

**YOLO COUNTY BOARD OF SUPERVISORS
&
IN-HOME SUPPORTIVE SERVICES PUBLIC AGENCY
MINUTES & SUPPORTING MATERIALS**

Pursuant to County Code Section 2-1.103

SEPTEMBER 28, 2021



COUNTY BOARD OF SUPERVISORS
CHAIR, JIM PROVENZA, DISTRICT 4
VICE-CHAIR, ANGEL BARAJAS, DISTRICT 5
OSCAR VILLEGAS, DISTRICT 1
DON SAYLOR, DISTRICT 2
GARY SANDY, DISTRICT 3

NOTE: This meeting was held via [teleconference](#), pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

DANIEL KIM
INTERIM COUNTY ADMINISTRATOR

PHILIP J. POGLEDICH
COUNTY COUNSEL

Roll Call:
Barajas
Villegas
Saylor
Sandy
Provenza

Daniel Kim, Interim County Administrator
Philip J. Pogledich, County Counsel

9:00 A.M. CALL TO ORDER

Pledge of Allegiance.

Roll Call.

Approval of Agenda

1. Consider approval of agenda.

Minute Order No. 21-135: Approved agenda as submitted noting that Agenda Item No. 31, Probation Item will be heard at 1 p.m. instead of 9 a.m.

MOVED BY: Villegas / SECONDED BY: Sandy
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Public Comment

2. To be afforded a brief period of time to speak before the Board of Supervisors, please refer to further instructions at the end of the agenda on how to electronically participate and submit your public comments. Note: per the Ralph M. Brown Act, Board members may briefly respond to statements made or questions posed during the public comment period on items that are not on the agenda, but may not take action on such items. You may also share your thoughts with the Board of Supervisors by submitting a written statement via email to clerkoftheboard@yolocounty.org.

Kate Bowen, Barbara Boehler, Eileen Samitz, Suzanne Eidson-Ton, Ana Chavez and Becky Herd addressed the Board of Supervisors during public comment.

CONSENT AGENDA

Minute Order No. 21-136: Approved Consent Agenda Item Nos. 3-27.

MOVED BY: Villegas / SECONDED BY: Sandy
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

General Government

Clerk of the Board

3. Approve the minutes of the September 7, 2021 American Rescue Plan Workshop and the September 14, 2021 Board of Supervisors meeting.

Approved the minutes of the September 7, 2021 American Rescue Plan Workshop and the September 14, 2021 Board of Supervisors meeting on Consent.

4. Ratify the following:

- A. Resolution No. 21-113 declaring September 19-25, 2021 as "Child Passenger Safety Week".
- B. Resolution No. 21-114 proclaiming September 2021 as Literacy Awareness Month.
- C. Resolution No. 21-115 proclaiming September 15 through October 15, 2021 as Chicano/Latino Heritage Month.
- D. Resolution No. 21-116 proclaiming October 3-9, 2021 as Mental Illness Awareness Week in Yolo County.

Ratified **Resolution Nos. 21-113 thru 21-116** on Consent.

5. Accept resignations, consider appointments and reappointments.

Approved recommended action on Consent.

6. Correspondence.

Approved Correspondence on Consent.

7. Conferences, meetings and events the Board of Supervisors attended.

Approved recommended action on Consent.

County Administrator

8. Approve revised calendar of meetings of the Board of Supervisors for 2021. (No general fund impact) (Kim)

Approved recommended action on Consent.

9. Adopt a resolution approving and authorizing the Chair of the Board to execute the Golden State Connect Authority Joint Exercise of Powers Agreement. (No general fund impact) (Kim/Tengolics)

Approved **Resolution No. 21-117 and Agreement No. 21-219** on Consent.

County Counsel

10. Adopt resolution making certain findings and authorizing teleconferencing for Board of Supervisors' meetings pursuant to Assembly Bill 361. (No general fund impact) (Pogledich)

Approved **Resolution No. 21-118** on Consent.

General Services

11. Approve work authorization with Comstock Johnson Architects in an amount not to exceed \$155,000 for project services related to pre-engineered metal building and site improvement to accommodate the anticipated move of the Yolo County Agriculture Department Shop and authorize the Director of General Services to sign the Work Authorization. (No general fund impact) (Yarris)

Approved recommended action on Consent.

