

BOARD OF SUPERVISORS
Yolo County, California

To: Comm. Svcs. ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 21-171: Item No. 20, of the Board of Supervisors' meeting of November 23, 2021.

MOTION: Barajas. SECOND: Villegas. AYES: Barajas, Villegas, Saylor, Sandy, Provenza.

20.

Adopt Charter to provide purpose, structure, and protocols for the Yolo County Climate Action Commission. (No general fund impact)(Echiburu/Tschudin)

Approved recommended action on Consent.



County of Yolo

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To: The Chair and Members of the Board of Supervisors

Consent-Community Services 20. Community Services

Board of Supervisors

Meeting Date: 11/23/2021

Brief Title: Adopt Yolo County Climate Action Commission Charter

From: Taro Echiburu, Director, Department of Community Services

Staff Contact: Charlie Tschudin, Natural Resources Planner, County Administrator's Office, x8850

Subject

Adopt Charter to provide purpose, structure, and protocols for the Yolo County Climate Action Commission. (No general fund impact) (Echiburu/Tschudin)

Recommended Action

Adopt Charter to provide purpose, structure, and protocols for the Yolo County Climate Action Commission (Attachment A).

Strategic Plan Goal(s)



Thriving Residents



Sustainable Environment

Reason for Recommended Action/Background

On September 29, 2020, the Yolo County Board of Supervisors (Board) passed a resolution (Resolution No. 20-114) declaring a climate crisis requiring an urgent and inclusive mobilization of public and private resources to initiate a just transition to an inclusive, equitable, sustainable, and resilient local economy while also supporting and advocating for regional, national, and international efforts necessary to reverse the climate, social justice, and economic crises. The emergency resolution called for the creation of an advisory body charged with engaging the broader Yolo County community to ensure inclusivity in the development and implementation of the Yolo County Climate Action Plan (CAP). On May 4, 2021, the Board approved the Yolo County Climate Action Commission (YCCAC) composition and directed staff to begin recruiting individuals to serve on the group. More information related to YCCAC formation process and categories of membership are included in Attachment B.

Since the May 4, 2021, Board meeting, nine of the eleven YCCAC members have been appointed and the YCCAC held two meetings, one on September 30 and one on November 1, 2021. The third meeting is set to occur on December 2, 2021, at which the YCCAC intends to elect officers. Approval of the attached charter will formalize the structure and protocols for the YCCAC, including member duties and the decision-making process, which will allow the group to transition towards beginning work on the efforts necessary to reverse the climate, social justice, and economic crises.

The YCCAC reviewed the draft charter at the November 1 meeting and provided feedback to staff,

which was incorporated into the document and reviewed by the Board Subcommittee on Climate. Staff recommend approval of the charter so that the YCCAC can elect officers and begin activities requiring a vote with an decision making structure in place.

Collaborations (including Board advisory groups and external partner agencies)

Yolo County Climate Action Commission
County Administrator's Office
Department of Community Services
Board Subcommittee on Climate

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Further explanation as needed

This action will not result in any fiscal impact.

Attachments

Att. A. Yolo County Climate Action Commission Charter

Att. B. May 4, 2021 Staff Report

Form Review

Inbox	Reviewed By	Date
Taro Echiburu	Taro Echiburu	11/15/2021 11:18 AM
Taro Echiburu	Taro Echiburu	11/15/2021 11:51 AM
Mark Bryan	Mark Bryan	11/15/2021 01:32 PM
Mindi Nunes	Mindi Nunes	11/15/2021 02:05 PM
Chad Rinde	Chad Rinde	11/16/2021 09:49 AM
Joanne Vanhoosear	Joanne Vanhoosear	11/16/2021 11:26 AM
Form Started By: Charlie Tschudin		Started On: 11/09/2021 12:16 PM
Final Approval Date: 11/16/2021		

DRAFT considered and amended by the Commission at the November 1, 2021 Commission meeting

Yolo County Climate Action Commission Charter

Approved by the Board of Supervisors on 11/23/21

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Introduction

On September 29, 2020, the Yolo County Board of Supervisors (Board) passed a resolution (Resolution No. 20-114) declaring a climate crisis requiring an urgent and inclusive mobilization of public and private resources to initiate a just transition to an inclusive, equitable, sustainable, and resilient local economy while also supporting and advocating for regional, national, and international efforts necessary to reverse the climate, social justice, and economic crises.

