

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER

19-10209

AMENDMENT NUMBER

A03

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTOR NAME

County of Yolo

2. The term of this Agreement is:

START DATE

October 1, 2019

THROUGH END DATE

September 30, 2022

3. The maximum amount of this Agreement after this Amendment is:

\$4,136,902.00 Four Million One Hundred Thirty-Six Thousand Nine Hundred Two Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- I. This amendment is adding \$12,812.00 to the base funding, to better support the Contractor's needs and allow the Contractor to perform more of the same services. In addition, \$22,560.00 is being added for the "Books for Kids Program" (State General Funds, effective 07/01/2021 – 06/30/2022). These changes increase the contract by \$35,372.00, changing the total amount to read \$4,136,902.00. Funds were also shifted in fiscal year 3 to accommodate anticipated expenses.

*All other terms and conditions shall remain the same.**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

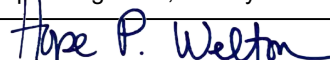
Approved as to Form:

Philip J. Pogledich, County Counsel

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Yolo

By


 Hope P. Welton, Senior Deputy

CONTRACTOR BUSINESS ADDRESS

137 N. Cottonwood Street

CITY

Woodland

STATE

CA

ZIP

95695

PRINTED NAME OF PERSON SIGNING

Angel Barajas

TITLE

Board of Supervisors

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTING AGENCY ADDRESS

1616 Capitol Avenue, Suite 74.262, MS 1802, PO Box 997377

CITY

Sacramento

STATE

CA

ZIP

95899

PRINTED NAME OF PERSON SIGNING

Joseph Torrez

TITLE

Chief, Contracts Management Unit

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

II. Certain changes made in this amendment are displayed as follows: Text additions are displayed in **bold and underline**. Text deletions are displayed with a strike through the text (i.e., ~~Strike~~).

III. Revised Exhibit A, Scope of Work, Provision 7.A.12) to include the following:

e) Continuous Time Reporting - Books for Kids Program (if applicable)

The Contractor shall adhere to all fiscal procedures required for Books for Kids restricted funds and keep continuous time reports for all dual funded positions performing Books for Kids related duties as outlined in Exhibit A, Provision 7.A.27).

IV. Revised Exhibit A, Scope of Work, Provision 7.A. to include the following:

27) Books for Kids Program (only applies to the Contractor that receives funds for this service)

The Contractor will assure that the funding is spent on books for WIC participants 0-5 years old. Local agencies may subcontract the activity to another entity to purchase and distribute books for eligible WIC participants only. When subcontracting to another entity, data must be obtained and made available that identifies the number of WIC participants who receive the books and the number of books distributed by language.

V. Revised Exhibit B, Budget Detail and Payment Provisions, Provision 1.E. as follows:

E. Amounts Payable

The amounts payable under this agreement shall not exceed: ~~\$4,101,530.00~~ **\$4,136,902.00.**

