



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Gary Sandy, Chair
Members of the Board

From: Alexander Tengolics
Executive Director

Re: Approve contract amendments with Conservation Land Group, Dokken Engineering, Estep Environmental Consulting, ICF Jones & Stokes Inc. and a contract with Alford Environmental Consulting for services to be provided in FY 22-23 and amend and extend the term of Memorandum of Understanding with Yolo County for Administrative Services through June 30, 2023

Date: May 16, 2022

REQUESTED ACTIONS:

1. Approve contract amendments with Conservation Land Group, Dokken Engineering, Estep Environmental Consulting, ICF Jones & Stokes Inc. and a contract with Alford Environmental Consulting (Attachments A-E)
2. Amend and extend the term of the Memorandum of Understanding with Yolo County for Administrative Services through June 30, 2023 (Attachment F)

BACKGROUND:

Current agreements with Conservation Land Group, Dokken Engineering, Estep Environmental Consulting, ICF Jones & Stokes Inc. and Alford Environmental Consulting expire on June 30, 2022. Staff recommend establishing new contracts or amendments for each of these entities to provide services through June 30, 2023 that support implementation of the Yolo HCP/NCCP and are consistent with the proposed FY22-23 budget. The amounts and general task descriptions are provided below for each contract.

Conservation Land Group: The proposed contract amendment is for \$30,000 for services provided from July 1, 2022 through June 30, 2023. Tasks associated with this agreement include technical services to assist with conservation easement acquisitions.

Dokken Engineering: The proposed contract amendment is for \$30,000 for services provided from July 1, 2022 through June 30, 2023. Tasks associated with this agreement include technical services to assist with conservation easement acquisitions.

Estep Environmental Consulting: The proposed contract amendment is for \$38,263.75 for services to be provided from July 1, 2022 through June 30, 2023. Tasks associated with this agreement include review of HCP/NCCP permit coverage applications, reserve system site review and acquisition assistance, elderberry transplantation and riparian restoration assistance, and general habitat and covered species surveys and advisory services as needed.

ICF Jones & Stokes: The proposed contract amendment is for \$78,750 for services to be provided from July 1, 2022 through June 30, 2023. Tasks associated with this agreement include implementation assistance services, such as program administration, land acquisition, restoration, reserve management and reserve monitoring and research.

Alford Environmental LLC: The proposed contract is for \$150,000 for services to be provided from July 1, 2022 through June 30, 2023. Tasks associated with this agreement include management of Yolo HCP/NCCP reserve system development, coordination with wildlife agency staff and partners, grant writing, and other assistance related to implementation of the Yolo HCP/NCCP.

Yolo County Services: Staff also recommends the Board extend the term of the Memorandum of Understanding with the County for administrative services through June 30, 2023. Pursuant to Section 5 of the Memorandum of Understanding, the County's lead assigned staff conferred with the Chair of the Board of Directors about this proposed amendment. The FY22-23 budget contemplates \$225,000 for County services including administration, legal, fiscal, accounting, and IT, same as FY21-22.

ATTACHMENTS:

- Attachment A.** Conservation Land Group Amendment
- Attachment B.** Dokken Engineering Amendment
- Attachment C.** Estep Environmental Consulting Amendment
- Attachment D.** ICF Jones & Stokes Inc. Amendment
- Attachment E.** Alford Environmental LLC Contract
- Attachment F.** Yolo County MOU Amendment