The emergency resolution called for the creation of an advisory body charged with engaging the broader Yolo County community to ensure inclusivity in the development and implementation of the Yolo County Climate Action Plan (CAP). The advisory body would include representation from vulnerable, marginalized, and underrepresented communities, from cities and other appropriate jurisdictions, from community organizations and from experts in the field of climate change.

This document provides the purpose, structure, and protocols for the advisory body, hereafter referred to as the Yolo County Climate Action Commission (Commission).

Purpose

The Commission's charge is set forth in Board of Supervisors (Board) Resolution No. 20-114 (Attachment A) as well as the Board May 4th, 2021 [staff report on the Commission](#). As specified in the emergency resolution, the Commission's primary purpose is to make recommendations guided by science, data, best practices, equity, and justice to the Board on the development and implementation of the Yolo County CAP. The CAP will include actionable County strategies to both mitigate climate change through reduced greenhouse gas emissions and help protect the County's residents and natural resources from the increasing likelihood of significant climate change impacts. The Commission will research, identify, analyze, prioritize, and promote policies, projects, and programs which advance the goals contained in the September 2020 resolution, which sets a countywide target for obtaining a carbon negative (climate-positive) footprint by 2030. The Commission shall deliver their recommendations for consideration in the draft CAP in a report to the Board of Supervisors by the December 2022 Commission meeting, which is approximately one year after the Board of Supervisors adopted the Commission charter. The Commission will also provide comments on the draft CAP. Upon adoption, the Commission will advise Yolo County and the cities regarding implementation of the plan.

Membership

The Commission shall have nine to eleven voting members. The Commission has a finite limit on its voting members but does not include a membership limit for non-voting members that will participate in the development of the new CAP. Commission members will serve a minimum

DRAFT considered and amended by the Commission at the November 1, 2021 Commission meeting

two-year term with a three-term limit. Commission officers will be responsible for administering and coordinating the Commission.

The Commission will receive support from County staff and the Board Subcommittee on Climate, who will serve as non-voting liaisons between the Commission and the Board. Additionally, one ex-officio non-voting representative from the University of California, Davis and one representative from the Yocha Dehe Wintun Nation will serve on the Commission. The Board may add additional ex-officio members at their discretion, including as a result of a Commission recommendation.

Member Selection

The Board appoints seven members, as shown in the table below. The five appointed supervisorial district community members and two Board appointed leads appoint the two at-large community members. The nine Commission members may appoint up to two additional climate scientists/subject matter experts. The Board or the Commission will also fill vacancies consistent with the process outlined in the table. Any member of the Commission, including Commission-appointed members, may be removed by majority vote of the Board of Supervisors in its sole discretion.

Category of membership	Number of members	Appointment	Voting status
Supervisorial District Community Members	5	Appointed by Board of Supervisors	Yes
At-large Community Members	2	Appointed by Commission	Yes
Technical Lead (Climate Scientist/Subject Matter Expert)	1	Appointed by Board of Supervisors with staff recommendation	Yes
Climate Scientists/Subject Matter Experts	2	Appointed by Commission	Yes
Environmental Justice Lead	1	Appointed by Board of Supervisors with staff recommendation	Yes
Total	9 - 11		

Member Duties

Commission members are volunteers who represent Yolo County's diversity and the landscape of community-based organizations working across the County. The Commission seated in 2021 recommended the Charter for approval by the Board and future Commissions may recommend updates to the Charter by a two thirds majority vote at any time. Members shall actively participate in the work of the Commission, and will be responsible for making recommendations to the Board to update and implement Yolo County's CAP. The specific duties of Commission members include:

- Attend regular or ad-hoc Commission meetings as prescribed;
- Participate in at least one Working Group;
- Facilitate cooperation, communication, and active engagement of County stakeholders and institutional partners;
- Conduct research and develop proposals to inform the Yolo County CAP;
- Advise the County in setting policy and program priorities;
- Inform the development of metrics to measure the effectiveness of Yolo County CAP strategies and, upon request, help assess the impact of plans and projects against those metrics;
- Advocate for policies and programs at the state and federal level consistent with the County's goals;
- Elevate the visibility of the CAP through community outreach and engagement;

Member Resignation

Commission members are expected to serve their entire two-year term. Commission members who wish to resign before their term ends shall communicate their intention to resign to County Staff, the Commission Chair, and the Clerk of the Board in writing. When a vacancy occurs, the Chair of the Commission and/or County staff will work to appoint a new Commission member per the member selection process described above. The Chair of the Commission will send a letter to any Commission member who is absent without reasonable cause from three successive meetings informing the member they have automatically resigned their seat. The Chair of the Commission and/or County staff will work to appoint a new Commission member per the member selection process described above.

