

# **Yolo Animal Services Planning Agency**

## **MEETING AGENDA**

**Thursday, October 27, 2022, 2:00 p.m.**

### **Governing Board Members**

(\*Indicates Voting Member)

Dan Carson, City of Davis\*

Josh Chapman, City of Davis

Wade Cowan, City of Winters\*

Mayra Vega, City of Woodland\*

Rich Lansburgh, City of Woodland

Gary Sandy, County of Yolo\*

Jim Provenza, County of Yolo

NOTE: This meeting is being agendized to allow Animal Shelter JPA Members, staff and the public to participate in the meeting via teleconference, pursuant to Assembly Bill 361.

Teleconference options to join Zoom meeting:

<https://yolocounty.zoom.us/j/85824863370>

Meeting ID: 858 2486 3370

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

Assembly Bill 361 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 2 minutes (subject to change).

## 2:00 P.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)
3. Consider approval of the agenda. (Sandy)
4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

## CONSENT AGENDA

5. Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees. (Sandy) (Attachment A)
6. Approve the minutes of the August 23, 2022 meeting (Attachment B).

## REGULAR AGENDA

7. Receive update on Animal Services operations: topic areas to be covered are Animal Services Reserve Fund usage and Spay/Neuter Grant Application (Amato/Rowe)
8. Receive Presentation on Animal Services Structures in California (Rowe)
9. Receive Report and Analysis of Agreement with UC Davis Korets Shelter Medicine Program (Rowe)
10. Confirm Future Meeting Dates (Rowe)

## ADJOURNMENT

Next Meeting: November 17, 2022

### Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the County staff assigned to the Animal Services Planning Agency as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 406-5775 or [john.rowe@yolocounty.org](mailto:john.rowe@yolocounty.org) or:

Yolo County Administrator's Office  
625 Court Street,  
Room 202  
Woodland, CA 95695

Meeting Date: 10/27/2022

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**SUBJECT**

Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees. (Sandy) (Attachment A)

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**Attachments**

Att. A - AB 361 Memo

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 10/24/2022

Started On: 10/24/2022 10:34 AM



# COUNTY OF YOLO

Office of the County Administrator

**Gerardo Pinedo**  
County Administrator

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625 Court Street, Room 202 • Woodland, CA 95695  
Phone: (530) 666-8150  
[www.yolocounty.org](http://www.yolocounty.org)

Date: August 18, 2022

To: Yolo Animal Services Planning Agency JPA

Fr: Joanne Van Hoosear, Management Analyst

Re: Authorize Continued Remote Meetings

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## Subject

Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees.

## Reason for Recommended Action/Background

The Yolo Animal Services Planning Agency JPA (“JPA”) has been meeting remotely since the first meeting of the JPA on October 1, 2020. AB 361 amended the Brown Act to add simplified procedures that make it easier to hold remote meetings during a state of emergency proclaimed by the Governor (a local emergency is insufficient). To meet remotely during a proclaimed emergency, the legislative body must find either of the following circumstances is present: (a) state or local officials continue to impose or recommend measures to promote social distancing; or (b) as a result of the declared emergency, the legislative body finds by majority vote that meeting in person would present imminent risks to the health or safety of attendees.

Through March 2022, the JPA relied on the social distancing recommendations of the County Health Officer in adopting AB 361 findings. Like many other county health officers, however, Dr. Sisson is no longer recommending social distancing and JPA Members must therefore consider the "imminent risks" finding to continue meeting remotely. The “imminent risk” finding is substantiated based on:

- Public meeting spaces in County buildings were not designed to ensure attendees can remain the necessary six feet apart to reduce the possibility of infection with the virus that causes COVID-19.

- Holding in-person meetings requires community members to come to County facilities to participate in local government. Some public members and members of the JPA are likely to be at high risk for serious illness from COVID-19 and/or live with someone who is at high risk.

On these grounds, staff believe JPA Members can appropriately make the findings necessary to allow continued implementation of AB 361.

Meeting Date: 10/27/2022

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**SUBJECT**

Approve the minutes of the August 23, 2022 meeting (Attachment B).

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**Attachments**

Att. B. - Minutes

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**Form Review**

Form Started By: Julie Dachtler  
Final Approval Date: 10/19/2022

Started On: 10/19/2022 02:22 PM

Yolo Animal Services Planning Agency  
Yolo County, California

August 23, 2022

MINUTES

The Yolo Animal Services Planning Agency met on the 23rd day of August, 2022, via teleconference at 9:10 a.m. pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361), available at the following [link](#).

