



COUNTY OF YOLO

PROBATION DEPARTMENT

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To: Community Corrections Partnership (CCP)

Re: Consider recommendations of the Outcomes & Metrics Ad Hoc Subcommittee, adopt use of the Program Summary Template for annually reporting on CCP-funded programs and identify departments responsible for annual Program Summaries.

Background

The Outcomes & Metrics Ad Hoc Subcommittee (consisting of CCP member representatives from the Health & Human Services Agency, Sheriff's Office, Probation and Victim Services) was formed in October of 2021 and later revamped for the purpose of developing and implementing metrics for the 2023-2025 Strategic Plan as well as budget policies to implement effective and feasible outcome measures." The Subcommittee was charged with coordinating with the CCP analyst and CCP fiscal admin to develop monthly, quarterly and/or annual procedures associated with implementing these policies, and with recommending amendments to the CCP Bylaws as they pertain to the budget outcomes and metrics.

The Subcommittee spent some time considering the benefits of and challenges related to use of the Results-Based Accountability (RBA) model. Meetings were held with departments receiving CCP funding to review established metrics and to evaluate areas to further measure outcome. Similarly, departments receiving CCP funding were asked to complete a CCP Data Collection Report to understand the following about each CCP-funded program:

- Description/purpose of program
- Collaborations
- CCP funding, type (i.e., department allocation, treatment or innovation) and its purpose (i.e., staffing, contract for services, etc.)
- Other funding to support the program
- CCP Strategic Plan goals supported by the program
- Metrics currently tracked; anticipated to be tracked; and those that should be tracked but are not and why
- Measurable goals in place and those that will be added
- Impact if the program were no longer funded by the CCP

Recommended Next Steps

Building upon the CCP-funded program summaries presented in recent years, the Outcomes & Metrics Ad Hoc Subcommittee proposes the following:

- Adopt the attached Program Summary template (examples included) for an annual reporting which will provide a one-page, at-a-glance understanding of the CCP-funded program, use of the funding and program metrics. Note: if necessary, additional pages can be added. Program summaries for each CCP-funded program would be due to the CCP Analyst by the end of August each year for inclusion in the October CCP meeting packet. Note: with the process being new, the deadline for this year will be extended to September 15, 2023.
- Utilize the RBA model which provides performance measures (PM) intended to answer the following questions:
 - PM1: How much did we do (quantity)?
 - PM2: How well did we did it (quality)?
 - PM3: Is anyone better off?
- Initially, each program would present 1-4 metrics (additional pages can be added to further explain and/or provide more metrics) with the intent to eventually provide at least 4 metrics for each program as the CCP becomes more versed in the RBA model. It would also be the intent to eventually reach a point in which a majority of the metrics measure the quality of programs (PM2s) and whether anyone is better off (PM3s).

The Subcommittee acknowledges that not all programs lend themselves to all levels of RBA performance measures. The Subcommittee also recognizes that utilizing the RBA model requires some training and expertise. As such, the Health & Human Services Agency has offered their “RBA Strike Team” to assist departments and CBOs in identifying a range of metrics to annually report out via the CCP Program Summaries.

- As some CCP-funded programs benefit from a collaboration, each should have a responsible party identified to take the lead in collecting data, crafting the program summary and submitting it to the CAO Analyst annually by the end of August.
- Develop a dashboard of a subset of key metrics that could be displayed on the CCP’s website and used for the CCP Annual Report to help stakeholders and the public better understand the work of the CCP.

Recommended Action

Consider recommendations of the Outcomes & Metrics Ad Hoc Subcommittee, adopt use of the Program Summary Template for annually reporting on CCP-funded programs and identify departments responsible for annual Program Summaries.

Attachments

Draft Program Summary Template

Program Summary Sample: Advance Peace

Program Summary Sample: In-Custody SUD Treatment Program

Program Summary Sample: Mental Health Diversion

Program Summary Sample and Additional Performance Measures: Pretrial Services Program
Departments Responsible for Program Summaries