



October 18, 2023

Jonathan Raven  
Chief Deputy District Attorney  
Yolo County - District Attorney  
301 2nd Street  
Woodland, CA 95695-3415

Subject: **Grant Subaward Application Approval**  
Specialized Emergency Housing Program  
Grant Subaward #: KE23 02 0570

Dear Jonathan Raven:

The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$300,000, subject to enactment of applicable State Budget Act. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

Please contact your Program Specialist Kathleen Grommet, at [Kathleen.Grommet@caloes.ca.gov](mailto:Kathleen.Grommet@caloes.ca.gov) with questions.

Sincerely,

Victim Services Grants Processing Unit

cc: Subrecipient's file  
Program Specialist

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
GRANT SUBAWARD FACE SHEET

KE23 02 0570

SMC

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. Subrecipient: Yolo County 1a. UEI#: F9LL27DJFY4
- 2. Implementing Agency: Yolo County District Attorney's Office 2a. UEI#: XS9DVURSTIAS
- 3. Implementing Agency Address: 301 Second Street Woodland 95695-3415  
(Street) (City) (Zip+4)
- 4. Location of Project: Woodland Yolo 95695-3415  
(City) (County) (Zip+4)
- 5. Disaster/Program Title: KE - Specialized Emergency Housing Program 6. Performance/Budget Period: 10/1/2023 to 9/30/2024  
(Start Date) (End Date)
- 7. Indirect Cost Rate: N/A 10% diminimis Federally Approved ICR (if applicable): \_\_\_\_\_ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	VOCA		\$300,000					\$300,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
<b>Total</b>	<b>Project</b>	<b>Cost</b>		<b>\$300,000</b>	<b>\$300,000</b>				<b>\$300,000</b>

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.


15. Official Authorized to Sign for Subrecipient:

Name: Jonathan Raven Title: Chief Deputy District Attorney  
 Payment Mailing Address: 301 2nd Street City: Woodland Zip Code+4: 95695-3415  
 Signature:  Date: 6-6-23

16. Federal Employer ID Number: 946000548

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.


DocuSigned by:  
  
Mary Rucker 10/17/2023  
 (Cal OES Director Designee) (Date)


DocuSigned by:  
  
Heather Carlson 10/18/2023  
 (Cal OES Director Designee) (Date)

ENY: 2023-24 Chapter: 12 SL: 18402  
 Item: 0690-102-0890 Pgm: 0385  
 FAIN #: 15POVC-22-GG-00708-ASSI 10/01/21-09/30/25  
 Fund: Federal Trust Fund AL#: 16.575  
 Program: Specialized Emergency Housing Program  
 Match Req.: 20%, C/IK based on TPC-Match Waived  
 Project ID: OES22VOCA000012  
 SC: 2023-18402 Amount: \$ 300,000

Received by CalOES, Nicole Viernes  
Mail Log #220040, Wednesday, June 7, 2022

Grant Subaward Face Sheet Cal OES 2-101 (Revised 5/2023)

 10/16/2023

 10/17/2023

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

**1. Cal OES Contact Information Section:**  
 Governor's Office of Emergency Services  
 Nancy Ward, Director  
 3650 Schriever Avenue  
 Mather, CA 95655  
 (916) 845-8506 (phone)

**2. Federal Awarding Agency Section:**

<b>Fund Year</b>	<b>Federal Program Fund / AL#</b>	<b>Federal Awarding Agency</b>	<b>Total Federal Award Amount</b>	<b>Total Local Assistance Amount</b>
2022	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$165,115,554	\$158,510,932
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

**3. Project Description Section:**

- Project Acronym (Please choose from drop down):  
Specialized Emergency Housing Program (KE)
- Project Description (Please type the Project Description):  
The purpose of the KE program is to expand emergency shelter/emergency housing assistance and provide supportive services for victims of crime with specialized needs (e.g. elderly, youth, men, disabled, lesbian, gay, bisexual, transgender, queer (LGNTQ+), non-English speaking, culturally or religiously marginalized, etc) who cannot be served through a traditional shelter. In addition, victims must be allowed to choose which supportive services best fit their needs.

