



Yolo County Board of Supervisors  
625 Court Street, Room 204  
Woodland, CA 95695

October 1, 2021

**OFFICIAL NOTICE & BALLOT INFORMATION GUIDE  
TO CLARKSBURG LIGHTING ASSESSMENT DISTRICT PROPERTY OWNERS:  
PROPOSED STREET LIGHTING ASSESSMENT INCREASE  
AND PUBLIC HEARING**

**Hearing Date & Time: November 23, 2021 at 9:00 a.m.**

**Hearing Location: County Administration Building**

**625 Court Street, Room 206**

**Woodland, CA 95695**

If the COVID-19 pandemic continues and having persons attend the meeting in person would present imminent risks to the health or safety of attendees, the November 23, 2021 public hearing may be agendaized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to Government Code § 54953(e). The Board's agenda, which will be posted by November 19, 2021, will provide information on whether the Board meeting will be conducted live or remotely via teleconference.

If the Board meeting is conducted virtually/telephonically via Zoom, the teleconference option to join will be:

By PC: <https://yolocounty.zoom.us/j/112072974>

Meeting ID: 112 072 974

or

By Phone: (408) 638-0968

Meeting ID: 112 072 974

Please check the County's website at [www.yolocounty.org](http://www.yolocounty.org) for more information about how to participate in the meeting in case of changes to meetings due to the COVID-19 pandemic or call (530) 666-8725 with questions.

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The Clarksburg Lighting Assessment District ("District") was formed pursuant to the Landscape and Lighting Act of 1972 (Streets & Hwy Code §§ 22500). The Landscape and Lighting Act of 1972 and article XIII D, section 4 of the California Constitution require the Clarksburg Lighting Assessment District to notify property owners of a new or increased assessment for street lighting services. This letter serves as notice of the following:

- The District is considering increased assessments for street lighting services of \$13 per year per parcel for properties within the District. If approved, the new charges will annually appear on your property tax bill, beginning with the fiscal year 2022-23 property tax bill.

- A public hearing will be held on Tuesday, November 23, 2021 at 9:00 a.m. in the Yolo County Board of Supervisors Chambers (or telephonically if necessary due to the COVID-19 pandemic) to receive public comment and protests on the proposed street lighting assessments.
- More information regarding the existing street light assessment and the proposed increase, as well as the Engineer’s Report, are available at: <http://www.yolocounty.org/Clarksburg-Lighting-Assessment-District>.

**REASON FOR THE PROPOSED ASSESSMENT INCREASE & BASIS UPON WHICH THE AMOUNT OF THE PROPOSED ASSESSMENT WAS CALCULATED**

The District is responsible for providing street lighting services for the community of Clarksburg in accordance with its formation on August 10, 1982 by the Yolo County Board of Supervisors pursuant to the Landscape and Lighting Act of 1972 (Streets & Hwy Code §§ 22500 et seq.). The streetlights are operated and maintained by Pacific Gas and Electric Company (PG&E) and the service is funded from an annual assessment of \$22 per parcel that has not increased since 1994. As a result, the revenues have not kept pace with increasing expenses. The current assessment does not generate enough revenue to pay for the necessary operations and maintenance required to provide street lighting services within the District.

The proposed assessment for FY 2022-23 for each property within the District was determined based upon an Engineer’s Report prepared by a registered professional engineer certified by the State of California. The Engineer’s Report analyzed the estimated costs for operation and maintenance of the streetlights within the District as well as the special benefits provided by the streetlights, including improved access and safety to properties within the District. Streetlight poles and related electrical hardware must be maintained regularly to prevent light outages, pay for electricity, and maintain or replace the poles as needed.

**Street Lighting Service Costs**

As explained in the Engineer’s Report, the estimated cost of the providing the streetlight service within the District, including charges for PG&E street lighting service (electricity), the need for a 10% rate reserve against increases in PG&E rates, and the cost to administer street lighting services at current levels, is as follows:

Street Lighting Service Description	Annual Cost
PG&E Service	\$3,320
PG&E Rate Reserve (10% above yearly costs for utility increases)	\$332
Fund Reserve for Equipment Repair/Replacement	\$750
CSA Administration Related to Street Lighting Service	\$1,200
Department of Financial services Annual Audit	\$525
<b>Total amount chargeable to the entire District</b>	<b>\$6,127</b>

The assessment per parcel for the 174 parcels within the District was calculated based upon this estimated cost analysis in the Engineer’s Report. The proposed annual assessment for your property to continue services at current levels is \$35.00 per year, which is an increase of \$13.00 annually from the current \$22.00 annual assessment. The proposed \$35 annual assessment will be assessed annually on your property tax bill.

