



REQUEST FOR SOLE/SINGLE SOURCE

To: Procurement Division or for use at the Board of Supervisors
*to include in AgendaQuick

From: Nikki Abaurrea - District Attorney's Office

Reference Number:

Since sole/single source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions. **Completion of this request does not constitute approval.**

Supplier Name:	NICE Systems
Street Address:	
City/State/Zip:	
Phone:	
General Description of Commodity or Service requested to be Purchased and its function:	
NICE Justice which is a software solution for NICE Systems is the sole provider of a comprehensive digital evidence, digital discovery, and justice solutions. This software streamlines digital discovery throughout the justice process from crime to court.	

Note: Please use as much space needed to completely answer each question, or attach additional pages.

1) Explain why this is the only product or service that can meet the needs of the Department.

NICE Justice will allow the District Attorney's Office to uniform our process from collecting and distributing discovery to the defense in a timely downloadable format. It will allow us to standardize video from any media source or format, making it universal to be watched or played by the DA staff or defense. We can transcribe any video/audio discovery within 2 minutes with 90% accuracy. By the time we receive the software, we will be able to transcribe from 50 different languages

2) What necessary features does this vendor provide which are not available from other Vendors?

Everything said in question 1, transcribing of video/audio discovery, standardizing video from different sources and format, and uniforming the process of collecting and distributing discovery

3) Why are these specific features/qualifications required?

The District Attorney's Office is required to provide discovery to Defense Attorneys. The features provided by NICE Systems enhance our ability to share A/V discovery and other discovery documents with the defense.

4) Why are other sources providing like goods or services unacceptable?

There is no other software being offered that can provide these services.

5) What other products/services have been examined and rejected?

No other service like NICE Justice being offered

6) Will this purchase obligate us to a particular vendor for future purchases?
(Either in terms of maintenance or more "like" items in the future)

We will be entering into a five-year agreement but will not obligate us for any other purchasing in the future.



7) Explain why the price for this commodity/service is considered to be fair, reasonable, and the best possible price, and explain the negotiation efforts that were taken to obtain this price.

The cost will be somewhere between \$155,000 to \$195,000 a year. This cost includes transcription cost, server space, and number of files being uploaded. The hard drive space required to retain a 4K video compared to a 1080P video is much higher and requires more space. As technology improves and the resolution in video cameras increase, the need for storage space continues to grow. This solution will allow us to move away from physical on-premise servers, managed by ITS, and use the hosted cloud solution provided by NICE Systems.

8) Explain the impact to the County if the Sole/Single Source justification were not approved.

If this sole source is not approved, we will not be able to streamline many of our processes making the criminal justice process through discovery more efficient for both the DA and the defense.

I have made a diligent effort to review comparable products or services. I feel confident that the sole/single source purchase is justified and feel confident in explaining the justification to the general public. I hereby certify as to the validity of the information and feel confident this justification for sole/single source would withstand audit or vendor protest.

REQUESTERS NAME	SIGNATURE	DATE
Nikki Abaurrea		5/9/22
DEPARTMENT HEAD NAME	SIGNATURE	DATE
Jeff Reisig		5/9/22

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole/single source basis.

PURCHASING AGENT SIGNATURE REQUIRED * (NO SIGNATURE REQUIRED FOR BOS CONTRACT APPROVALS)	DATE