**4. Research & Development Section:**

- Is this Subaward a Research & Development grant?  
 Yes  No



## Grant Subaward Contact Information

Grant Subaward #: KE23020570

Subrecipient: ~~Yolo County~~ Yolo County

1. **Grant Subaward Director:**

Name: Jonathan Raven Title: Chief Deputy District Attorney  
Telephone #: 530-666-8180 Email Address: jonathan.raven@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415

2. **Financial Officer:**

Name: Nikki Abaurrea Title: Chief Fiscal Admin Officer  
Telephone #: 530-406-4505 Email Address: nikki.abaurrea@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415

3. **Programmatic Point of Contact:**

Name: Cecilia Lopez Title: Children's Advocacy Center Director  
Telephone #: 530-406-4521 Email Address: cecilia.lopez@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415

4. **Financial Point of Contact:**

Name: Nancy Wheeler Title: Senior Accounting Technician  
Telephone #: 530-666-8385 Email Address: nancy.wheeler@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Jonathan Raven Title: Chief Deputy District Attorney  
Telephone #: 530-666-8180 Email Address: jonathan.raven@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415 <sup>AW</sup>

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Jonathan Raven Title: Chief Deputy District Attorney  
Telephone #: 530-666-8180 Email Address: jonathan.raven@yolocounty.org  
Address/City/ Zip Code (9-digit): 301 2nd Street Woodland CA 95695-3415 <sup>RW</sup>

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Oscar Villegas Title: Chair - Board of Supervisors  
Telephone #: 916-375-6441 Email Address: oscar.villegas@yolocounty.org  
Address/City/ Zip Code (9-digit): 625 Court Street Woodland CA 95695-3490



### Grant Subaward Signature Authorization

Grant Subaward #: KE23020570

Subrecipient: Yob County

Implementing Agency: Yolo County District Attorney

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

**Grant Subaward Director:**


Printed Name: Jonathan Raven

Signature: 

Date: 6-6-23

**Financial Officer:**

Printed Name: Nikki Abaurea

Signature: 

Date: 6/6/23

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: 

Printed Name: Cecilia Lopez

Signature: 

Printed Name: Melinda Aiello

Signature: 

Printed Name: Garrett Hamilton

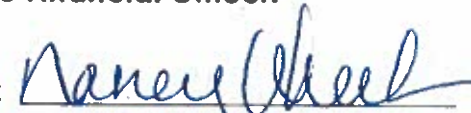
Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

The following persons are authorized to sign for the **Financial Officer**:

Signature: 

Printed Name: Nancy Wheeler

Signature: 

Printed Name: Asaf Pimentel Cruz

Signature: 

Printed Name: Alex Piedra

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_



## Grant Subaward Certification of Assurance of Compliance

Subrecipient: Ydo County

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Specialized Emergency Housing (KE) Program	KE23020570	10/1/23-9/30/24
2			
3			
4			
5			
6			

I, Jonathan Raven (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

**I. Proof of Authority – SRH 1.055**

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

**II. Civil Rights Compliance – SRH Section 2.020**

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

**III. Equal Employment Opportunity – SRH Section 2.025**

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



**IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030**

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.



**V. California Environmental Quality Act (CEQA) – SRH Section 2.035**

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

**VI. Lobbying – SRH Sections 2.040 and 4.105**

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

**All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.**

<b>CERTIFICATION</b>	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	
Official Designee's Typed Name:	Jonathan Raven
Official Designee's Title:	Chief Deputy District Attorney
Date Executed:	6-6-22
<b>AUTHORIZED BY:</b>	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input checked="" type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	
Typed Name:	Chad Rinde
Title:	Chief Financial Officer
Date Executed:	Jun 6, 2023



**Federal Fund Grant Subaward Assurances  
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: Yolo County

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Specialized Emergency Housing (KE) Program	KE23020570	10/1/23-9/30/24
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

**1. Required Audits and Financial Statements (SRH Section 14.005)**

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 C.F.R. Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

Subrecipient expends \$750,000 or more in federal funds annually.

Subrecipient does not expend \$750,000 or more in federal funds annually.

**2. Compliance with General Appropriations-law Restrictions on the use of Federal Funds**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

### **3. Applicability of Part 200 Uniform Requirements**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 Grant Subaward supplements funds previously awarded by OJP under the same Grant Subaward number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial Grant Subaward or a supplemental Grant Subaward) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the Grant Subaward that the Subrecipient (and any Second-Tier Subrecipients) must be retained for a period of seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an Grant Subaward-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact Cal OES promptly for clarification.