The annual assessment will continue in future years until terminated by the Board. After 2022-23, however, the assessment may be increased for inflation by an amount equal to the change in the Consumer Price Index (CPI-U) for the San Francisco-Oakland-Hayward, CA area for the most recent February to February as compiled by the U.S. Bureau of Labor Statistics or five percent (5%), whichever is lower. The rate shall be rounded to the nearest dollar. Such an annual increase must be reviewed and approved each year at a public hearing held by the Board of Supervisors. Because costs are anticipated to increase, the inflationary adjustment will help keep the assessment revenues in line with the cost of operating and maintaining the District’s streetlights in future years.

## **Notice of Public Hearing - How do I participate in this assessment proceeding?**

The Yolo County Board of Supervisors will conduct a public hearing to consider the proposed increased assessment on Tuesday, November 23, 2021 at 9:00 a.m. in the Board of Supervisors Chambers, located in the County Administration Building at 625 Court Street, Room 206 in Woodland. Please check the County's website at [www.yolocounty.org](http://www.yolocounty.org) for more information about how to participate in the meeting in case of changes to meetings due to the COVID-19 pandemic or call (530) 666-8725 with questions.

You are invited, but not required, to attend the public hearing and to present oral or written testimony to the Board of Supervisors. At the public hearing, the Board will consider all objections or protests, if any, to the proposed assessment. The public hearing may be continued from time to time, if necessary.

### **Ballot Instructions – How do the assessment proceedings work?**

The proposed increase to the lighting assessment is subject to a majority protest proceeding. If, upon the conclusion of the hearing, ballots submitted in opposition to the increased assessment exceed the ballots submitted in favor of the assessment (i.e. a majority protest), the increased assessment will not be imposed. See California Constitution, article XIII D, § 4. In the event of a majority protest, the County may consider options of reducing hours the streetlights are operational or reducing the amount of active streetlights.

A ballot is included with this notice. Ballots are weighted by the proposed amount of the assessment and will be tabulated accordingly. Since each parcel within the District is subject to a proposed annual assessment of \$35.00, each valid ballot submitted will be of equal weight and will count as one vote. Any property owner may submit a written ballot, but only one ballot per parcel will be counted, even if there are co-owners.

To complete the enclosed official ballot, mark the oval next to either "Yes" or "No," sign the ballot, place it in the postage paid envelope provided, and mail to: Clerk of the Yolo County Board of Supervisors, 625 Court Street, Room 204, Woodland, CA 95695. You may also hand-deliver your ballot to the Clerk of the Board's Office at 625 Court Street, Room 204, Woodland, CA 95695, which is open from 8:00 a.m. to 4:00 p.m., Monday through Friday. Ballots cannot be sent electronically. The ballot must be received by the conclusion of the public input portion of the November 23, 2021 public hearing in order to be counted.

Only official ballots that are signed and marked with the owner's support or opposition and are received before the end of the public comment portion of the public hearing to be held by the Yolo County Board of Supervisors at 9:00 a.m. on Tuesday, November 23, 2021 will be counted. Post marks do not count.

Ballots will not be tabulated before the close of the public comment portion of the public hearing, but ballots will be public records during and after tabulation. A ballot may be submitted, changed or withdrawn by the person who submitted it before the conclusion of the public input portion of the public hearing. It is anticipated that the results of the tabulation will be announced prior to the conclusion of the Board of Supervisors meeting on November 23, 2021.

This notice has been addressed to the parcel owner shown on the last equalized secured property tax assessment roll. In the event a person not shown on the last equalized secured property tax assessment roll assumes (or otherwise has) ownership of a parcel, that person may submit a written ballot with respect to that parcel. Such ballot should include all information otherwise required of a written ballot and must also include either proof of such ownership or a statement, submitted under penalty of perjury by the person submitting the written ballot, that the person signing the ballot is the owner of the parcel or is legally entitled to file the ballot for the owner of the parcel.

## Community Information Meetings

Before the public hearing on November 23, 2021, the County will be conducting virtual community meetings to provide additional opportunities for the public to receive information and provide input regarding the streetlights in Clarksburg and the proposed assessment increase. You are invited to participate in one or both of these meetings; each meeting is anticipated to cover the same material. The dates, times and links for both meeting are shown below:

### To participate via Zoom:

From a PC, Mac, iPad, iPhone or Android device with high-speed internet:

#### Community Meeting #1 October 25 at 12:00pm

<https://yolocounty.zoom.us/j/89534980980>

Meeting ID 895 3498 0980

#### Community Meeting #2 November 9 at 6:00pm

<https://yolocounty.zoom.us/j/83880581721>

Meeting ID 838 8058 1721

If your device does not have audio, please also join by phone using the meeting ID for meeting listed above.

1 (669) 900 6833

1 (408) 638 0968

1 (346) 248 7799