

**YOLO COUNTY  
(RFP) NO.: PROBRFPDL2201  
ADULT DAY REPORTING CENTER**

**BUDGET WORKSHEET  
Baseline Annual Budget (2023-2026) with FY2022-2023 Comparison**

(Budget will be prorated based on start date of contract)

Line Item	FTE	FTE 2022-2023	FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026
<b>Personnel Expenses</b>						
Project Specialist II	0.50	0.50	\$ 62,650.00	\$ 61,086.00	\$ 64,140.00	\$ 67,347.00
ROP Instructor (Community Service)	0.20	0.20	\$ 16,604.00	\$ 17,434.00	\$ 18,306.00	\$ 19,221.00
Office Assistants	1.50	0.50	\$ 27,861.00	\$ 71,486.00	\$ 75,006.00	\$ 81,344.00
Staff Secretary	0.13	0.13	\$ 8,292.00	\$ 8,702.00	\$ 9,132.00	\$ 9,742.00
Transition Specialists	3.50	2.50	\$ 196,781.00	\$ 232,267.00	\$ 246,481.00	\$ 262,597.00
Reentry Assistant	0.00	0.50	\$ 20,198.00	\$ -	\$ -	\$ -
Bilingual Stipend	various	various	\$ -	\$ 2,700.00	\$ 2,893.00	\$ 3,186.00
Temporary Help	various	various	\$ 6,120.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Staff Benefits	45%	41%	\$ 138,245.00	\$ 175,417.00	\$ 189,431.10	\$ 201,796.65
<b>SUBTOTAL PERSONNEL</b>	<b>5.83</b>	<b>4.33</b>	<b>\$ 476,751.00</b>	<b>\$ 574,092.00</b>	<b>\$ 610,389.10</b>	<b>\$ 650,233.65</b>
<b>Operating Expenses</b>						
Rent & Utilities			\$ -	\$ -	\$ -	\$ -
Case Management Database			\$ 3,501.00	\$ -	\$ -	\$ -
Office Supplies & Materials			\$ 11,745.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Telephone & Communication			\$ 4,634.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Postage/Mailing			\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Electronic Sign-In System			\$ -	\$ 2,220.00	\$ 800.00	\$ 800.00
Travel			\$ 5,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,500.00
Training/Conferences			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Food Costs			\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Participant Supports/Incentives			\$ -	\$ 500.00	\$ 2,000.00	\$ 2,500.00
Transportation			\$ 9,580.00	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00
Events/Family Reunification			\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>SUBTOTAL OPERATING EXPENSES</b>			<b>\$ 50,960.00</b>	<b>\$ 75,720.00</b>	<b>\$ 81,300.00</b>	<b>\$ 87,300.00</b>
<b>Subcontractors (only as needed)</b>						
Subcontractor 1 52 Week Batterers			\$ 16,400.00	\$ 30,000.00	\$ 35,000.00	\$ 40,000.00
Subcontractor 2 DUI			\$ 12,800.00	\$ 30,000.00	\$ 35,000.00	\$ 40,000.00
Subcontractor 3 AOD			\$ 13,800.00	\$ 25,000.00	\$ 30,000.00	\$ 35,000.00
Subcontractor 4 Interpreting Services			\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
UA Testing			\$ 500.00	\$ -	\$ -	\$ -
GED Testing			\$ 250.00	\$ -	\$ -	\$ -
<b>SUBTOTAL SUBCONTRACTORS</b>			<b>\$ 43,750.00</b>	<b>\$ 95,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 125,000.00</b>
<b>Indirect Costs</b>						
Indirect Costs			\$ 48,539.00	\$ 65,398.27	\$ 69,125.33	\$ 73,205.49
<b>SUBTOTAL INDIRECT COSTS</b>				<b>\$ 65,398.27</b>	<b>\$ 69,125.33</b>	<b>\$ 73,205.49</b>
<b>GRAND TOTAL EXPENSES</b>			<b>\$ 620,000.00</b>	<b>\$ 810,210.27</b>	<b>\$ 870,814.43</b>	<b>\$ 935,739.14</b>

**YOLO COUNTY  
REQUEST FOR PROPOSALS (RFP) NO.: PROBRFPDL2201  
ADULT DAY REPORTING CENTER**

**BUDGET WORKSHEET  
Expansion Menu**

Personnel Options	2023-2026 Salary Range (incl Benefits)
Project Specialist I (1.0 FTE)	\$131,296-144,754
Transition Specialist (1.0 FTE)	\$74,075-89,846

Operating Options	Rate Per Account
Apricot Database User Accounts	\$1,200

Subcontracted Program Options	2023-2026 Range
Transitional/Sober Housing (at Rate of \$55 per night)	\$33,750-37,125
Additional Interpretation Services Beyond Baseline Budget Amount (See rate sheet, cost varies by type of service, services often require two hour minimum )	\$50-\$120 Per Hour

\*The above pricing for optional services is based on known costs as of the date of execution of this Agreement and may change due to union negotiations that affect salaries, increases in subcontracted service costs, or bid requirements that apply over the life of this Agreement. Accordingly, these projected costs identified in the Budget Worksheet Expansion Menu may increase or decrease pursuant to a written amendment to this Agreement. It is the intent of the parties to negotiate any amendments to this Agreement to protect both SCOE and the County from funding and/or expenditure changes caused by circumstances not under their respective controls.