12. Approve the preliminary project budget for 120 West Main and 100 West Court Street Building Improvements in Woodland in the amount of \$2,200,000; authorize the Director of General Services to enter into a contract with Broward Builders, Inc., in an amount not to exceed \$1,340,000 for the improvements at 100 West Court Street; and authorize the Director of General Services to amend the construction contract with Broward Builders, Inc., up to an additional \$92,000 should amendments be required by the scope of the project. (No general fund impact) (Yarris)

Approved **Agreement No. 21-220** on Consent.

13. Authorize the use of general fund contingency for the repairs to the Auger House grinder and adopt a budget resolution increasing the General Services Department Facilities Division 2021-22 budget by \$107,000. (General fund impact \$107,000) (4/5 vote required) (Yarris)

Approved **Budget Resolution No. 21-70.08** on Consent.

14. Approve total project budget of \$244,302 for roofing improvement projects for the Sheriff's Administration and Morgue buildings at 140 Tony Diaz Drive in Woodland; authorize the Director of General Services to enter into a contract with Madsen Roofing in an amount not-to-exceed \$187,939 for the roofing improvement projects; and authorize the Director of General Services to amend the construction contract with Madsen Roofing up to an additional \$18,791 should amendments be required by the scope of the project. (No general fund impact) (Yarris)

Approved **Agreement No. 21-221** on Consent.

Human Resources

15. Adopt Authorized Position and Salary Resolution to implement changes in the Community Services, Health & Human Services Agency and Sheriff's Office. (No general fund impact) (Lara)

Approved **Resolution No. 21-119** on Consent.

Innovation and Technology Services

16. Authorize the use of IT Innovation funds in the amount of \$47,500 to streamline the change of ownership process between Clerk-Recorder and Assessor; and adopt a budget resolution increasing the Assessor/Clerk-Recorder/Elections 2021-22 budget by \$47,500. (General fund impact \$47,500) (4/5 vote required) (Gerney/Salinas)

Approved **Budget Resolution No. 21-70.09** on Consent.

Law & Justice Services

Sheriff-Coroner/Public Administrator

17. Adopt resolution approving the Records Retention Schedule for the Yolo County Sheriff-Coroner's office and authorize the destruction of records in accordance with the approved schedule. (No general fund impact) (Fink/Lopez)

Approved **Resolution No. 21-120** on Consent.

18. Approve one-year revenue agreements for animal control services with the City of Davis, City of West Sacramento, City of Winters, and the University of California, Davis (UCD). (No general fund impact) (Lopez/Johnson)

Approved **Agreement Nos. 21-222 thru 21-225** on Consent.

Health & Human Services

Adult & Aging

19. Approve first amendment to Ratification Agreement No. 21-179 with Empower Yolo to increase funding in the amount of \$30,000 for a new contract maximum of \$70,000 for the period of July 1, 2021, through October 31, 2021; and increase optional monthly funding for the provisions of Project Room Key services. (No general fund impact) (Larsen)

Approved **Agreement No. 21-226** on Consent.

20. Approve first amendment to Ratification Agreement No. 21-180 with Yolo County Children's Alliance, to increase funding in the amount of \$30,000 for a new contract maximum of \$90,000 for the period of July 1, 2021, through October 31, 2021; and increase optional period funding for the provisions of Project Room Key services. (No general fund impact) (Larsen)

Approved **Agreement No. 21-227** on Consent.

Child, Youth & Family

21. Approve third amendment to Agreement No. 18-233 with CommuniCare Health Centers, Inc. to reflect the current term and increase funding in the amount of \$70,000 for 2020-21, for a new contract maximum of \$5,690,159 for the period of September 1, 2018, through June 30, 2022, to provide primary mental health services. (No general fund impact) (Larsen)

Approved **Agreement No. 21-228** on Consent.

Service Centers

22. Approve and authorize the Chair to sign Grant Agreement with the United States Department of Agriculture (USDA) National Institute of Food and Agriculture (NIFA) in the amount of \$500,000 for the Gus Schumacher Nutrition Incentive Program (GusNIP); and approve acceptance of GusNIP grant matching funds in the form of a restricted donation from Nugget Market, Inc. in the amount of \$128,720 to fund the Yolo Bonus Bucks nutrition incentive program for CalFresh participants for the period of September 1, 2021, through August 31, 2025. (No general fund impact) (Larsen)

Approved **Agreement No. 21-229** on Consent.

Community Services

Community Services

23. Adopt resolution authorizing the submittal of a 2021-22 Transportation Development Act claim to the Sacramento Area Council of Governments to receive \$1,909,267. (No general fund impact) (Echiburu)

Approved **Resolution No. 21-121** on Consent.