Officers

The Commission officers are the Chair and Vice Chair. Officers serve one-year terms. Voting commission members will select a Chair and Vice Chair by a majority vote. All officer appointments shall take place at the last meeting of the calendar year.

The **Chair** shall:

DRAFT considered and amended by the Commission at the November 1, 2021 Commission meeting

- Facilitate Commission meetings, including call to order, roll calls, approval of minutes, and handling motions;
- Set Commission agendas in coordination with other officers, County staff, and Board Subcommittee on Climate;
- Help guide and mediate Commission actions with respect to Commission and the County's priorities;
- Appoint working group leads in consultation with other Commission members;
- Respond to recommendations and reports submitted to the Commission in coordination with Vice Chair.

The **Vice Chair** shall:

- Co-facilitate Commission meetings with the Chair as needed and perform Chair responsibilities when the Chair is not available;
- Assist in guiding and mediating Commission actions with respect to program priorities and governance concerns;
- Provide full support as needed to the Chair to efficiently fulfill Chair responsibilities
- Perform any other duties as may be prescribed by the Commission.

Commission Meetings

Meetings of the Commission shall be publicly noticed, open to the public and adhere to all the provisions as set forth in the Ralph M. Brown Act (Government Code Section 54950 et. seq.). Each Commission member is required to complete Brown Act training provided by Yolo County.

Regular Meetings

The Commission will hold regular meetings a minimum of six times per year. The Chair decides, in consultation with the Vice Chair and County staff, if more frequent meetings are needed. County staff will provide Commission members with at least a 15-day notice (and more commonly 30 days) of upcoming meetings. The public shall be notified of Commission meetings according to applicable law and County procedures. Meetings may be conducted by video or teleconference, as authorized by law.

Special Meetings

Special meetings of the Commission may be held at any time upon the call of the Chair, the Vice Chair, or any quorum of the Commission. Notice of special meetings shall be in accordance with applicable law and County procedures.

Quorum

A majority of Commission members shall constitute a quorum for the conduct of Commission business. The Commission Chair shall be counted for the purpose of determining a quorum. A quorum must exist for any decisions or votes made or undertaken by the Commission. Should a quorum not exist, the Chair may, in the Chair's discretion, reflect in the meeting minutes any general discussion and any consensus of the Commission members present at the meeting.

Minutes

To reduce the administrative burden for Commission members, County staff are responsible for taking and distributing meeting minutes. Meeting minutes will include a summary of action items and decisions made by the Commission. County staff shall email Commissioners a draft of the minutes two weeks after each meeting. Commissioners shall review the draft minutes and send any requested correction to County staff before the subsequent meeting. Staff shall prepare a final draft of the minutes for Commission consideration and approval at subsequent Commission meetings. Following Commission approval of the meeting minutes, County staff shall post them on the Commission website.

Recommendations and Decision-making

The Commission is established to enhance the strategic planning and effectiveness of Yolo County's CAP by providing recommendations and action proposals to the Board regarding the CAP. The Commission will adhere to a simple majority of those present model of decision-making. The final recommendation will be entered into the formal record of the discussion and formal recommendations on the CAP will be submitted in writing to the Board.

