

BOARD OF SUPERVISORS
Yolo County, California

To: GSD ✓
Fin. Svcs. ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 21-165, Item No. 13, of the Board of Supervisors' meeting of November 9, 2021.

MOTION: Barajas. SECOND: Sandy. AYES: Barajas, Villegas, Saylor, Sandy, Provenza.

13.

Adopt resolution authorizing the Department of General Services to apply for, and acceptance if awarded, grant funding in the amount of \$317,600 from the California Department of Parks and Recreation for Prop 68 Per Capita Program to provide funds for local parks rehabilitation and improvements; authorize the use of general fund contingency in the amount of \$14,400 to provide matching grant funds and adopt budget resolution adjusting the General Services, Parks Division 2021-22 budget to represent an increase of \$397,000. (General fund impact \$14,400) (4/5 vote required) (Yarris)

Approved **Resolution No. 21-145 and Budget Resolution No. 21-124.05** on Consent.



County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Consent-General Government 13. General Services

Board of Supervisors

Meeting Date: 11/09/2021

Brief Title: Resolution for Prop 68 Per Capita Grant Award

From: Kevin Yarris, Director, General Services

Staff Contact: Mike Martinez, IT Manager, General Services, x5015

Subject

Adopt resolution authorizing the Department of General Services to apply for, and acceptance if awarded, grant funding in the amount of \$317,600 from the California Department of Parks and Recreation for Prop 68 Per Capita Program to provide funds for local parks rehabilitation and improvements; authorize the use of general fund contingency in the amount of \$14,400 to provide matching grant funds and adopt budget resolution adjusting the General Services, Parks Division 2021-22 budget to represent an increase of \$397,000. (General fund impact \$14,400) (4/5 vote required) (Yarris)

Recommended Action

- A. Adopt resolution authorizing the acceptance of grant funding in the amount of \$317,600 from the California Department of Parks and Recreation for Prop 68 Per Capita Program;
- B. Authorize the use of General Fund Contingency in the amount of \$14,400 to provide matching grant funds; and
- C. Adopt budget resolution adjusting the General Services, Parks Division 2021-22 budget to represent an increase of \$397,000.

Strategic Plan Goal(s)



Thriving Residents



Sustainable Environment

Reason for Recommended Action/Background

The purpose of the Prop 68 Grant is to provide funds for local parks rehabilitation and improvements. Grant awards will be utilized to rehabilitate existing infrastructure and provide improvements at various parks throughout the County. The grant ties into the County's Strategic Goal of Thriving Residents by improving physical environments which promote good health and provide recreational activities.

The General Services Department working with the Parks, Recreation, and Wildlife Advisory Committee (PRWAC) has identified several projects aimed at improving parks and related infrastructure. This grant will provide funds for the projects.

The projects include replacing existing playground equipment and adding shade structures over picnic tables at Esparto Community Park, and providing a pool cover at Tuli Mem Park in Esparto. It will also

provide for expanded parking capacity at the dog park at Grasslands Park and solar panels at the Cache Creek Campground to increase power production and energy efficiency, as detailed in the table below:

Project	Location	Cost Estimate
New Solar Panels on Shade Structure/Carport	Cache Creek Campground	\$ 50,000
Playground Equipment Replacement	Esparto Community Park	\$138,000
Parking Lot Expansion (Trail and Dog Park Area)	Grasslands Regional Park	\$ 97,000
Shade Structure Over Picnic Tables	Esparto Community Park	\$ 90,000
Pool Cover	Tuli Mem Park and Pool	\$ 22,000
Total Project Cost		\$397,000

The funds represent a substantial investment in the County parks and our rural communities and provide opportunities to encourage increased use of our parks as well as increase the safety and well-being of the public.

The Grant Oversight Committee has reviewed and approved moving forward on this grant process.

Expenditures	
Rehabilitation and Improvements to various County Parks	\$397,000
Total Project Expenditures	\$397,000
Project Revenue	
California Department of Parks and Recreation Grant	\$317,600
Cannabis Revenue/Measure K	65,000
County Match -- Cash	14,400
Total Project Revenue	\$397,000

Collaborations (including Board advisory groups and external partner agencies)

General Services, County Administrator's Office, County Counsel, Department of Finance, Community Services Department, State of California Department of Parks and Recreation, Grant Oversight Committee

Competitive Bid Process

General Services will follow all procurement policies and procedure when the procurement of said projects start.

