



MASTER FEE REVISION

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The Master Fee Resolution

- The Master Fee Resolution, first adopted by the Board of Supervisors in 1991 includes an estimated 1,300 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service delivery costs.
- The Master Fee Schedule was last updated on December 6, 2022.



Cost Recovery and Fees

The Yolo County Policy on Cost Recovery and Fees states:

- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.
- Incremental fee increases are favored over large fee increases.



2023-24 Summary of Changes

Includes changes to Assessor/Clerk Recorder/Elections (ACE), Community Services, Library and Sheriff departments

Adjustment	Number
New Fees	18
Fee Deletions	15
Fee Increases	40
Fee Decreases	12



Assessor/Clerk Recorder/ Elections (ACE)

- New Fees
 - File Transfer Protocol (FTP) Setup Fee – Adding new vendors to the FTP platform: \$375.00 per setup
 - FTP Transfer Fee – Transfer files electronically via FTP platform: \$2.00 per transfer
 - Email Fee – Email official records, maps, and other documents to customers: \$2.00 per email
 - AB 1466 document fee: \$2.00 per document
- Fee Revisions
 - Official record image fee: \$0.11 per image



Community Services

Integrated Waste Management (IWM)

New Fees

- A total of 12 new fees were added under Integrated Waste Management. 11 of the new fees being added are free of charge. The division intended to have full transparency by including services that are free of charge to the public on the Master Fee schedule.
- Integrated Waste Management has requested the addition of an Untarped Fee Load to the Master Fee Schedule. The "Untarped Fee load" was added to the Master Fee schedule as a pass through and will be charged at cost to the public at a rate of \$15/untarped load. Based on survey data, Integrated Waste Management had 1,767 uncovered loads last year resulting in additional litter abatement.

Fee Revisions

- The Division worked in collaboration with the Department of Financial Services (DFS) and Innovation Technology Services (ITS) to administratively update fee descriptions and organize labels throughout the Master Fee schedule. These updates along with fee increases and decreases, resulted in 36 fee revisions to IWM fees.

Community Services Cont.

Integrated Waste Management

Fee Deletions

Various fees were deleted from the Master Fee schedule due to being redundant or are no longer applicable. Such fees are:

- All residential vehicles and small trailers with loads of gravel, concrete, and/or asphalt
- Clean metals hauled in autos, garbage cans, full-size pickups and vans, mini-pickups & mini-vans and trailers, which are less than 4 ft high and 10 long
- California Resident and Businesses ONLY recycle TVs and computer monitors with screens less than 20"
- California Residence and Businesses ONLY recycle TV's and computer monitors greater than 20"
- Cannery waste surcharge
- Non-residential mattresses and box springs (loads of 10 or more)



Community Services Cont.

Planning/County Service Area

Planning

- The department asked Wohlford Consulting to conduct a limited fee update using the existing fee study model for the various Planning Hourly Rates to account for the County's move to 100% of marker for equity increases. This resulted in changes to the Planning Divisions hourly rates.
- As part of these changes, the "Major Zone, Flood Variance" fee was deleted. This fee was a duplicate fee on the master fee schedule and has been replaced with the "Major Use Permit (PC) Amendment, Major Zone Variance, Flood Variance" fee.

County Service Area (CSA)

New Fees:

- Community Service Manager Hourly Rate @ \$190.00 p/hour

Additional Fee Changes

Sheriff

- Fee Revisions for Crime reports
 - Fees established for Crime Reports 20 or fewer pages in length
 - Fees established for Crime Reports 20 or more pages in length
- Deletion of per page copy fee for Crime Reports

Library

- New Fee: Keycard Fine and Replacement Fee \$50.00
- Revisions: Title changes to Photocopying and Printing Fees for B/W and Color
- Fee Deletion: Color Printing off the Internet Fee



Conclusion

Estimated Annual Revenue Impact	
IWM Enterprise Fund	\$119,650
General Fund	\$48,981
Public Safety Fund	\$1,785
Total	\$170,416

