

2022-23 Annual Update

ACE-ASSESSOR, CLERK-RECORDER,
ELECTIONS

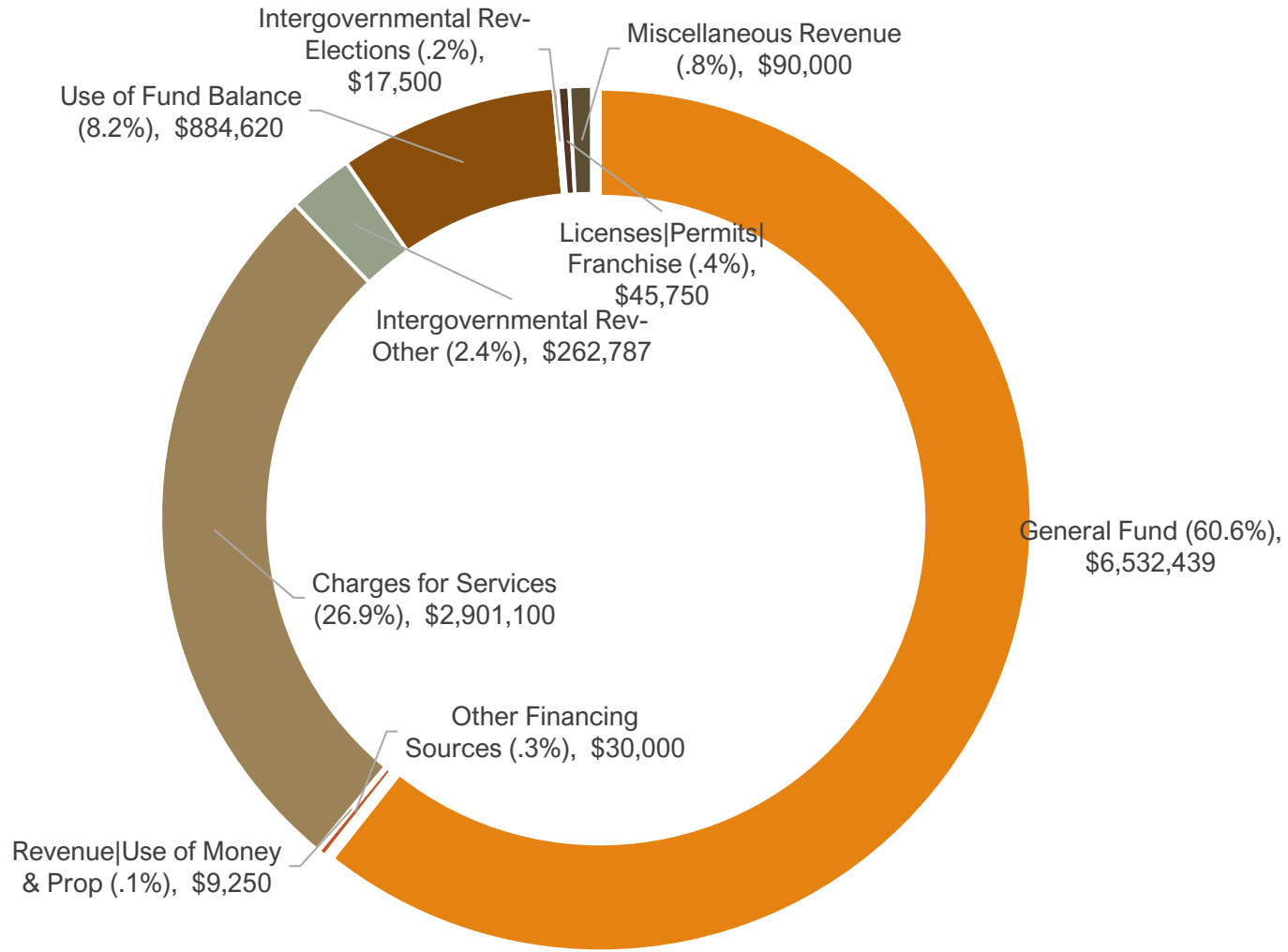


MARCH 2023

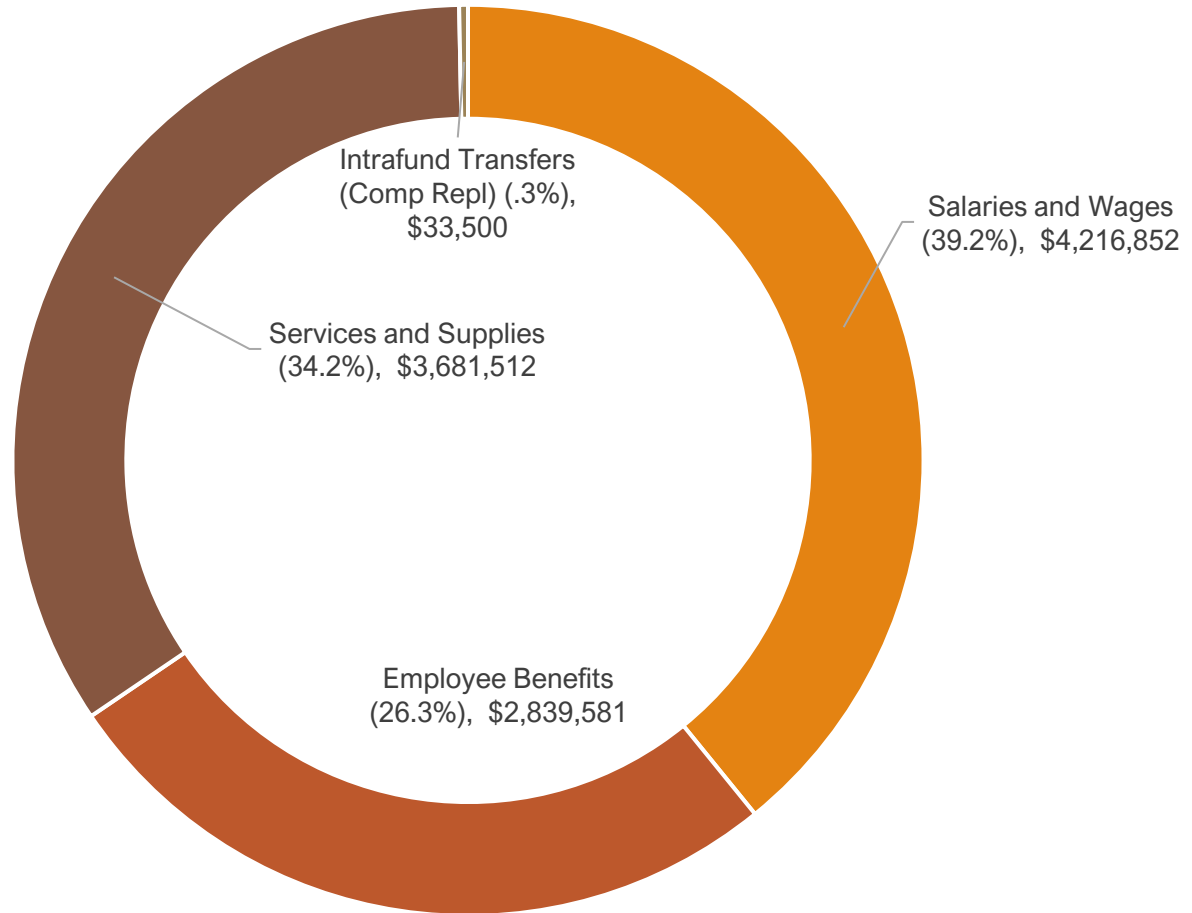
2022-2023 Budget Summary

Operating Budget	\$10,773,446
Capital Budget	\$0
General Fund Contribution	\$6,532,439
Full-Time Equivalents	53

