

Update to County's Procurement Policy

October 10, 2023

Summary of Requested Changes

- ▶ Cleans up policy to reflect transition of Procurement functions from the Department of Financial Services to the General Services Department.
- ▶ Allows the use of electronic signatures in the procurement process.
- ▶ Revises the County's Joint Apprenticeship Committee requirements.

Options for Revising Public Works Procurement Policy

- ▶ Current policy requires a bidder be an active member of a joint apprenticeship committee on a public works project estimated to cost more than \$1M.
- ▶ Staff recommended a revision on August 29, 2023 to clarify the joint apprenticeship committee requirement and when it applies, using definitions from the Public Contract Code to distinguish between maintenance and construction projects.
- ▶ Adds certification to covered project bids that contractors have not been found in violation of State or local apprenticeship laws or regulations in the past three years.
- ▶ Based on feedback from the Board, staff have developed three policy options for consideration.

Options for Revising Public Works Procurement Policy

Option	Threshold
Amended JAC policy with specific healthcare requirement	<p>\$0-1m: no additional requirements (status quo)</p> <p>\$1m+: Amended JAC policy and self-certification of healthcare benefits equal or greater than the lowest cost Covered California Gold (estimated to be \$1,700/mo) or Platinum plan (estimated to be \$2,000/mo) for a family of four (two 40-year-olds, and two children) or signatory to a valid collective bargaining agreement</p>
Two tier procurement policy (Small project/PLA)	<p>\$0-2.5m: no additional requirements</p> <p>\$2.5m+: Project Labor Agreement</p>
Amended JAC (status quo) – no additional healthcare requirement	<p>\$0-1m: no additional requirements (status quo)</p> <p>\$1m+: Amended JAC policy (status quo)</p>

Requested Actions

- ▶ Adopt the revised policy in Attachment A
 - ▶ This contains all proposed revisions except for revisions to the Joint Apprenticeship Committee requirement.
- ▶ Adopt an option to revise the Joint Apprenticeship Committee requirement (Section L).