

**FIRST AMENDMENT**  
**(BOS AGREEMENT No. \_\_\_\_\_)**

This First Amendment to Agreement No. 21-215 ("First Amendment") is made and entered into as of the last date signed below, by and between the County of Yolo, a political subdivision of the State of California ("County"), and CommuniCare Health Centers, Inc. a non-profit corporation authorized to do business in the State of California ("Contractor"), jointly referred to as the "Parties" herein and who agree as stated below.

**WHEREAS**, on or about September 14, 2021, the Parties entered into Agreement No. 21-215 ("Agreement"); and

**WHEREAS**, on or about September 15, 2021, the County exercised its option to extend the Agreement under the same terms and conditions via Option Letter #1; and

**WHEREAS**, upon shifting circumstances driving the need for the expanded project roomkey services, including the extension of the City of Davis project room key program through October 31, 2021, the Parties have mutually agreed to postpone the start of this Agreement until November 1, 2021 and also add the optional extension through June 30, 2022; and

**WHEREAS**, no services have been provided to date, and

**WHEREAS** the Parties would now like to amend the Agreement to:

1. Revise **Paragraph I.A.** to update the Agreement Term and update the remaining optional month periods available; and
2. Revise **Paragraphs III.B1.** and **III.B2.** to:
  - a. to update the Agreement Term;
  - b. increase funding in the amount of \$30,000, by adding \$15,000 for each month of November 2021 and December 2021 for a new contract maximum of \$58,455.72;
  - c. to update available option months; and
  - d. to increase option month funding amounts; and
3. Revise **Exhibit D** to update the budget to reflect the new monthly amounts.

**NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

1. **Paragraph I.A.** of the Agreement is hereby amended to read as follows:
  - A. The term of this Agreement shall be from **November 1, 2021 through December 31, 2021** unless sooner terminated as provided in this Agreement. At the County's option, this Agreement may be extended for up to six (6) additional one (1) month periods through **June 30, 2022** on the same terms and conditions as set forth in this Agreement upon written notice to the Contractor by the Yolo County Health and Human Services Agency Director or her/his designee ("Director"). See Paragraph III.B2.
2. **Paragraphs III.B1.** and **III.B2.** of the Agreement are hereby amended to read as follows:
  - B1. Any other provision of this Agreement notwithstanding, the maximum payment obligation to Contractor through **December 31, 2021** shall be no greater than **FIFTY-EIGHT THOUSAND FOUR HUNDRED FIFTY-FIVE DOLLARS AND SEVENTY-TWO CENTS (\$58,455.72)** specified as follows:

Agreement Term		Total
November 1, 2021 through December 31, 2021		
November \$29,227.86	December \$29,227.86	<b>\$58,455.72</b>

**B2. Optional Months:** The County may exercise its option to extend the term of the Agreement pursuant to Paragraph I.A. above. Upon request of the County, Contractor shall provide a contract budget for each option month in conformance with the requirements of this Agreement. The option month budget shall be sent to [HHSAContracts@yolocounty.org](mailto:HHSAContracts@yolocounty.org) for review and approval by the Director. In the event that the County elects to exercise an option, County shall notify the Contractor in writing. The notice shall include the revised agreement term, approved funding amount to be added to the Agreement; and revised agreement maximum payment obligation, subject to the maximums set forth below:

Optional Month/Fiscal Year (OM/FY)	Revised Agreement Expiration Date Per OM/FY	Maximum Increased Funding Amount Per OM/FY	Revised Agreement Lifetime Maximum Per OM/FY
OM/FY January/2021-22	On or before January 31, 2022	Up to \$29,227.86	Up to \$87,683.58
OM/FY February/2021-22	On or before February 28, 2022	Up to \$29,227.86	Up to \$116,911.44
OM/FY March/2021-22	On or before March 31, 2022	Up to \$29,227.86	Up to \$146,139.30
OM/FY April/2021-22	On or before April 30, 2022	Up to \$29,227.86	Up to \$175,367.16
OM/FY May/2021-22	On or before May 31, 2022	Up to \$29,227.86	Up to \$204,595.02
OM/FY June/2021-22	On or before June 30, 2022	Up to \$29,227.86	Up to \$233,822.88

In no event shall the term of the Agreement extend beyond **June 30, 2022** nor shall the maximum payment obligation exceed the amount of **TWO HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED TWENTY-TWO DOLLARS AND EIGHTY-EIGHT CENTS (\$233,822.88)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.


3. **Exhibit D** to the Agreement is hereby amended to read as attached.
4. Any and all attachments to this First Amendment are incorporated into this Amendment by reference above.
5. Except as specifically amended by this First Amendment, the Agreement shall remain in full force and effect according to its terms.

**Signatures on following page**

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**IN WITNESS WHEREOF** the Parties have executed this First Amendment as of the day and year last set forth below.

**CONTRACTOR**

By   
Melissa Marshall, Executive Director  
CommuniCare Health Centers, Inc.

Date: 10/11/2021

**COUNTY OF YOLO**

By \_\_\_\_\_  
Jim Provenza, Chair  
Board of Supervisors

Date: \_\_\_\_\_

  
Karen Larsen, Director  
Health and Human Services Agency

Attest: Julie Dachtler, Senior Deputy Clerk  
Board of Supervisors

By: \_\_\_\_\_  
Deputy (Seal)

Approved as to Form:  
Philip J. Pogledich, County Counsel

By: Hope P. Welton  
Hope P. Welton, Senior Deputy

**EXHIBIT D – CONTRACT BUDGET**

<b>CommuniCare Health Centers, Inc.</b>		
<b>Expanded Project Room Key Services</b>		
	Cost Items	Budget Period November 1, 2021 through December 31, 2021
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$22,155.70
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$ 3,323.36
2	Operating	\$ 976.66
3	Direct to Clients	\$32,000.00
4	<b>Total</b>	<b>\$58,455.75</b>

<b>CommuniCare Health Centers, Inc</b>		
<b>Expanded Project Room Key Services</b>		
	Cost Items	Monthly Optional Extensions
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$11,077.85
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$ 1,661.68
2	Operating	\$ 488.33
3	Direct to Clients	\$16,000.00
4	<b>Total</b>	<b>\$29,227.86</b>