### **4. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information**

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**5. OJP Training Guiding Principles**

Subrecipients (and any Second-Tier Subrecipients) understand and agree that any training or training materials developed or delivered with funding under this Grant Subaward must adhere to the OJP Training Guiding Principle for Grantee and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

**6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

**7. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

**8. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "educational programs."

**9. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

**10. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

**11. Requirement for Data on Performance and Effectiveness under the Grant Subaward**

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

## **12. Determination of Suitability to Interact with Participating Minors**

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>. (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

## **13. Compliance with DOJ Grants Financial Guide**

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

## **14. Encouragement of Policies to Ban Text Messaging while Driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## **15. Potential Imposition of Additional Requirements**

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## 16. Employment Eligibility Verification for Hiring under the Grant Subaward

### a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
  - a) This Grant Subaward requirement for verification of employment eligibility, and
  - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

### b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

### c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

### d. Rules of construction

- 1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

**17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters**

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making

this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

- a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
  - b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

## **18. All Grant Subawards Must Have Specific Federal Authorization**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

## **19. Requirements Related to System for Award Management and Universal Identifier Requirements**

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## **20. Restrictions on "Lobbying"**

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of

a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

**21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

**22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (Including reporting requirements and OJP Authority to Terminate Grant Subaward)**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

**23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct**

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

#### 24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

#### 25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

#### 26. Federal Funding Accounting and Transparency Act (FFATA)

Yes No

- Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal year?
- If the answer is yes, does the amount of federal funds received equal 80% or more of the Subrecipient's annual gross revenue?
- If the answer is yes to the above two questions, did the Subrecipient report to the U.S. Security and Exchange Commission?

For additional information reference: [Award Condition: Reporting Subawards and Executive Compensation \(Updated as of September 2016\) | Office of Justice Programs \(ojp.gov\)](#).

#### CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: \_\_\_\_\_

Official Designee's Typed Name: Jonathan Raven

Official Designee's Title: Chief Deputy District Attorney

Date Executed: \_\_\_\_\_

6-6-23





**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Yolo County	Grant Subaward #: KE23020570		
B. Operating Costs - Line-item description and calculation	VOCA 22	VOCA 22 Match	Total Amount Allocated
<p align="center"><b>Subcontractor: Empower Yolo</b></p> <p><b><u>Participating Staff: Client Navigator</u></b>            1FTE \$24.42 per hour x 2080 hours = \$50,793            Benefits @ 24% = \$12,190            Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)            Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management at KE.</p> <p><b><u>Participating Staff: Specialized Housing Navigator</u></b>            1FTE \$23.39 per hour x 2080 hours = \$48,651            Benefits @ 24% = \$11,676            Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)            Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management at KE.</p> <p><b><u>Participating Staff: Client Navigator</u></b>            .25 FTE \$21.53 per hour x 2080 hours = \$11,196            Benefits @ 24% = \$2,687            Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)            Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management at WV.</p> <p><b><u>Participating Staff: Client Navigator</u></b>            .25 FTE \$24.78 per hour x 2080 hours = \$12,886            Benefits @ 24% = \$3,093            Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)            Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management at main office.</p> <p><b><u>Participating Staff: Client Navigator</u></b>            .25 FTE \$21.53 per hour x 2080 hours = \$11,196            Benefits @ 24% = \$2,687 (only using \$2,170)</p>	<p align="center">\$62,983</p> <p align="center">\$60,327</p> <p align="center">\$13,883</p> <p align="center">\$15,979</p> <p align="center">\$13,366</p>		<p align="center">\$62,983</p> <p align="center">\$60,327</p> <p align="center">\$13,883</p> <p align="center">\$15,979</p> <p align="center">\$13,366</p>



**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Yolo County		Grant Subaward #: KE23020570	
B. Operating Costs - Line-item description and calculation	VOCA 22	VOCA 22 Match	Total Amount Allocated
<p>Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)</p> <p>Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management at main.</p> <p align="center"><b><u>Participating Staff: Client Navigator</u></b></p> <p>.25 FTE \$21.53 per hour x 2080 hours = \$11,196 Benefits @ 24% = \$2,687</p> <p>Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)</p> <p>Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management.</p>	\$13,883		\$13,883
<p align="center"><b><u>Participating Staff: Client Navigator</u></b></p> <p>.25 FTE \$25.04 per hour x 2080 hours = \$13,021 Benefits @ 24% = \$3,125</p> <p>Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)</p> <p>Provide immediate, personal survivor-driven advocacy, trauma-informed assessment and case management.</p>	\$16,146		\$16,146
<p align="center"><b><u>Participating Staff: Therapist</u></b></p> <p>.25 FTE \$24.15 per hour x 2080 hours = \$12,558 Benefits @ 24% = \$3,014</p> <p>Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)</p> <p>Provide individual therapy for survivors including case management, treatment planning, and crisis intervention.</p>	\$15,572		\$15,572
<p align="center"><b><u>Participating Staff: Shelter Director</u></b></p> <p>.20 FTE x \$71,843 Annual Salary = \$14,369 Benefits @ 24% = \$3,449</p> <p>Includes all required employer taxes and healthcare plan benefits (i.e. 75% medical, 75% dental &amp; 100% life 6.2% UI-ETT Tax, 6.2% FICA Tax, 1.45% FUTA tax and Workers' Comp Insurance)</p> <p>Provide shelter support, supervision and oversight to shelter staff;</p>	\$17,818		\$17,818



