

**FIRST AMENDMENT  
(BOS AGREEMENT NO. \_\_\_\_ - \_\_\_\_)**

This First Amendment to Agreement No. PO 4327 (“First Amendment”) is made and entered into as of the last date signed below, by and between the County of Yolo, a political subdivision of the State of California (“County”), and Resource Development Associates, Inc., a corporation authorized to do business in the State of California (“Contractor”), jointly referred to as the “Parties” herein and who agree as stated below.

**WHEREAS**, on or about June 21, 2022, the Parties entered into Agreement No. PO 4327 (“Agreement”); and

**WHEREAS**, the Parties would now like to amend the Agreement to:

1. Revise **Section B** to extend the term of the Agreement through June 30, 2023; and
2. Revise **Section E** to increase funding in the amount of \$23,966.25 for FY 2022-23 for a new contract maximum of \$73,721.25; and
3. Revise **Paragraph III.A.** of **Exhibit A** to update the scope of services; and
4. Revise **Section C** of **Exhibit B** to update the hours and total contract amount; and
5. Revise **Exhibit D** to include the additional funding.

**NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

1. **Section B** of the Agreement is hereby amended to read as follows:

**B.** The term of this Agreement shall be from **April 1, 2022 through June 30, 2023** unless sooner terminated as provided in this Agreement.

2. **Section E** of the Agreement is hereby amended to read as follows:

**E.** Any other provision of this Agreement notwithstanding, the maximum payment obligation to Contractor through **June 30, 2023** shall be no greater than **SEVENTY-THREE THOUSAND SEVEN HUNDRED TWENTY-ONE DOLLARS AND TWENTY-FIVE CENTS (\$73,721.25)** specified as follows:

<b>Fiscal Year 2021-22</b> April 1, 2022 through June 30, 2022	<b>Fiscal Year 2022-23</b> July 1, 2022 through June 30, 2023	<b>Total</b>
\$17,235.00	\$56,486.25	<b>\$73,721.25</b>

3. **Paragraph III.A** of **Exhibit A** of the Agreement is hereby amended to read as follows:

**III. SERVICES**

**A.** Contractor’s four-part approach shall include the following:

1. Phase 1 – Project Launch

- a. Project kickoff meeting.
- b. Review of existing plans and documents.
- c. Presentation of Homeless and Poverty Action Coalition (HPAC) and Executive Commission on Ending Homelessness (HC).

2. Phase 2 – Community Engagement.
  - a. Tool Development.
  - b. HPAC/HC Interviews (5).
3. Phase 3 – Homelessness Plan Update
  - a. Update and Refinement of Goals and Strategy.
  - b. Present draft to HPAC/HC.
  - c. Finalization of Plan Updates.
4. Phase 4 – Action Planning.
  - a. Community Town Hall Presentations (2).
  - b. Action Planning Committee Formation & Launch Meeting.
  - c. Action Planning Meetings (6).
  - d. Commission & HPAC Presentations (2).
  - e. Development and Finalization of Action Plan.
1. Ongoing Project Management and Communications.

4. **Section C of Exhibit B** of the Agreement is hereby amended to read as follows:

C. County shall pay Contractor at the rate specified below for services that have been provided in accordance with the provisions of this Agreement.

<b>Position</b>	<b>Rate per Hour</b>	<b>Total Hours</b>	<b>Total</b>
Consulting Director	\$250	102.25	\$25,562.50
Senior Consultant	\$190	0	\$0.00
Consultant	\$165	289.75	\$47,808.75
Associate	\$140	2.50	\$350.00
<b>Total</b>		394.50	\$73,721.25

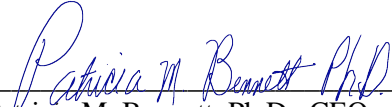
5. **Exhibit D** to the Agreement is hereby amended to read as attached.
6. All attachments to this First Amendment are incorporated herein by this reference.
7. Except as specifically amended by this First Amendment, the Agreement shall remain in full force and effect according to its terms.

[Signatures Follow]

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**IN WITNESS WHEREOF** the Parties have executed this First Amendment as of the day and year last set forth below.

