



REQUEST FOR SOLE SOURCE

Date: October 18, 2022

To: Purchasing Department

From: Nolan Sullivan, Director, Health and Human Services Agency

Contract Reference:

Estimated Annual Amount \$150,000

Since sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions. **Completion of this request does not constitute approval.**

Supplier Name:	University of California Davis Center for Regional Change
Supplier Contact:	
Street Address:	One Shields Avenue – 2019 Wickson Hall
City/State/Zip:	Davis, CA 95616
Phone:	530-752-3007
Email:	braustin@ucdavis.edu
General Description of Commodity or Service requested to be Purchased and its function:	
<p>Research component and study of Yolo County Universal Basic Income Pilot from July 2022 to June 2025.</p> <p>This study provides support for evaluation of a pilot program focused on families experiencing homelessness with children under the age of five. The study will document and assess a county-level program that provides wrap-around case service management and a guaranteed cash program that will bring families above the California Poverty Measurement (CPM) for two years. The study offers potential for policy impact given the novel focus on county programming which house social services programs and assessment of families experiencing the highest need.</p>	

Note: Please use as much space needed to completely answer each question, or attach additional pages.

1) Explain why this is the only product or service that can meet the needs of the Department.

The research component for the YOBI/UBI study is extremely specialized and requires a local partnership with UC Davis researchers familiar with the target population and locality. In partnership with University of Davis research staff we have engaged in a partnership that provides a significant amount of in-kind support and donated research time. This research component if bid out could cost several hundred thousand dollars. Because of the local knowledge and proximity of the UC Davis research team and the significant discount through in-kind research support we are requesting a sole source for this particular contract.

2) What necessary features does this vendor provide which are not available from other Vendors?

Research experience, local knowledge and a significant in-kind discount.

3) Why are these specific features/qualifications required?

This research component if bid out could cost several hundred thousand dollars. Because of the local knowledge and proximity of the UC Davis research team and the significant discount through in-kind research support we are requesting a sole source for this particular contract.

The budget for this specific pilot is very small and mainly uses County and donated funding. By partnering with UC Davis, we significantly lower the cost of the research component and overall launch of the pilot.

4) Why are other sources providing like goods or services unacceptable?

UC Davis is local and because of local relationships and interested in local topics has offered a significant in-kind discount.

5) List other products/services, which have been examined and rejected?

We have researched the studies and associated cost of the Stockton Basic Income Pilot (SEED), Magnolia Mother's Trust and Compton Pledge. In all cases the research component for comparable studies cost in the hundreds of thousands, sometimes millions of dollars.

6) Will this purchase obligate us to a particular vendor for future purchases?
(Either in terms of maintenance or more "like" items in the future)

No – the fee is all inclusive.

7) Explain why the price for this commodity/service is considered to be fair, reasonable, and the best possible price, and explain the negotiation efforts that were taken to obtain this price.

The cost is well below market because of UC Davis's willingness to deeply discount the study through in-kind, donated research support.

8) Explain the impact to the County if the Sole Source justification were not approved.

It would significantly delay if not halt the implementation of this local Universal Basic Income Pilot. This particular sole source reduces the overall cost of the pilot to the county by several hundred thousand dollars.

I have made a diligent effort to review comparable products or services. I feel confident that the sole source purchase is justified and feel confident in explaining the justification to the general public. I hereby certify as to the validity of the information and feel confident this justification for sole source would withstand audit or vendor protest.

REQUESTERS NAME	SIGNATURE	DATE
Tanya Provencher	<small>DocuSigned by:</small> Tanya Provencher	10/18/2022
DEPARTMENT HEAD NAME	SIGNATURE	DATE
Nolan Sullivan	<small>28C750028D8440C.</small> Nolan P. Sullivan	10/18/22

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole source basis.

PURCHASING AGENT SIGNATURE	DATE
<small>DocuSigned by:</small> Tonia Murphy	11/17/2022
<small>DE4922377982437...</small>	