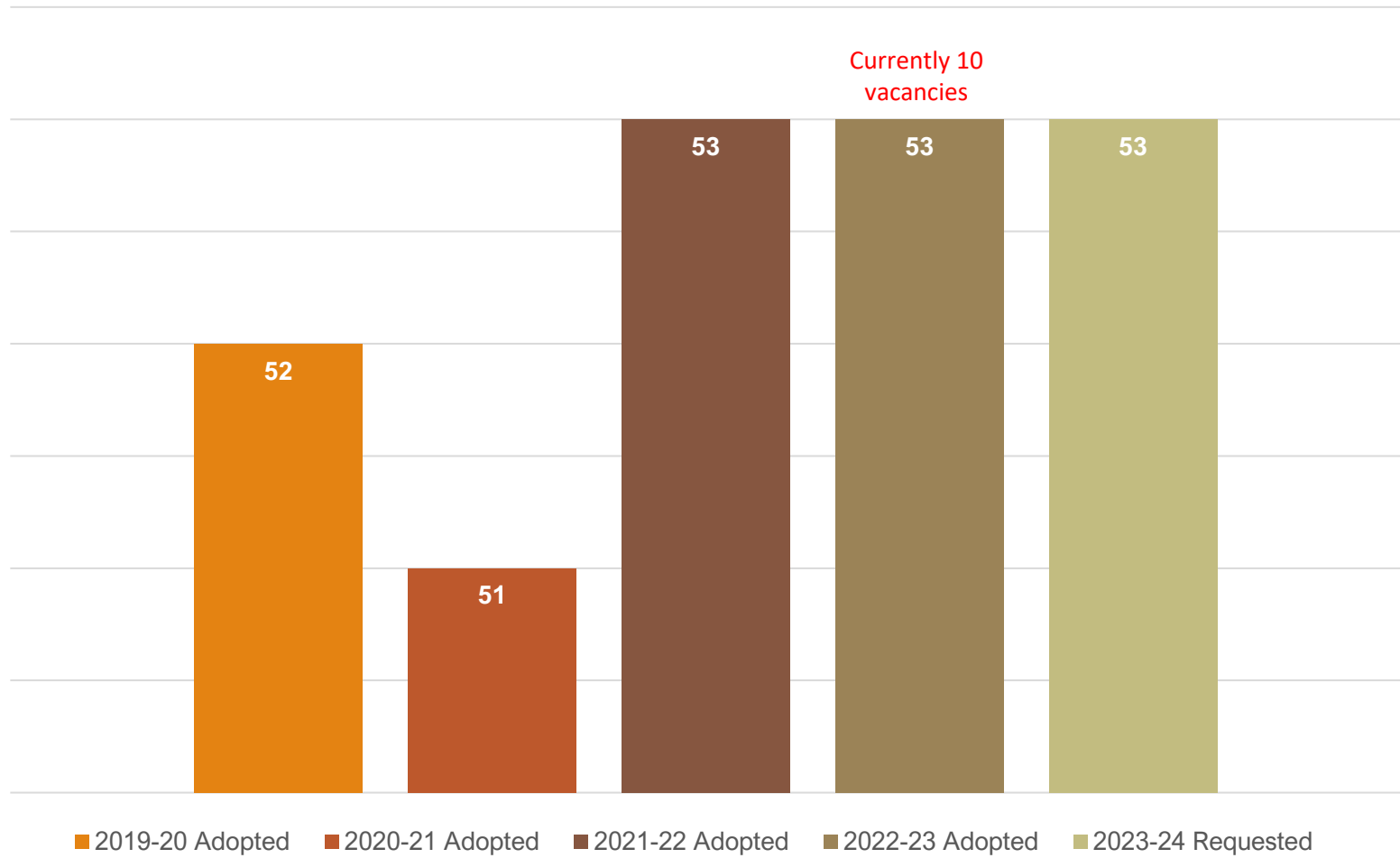
Source of Funds



Use of Operating Funds (by Budget Program)



Staffing Summary



Key Challenges & Emerging Issues

- Admin Unit
 - Update Master Fee schedule for all 3 branches
- Assessor
 - Impacts of Proposition 19 (Statewide Base Year Value Transfer Program)
 - Recruiting qualified staff (7 vacancies - 27%)
 - Office space
- Clerk-Recorder
 - Downturn in the market and fewer recordings. Trending down by 37% this year.
 - Implementation of Assembly Bill 1466
 - Expanding product accessibility to customers and increasing workflow efficiency through digitization and modernization
 - Succession planning due to retirement of staff
 - Office space
- Elections
 - Increased Public Records Act requests and Mis/Disinformation 20-21: 8 requests, 21-22: 31 requests
 - Election Officer Training with Voter's Choice Act processes
 - Lack of adequate space for safe and efficient election processes.
 - Security at Election counter
 - 2024 Presidential Election challenges

Anticipated Major Accomplishments

FY 2022-23

- Admin Unit
 - Updated Fiscal procedures
- Assessor
 - Timely delivery of accurate and complete property tax rolls
 - Streamlined data flow between Assessor and Clerk-Recorder branch with implementation of Just Appraised solution
 - AG reporting module advisor/Beta tester
- Clerk-Recorder
 - Successful implementation of succession plan (ongoing)
 - Increased the number of recorded documents submitted electronically
 - 16,989 documents have been recorded thus far in FY 22-23, of which 48% were recorded electronically, an increase of 8% from FY 21-22
 - Successful implementation of AB 1466 (phase 1)
- Elections
 - Secured and deployed Mobile Vote Center
 - Successfully conducted 2022 Primary and General Elections
 - Successfully conduct Special City Election
 - Successful implementation of redistricting
 - Active LAAC & VAAC committees

Department Major Goals & Objectives

FY 2023-24

- Admin Unit
 - Asset Management Tracking System
 - ACE Websites Transitions, .gov, and Clean up
 - Capital Investments/Office Remodels
- Assessor
 - Expansion of Staff training and employment growth
 - Expand technology utilization to include electronic document management systems that increase accessibility and transparency
 - Incorporate additional GIS based solutions
 - Digitize Assessment records
- Clerk-Recorder
 - Expansion of Staff training, employment growth, and Succession planning
 - Online ordering and purchasing of records
 - Digitization of all official records prior to 1970
 - Assembly Bill 1466 Implementation Plan (Phase 1 complete)
 - Preservation and Digitization of Map Books
- Elections
 - Employee growth and succession planning
 - Continued adoption & improvement of the Voter's Choice Act Rollout
 - Possible 2023 Landowner Election and 2023 Uniform District Election Law (UDEL)
 - Conduct March 2024 Presidential Primary

Long Range Goals

- Admin Unit
 - Capital Investments/Office Remodels
- Assessor:
 - Continue pushing towards paperless solutions & added efficiencies
- Clerk-Recorder:
 - Successfully execute the implementation of Assembly Bill 1466 (4 phase plan)
 - Preservation and Digitization of Map Books
 - Digitization of vital records & integration into our larger recording system
- Elections:
 - Fully implement, refine and assess Voter's Choice Act model
 - Ongoing address & registration maintenance
 - Remodeling of elections office to create efficiencies and safer and secure workspace.