Conduct of Business

The business of the Commission shall be in accordance with the following provisions:

1. **Rosenberg's Rules of Order.** Commission meetings shall be governed by the Rosenberg's Rules of Order to the extent they are consistent with laws, County and Commission charter, and applicable County policies and procedures.
2. **Suspension of Rules.** Rules and procedures may be suspended by two thirds vote of the Commission members present. Only discussion may occur during suspension of rules. Rules must be reinstated prior to the Commission taking a formal action.
3. **Voting, Motions and Recording.** Voting on any matter shall be by voice vote. Upon request of any Commission member, the Chair shall repeat the motion and name the mover and the seconder immediately preceding a vote by the Commission. There shall be no voting by proxy and each member, and the Chair shall be entitled to only one vote on any issue. Commission members shall personally participate in Commission

DRAFT considered and amended by the Commission at the November 1, 2021 Commission meeting

meetings. Discussion and voting by electronic or other remote means is not permitted outside of Commission meetings, other than through participation via video- or teleconference, as noticed on the agenda and authorized by law.

Public Participation

All Commission meetings shall be open to the public and shall be held in locations that are accessible to the public per the Brown Act. Public comment shall be accepted for each substantive agenda item, and the Chair may, subject to challenge by a majority of the members, impose reasonable limitations on public discussion on any agenda item. Public participation at a Commission meeting relative to specific agenda items should, to the extent possible, present new information not previously made available to the public. A speaker time limit may be enforced at the discretion of the Chair.

Working Groups

The May 2021 Yolo County Board staff report proposed a working group structure to support the work of the Commission. As described in that report, County staff envision the Commission will require its members to further action items between meetings and to report back on any progress at regularly scheduled Commission meetings. Staff intend to use working group meetings to facilitate conversations between the Commission and other agencies involved in matters related to climate change and sustainability, and to report on actions that Yolo County departments have planned or are currently involved in.

The process for creation, structure, and responsibilities of members of Commission working groups is described below.

Working Group Creation

- The Commission may establish ad hoc working groups focused on selected topics to advance the goals set forth by Resolution No. 20-114 at a regularly scheduled meeting.
- The Commission may ask community members with expertise in a particular area to join the working groups, including community members who applied to the Commission.
- One Commission member will serve as the Commission liaison for each working group and will be responsible for selecting members to serve on the working group, with concurrence from County staff and the Commission.
- The Commission liaison for each working group will ensure the appropriate level of expertise for each working group, either through the development of an application, and interview process, or other means of determining appropriate expertise to serve on the working group.

Working Group Members & Structure

- Yolo County staff will coordinate working group meetings, including development of agendas, materials, and meeting summaries. Yolo County staff also will follow up on action items.
- One Commission member must serve as the Commission liaison of each working group and be in attendance for each working group meeting. If they cannot attend, they must designate another Commission member to attend in their absence.
- Each working group will have a Chair responsible for coordinating meetings and agendas with County staff.
- Each working group will consist of no more than six members.
- Working groups will meet as needed.

Working Group Responsibilities

- Working groups will review each sector and recommend strategies and actions to advance and ensure consistency with Resolution No. 20-114 regarding the Climate Commission and updated Climate Action Plan and the existing Yolo County Climate Action Plan and develop realistic timelines for implementation.
- Commission working group liaisons are responsible for submitting findings and recommendations to County staff and the Commission in a written report.
- County staff may recommend revisions to working group strategies and actions to ensure the County can implement the proposals efficiently and effectively.
- Commission liaisons are responsible for reporting back on the progress of their working group at regularly scheduled Commission meetings.

Conflict of Interest

Commission members are expected to devote their best efforts to the interests of Yolo County. Since the Commission is advisory in nature and does not make decisions for Yolo County, Commission members are not likely to encounter a financial conflict of interest. Yolo County recognizes all Commission members, as is expected and encouraged, work for external organizations. However, to avoid the appearance of a conflict of interest, during Commission meetings, Commission members are expected to disclose any business dealings or personal interests which may be affected by the agenda item being considered by the Commission.

Charter Amendments

The original Charter and all subsequent amendments must be approved by the Board of Supervisors with a recommendation by the Commission. All amendments to this Charter must

DRAFT considered and amended by the Commission at the November 1, 2021 Commission meeting

be recommended for approval to the Board of Supervisors by a two thirds majority vote of Commission members present at the Commission meeting where approval is sought.