**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Yolo County	Grant Subaward #: KE23020570		
B. Operating Costs - Line-item description and calculation	VOCA 22	VOCA 22 Match	Total Amount Allocated
Intake, screening of residents.			
<p><b><u>Emergency Food /Clothing/Supplies</u></b>            \$250 per month * 12 months = \$3000            Subrecipients must provide a means for responding to the immediate food/clothing/hygiene/etc. needs of the victims. This requirement may be met by directly providing these items and/or through the development and implementation of written procedures for referrals with appropriate community organizations.</p>	\$3,000		\$3,000
<p><b><u>Advocate Mileage</u></b>            Mileage @ \$.655 per mile            10,000 miles per year x \$.655 per mile = \$6,550            Mileage will be claimed to meet clients, drive to and from shelters &amp; motels in Woodland, Davis and West Sacramento. After-hour response.            Serving clients where they are throughout Yolo County.</p>	\$6,550		\$6,550
<p><b><u>Communication - phone and internet</u></b>            Phone stipend - \$20 month x 3.70 FTE x 12 months = \$888            KE Phone \$30 x 12 months = \$360            Staff phone reimbursement and KE cell phone for coordinating services and internet hotspot.</p>	\$1,248		\$1,248
<p><b><u>Transportation</u></b>            Bus Passes, Uber, Lyft            \$350 per month x 12 months = \$4,200 (only using \$3833)            Bus passes, Uber, and Lyft to be utilized for clients to get to shelters/motels and attend necessary appointments when staff transportation is unavailable.</p>	\$3,833		\$3,833
<p><b><u>Motel Stays</u></b>            \$90 per night x 5 nights/month * 12 = \$5,400            Emergency housing when shelter is full or families are uncomfortable staying in a shared home.</p>	\$5,400		\$5,400
<p><b><u>Admin/Indirect Costs @ up to 10% of \$234,408</u></b>            Indirect cost rate for (up to) 10% de minimis: MTDC=            \$234,408 salaries/benefits x .1 = \$23,440            Will only claim up to \$20,012</p>	\$20,012		\$20,012
<p>kg \$300,000(TPC)-\$20,012 (IDC)- \$24,000 (rent) x10% -charging less</p>			



**Cal OES**

GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES

**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Yolo County	Grant Subaward #: KE23020570		
B. Operating Costs - Line-item description and calculation	VOCA 22	VOCA 22 Match	Total Amount Allocated
<p align="center"><b>SubContractor: Shores of Hope</b></p> <p><b><u>Rent: Emergency House for Homeless Crime Victims</u></b>            \$2,000 per month + \$500 utilities, maintenance            x 12 months = \$30,000            3 Bedroom, 1.5 Bath House; Walking distance to            Shores of Hope Community Center; Emergency Housing            for 8 individuals at a time.</p>	\$30,000		\$30,000
<b>Operating Costs Fund Source Totals</b>	<b>\$300,000</b>		<b>\$300,000</b>
<b>OPERATING COSTS CATEGORY TOTAL</b>			<b>\$300,000</b>



# Budget Summary Report

**KE23 Specialized Emergency Housing Program**  
**Yolo County**  
 Specialized Emergency Housing Program

Subaward#: KE23 02 0570

Subaward Period: 10/01/23 - 09/30/24

Latest Request:

**A. Personnel Services - Salaries/Employee Benefits**

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22VOCA	0	0	0	0	0
<b>Total A Personnel Services - Salaries/Employee Benefits</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**B. Operating Expenses**

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22VOCA	300,000	0	300,000	0	300,000
<b>Total B. Operating Expenses</b>		<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>

**C. Equipment**

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22VOCA	0	0	0	0	0
<b>Total C. Equipment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total**

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
<b>Total</b>		<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>

## Budget Summary Report

**KE23 Specialized Emergency Housing Program**  
**Yolo County**  
 Specialized Emergency Housing Program

Subaward#: KE23 02 0570

Subaward Period: 10/01/23 - 09/30/24

Latest Request:

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total Local Match:</b>	0	0	0	0	0
<b>Total Funded:</b>	300,000	0	300,000	0	300,000
<b>Total Project Cost:</b>	300,000	0	300,000	0	300,000