Director of Community Services	CS	1
Director of Planning, Building & Environmental Health	CS	1
Principal Planner	CS	1
Senior Planner	CS	3
Climate Action & Sustainability Manager	CS	1
Accountant III	CS	2
Landfill Construction Inspector	CS	3

Appendix A – Appendix of Designated Position Classifications

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
COMMUNITY SERVICES - Continued		
Building Inspector II, III	CS	3
Public Works Superintendent	CS	3
Senior Civil Engineer	CS	3
Associate Civil Engineer	CS	3
Waste Reduction/Recycling Manager	CS	3
Environmental Health Division Manager	CS	4
Supervising Environmental Health Specialist	CS	4
Environmental Health Technician	CS	4
Supervising Hazardous Materials Specialist	CS	4
County Surveyor	CS	7
COUNTY ADMINSTRATOR		
Senior Management Analyst	CAO	1
Manager of Operations & Strategy	CAO	1
Emergency Services Planner	CAO	1
Emergency Services Manager	CAO	1
Financial Services Manager	CAO	1
Manager of Natural Resource	CAO	1
Assistant County Administrator	CAO	1
Deputy County Administrator	CAO	1
Principal Management Analyst	CAO	1
Grants Administrator	CAO	1
LAFCO Executive Officer		
COUNTY COUNSEL		
Assistant County Counsel	CC	1
Senior Deputy County Counsel	CC	1
Deputy County Counsel I/II/III	CC	1
DEPARTMENT OF FINANCIAL SERVICES		
Assistant Chief Financial Officer	DFS	1
Chief Budget Official	DFS	1
Financial Services Analyst	DFS	1
Property Tax Supervisor	DFS	1
Accounting Manager	DFS	2
Accounting Manager – CPA	DFS	2
Audit Manager	DFS	1
Manager of Procurement	DFS	1
Senior Accountant	DFS	2
Accountant III	DFS	2
Senior Admin Services Analyst	DFS	2
Auditor III	DFS	2
Lead Buyer	DFS	2
Buyer II	DFS	2
DISTRICT ATTORNEY		
Chief Deputy District Attorney	DA	1

Appendix A – Appendix of Designated Position Classifications

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
DISTRICT ATTORNEY - Continued		
Chief Fiscal Admin Officer	DA	1
Assistant Chief Deputy District Attorney	DA	1
Assistant Chief District Attorney Investigator	DA	1
Chief District Attorney Investigator	DA	1
Deputy District Attorney I-V	DA	1
Fiscal Administrative Officer	DA	1
Technology Innovation Manager	DA	1
GENERAL SERVICES		
Deputy Director - General Services	GSD	1
Project Manager	GSD	2
Director of IT & Telecomm	GSD-IT	2
Information Security Officer	GSD-IT	2
Information Technology Manager	GSD-IT	2
Supervising Technical Support Specialist	GSD-IT	2
Systems Software Specialist III	GSD-IT	2
Departmental IS Coordinator	GSD-IT	2
Database Administrator	GSD-IT	2
Fiscal Administrative Officer	GSD-IT	2
HEALTH & HUMAN SERVICES		
ADMIN & FISCAL		
Business Services Officer	HHSA	2
HHSA Communications & Strategy Manager	HHSA	2
HHSA Human Resource Manager	HHSA	2
Support Services Supervisor	HHSA	3
Director, Health & Human Services	HHSA	1
Assistant Director, Health & Human Services	HHSA	1
Branch Director, Health & Human Services	HHSA	1
Health Officer	HHSA	1
ADULT & AGING		
Branch Director, Health & Human Srv	HHSA	1
Departmental IS Coordinator	HHSA	2
Adult & Aging Clinical Mgr	HHSA	3
Health and Human Services Mgr I, II	HHSA	3
Conservatorship Officer	HHSA	6
Psychiatrist-Med. Director	HHSA	6
Veteran Services Officer	HHSA	1
Senior Admin Services Analyst	HHSA	1
HHSA Program Coordinator	HHSA	3
CHILD, YOUTH & FAMILY		
Branch Director, Health & Human Srv	HHSA	1
Child Welfare Services Mgr	HHSA	3
Health and Human Services Mgr I	HHSA	3
Health Department Program Mgr	HHSA	3
COMMUNITY HEALTH		
Branch Director, Health & Human Srv	HHSA	1
Emergency Med Serv Program Coord	HHSA	2