ATTACHMENT A

Board Resolution 20-114

October 13, 2020

RESOLUTION NO. 20-114

BY Julie Dachtler
DEPUTY CLERK OF THE BOARD

A Resolution Declaring a Climate Crisis Requiring an Urgent and Inclusive Mobilization in Yolo County

WHEREAS, Yolo County, like other communities across California, is at risk of experiencing the devastating effects of extreme heat and weather events caused by climate change, including increased frequency and magnitude of wildfires and associated air pollution, health impacts, utility and transportation services interruptions, economic disruption, property loss, dislocation, housing shortages, food insecurity, gaps in education due to school closures, impacts on agricultural production; and increased demand on public sector resources and emergency response capacity;

WHEREAS, the COVID19 pandemic has spurred a health and economic crisis that has exposed and amplified pervasive social and economic disparities that will be further amplified by the climate change crisis;

WHEREAS, historically Yolo County actions have put it in the forefront of the green movement including adoption in 2009 of the Yolo County 2030 General Plan with more than 350 climate change related policies; among them: the 2011 adoption of a Climate Action Plan(CAP) to: reduce GHG emissions to 1990 levels by 2020, 27% below 1990 levels by 2030, 53% below 1990 levels by 2040, and 80% below 1990 levels by 2050; address economic and social adaptation to the effects of climate change; and implement detailed strategies and measures to achieve these goals and contribute to State and international climate protection efforts;

WHEREAS, Yolo County can continue its leadership by initiating with urgent speed, a Climate Mobilization of countywide resources to effect a just transition to an inclusive, equitable, sustainable, and resilient local economy while also supporting and advocating for regional, national, and international efforts necessary to reverse the climate, social justice, and economic crises.

NOW, THEREFORE, BE IT RESOLVED that Yolo County declares climate change a crisis requiring urgent and immediate mobilization of public and private resources to develop and implement a climate and sustainability plan that identifies and integrates current and future actions needed to achieve a just economic recovery and transition to a countywide carbon-negative (climate-positive) footprint by 2030.

BE IT FURTHER RESOLVED, Yolo County commits to an inclusive plan development and implementation process that engages and empowers all stakeholders, including historically under-represented and disproportionately impacted communities; and

BE IT FURTHER RESOLVED, Yolo County shall, by March 1, 2021 create a working advisory body to develop and propose a new Climate Action Plan (Yolo County 2022 Climate Action Plan) designed to reduce all greenhouse gas emissions in Yolo County and achieve a carbon negative footprint by 2030. The advisory body shall include, but not limited to, in addition to appropriate county staff, one or more county supervisors, representatives from cities and other appropriate jurisdictions, community organizations, experts in the field of climate

change, and representation from vulnerable, marginalized, and underserved communities. The advisory body shall be charged with engagement with the broader Yolo County community, including public meetings, to ensure all voices are heard. The proposed Yolo County 2022 Climate Action Plan shall be delivered to the Board of Supervisors by March 1, 2022. Upon adoption, the advisory body will advise Yolo County and the cities regarding the implementation of the plan; and

BE IT FURTHER RESOLVED, Yolo County staff will work with the Yolo Climate Coalition and other stakeholders to make a recommendation to the Board of Supervisors as to the composition of a working advisory body, consistent with the paragraph above. That recommendation shall include the number of members, the length of time a member may serve, the procedure for applying for membership, categories of membership, and approval of members by the Board of Supervisors. The intent is to create an advisory body that includes, in addition to appropriate county staff, a county supervisor liaison; representation from cities and other appropriate jurisdictions that agree to participate; representation of community organizations; one or more experts in the field of climate change or environmental science, and representation from vulnerable, marginalized, and underserved communities; and

BE IT FURTHER RESOLVED that development and implementation of the plan shall be guided by science, data, best practices, equity, and justice; and

BE IT FURTHER RESOLVED, Yolo County will consider and adopt sustainability, greenhouse gas (GHG) and co-pollutant carbon-footprint and ecological impact statements for relevant Yolo County Commissions and Board of Supervisor agenda action items in the same manner as fiscal impact statements are currently considered and adopted; and

BE IT FURTHER RESOLVED, Yolo County calls on the State of California, the United States Congress, the President of the United States, and all governments and people worldwide to declare a climate emergency, initiate a Climate Action Mobilization to reverse both global warming and the ecological crisis, and provide maximum protection for all people and species of the world; and

BE IT FURTHER RESOLVED, in furtherance of this resolution, Yolo County shall submit a certified copy of this resolution to federal, state, regional, county, city, tribal organizations, and other relevant agencies and request that all relevant support, funding, and assistance in effectuating this resolution be provided.

