

## 2022 Local Agency Biennial Notice

Name of Agency: Reclamation District No. 150

Mailing Address: PO Box 390, Clarksburg CA 95612

Contact Person: Ana Ogilvie Phone No. (916) 282-9038

Email: recdist150@gmail.com Alternate Email: ana.ogilvie@gmail.com  
warren@boglewinery.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

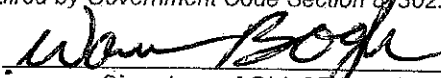
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) More than 5 years old - no changes needed as organizational structure has not changed.

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

  
Signature of Chief Executive Officer

8-8-2022  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than October 3, 2022, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

RESOLUTION NO. 22-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION  
DISTRICT NO. 150 TO ADOPT A CONFLICT OF INTEREST CODE

WHEREAS, Reclamation district No. 150 ("District") is a public agency located within the County of Yolo; and

WHEREAS, the County of Yolo ("County") serves as the code reviewing body for the District and requires the District to submit to it a complete and executed code in accord with the laws of the State of California.

NOW, THEREFORE, BE IT RESOLVED:

1. The District hereby approves and adopts the Conflict of Interest Code for Reclamation District No. 150.
2. The standard conflict of interest code provisions, together with the Appendix of Designated Positions and the Appendix of Disclosure Categories, shall constitute the Conflict of Interest Code of the District.
3. The Conflict of Interest Code shall become effective 30 days after the date of final approval by the County, the code reviewing body.

Approved this 8<sup>th</sup> day of AUG., 2022.

Ayes: 3

Noes: 0

Absent: 2

Certification

I, Ana Ogilvie, hereby certify that I am and at all times mentioned herein was duly elected, qualified and acting Secretary of the Reclamation District No. 150 organized and existing under and by virtue of the laws of the State of California, that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted at a meeting of the Board of trustees of said District duly held on Aug 8, 2022, a majority and quorum of the member of said Board of Trustees being present and voting in favor of the said Resolution; and that said Resolution has not been modified, rescinded, altered or amended and is now in full force and effect.

Ana Ogilvie

Ana Ogilvie, Secretary/District Coordinator  
Reclamation District No. 150

**CONFLICT OF INTEREST CODE**

**FOR**

**RECLAMATION DISTRICT 150**

The Political Reform Act, Government Code § 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code Regs. § 18730, which contains the terms of a standard conflict of interest code, which can be incorporated by reference, and which may be amended by the Fair Political Practices commission to conform to amendments to the Political Reform Act after public notice and hearing. Therefore, the terms of 2 Cal. Code Regs. § 18730 and any amendments to it duly adopted by the Fair Political Practices commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of Reclamation District 150 ("District").

Designated employees shall file their statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Government Code section 81080)

**EXHIBIT A**

**APPENDIX OF DESIGNATED POSITIONS**

<b>Designated Position</b>	<b>Assigned Disclosure Categories</b>
Trustee	1
Secretary	1
Pump/Drainage Superintendent	1
Consultants *	1

\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The Secretary of the district may determine in writing that a particular consultant, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Secretary's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**APPENDIX OF DISCLOSURE CATEGORIES**

Category 1:

All interests in real property within the District's jurisdiction<sup>1</sup> as well as investments and business positions in business entities and income from businesses that contract with the District or have contracted with the District in the past two years, including businesses which provide facilities, services, supplies, or equipment of the type utilized by the District, including but not limited to:

- Pipe, valves, fittings, etc.
- Pumps, motors, etc.
- Meters

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<sup>1</sup> Pursuant to Government Code §82035, designated officials and employees in the disclosure category need only disclose real property any part of which is located either (a) "within or not more than two miles of the geographical boundaries of the District or (b) within or not more than two miles from land used or owned by the District outside the geographical boundaries of the District."

- Construction and building materials
- Engineering services
- Construction contractors
- Safety equipment and facilities
- Hardware tools and supplies
- Freight and hauling
- Motor vehicles, heavy equipment, special vehicles and parts and services thereto
- Petroleum products
- Photographic services, supplies, and equipment
- Janitorial services
- Communications equipment and services
- Electrical equipment
- Computer hardware and software
- Appraisal services
- Printing, reproduction, recordkeeping, etc.
- Office equipment
- Accounting services
- Real estate agent/brokers and investment firms
- Title companies
- Public utilities
- Banks and savings and loan institutions
- Financial audit services
- Public education material service and supplies
- Hose service and supplies
- Material and service for weed abatement
- Aircraft systems equipment service and supplies
- Consulting services, such as legal, energy and power, engineering, data processing, computers, labor relations, public relations, planning, economics, environmental, and appraisal



**Sacramento Valley Charter School**  
2399 Sellers Way  
West Sacramento, CA 95691  
916.596.6422/916.596.6434  
916.372.7249 (fax)



*Dr. Amrik Singh, Principal*

*Shani Zuberi, Secretary*

September 25, 2022

Yolo County Board of Supervisors  
625 Court Street, Ste 204  
Woodland, CA 95695

Re: Sacramento Valley Charter School's (SVCS) Revised Conflict of Interest Code

Dear Yolo County Board of Supervisors:

As part of the Biennial Conflict of Interest Code Review, we became aware that SVCS' code was more than five years old and required a more formal review, update and approval. At its September 21, 2022, Special Board Meeting the SVCS Board approved the new Code as included with this letter.