Appendix A – Appendix of Designated Position Classifications

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
HEALTH & HUMAN SERVICES - Continued		
Emergency Med Serv Admin	HHSA	2
Emergency Plan/Train Coord	HHSA	2
Health and Human Services Mgr I	HHSA	3
Health Department Program Mgr	HHSA	3
Asst. Dir of Public Health Nursing	HHSA	6
SERVICE CENTERS		
Branch Director, Health & Human Services	HHSA	1
Director, HHS Service Centers	HHSA	3
Employment & Social Services Division Manager	HHSA	3
Health and Human Services Manager II	HHSA	3
ADMIN & FISCAL		
Assistant Dir, Health and Human Srv	HHSA	1
Deputy Dir, Health & Human Srv	HHSA	1
Director, Health and Human Srv	HHSA	1
Fiscal Administrative Officer	HHSA	1
Health Officer	HHSA	1
HUMAN RESOURCES		
Director of Human Resources	CAO-HR	1
Human Resources Manager	CAO-HR	1
Principal Management Analyst	CAO-HR	1
LIBRARY		
Assistant County Librarian	LIB	1
County Librarian	LIB	1
Business Services Manager	LIB	3
PROBATION		
Assistant Chief Probation Officer	PROB	1
Chief Probation Officer	PROB	1
Chief Fiscal Administration Officer	PROB	4
Deputy Chief Probation Officer	PROB	3
Superintendent of Juvenile Detention Facility	PROB	3
PUBIC DEFENDER		
Chief Deputy Public Defender	PD	1
Public Defender	PD	1
SHERIFF		
Sheriff-Coroner-Public Administrator	SHER	1
Undersheriff-Coroner	SHER	1
Captain	SHER	3
Sheriff's Chief of Finance	SHER	3
Assistant Public Administrator	SHER	3
Chief Deputy Coroner	SHER	3
Lieutenant	SHER	3

Appendix A – Appendix of Designated Position Classifications

WORKFORCE INNOVATION BOARD		
Board Member	WIB	1
COMMUNITY SERVICES ACTION BOARD		
Board Member	CSAB	1

Adopted 12.12.17

Appendix B – Appendix of Disclosure Categories

COUNTY OF YOLO CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

CATEGORY 1 : All sources of income or gifts, interests in real property and investments and business positions in business entities located in or doing business in Yolo County.

CATEGORY 2: Investments and business positions in business entities, and sources of income or gifts, from providers of the types of services, supplies, materials, machinery or equipment of the type utilized by Yolo County.

CATEGORY 3: Investments and business positions in business entities and sources of income or gifts from sources that provide services, supplies, materials, machinery or equipment of the type which are utilized by the employing department.

CATEGORY 4: Investments and business positions in business entities, interests in real property and sources of income or gifts from any source which are subject to the enforcement, regulatory, permit, or licensing authority of the department or subject to the hearing authority of the board or commission.

CATEGORY 5: Investments and business positions in business entities and sources of income or gifts which provide services, supplies, materials, machinery or equipment of the type utilized by the employing department or that engage in land development, construction of improvements, or the acquisition or sale of real property, including, any reportable interest in real property.

Investments and business positions in any business entity, or income or gift from any source, if the business entity or source of income or gift is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the County.

CATEGORY 6: Investments and business positions in business entities and income from sources that are providers of health care services, including but not limited to pharmacies, physicians, mental health service providers, care facilities or other provider of services or supplies utilized by the employing department.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY 7: Consultants shall disclose pursuant to Category 1 subject to the following limitation: The Chief Administrative Officer of the County may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that determination, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code.