PASSED AND ADOPTED by the Yolo County Board of Supervisors this 29th day of September 2020, by the following vote:

AYES: Provenza, Villegas, Saylor, Sandy.

NOES: Chamberlain.

ABSTAIN: None.

ABSENT: None.



Gary Sandy, Chair
Yolo County Board of Supervisors

Attest: Julie Dachler, Senior Deputy Clerk
Yolo County Board of Supervisors

By: 

Deputy (Seal)



Approved as to Form:



Philip J. Pogledich, County Counsel



County of Yolo

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To: The Chair and Members of the Board of Supervisors

Regular-Community Services 34. Community Services

Board of Supervisors

Meeting Date: 05/04/2021

Brief Title: Update on September 2020 Climate Crisis Resolution

From: Taro Echiburu, Director, Department of Community Services

Staff Contact: Taro Echiburu, Director, Department of Community Services, x8775

Subject

Receive presentation and approve Yolo County Climate Action Commission. (No general fund impact) (Echiburu)

Recommended Action

Establish the Yolo County Climate Action Commission and authorize staff to begin empaneling the body.

Strategic Plan Goal(s)



Sustainable Environment

Outcome: Climate Action and Resilience

Reason for Recommended Action/Background

On September 29, 2020, the Yolo County Board of Supervisors passed a resolution declaring a climate crisis requiring an urgent and inclusive mobilization of countywide resources to initiate a just transition to an inclusive, equitable, sustainable, and resilient local economy while also supporting and advocating for regional, national, and international efforts necessary to reverse the climate, social justice, and economic crises (Resolution 20-114, provided as Attachment A). The emergency resolution called for a future advisory body to include representation from vulnerable, marginalized, and underrepresented communities, from cities and other appropriate jurisdictions, from community organizations and from experts in the field of climate change and that the group would be charged with engaging the broader Yolo County community to ensure inclusivity and to advise Yolo County and its partners on the implementation of the Yolo County Climate Action Plan.

Following the climate emergency resolution, staff, in consultation with the Board of Supervisors Subcommittee on Climate, analyzed potential compositions of the advisory body. This included a review of a number of existing climate action and sustainability advisory bodies, including local and non-local groups, to get a better understanding of what other municipal jurisdictions and community climate groups were doing to address climate change. Staff and the Board Subcommittee on Climate then considered the ability of the future group to best help the County and its partners to initiate an equitable climate mobilization without replicating any ongoing climate efforts by other local groups involved in sustainability and resiliency planning. Additionally, staff and the Board Subcommittee on Climate conferred with and received feedback from stakeholder groups with questions and recommendations regarding the draft

group’s composition through two virtual public meetings held in March and April of this year. At the first meeting, staff discussed a number of other jurisdictions climate groups' compositions and returned to the second meeting with the Board Subcommittee on Climate and stakeholder feedback incorporated to discuss the recommended composition.

To achieve the goals listed in the resolution, staff and the Board Subcommittee on Climate incorporated best practices identified during the review of other jurisdictions and community groups, including number of members, organizational structure, and each groups’ charge. The proposed name of the body is the Yolo County Climate Action Commission (YCCAC), which is intended to distinguish the group from other advisory bodies, because at its core, this group would function as a working body and not simply as an advisory group that makes recommendations. Similarly, many advisory groups have a finite limit on membership, the proposed YCCAC has a finite limit on its voting members but does not include a membership limit for non-voting members that will participate in the process to update the Climate Action Plan.

The draft composition for the Yolo County Climate Action Commission is outlined in the table below.

Category of Membership	Number of members	Appointment	Voting Status
Supervisory District Community Members	5	Appointed by BOS	Yes
At-large Community Members	2	Appointed by 5 YCCAC members	Yes
Technical Lead (Climate Scientists/Subject Matter Experts)	1	Appointed by BOS with staff recommendation	Yes
Climate Scientists/Subject Matter Experts	2	Appointed by YCCAC	Yes
Environmental Justice Lead	1	Appointed by BOS with staff recommendation	Yes
Total	9 – 11		

The eleven-member voting commission would receive administrative support from County staff and be supported by the Board Subcommittee on Climate, who would serve as non-voting liaisons between the commission and the remaining County Board of Supervisors. Additionally, one Ex-Officio non-voting member representative from the University of California, Davis would serve on the Commission. Upon implementation, there may be additional Ex-Officio members designated by the Board of Supervisors upon request by staff or the YCCAC.