Based on the Yolo County Counsel letter, we are submitting this amended code for your action as the code reviewing body. We look forward to hearing from you following the action being taken by the Yolo County Board of Supervisors.

Please contact me if you need anything further from us.

Sincerely,

Vicky Dali, CPA  
Fiscal Consultant to SVCS  
916-996-3943

Cc: Via email Dr. Amrik Singh, SVCS Principal [asingh@sacvalleycharter.org](mailto:asingh@sacvalleycharter.org)  
Via email Hope P. Welton, Yolo County Senior Deputy [hwelton@yolocounty.org](mailto:hwelton@yolocounty.org)

## 2022 Local Agency Biennial Notice

Name of Agency: Sacramento Valley Charter School  
Mailing Address: 2399 Sellers Way, West Sacramento, CA 95691  
Contact Person: Dr. Amrik Singh Phone No. 916-596-6422  
Email: asingh@sacvalleycharter.org Alternate Email: \_\_\_\_\_

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) \_\_\_\_\_

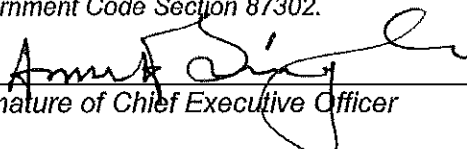
The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

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### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
\_\_\_\_\_  
Signature of Chief Executive Officer

9/27/2022  
\_\_\_\_\_  
Date

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**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**SACRAMENTO VALLEY CHARTER SCHOOL  
CONFLICT OF INTEREST CODE**

**I. ADOPTION**

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., Sacramento Valley Charter School hereby adopts this Conflict of Interest Code ("Code"), which shall apply to all governing board members and all other designated employees of Sacramento Valley Charter School ("Charter School"), as specifically required by California Government Code Section 87300.

**II. DEFINITION OF TERMS**

The definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

**III. DESIGNATED EMPLOYEES**

Employees of this Charter School, including governing board members who hold positions that involve the making or participation in the making of decisions that may foreseeably have a material effect any financial interest, shall be "Designated Employees." The Designated Employee positions are listed in "Exhibit A" attached to this policy and incorporated by reference herein.

**IV. STATEMENT OF ECONOMIC INTERESTS: FILING**

Each Designated Employee listed on Exhibit A shall file a Form 700 Statement of Economic Interest ("Statement") at the time and manner prescribed by California Code of Regulations, title 2, section 18730, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the Designated Employee's position is assigned in "Exhibit A."

An investment, interest in real property, or income shall be reportable if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or participated in by the Designated Employee by virtue of his/her position. The specific disclosure responsibilities assigned to each position are set forth in "Exhibit B."

Statements Filed with the Charter School. All Statements shall be supplied by the Charter School. All completed, signed Statements shall be filed with the Charter School and the Charter School's filing officer shall retain the original Statements in the School Office.

## **V. DISQUALIFICATION**

No Designated Employee shall make, participate in making, or try to use his/her official position to influence any Charter School decision which he/she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the Designated Employee, or a member of his/her immediate family.

## **VI. MANNER OF DISQUALIFICATION**

### **A. Non-Governing Board Member Designated Employees**

When a non-Governing Board member Designated Employee determines that he/she should not make a decision because of a disqualifying interest, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Principal, who shall record the employee's disqualification. In the case of the Principal, this determination and disclosure shall be made in writing to the Board of Directors.

### **B. Governing Board Member Designated Employees**

The Charter School shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Charter School enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Charter School's directors are directors and have a material financial interest).

EXHIBIT A  
Designated Positions

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	1, 2
Principal	1, 2
Vice-Principal	1, 2
Consultants/New Positions	*

\*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Principal may determine in writing that a particular consultant or new position, although a “Designated Employee,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Principal’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Govt. Code § 81008).

## EXHIBIT B

### Disclosure Categories

#### Category 1 Reporting:

Designated positions assigned to this category must report all interests in real property which are located in whole or in part within two (2) miles of any facility utilized by Sacramento Valley Charter School, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

#### Category 2 Reporting:

Designated Employee's assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by Sacramento Valley Charter School.

#### Category 3 Reporting:

Designated Employee's assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by the Designated Employee's department.

## 2022 Local Agency Biennial Notice

Name of Agency: Woodland - Davis Clean Water Agency  
Mailing Address: 855 County Road 102, Woodland, CA 95776  
Contact Person: Michele Mitchell Phone No. 530-379-4027  
Email: secretary@WDCWA.com Alternate Email: tim.busch@cityofwoodland.org

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

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(*Check all that apply.*)

- Include new positions
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- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) Changed circumstances and other minor changes

**The code is currently under review by the code reviewing body.**

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\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

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