

# Naming County Facilities

Yolo County General Services Department

September 26, 2023

# County Policy Requirements

- ▶ County policy adopted by the Board of Supervisors on February 11, 2020.
    - ▶ Board must approve naming a facility or part of a facility.
    - ▶ Naming in honor of an individual must meet the following criteria:
      - 1A) While serving the County in a public service capacity, the individual has demonstrated high service distinction and has earned a regional reputation by rendering distinguished service, which warrants recognition of the individual's exceptional contributions to the welfare of the County and its citizenry.
      - OR
      - 1B) The individual has contributed in truly exceptional ways to the welfare of the county or achieved such unique distinction as to warrant recognition.
- And upon the earlier of:
- 2A) Two years after retirement or other separation from the County or from elected or appointed office.
  - OR
  - 2B) Two years after the person's death, if the person had not yet retired or otherwise separated from the County.

# County Naming Process

- ▶ County policy adopted by the Board of Supervisors on February 11, 2020.
  - ▶ Upon receiving a written request...
    - ▶ General Services Department leads the naming process by convening a workgroup of staff, department committees, and advisory representatives.
    - ▶ Approximately 50% of the workgroup must include non-county representatives.
    - ▶ The workgroup includes the Board of Supervisor member of the district where the facility is located.

# Requested Action

- ▶ Direct staff on proceeding to rename the Board of Supervisors Chambers
  - ▶ Consider making a finding that the two-year rule should not apply given the length and breadth of Supervisor Sandy's public service in the community.
  - ▶ Waive all other procedural aspects of the policy.