

# Yolo County Housing Yolo County, California

June 22, 2022

## MINUTES

The Yolo County Housing met on the 22nd day of June 2022 via [teleconference](#) at 3:00 p.m. pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361), available at the following [link](#).

Present: Richard Lansburgh; Pierre Neu; Gloria Partida; Karen Vanderford; Joe Walters  
Absent: Dawnte Early; Gary Sandy  
Staff Present: Sandra Sigrist, Interim Executive Director  
Mindi Nunes, Interim Executive Director  
Hope Welton, Agency Counsel  
Jim Gillette, Chief Financial Officer  
LaTasha Aje'Scott , Housing Programs Manager  
Irma Jimenez-Perez, Program Supervisor  
Mary Kirlin, Interim Director of Administration  
Scott Inman, Senior Accountant  
Julie Dachtler, Clerk

### CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Consider approval of the agenda

Minute Order No. 22-11: Approved agenda as submitted.

MOTION BY: Partida / SECONDED BY: Vanderford  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

4. Public Comment: Opportunity for members of the public to address the Housing Authority on subjects not otherwise on the agenda relating to Housing Authority business. The Board reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

There was no public comment.

## CONSENT AGENDA

Minute Order No. 22-12: Approved Consent Agenda Item Nos. 5-8.

MOTION BY: Neu / SECONDED BY: Partida

AYES: Lansburgh, Neu, Partida, Vanderford, Walters.

NOES: None.

ABSENT: Early, Sandy.

ABSTAIN: None.

5. Renew authorization for remote (teleconference/videoconference) meetings pursuant to Assembly Bill 361 on the basis that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) meeting in person would present imminent risks to the health or safety of attendees

Approved recommended action on Consent.

6. Review and Approve Minutes from April 27, 2022, meeting and special meeting of June 2, 2022

Approved minutes from April 27, 2022 and special meeting minutes of June 2, 2022 on Consent.

7. Review and Approve Audit Report

Approved recommended action on Consent.

8. Review and Approve Agreement with County of Yolo for property management and property acquisition services, and approve YCH as a partner on the Diversionary Housing Project with the County of Yolo and the California Health Facilities Financing Authority (CHFFA)

Approved Agreement Nos. 22-05 and 22-06 on Consent.

## REGULAR AGENDA

9. Review and approve an amendment to the Agreement purchasing Administrative Services with the County of Yolo, and appoint a new Interim Executive of Yolo County Housing Authority -- Sandra Sigrist, Interim Executive Director

Minute Order No. 22-13: Approved recommended action by **Agreement No. 22-07**.

MOTION BY: Neu / SECONDED BY: Walters  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

10. Review and approve the sale of a vacant lot for development of affordable housing -- Sandra Sigrist, Interim Executive Director

Minute Order No. 22-14: Approved staff's recommended action by **Resolution No. 22-05**.

MOTION BY: Partida / SECONDED BY: Neu  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

11. Review and approve opening the Housing Choice Voucher waitlist -- Tasha Aje'Scott, Housing Programs Manager

Jason Honig addressed the Commissioners on this item.

Minute Order No. 22-15: Approved recommended action noting the correct dates to open the Housing Choice Voucher Waitlist should be July 26, 2022, 1 p.m. until August 5, 2022, 5 p.m., not July 18, 2022 until July 28, 2022, 5 p.m., as noted incorrectly on the Staff Report.

MOTION BY: Neu / SECONDED BY: Partida  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

12. Review and approve the award of Project Based Vouchers – Tasha Aje'Scott, Housing Programs Manager

Minute Order No. 22-16: Approved recommended action.

MOTION BY: Neu / SECONDED BY: Vanderford  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

13. Review, approve and adopt FY2022 -- FY2023 Budget - Jim Gillette, Deputy Director, Finance and Administration

Minute Order No. 22-17: Approved recommended action by **Resolution No. 22-06**.

MOTION BY: Neu / SECONDED BY: Vanderford  
AYES: Lansburgh, Neu, Partida, Vanderford, Walters.  
NOES: None.  
ABSENT: Early, Sandy.  
ABSTAIN: None.

14. Reports from members of the Commission, including announcements and questions to be referred to staff

There were no reports from Commissioners.

15. Updates from YCH Interim Executive Director

**YCH Commission - Interim Executive Updates**  
**June 22, 2022**

1. The July Commission meeting will include a public hearing on a currently posted proposed amendment to the agency's Five-Year Plan Cycle, updating it per a change in HUD's schedules, from FY2020 -- FY2024 to FY2022 --2026.
2. Thank you to the Commissioners and staff for your ongoing dedication to assist low-income families throughout Yolo County.

**ADJOURNMENT**

Next meeting is July 27, 2022 at 3:00 p.m.

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