Present: City of Davis Josh Chapman; City of Woodland\* Mayra Vega; County of Yolo\* Gary Sandy; County of Yolo, Alternate Jim Provenza

Absent: City of Davis\* Dan Carson; City of Winters\* Wade Cowan; City of Woodland Rich Lansburgh

Staff Present: Joanne VanHoosear, Management Analyst  
Stephanie Amato, Animal Services Director  
Jill Perez, Assistant County Administrator  
Phil Pogledich, County Counsel  
Lupita Ramirez, Deputy Clerk

9:00 A.M. CALL TO ORDER

1. Call to Order. (Chair)

2. Roll Call. (Clerk)

Roll call was conducted by the Clerk.

3. Consider approval of the agenda. (Sandy)

Minute Order No. 22-19: Approved agenda as submitted.

MOTION BY: Vega / SECONDED BY: Chapman

AYES: Chapman, Vega, Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Carson, Cowan.

4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

Sally Ozonoff, Lea Rosenberg, Kevin Hanks, Lisa Gaynes, Eileen Samitz, Heidi Kellison, Julielani Chang and Sharon Montooth addressed the Board during public comment. Additionally, a summary of three written comments was read into the record.

## CONSENT AGENDA

Minute Order No. 22-20: Approved Consent Agenda Item Nos 5-7.

MOVED BY: Vega / SECONDED BY: Chapman

AYES: Chapman, Vega, Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Carson, Cowan.

5. Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees. (Attachment A)

Renewed authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees on Consent.

6. Approve the minutes of the July 28, 2022 meeting (Attachment B).

Approved the minutes of the July 28, 2022 meeting on Consent.

7. Receive and file Correspondence received by the YASPA JPA between July 26, 2022, and July 28, 2022, that were previously forwarded to the JPA members via email (Attachment C).

Received and filed Correspondence received by the YASPA JPA between July 26, 2022, and July 28, 2022, that were previously forwarded to the JPA members via email on Consent.

## REGULAR AGENDA

8. Receive brief presentation and conduct JPA discussion with the Chief Executive Officer of Sacramento SPCA, regarding topics including:
- \* Animal services governance
  - \* Public/private partnerships in animal sheltering and welfare
  - \* Renovating/expending current shelter facilities vs. new construction
- (Altine/Van Hoosear)

Eilleen Samitz and Lisa Gaynes addressed the Board on this item.

Received brief presentation and conducted JPA discussion with the Chief Executive Officer of Sacramento SPCA, regarding topics including: Animal services governance, Public/private partnerships in animal sheltering and welfare, and Renovating/expending current shelter facilities vs. new construction.

9. Receive staff updates (Van Hoosear):

- Jurisdiction survey on service levels/expectations
- On-site veterinary services hours analysis in progress
- Status of Yolo County Spay/Neuter Group partnership opportunities

Eileen Samitz and Sharon Montooth addressed the Board on this item.

Received staff updates on: Jurisdiction survey on service levels/expectations, On-site veterinary services hours analysis in progress and Status of Yolo County Spay/Neuter Group partnership opportunities.

**ADJOURNMENT**

Next Meeting: September 22, 2022

**Yolo Animal Services Planning Agency**

**Meeting Date:** 10/27/2022

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**SUBJECT**

Receive update on Animal Services operations: topic areas to be covered are Animal Services Reserve Fund usage and Spay/Neuter Grant Application (Amato/Rowe)

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**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 10/19/2022

Started On: 10/17/2022 10:40 AM

**Yolo Animal Services Planning Agency**

**Meeting Date: 10/27/2022**

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**SUBJECT**

Receive Presentation on Animal Services Structures in California (Rowe)

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**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 10/19/2022

Started On: 10/19/2022 09:39 AM

**Yolo Animal Services Planning Agency**

**Meeting Date:** 10/27/2022

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**SUBJECT**

Receive Report and Analysis of Agreement with UC Davis Korets Shelter Medicine Program (Rowe)

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**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 10/19/2022

Started On: 10/17/2022 10:42 AM

Meeting Date: 10/27/2022

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**SUBJECT**

Confirm Future Meeting Dates (Rowe)

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**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 10/24/2022

Started On: 10/24/2022 10:48 AM