County staff will recruit applicants to fill the Technical Lead and Environmental Justice Lead categories and will make a recommendation to the Board of Supervisors for final approval. Up to two additional subject matter experts in the field of climate science or sustainability may be appointed by the YCCAC to serve as members upon creation of the group.

Each of the Board of Supervisors will work with their staff to nominate a representative from their district to serve as one of the five community members, and the five YCCAC members appointed by the Board will then appoint the remaining two at-large members with the intent of ensuring the composition of the commission reflects the demographics of the County, including representation and participation from groups including, but not limited to, historically under-represented and disproportionately impacted communities.

A non-exhaustive list of institutional partners that staff contemplates participating in the process without formal membership are listed below:

- Cities of Davis, Woodland, West Sacramento and Winters;
- Sacramento Area Council of Governments (SACOG);
- Yocha Dehe Wintun Nation;

- Other local, regional, state, federal agencies whose mandates overlap with sustainability.

The YCCAC would be able to create project specific working groups to further components of the emergency resolution declaring a climate crisis, which outlined specific need for representation from and engagement to vulnerable, marginalized, and underserved communities, and the need to create a new Climate Action Plan to achieve a carbon negative footprint by 2030. The working groups would not require technical experience in the sense of needing to be formally educated on a topic to be considered a subject matter expert. While not an exhaustive list, staff contemplates that the working groups could include such topics as Community Engagement, Environmental Justice, Mobility, Agriculture, Energy, and Metrics. Once the YCCAC is fully empaneled, the group would be able to create working groups as the need arises and projects are identified.

As described, staff envision the YCCAC as a working group that will require its members to participate on action items in between meetings and to report back on any progress at regularly scheduled advisory body meeting. Staff intend to use the group’s meetings to facilitate conversations between the group and other agencies involved in matters related to climate change and sustainability and to report on actions that Yolo County departments have planned or are currently involved in, so that engagement is embedded into the group’s processes.

Given the scope and scale of coordinating with the YCCAC, the Board may want to consider a dedicated position to support the implementation and ensure there is a dedicated point of contact to collect data from County departments who are involved with one or more of the eight sustainability elements, evaluate progress towards sustainability goals, coordinate with the future advisory committee and other stakeholders, and identify and apply for grants that could defray the cost of the position and advance implementation goals and objectives. The Board previously allocated \$50,000 for staffing this initiative in the FY19-20 budget. Those funds have yet to be obligated and could be used to fund a position for the remainder of the fiscal year, following the creation of a classification that reflects the duties of the position. Absent a dedicated position, implementation will likely be spread across multiple FTEs in multiple departments, requiring additional internal coordination and administration.

Staff recommend that the Board of Supervisors approve the proposed Yolo County Climate Action Commission and authorize staff to begin recruiting individuals to serve as members per the recommended composition.

Collaborations (including Board advisory groups and external partner agencies)

Staff collaborated with the Board Subcommittee on Climate to develop a proposed composition for the Yolo County Climate Action Commission. Additionally, staff have met with representatives of local community and non-profit groups involved in matters related to sustainability.

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund

Further explanation as needed

Approval of the Yolo County Climate Action Commission will result in no fiscal impact but subsequent implementation actions will require General Funds and outside funding support. Staff will return to the Board of Supervisors with a corresponding fiscal analysis for future implementation actions.

Attachments

Att. A. Resolution Declaring a Climate Crisis Requiring Urgent and Inclusive Mobilization in Yolo County

Att. B. 9/20/2020 Staff Report

Att. C. Presentation

Form Review

Inbox	Reviewed By	Date
Alexander Tengolics	Alexander Tengolics	04/27/2021 04:54 PM
Taro Echiburu	Taro Echiburu	04/28/2021 09:26 AM
Daniel Kim	Daniel Kim	04/28/2021 06:59 PM
Elisa Sabatini	Elisa Sabatini	04/28/2021 09:07 PM
Form Started By: Charlie Tschudin		Started On: 04/27/2021 02:50 PM
Final Approval Date: 04/28/2021		