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$397,000
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$397,000
One-time commitment	Yes

Source of Funds for this Expenditure

General Fund	\$14,400
Cannabis Tax/Measure K	\$65,000
State	\$317,600

Further explanation as needed

There is currently \$65,000 budgeted in fiscal year 2021-22 in Cannabis Tax Revenue/Measure K to be transferred to General Services, Park Division for the Prop 68 Per Capita Grant. An additional \$14,400 in General Fund Contingency is still needed to meet the grant match.

Attachments

Att. A. Per Capita Reso State

Att. B. Budget Resolution

Att. C. Grant Oversight Committee Approval

Form Review

Inbox	Reviewed By	Date
Kevin Yarris	Kevin Yarris	10/29/2021 10:18 AM
Financial Services	Shelby Milliren	10/29/2021 01:33 PM
County Counsel	Phil Pogledich	11/04/2021 10:15 AM
Joanne Vanhooosear	Joanne Vanhooosear	11/04/2021 11:11 AM
Form Started By: Tonia Murphy		Started On: 10/07/2021 10:16 AM
Final Approval Date: 11/04/2021		

NOV 17 2021

BY Julie Rachtel
DEPUTY CLERK OF THE BOARD

Resolution No. 21-145

Resolution of the Board of Supervisors of the County of Yolo approving application(s) for Per Capita Grant Funds

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s);

NOW, THEREFORE, be it resolved that the Yolo County Board of Supervisors hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the County of Yolo general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the County of Yolo will consider a range of actions that include, but are not limited to, the following:
 - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
 - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
 - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
 - (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
 - (E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the Director of General Services or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

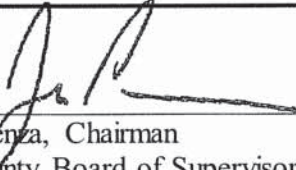
Approved and adopted the **9th** day of **November, 2021**.

I, the undersigned, hereby certify that the foregoing Resolution No. 21-145 was duly adopted by the Yolo County Board of Supervisors, following a roll call vote:

Ayes: **Barajas, Villegas, Saylor, Sandy, Provenza.**

Noes: **None.**

Absent: **None.**


Jim Provenza, Chairman
Yolo County Board of Supervisors

Attest: Julie Dachtler, Senior
Deputy Clerk of the Board of
Supervisors

By



Deputy (Seal)

Approved as to Form:

By 
Philip J. Pogledich, County Counsel

NOV 17 2021

BY *Julie Ricketts*
DEPUTY CLERK OF THE BOARD

RESOLUTION NO. 21-124.05

A Resolution increasing the General Services, Parks Division operating budget by \$397,000

WHEREAS, the General Services Parks Division will apply for and receive grant funding from the State of California, Department of Parks and Recreation for the Prop 68 Per Capita Grant; and

WHEREAS, the General Services Department: Parks Division is responsible for the maintenance and upkeep of the County Parks; and

WHEREAS, State of California, Department of Parks and Recreation has made available Prop 68 Per Capita funding to be used for parks rehabilitation, creation and improvements, and

WHEREAS, the Yolo County Board of Supervisors has adopted a resolution authorizing the acceptance of grant funding in the amount of \$317,600 from the California Department of Parks and Recreation for Parks improvements; and

WHEREAS, said funds were not included in the appropriations of the General Services Department budget for fiscal year 2021-2022; and

WHEREAS, Section 29125 of the Government Code provides for the appropriation of these funds by a four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The foregoing recitals are true and correct.
2. The Chief Financial Officer is authorized and directed to amend the budget for fiscal year 2021-2022 as follows:

Level Group 0100-66-7011

Current Appropriations	\$1,467,591
Increase: Services and Supplies	\$397,000
Total Amended Appropriations	<u>\$1,864,591</u>

Level Group 0100-66-7011

Current Estimated Revenues and Use of Fund Balance	\$1,467,591
Increase: State Revenue	\$317,600
Increase: Transfer In from Cannabis Tax Fund	\$65,000
Total Estimated Revenues and Use of Fund Balance	<u>\$1,850,191</u>