**CONTRACTOR**


By   
Patricia M. Bennett, Ph.D., CEO  
Resource Development Associates, Inc.

Date: October 25, 2022

**COUNTY OF YOLO**

By \_\_\_\_\_  
Angel Barajas, Chair  
Board of Supervisors

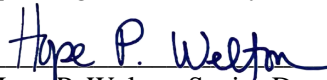
Date: \_\_\_\_\_

  
Nolan Sullivan, Director  
Health and Human Services Agency

Attest:  
Julie Dachtler, Senior Deputy Clerk  
Board of Supervisors

By: \_\_\_\_\_  
Deputy (Seal)

Approved as to Form:  
Philip J. Pogledich, County Counsel

By:   
Hope P. Welton, Senior Deputy

## EXHIBIT D – CONTRACT BUDGET

Deliverable	Quantity													Consulting Director	Consultant	Consultant	Associate	Total Hours	Total Cost			
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	(\$250/hr)	(\$165/hr)	(\$165/hr)			(\$140/hr)		
<i>Phase 1: Project Launch</i>																						
Project Kickoff Meeting																1.00				1.00	\$	250
Review of Existing Plans and Documents																6.00	4.00	7.50		17.50	\$	3,398
Presentations to HPAC/HC																4.00		8.75		12.75	\$	2,444
<b>Phase 1 Subtotal</b>																<b>11.00</b>	<b>4.00</b>	<b>16.25</b>	<b>0</b>	<b>31.25</b>	<b>\$</b>	<b>6,091</b>
<i>Phase 2: Data Collection and Analysis</i>																						
Tool Development																5.00				5	\$	1,250
HPAC/HC Interviews (15)																4.00		3.50		7.5	\$	1,578
Stakeholder Survey																				0	\$	-
Consumer Outreach/Data Collection																				0	\$	-
<b>Phase 2 Subtotal</b>																<b>9.00</b>	<b>0.00</b>	<b>3.50</b>	<b>0</b>	<b>12.5</b>	<b>\$</b>	<b>2,828</b>
<i>Phase 3: Reporting</i>																						
Update and Refinement of Goals and Strategy																53.00		9.25		62.25	\$	14,776
Present Draft to HPAC/HC																		2.00		2	\$	330
Finalization of Plan Updates																9.00	0.75	6.75	2.5	19	\$	3,838
<b>Phase 3 Subtotal</b>																<b>62.00</b>	<b>0.75</b>	<b>18.00</b>	<b>2.5</b>	<b>83.25</b>	<b>\$</b>	<b>18,944</b>
<i>Phase 4: Ad-Hoc Coaching a&amp; Technical Assistance</i>																						
Community Town Hall Presentations (2)																2.00	9.00	9.00		20	\$	3,470
Action Planning Committee Formation & Launch Meeting																	4.00	15.00		19	\$	3,135
Action Planning Meetings (6)																8.00	45.00	45.00		98	\$	16,850
Commission & HPAC Presentations (2)																2.00	3.00	6.00		11	\$	1,985
Development & Finalization of Action Plan																4.00	30.00	40.00		74	\$	12,550
<b>Phase 4 Subtotal</b>																<b>16.00</b>	<b>91.00</b>	<b>115.00</b>	<b>0</b>	<b>222</b>	<b>\$</b>	<b>37,990</b>
<i>Phase 5: Ongoing Project Management &amp; Communication</i>																						
Ongoing Communications (FY2021-22)																1.25	0.50	0.75		2.50	\$	519
Project Management (FY2022-23)																3.00	15.00			18.00	\$	3,225
Client Meetings & Communications																	15.00	10.00		25.00	\$	4,125
<b>Phase 5 Subtotal</b>																<b>4.25</b>	<b>30.50</b>	<b>10.75</b>	<b>0</b>	<b>45.50</b>	<b>\$</b>	<b>7,869</b>
<b>Grand Total</b>																<b>102.25</b>	<b>126.25</b>	<b>163.5</b>	<b>2.5</b>	<b>394.50</b>	<b>\$</b>	<b>73,721</b>