24. Adopt resolution allowing the Director of Community Services to apply for Sustainable Agricultural Lands Conservation Planning Grant funds through the California Department of Conservation, in the amount of \$79,599, to facilitate an update to the area community plan for the unincorporated community of Dunnigan. (No general fund impact) (Echiburu/Trebec)

Approved **Resolution No. 21-122** on Consent.

25. Adopt a resolution declaring intent to levy increased assessments for 2022-23 for the Clarksburg Lighting Assessment District and preliminarily approving the Engineer's Report; and authorize staff to initiate Clarksburg Lighting Assessment District Proposition 218 proceedings for increase of street lighting assessment. (No general fund impact) (Echiburu/Villa)

Approved **Resolution No. 21-123** on Consent.

26. Approve and ratify Temporary Well Sharing, Water Line, and Access Easement Agreement with PAI Hawk Creek Ranch LLC to deliver water to the Wild Wings CSA property for the purposes of irrigation. (No general fund impact) (Echiburu/Villa)

Approved recommended action on Consent.

27. Adopt budget resolution increasing the 2021-22 Integrated Waste Management Division Budget by \$385,000 to cover the cost of conservation easements for mitigation of the Yolo County Central Landfill Soil Borrow Site Project. (No general fund impact) (4/5 vote required) (Echiburu/Yazdani)

Approved **Budget Resolution No. 21-70.10** on Consent.

HONORARY RESOLUTIONS

Honorary Resolutions

28. Acknowledge Honorary Resolutions.

- A. Resolution declaring September 19-25, 2021 "Child Passenger Safety Week". (Supervisor Villegas)
- B. Resolution proclaiming September 2021 as Literacy Awareness Month. (Supervisors Villegas)
- C. Resolution proclaiming September 15 through October 15, 2021 as Chicano/Latino Heritage Month. (Supervisors Barajas)
- D. Resolution proclaiming October 3-9, 2021 as Mental Illness Awareness Week. (Supervisor Barajas)

Resolutions were presented.

TIME SET AGENDA

9:00 a.m. Financial Services

29. Approve the initial American Rescue Plan (ARP) expenditure plan including priority project funding and funding categories; provide direction to staff on formation of workgroups; and adopt an ARP Policy to govern use of ARP funds. (No general fund impact) (Kim/Rinde)

Sheila Allen, Garth Lewis, Kazys Shukis, Elaine Roberts Musser, Maria, Douglas Buzbee, Carri Ziegler, Bill Pride, Matt Mariani, Kate Laddish, Patti Huston, Colette Rice, Valerie Olson and Anya Perron-Burdick addressed the Board of Supervisors on this item.

Motion made by Supervisor Villegas and seconded by Supervisor Barajas to approve the Priority Projects. Before a vote was taken a substitute motion was made by Supervisor Provenza and seconded by Supervisor Saylor to approve the Priority Projects with the addition of \$1 million for Paul's Place. Substitute motion was subsequently withdrawn.

Minute Order No. 21-137: Returned to original motion and approved the Priority Projects.

MOTION BY: Villegas / SECONDED BY: Barajas
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Motion made by Supervisor Villegas and seconded by Supervisor Sandy to proceed with recommendations from staff and let committees evaluate the proposals against each other.

Substitute motion made by Supervisor Saylor and seconded by Supervisor Provenza to move Aging Needs from the Strategic Plan Implementation to the Priority Categories and increase the amount from \$250,000 to \$600,000 amount and add \$1 million to Housing & Homelessness.

Minute Order No. 21-138: Before a vote was taken, motion was amended to approve leaving Aging Needs under the Strategic Plan Implementation and increase the amount from \$250,000 to \$600,000.

MOTION BY: Saylor / SECONDED BY: Provenza
AYES: Barajas, Saylor, Sandy, Provenza.
NOES: Villegas.
ABSTAIN: None.
ABSENT: None.

Motion made by Supervisor Saylor and seconded by Supervisor Provenza to add \$1 million to Housing & Homelessness and \$1 million to Child, Youth and Family under the Priority Categories.

Minute Order No. 21-139: Before a vote was taken, motion was amended to approve Priority Categories and directed workgroups to make recommendations and provide justification to the Board if additional funds are requested.

MOTION BY: Saylor / SECONDED BY: Provenza
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Minute Order No. 21-140: Approved the workgroup structure framework recommendation with Board Liaisons.

MOTION BY: Barajas / SECONDED BY: Sandy
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Minute Order No. 21-141: Adopted the policy on Use of American Rescue Plan (ARP) Funds.

