



# COUNTY OF YOLO

## PROBATION DEPARTMENT

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**Community Corrections**  
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Date: July 10, 2023

To: Community Corrections Partnership (CCP)

Re: Provide feedback on process for receiving and approving funding requests from outside organizations.

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In the interest of creating a fair, equitable and reasonable standard for awarding CCP funding to outside organizations interested in assisting the CCP in meeting its objectives, staff is proposing a process for receiving and approving funding requests from outside organizations.

### **Proposed Funding Request Process**

During the January meeting of the CCP, members would determine what objectives in the CCP Strategic Plan should be prioritized for available Treatment or Innovation in the coming fiscal year, i.e., Increase upstream prevention efforts.

1. An announcement (via press release, social media and CCP website posting) will be made in mid-January listing the identified priorities and requesting funding proposals with a nexus to those priorities from outside agencies for consideration by the CCP during its April meeting. The application period will be open until the end of February.
2. Applications will be submitted to the CCP email inbox and should include:
  - a. Name of the organization making the proposal;
  - b. Program summary that includes an explanation of how the program achieves or forwards the CCP Strategic Plan priorities selected for the coming fiscal year.
  - c. Description of metrics that will be tracked and a commitment to produce a formal Program Summary for the October meeting of the CCP that includes performance measures; and
  - d. Proposed budget, including detail on any other funding sources to be utilized and whether the requested funding is single- or multi-year.
3. The CCP Analyst and Financial Officer will review applications for alignment with the CCP's Strategic Plan priorities for the next fiscal year and anticipated revenue available to fund proposals. The proposals will then be presented to the CCP during its April meeting for consideration. Following feedback from the full membership of CCP, the Executive Committee will vote to fund or reject some or all of the proposals. Approved proposals will be incorporated into the budget for the upcoming fiscal year.

### **Next Steps**

Following input from the CCP, staff will return with a final process for receiving and approving funding requests from outside agencies for approval during the October 9, 2023 meeting.