Level Group 0100-10-9991

Current Appropriations	\$2,262,000
-------------------------------	-------------

Decrease: GF Contingency

\$14,400

Total Amended Appropriations

\$2,247,600


PASSED AND ADOPTED by the Yolo County Board of Supervisors this 9th day of November 2021, by the following vote:

AYES: **Barajas, Villegas, Saylor, Sandy, Provenza.**

NOES: **None.**

ABSENT: **None.**

ABSTAIN: **None.**



Jim Provenza, Chair
Yolo County Board of Supervisors

Attest: Julie Dachtler, Senior Deputy
Clerk of the Board of Supervisors

Approved as to Form:

By 

Deputy (Seal)

By 

Phillip Pogledich, County Counsel

County of Yolo - Grant Summary Form

1.	Department: <u>General Services</u> Phone: <u>5015</u>	Contact: <u>Mike Martinez</u> Date: <u>10/11/2021</u>
2.	Grant Title: <u>Prop 68 Per Capita</u> Granting Agency: <u>State of California Department of Parks and Recreation</u> Grant Amount: <u>\$317,600</u> Grant Term: <u>12/31/2023</u> Application Due Date: <u>12/31/2021</u> Grant Notification Date: _____ <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal	
3.	Please explain the purpose of this grant and how it ties to Yolo County’s Strategic Plan goals, including the outcome measures that will be used to gauge success of the grant program. <i>The purpose of the grant is to provide funds for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors (PRC §80061(a)). The grant ties into the County’s Strategic Goal of Thriving Residents by improving physical environments which promote good health and provide recreational activities.</i>	
4.	Match Requirements: <input checked="" type="checkbox"/> Cash Match <input type="checkbox"/> In-Kind Match <input type="checkbox"/> No Match (If a cash match required, please provide the following) Amount: <u>\$79,400</u> Funding Source : <u>\$65,000 Cannabis Tax Revenue, \$14,400 General Fund</u> (needs Board approval)	
5.	New Resource Requirements (Please check the applicable boxes & provide more details): <input type="checkbox"/> Personnel _____ <input type="checkbox"/> Capital _____ <input checked="" type="checkbox"/> Other <u>Board of Supervisors Resolution</u> <input type="checkbox"/> N/A	
6.	Please describe the ongoing commitments mandated by the grant, such as, personnel, capital, and costs of maintaining assets post expiration of the grant term. <i>The grant term is thirty years; the County will be responsible to repair or replace equipment for the grant term. Operation and Maintenance (O&M) time and costs should be reduced in the near term as new equipment takes less upkeep than old. Otherwise, this is replacing existing infrastructure, so the County would not see a significant increase in effort to maintain. Should it be destroyed by nature or vandalism, the County would file an insurance claim to replace.</i>	
7.	Please describe any audit requirements or other close-out costs that will be required. <i>Department of Parks and Recreation’s (DPR) Audits Office may conduct an audit. The grantee is required to retain all project records, including source documentation with original signatures, for five years following issuance of the final grant payment or project termination, whichever is later. Directions and an Audit Checklist for DPR audit and accounting requirements are provided in the Grant’s Procedural Guide.</i>	

<p>8. Will acceptance of the grant result in any direct or indirect impacts to other County departments? Will the grant cover the full cost of these impacts?</p> <p><i>No</i></p>
<p>9. Will the grant funds be provided to a sub-recipient or contractor? If yes, please provide more details.</p> <p><i>Yes, funds will be used to pay contractors to build infrastructure.</i></p>
<p>10. Department Head Approval <input type="checkbox"/></p> <p><i>Checking this box confirms department head review and approval of this form and all information contained herein. It is each department's responsibility to ensure that internal review and approval procedures are followed.</i></p>
<p>11. <u>Grant Oversight Committee Approval:</u></p> <p>Date: <u>10/19/2021</u></p> <p>Grant Approved: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If grant not approved, the reason for grant rejection:</p>

Note: Departments shall abide by Yolo County's Grants Administration Policy to apply for, administer, and close-out grants. When applicable, this form shall be completed by departments and forwarded to the Grants Oversight Committee for review and approval of grant opportunities prior to their submission to the Granting agency.