MOTION BY: Barajas / SECONDED BY: Sandy
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

9:00 a.m. County Administrator

30. Receive report on preliminary fund balances as of June 30, 2021; hold a public hearing and adopt the County of Yolo budget for fiscal year 2021-22; hold a public hearing as the In-Home Supportive Services (IHSS) Public Authority Board and approve the IHSS Public Authority budget for fiscal year 2021-22; and approve the 2021-22 budgets for Board-controlled Fire Districts. (General fund impact \$104,899,526) (Kim/Rinde)

Wyatt Cline addressed the Board on this item. Additionally, the Clerk read comments into the record from Jenna Muller.

Minute Order No. 21-142: Held public hearing and approved recommended action C, 2021-22 County of Yolo budget by **Resolution No. 21-124**, with the addition of \$80,000 for a Sheriff's vehicle by reducing general fund contingency, with the expectation that the Sheriff would be able to convert his existing vacant investigator position to a Resident Deputy for Knights Landing, Dunnigan and Yolo-Zamora area. Directed staff that any changes to the Cannabis Revenue fee study and assessments return to the Ad Hoc Committee for process and review and lastly, for staff to provide an update on the timing for the Juvenile Detention Facility contracting.

MOTION BY: Barajas / SECONDED BY: Saylor
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Minute Order No. 21-143: Approved recommended action D, IHSS Public Authority budget.

MOVED BY: Villegas / SECONDED BY: Saylor
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Minute Order No. 21-144: Approved recommended action E, 2021-22 budget for Board-controlled Fire Districts.

MOTION BY: Villegas / SECONDED BY: Barajas
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

Minute Order 21-145: Approved recommended action F, changes to the 2021-22 Authorized Equipment List.

MOTION BY: Villegas / SECONDED BY: Sandy
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

1:00 p.m. Probation

31. Hold a public hearing and adopt a resolution authorizing the purchase of 1509 Coloma Way, Woodland, California for the Diversionary Housing Project. (No general fund impact) (Fruchtenicht/Gabor)

Julia Findley and Stacy Johns addressed the Board of Supervisors on this item.

Minute Order No. 21-146: Denied the proposed acquisition for the Diversionary Housing Project.

MOTION BY: Sandy / SECONDED BY: Barajas
AYES: Barajas, Villegas, Saylor, Sandy, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

REGULAR AGENDA

(NOTE: Items below may be heard at any time during the meeting)

General Government

Board of Supervisors

32. Action items and reports from members of the Board of Supervisors, including announcements, questions to be referred to staff and reports on various 2x2s and meetings with other agencies. (Board of Supervisors)

A. Capital Investments Committee update. (Supervisors Saylor and Barajas)

Received Board Reports.

33. Long Range Planning Calendar - recurring opportunity for Board members to discuss and as needed, direct staff regarding future Board agenda items. (Board of Supervisors)

County Administrator

34. Action items and reports from the Interim County Administrator. (Kim)

Received Reports from the Interim County Administrator.

Health & Human Services

Adult & Aging

35. Receive update from the Yolo County In-Home Supportive Services Advisory Committee. (No general fund impact) (Larsen)

Received update from the Yolo County In-Home Supportive Services Advisory Committee.

General Government

County Administrator

36. Receive update and consider any actions needed to support the COVID-19, a virus in the Coronavirus family, response and recovery strategies. (No general fund impact) (Kim/Sisson)

Received update and considered any actions needed to support the COVID-19, a virus in the Coronavirus family, response and recovery strategies.

37. Receive drought update. (No general fund impact) (Kim/Carey)

Received drought update.

CLOSED SESSION

Closed Session

38. Conference with Real Property Negotiator
Pursuant to Government Code Section 54956.8
Property: 1509 Coloma Way, Woodland, CA 95695
Agency negotiator: Dan Fruchtenicht and Scott Sheldon
Negotiating parties: Tracey Lagge, Sutter Buttes Real Estate
 Price Terms of Payment
39. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation: 1 case(s)
40. Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(4)
Initiation of litigation: 3 case(s)

41. Public Employment, Employee Appointment or Evaluation

Pursuant to Government Code Section 54957

Position title: County Administrator

42. Public Report of action taken in Closed Session.

The Board of Supervisors voted 4-0 to direct County Counsel to initiate litigation pursuant to Government Code Section 54957.182.

ADJOURNMENT

In memory of:

- Duane Copley (Supervisor Saylor)

Next meetings scheduled for:

- September 29 and October 5, 2021 Special Meetings - County Administrator Interviews
- October 12, 2021 Board of Supervisors Meeting