**Exhibit B, Attachment I
Budget Detail Worksheet
October 1, 2019 - September 30, 2022**

Personnel			Year 1 10/1/2019 - 9/30/2020				Year 2 10/1/2020 - 9/30/2021				Year 3 10/1/2021 - 9/30/2022				Total	Total Budget Adj.	Amended Total			
	Exhibit A SOW 7.A.	Exhibit A Attach I	Current Base Annual Salary Minimum	Amended Current Base Annual Salary Minimum	Current Base Annual Salary Maximum	Amended Current Base Annual Salary Maximum	Amended FTE	Amended Budgeted Amount	Amended FTE	Amended Budgeted Amount	FTE	FTE Adj.	Amended FTE	Budgeted Amount				Budget Adj.	Amended Budgeted Amount	
WIC Director (2)	1-23	1-8	92,530	94,381	112,472	114,722	0.65	71,075	0.80	89,569	0.80	(0.15)	0.65	89,569	(13,135)	76,434	250,213	(13,135)	237,078	
WIC Clinic Supervisor (1) (2)	2, 3, 6, 7, 9, 10, 12	1-5, 7	69,135	70,518	84,035	85,715	1.35	105,309	1.00	85,623	1.00	(0.05)	0.95	85,623	(2,992)	82,631	276,555	(2,992)	273,563	
Senior WIC Nutrition Assistant (1) (2)	5, 7, 9, 12 ZT	1-5, 7	41,403		50,325		1.50	76,097	2.00	99,795	2.00		2.00	99,795	1,645	101,440	275,687	1,645	277,332	
WIC Nutrition Assistant (1) (2)	5, 7, 9, 12 ZT	1-5, 7	37,810		45,959		3.00	137,825	3.50	153,677	3.50		3.50	153,677	3,929	157,606	445,179	3,929	449,108	
Local Vendor Liaison (1) (2)	5, 7-9, 12	5, 6	53,298		64,784		0.05	3,227	0.00	-	0.00		0.00	-	-	-	3,227	-	3,227	
WIC Clerk (1) (2)	7-9, 12	1, 2, 5	35,979		43,733		2.00	75,994	2.00	79,617	2.00		2.00	79,617	3,688	83,305	235,228	3,688	238,916	
Breastfeeding Coordinator (1) (2)	5, 6, 7, 9, 10, 12	1-5, 8	56,857		69,110		1.75	51,134	0.75	53,025	0.75		0.75	53,025	(447)	52,578	157,184	(447)	156,737	
WIC Nutrition Assistant / Breastfeeding Peer Counselor (1) (2)	5, 7, 9, 12	1-5, 7, 8	37,810		45,959		1.00	43,824	1.00	47,129	1.00		1.00	47,129	(176)	46,953	138,082	(176)	137,906	
Breastfeeding Peer Counselor (1) (2)	5, 7, 9, 12	5, 8	33,130		40,270		0.40	16,997	0.00	-	0.00		0.00	-	-	-	16,997	-	16,997	
Office Support Specialist (2)	5, 6, 7, 9, 11, 12, 17-20	5, 7	42,082		51,151		1.00	49,001	1.00	51,348	1.00		1.00	51,348	(197)	51,151	151,697	(197)	151,500	
							0.00	-	0.00	-	0.00		0.00	-	-	-	-	-	-	
							0.00	-	0.00	-	0.00		0.00	-	-	-	-	-	-	
							0.00	-	0.00	-	0.00		0.00	-	-	-	-	-	-	
Overtime (3)																				
Salaries and Wages								630,483		659,783				659,783	(7,685)	652,098	1,950,049	(7,685)	1,942,364	
Total FTE							11.70		12.05		12.05	(0.20)	11.85							
Fringe Benefits (4)							Amended Percent	Amended Budgeted Amount	Amended Percent	Amended Budgeted Amount	Percent		Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
							71.3300%	449,723	61.75800%	407,468	61.75800%		67.00000%	407,468	29,437	436,905	1,264,659	29,437	1,294,096	
TOTAL PERSONNEL								1,080,208		1,067,251				1,067,251	21,752	1,089,003	3,214,708	21,752	3,236,460	
Operating Expenses								Amended Budgeted Amount		Amended Budgeted Amount				Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
General Expenses (5)	6, 17, 18, 19, 27	1-9						28,514		20,802				20,831	5,182	26,013	70,147	5,182	75,329	
Travel (6)	8	1-9						5,000		-				-	3,000	3,000	5,000	3,000	8,000	
Training	4, 5, 7, 17	1-9						3,000		3,000				2,000	-	2,000	8,000	-	8,000	
Outreach/Media/Promotion	17	1-9						-		-				-	-	-	-	-	-	
Facility Costs (See Exhibit B, Attach II for breakdown) (7)	11	1-9						-		-				-	-	-	-	-	-	
TOTAL OPERATING EXPENSES								36,514		23,802				22,831	8,182	31,013	83,147	8,182	91,329	
Major Equipment (8) (Unit Cost of \$5,000 or More)								Amended Budgeted Amount		Amended Budgeted Amount				Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
Equipment (9)	6, 17, 18, 20, 21	1-9						-		-				-	-	-	-	-	-	
Vehicles (10)	8, 17, 18, 19	1-9						-		-				-	-	-	-	-	-	
TOTAL MAJOR EQUIPMENT								-		-				-	-	-	-	-	-	
Subcontracts (11)								Amended Budgeted Amount		Amended Budgeted Amount				Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total	
								-		-				-	-	-	-	-	-	
								-		-				-	-	-	-	-	-	
TOTAL SUBCONTRACTS								-		-				-	-	-	-	-	-	
Indirect Costs								Amended Percent	Amended Budgeted Amount	Amended Percent	Amended Budgeted Amount	Percent		Amended Percent	Budgeted Amount	Budget Adj.	Amended Budgeted Amount	Total	Total Budget Adj.	Amended Total
Total Personnel Costs							25.0000%	270,051	25.0000%	266,812	25.0000%			266,812	5,438	272,250	803,675	5,438	809,113	
TOTAL INDIRECT COSTS								270,051		266,812				266,812	5,438	272,250	803,675	5,438	809,113	
TOTAL BUDGET								\$ 1,386,771		\$ 1,357,865				\$ 1,356,894	\$ 35,372	\$ 1,392,266	\$ 4,101,530	\$ 35,372	\$ 4,136,902	

\$ 1,386,771	\$ 1,357,865	Year 3 Contract Amount	\$ 1,392,266
\$ -	\$ -	Year 3 Funding Changes	\$ 35,372
\$ -	\$ -	Year 3 Checks/Balances	\$ -

*All costs will be reviewed by CDPH for approval
 (1) Bilingual - Positions that receive Bilingual pay will show a higher budgeted amount. Justification and back-up documentation will be kept on file.
 (2) Additional Pay (Longevity, Retention, Differential and COLA) - Positions that receive these compensations will show a higher budgeted amount. Justification and back-up documentation will be kept on file.
 (3) Overtime - Requires justification if amount does not seem reasonable. Justification will be kept on file.
 (4) Fringe Benefits - Justification and back-up documentation will be kept on file for any fringe benefit rate that exceeds 50%.
 (5) General Expenses - Includes items such as: Minor equipment (i.e., office furniture, IT equipment, anthropometric items, etc.), professional certifications, audit costs, vehicle maintenance, IT maintenance, program materials, office expenses (i.e., telephone services, printing, postage, supplies, etc.), etc.
 (6) Travel - All costs reimbursed shall be in accordance with CalHR rates.
 (7) Facility Costs - Includes Rent, Utilities, Janitorial, Security, and Maintenance.
 (8) Major Equipment - Unit cost must be \$5,000 or more. Refer to Exhibit D, Provision 1 for procurement rules.
 (9) Equipment - Includes items such as: Telephone systems, information technology equipment, photocopy machines, etc.
 (10) Vehicles - Will be used for Facility Site Visits, Conferences, Trainings, and Outreach.
 (11) Subcontractors - List the subcontractor's name and short list of services provided.