

# Yolo Animal Services Planning Agency

## MEETING AGENDA

Thursday, April 28, 2022, 2:00 p.m.

**Governing Board Members**  
(\*Indicates Voting Member)  
Dan Carson, City of Davis\*  
Josh Chapman, City of Davis  
Wade Cowan, City of Winters\*  
Mayra Vega, City of Woodland\*  
Rich Lansburgh, City of Woodland  
Gary Sandy, County of Yolo\*  
Jim Provenza, County of Yolo

NOTE: This meeting is being agendized to allow Animal Shelter JPA Members, staff and the public to participate in the meeting via teleconference, pursuant to Assembly Bill 361.

Teleconference options to join Zoom meeting:

<https://yolocounty.zoom.us/j/85100678146>

Meeting ID: 851 0067 8146

Passcode: 862660

Dial by your location

+1 669 900 6833 US (San Jose)

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Assembly Bill 361 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

1. Call to Order (Sandy)
2. **Action Item:** Consider approval of the agenda. (Sandy)
3. Action Item: Receive and file March 24, 2022, meeting minutes (Sandy) (Attachment A)
4. **Action Item:** Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees. (Sandy) (Attachment B)
5. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services

Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

6. Conduct a strategic planning session and consider approval of vision, mission, and goals (Van Hoosear)
7. Receive a staff presentation on next steps for the Yolo Animal Services Planning Agency JPA and provide direction to staff (Van Hoosear)
8. Adjournment (Sandy)

Next Meeting: May 26, 2022

#### Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the County staff assigned to the Animal Services Planning Agency as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 406-5776 or [Joanne.VanHoosear@yolocounty.org](mailto:Joanne.VanHoosear@yolocounty.org) or:

Yolo County Administrator's Office  
625 Court Street,  
Room 202  
Woodland, CA 95695

Meeting Date: 04/28/2022

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**SUBJECT**

Action Item: Receive and file March 24, 2022, meeting minutes (Sandy) (Attachment A)

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**Attachments**

Att. A Meeting Minutes

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**Form Review**

Form Started By: Joanne Van Hoosear

Started On: 04/20/2022 03:01 PM

Final Approval Date: 04/20/2022

Yolo Animal Services Planning Agency  
Yolo County, California

March 24, 2022

MINUTES

The Yolo Animal Services Planning Agency met on the 24th day of March, 2022, via teleconference at 2:00 p.m. pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361), available at the following [link](#).

Present: Dan Carson, City of Davis\*; Josh Chapman, City of Davis; Wade Cowan, City of Winters\*; Mayra Vega (arrived late), City of Woodland\*; Gary Sandy (arrived late), County of Yolo\*; Jim Provenza, County of Yolo

Staff Present: Joanne VanHoosear, Management Analyst  
Stephanie Amato, Animal Services Director  
Philip Pogledich, County Counsel  
Mark Bryan, Deputy County Administrator  
Julie Dachtler, Senior Deputy Clerk

1. Call to Order (Sandy)
2. **Action Item:** Consider approval of the agenda. (Sandy)

Minute Order No. 22-07: Approved agenda as submitted.

MOTION BY: Carson SECONDED BY: Provenza

AYES: Carson, Cowan, Provenza

NOES: None.

ABSTAIN: None.

ABSENT: Vega, Sandy.

3. **Action Item:** Receive and file February 24, 2022, meeting minutes (Sandy) (Attachment A)

Minute Order No. 22-08: Received and filed the February 24, 2022 meeting minutes.

MOTION BY: Carson SECONDED BY: Cowan

AYES: Carson, Cowan, Provenza

NOES: None.

ABSTAIN: None.

ABSENT: Vega, Sandy.

4. **Action Item:** Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic. (Sandy) (Attachment B)

Minute Order No. 22-09: Authorized remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic.

MOTION BY: Cowan SECONDED BY: Carson

AYES: Carson, Cowan, Sandy, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: None.

5. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

Lisa Gaynes addressed the Board during public comment.

6. Conduct a strategic planning session and consider approval of vision, mission, and goals.

Eileen Samitz addressed the Board on this item.

Conducted a strategic planning session and considered approval of vision, mission, and goals.

7. Adjournment (Sandy)

Next Meeting: April 28, 2022

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Meeting Date: 04/28/2022

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**SUBJECT**

**Action Item:** Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees. (Sandy) (Attachment B)

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**Attachments**

Att. B AB 361 Memo

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**Form Review**

Form Started By: Joanne Van Hoosear  
Final Approval Date: 04/25/2022

Started On: 04/25/2022 08:50 AM



# COUNTY OF YOLO

Office of the County Administrator

*Chad Rinde*  
Interim County Administrator

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625 Court Street, Room 202 • Woodland, CA 95695  
Phone: (530) 666-8150  
[www.yolocounty.org](http://www.yolocounty.org)

Date: April 20, 2022

To: Yolo Animal Services Planning Agency JPA

Fr: Joanne Van Hoosear, Management Analyst

Re: Authorize Continued Remote Meetings

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## Subject

Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees.

## Reason for Recommended Action/Background

The Yolo Animal Services Planning Agency JPA (“JPA”) has been meeting remotely since the first meeting of the JPA on October 1, 2020. AB 361 amended the Brown Act to add simplified procedures that make it easier to hold remote meetings during a state of emergency proclaimed by the Governor (a local emergency is insufficient). To meet remotely during a proclaimed emergency, the legislative body must find either of the following circumstances is present: (a) state or local officials continue to impose or recommend measures to promote social distancing; or (b) as a result of the declared emergency, the legislative body finds by majority vote that meeting in person would present imminent risks to the health or safety of attendees.

To date, the JPA has relied on the social distancing recommendations of the County Health Officer in adopting AB 361 findings. Like many other county health officers, however, Dr. Sisson is no longer recommending social distancing and JPA Members must therefore consider the "imminent risks" finding to continue meeting remotely. The “imminent risk” finding is substantiated based on:

- Public meeting spaces in County buildings were not designed to ensure attendees can remain the necessary six feet apart to reduce the possibility of infection with the virus that causes COVID-19.

- Holding in-person meetings requires community members to come to County facilities to participate in local government. Some public members and members of the JPA are likely to be at high risk for serious illness from COVID-19 and/or live with someone who is at high risk.

On these grounds, staff believe JPA Members can appropriately make the findings necessary to allow continued implementation of AB 361.