



MASTER FEE REVISION

DECEMBER 7, 2021

Melissa Patterson
Chief Budget Official

The Master Fee Resolution

- The Master Fee Resolution, first adopted by the Board of Supervisors in 1991 includes an estimated 1,300 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service delivery costs.
- The Master Fee Schedule was last updated on June 29, 2021.



2021-22 Master Fee Resolution

Includes changes to Agriculture, Assessor/Clerk Recorder/Elections, Community Services, Financial Services, and HHSA

Adjustment	Number
New Fees	42
Fee Deletions	64
Fee Increases	140
Fee Decreases	10



Cost Recovery and Fees

The Yolo County Policy on Cost Recovery and Fees states:

- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.
- Incremental fee increases are favored over large fee increases.



Agriculture

Deleting three rodent bait fees

- 2013 US-EPA added the rodenticides Diphacinone and Zinc to federal restricted pesticide list
- California Department of Food and Agriculture has labeled as “for ag use only”.
- In 2020 sold remaining inventory



Assessor/Clerk-Recorder/Elections (ACE)

Clerk-Recorder

- Revision to existing State mandated fees (effective January 1, 2022)
 - Filing fee Increases dictated by California Department of Fish & Wildlife
 - Vital Records fee increases per Assembly Bill 128
 - Vital Records fee increased per Assembly Bill 128 initiated by the Public Health Department



Financial Services - YCCS

Yolo County Collection Services (YCCS)

- o Elimination of criminal justice administrative fees pursuant to Assembly Bill 177
- o Total balance of uncollectible fees will come back to the Board for formal discharge approval.



Health & Human Services Agency (HHSA)

- o Delete Domestic Violence fee
- o Align Emergency Medical Services (EMS) Air-Ambulance annual permit fee



Dept. of Community Services

Engaged Professional Fee Consultant, Wohlford Consulting

- o Objective fee and cost analysis
- o Meticulously reviewed services, tasks, time, and costs
- o Costs continue to increase annually. COLA, OPEB and insurance costs are some of the main contributors
- o Many fees are still less than the cost of service, requiring a partial General Fund subsidy



Environmental Health Division

- Increases are part of a proposed multi-year, phased-in approach to avoid large fee increases all at once
- Some fees remain below actual cost

Planning and Public Works Divisions

- Some fees are still below full cost; will require multi-year incremental fee increases to approach full cost recovery
- Restructured some fees for current service practices
- Deleted some antiquated fee titles
- Created some new fees for current practices



Cannabis Program

- Some fees are increasing; some decreasing
- Net impact to the existing cannabis cultivators will be a decrease in fees. For example, a cultivator that grows one acre of cannabis year around will pay a total of \$32,025 under the new fee schedule vs. \$45,572 under the previous fee schedule.
- Program efficiencies and streamlining resulted in some fee decreases.
- Adoption of the Cannabis Land Use Ordinance (CLUO) prompted proposal of new fees.
- All fees are full cost recovery.



Conclusion

Estimated Annual Revenue Impact	
General Fund	\$163,275
Sanitation Fund	\$186,370
Cannabis Cultivation Fund	\$ (91,070)
Environmental Health Fund	\$ 68,220
Roads/Public Works Fund	\$ 26,270
Total	\$ 353,065



Questions

