



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Gary Sandy, Chair
Members of the Board

From: Alexander Tengolics
Executive Director

Re: Approve contract amendments with Estep Environmental Consulting, ICF Jones & Stokes Inc., and Conservation Land Group to extend through June 30, 2024, approve contract with Alford Environmental Consulting for \$160,000 through June 30, 2024, amend and extend the terms of Memorandum of Understanding with Yolo County for Administrative Services through June 30, 2024, and approve reimbursement agreement with the California Department of Fish and Wildlife for \$258,118 through June 30, 2028

Date: May 15, 2023

REQUESTED ACTIONS:

1. Approve contract amendments with Estep Environmental Consulting, ICF Jones & Stokes Inc., and Conservation Land Group to extend through June 30, 2024 (Attachments A-C)
2. Approve contract with Alford Environmental for \$160,000 through June 30, 2024 (Attachment D)
3. Amend and extend the term of the Memorandum of Understanding with Yolo County for Administrative Services through June 30, 2024 (Attachment E)
4. Approve reimbursement agreement with the California Department of Fish and Wildlife for \$258,118 through June 30, 2028 (Attachment G)

BACKGROUND:

Current agreements with Estep Environmental Consulting, ICF Jones & Stokes Inc., Conservation Land Group, and Alford Environmental expire on June 30, 2023. Staff recommend establishing new contracts or amendments for each of these entities to provide services through June 30, 2024, that support implementation of the Yolo HCP/NCCP and consistent with the proposed FY23-24 budget. The amounts and general task descriptions are provided below for each contract.

Estep Environmental Consulting: The proposed contract amendment is for time and would extend the existing agreement through June 30, 2024. Tasks associated with this agreement include review of

HCP/NCCP permit coverage applications, reserve system site review and acquisition assistance, elderberry transplantation and riparian restoration assistance, and general habitat and covered species surveys and advisory services as needed.

ICF Jones & Stokes Inc.: The proposed contract amendment is for time and would extend the existing agreement through June 30, 2024. Tasks associated with this agreement include implementation assistance services, such as program administration, land acquisition, restoration, reserve management and reserve monitoring and research.

Conservation Land Group: The proposed contract amendment is for time and would extend the existing agreement to June 30, 2024. Tasks associated with this agreement include technical services to assist with conservation easement acquisitions.

Alford Environmental: The proposed new contract is for \$160,000 through June 30, 2024. Tasks associated with this agreement include management of Yolo HCP/NCCP reserve system development, coordination with wildlife agency staff and partners, grant writing, and other assistance related to implementation of the Yolo HCP/NCCP.

Yolo County: Staff recommends the Board extend the term of the Memorandum of Understanding with the County for administrative services through June 30, 2024. Pursuant to Section 5 of the Memorandum of Understanding, the County's lead assigned staff conferred with the Chair of the Board of Directors about this proposed amendment. Since FY21 these services have been provided by the County Administrator's Office. Effective with this amendment these services may be provided by the Department of Community Services and it is anticipated that a new Executive Director will be assigned from the department's management staff. The FY23-24 budget contemplates \$235,000 for County services including administration, legal, fiscal, accounting, and IT.

California Department of Fish and Wildlife (CDFW): This agreement would reimburse CDFW for technical and professional support and input related to the implementation of the Yolo HCP/NCCP. These agreements are common across HCP/NCCP's and the cost of such reimbursement was specifically contemplated in the Yolo HCP/NCCP's fiscal model. The FY24 cost is \$46,721 with a five-year cost of \$258,118.

ATTACHMENTS:

- Attachment A. Estep Environmental Consulting Amendment
- Attachment B. ICF Jones & Stokes Inc. Amendment
- Attachment C. Conservation Land Group Amendment
- Attachment D. Alford Environmental Contract
- Attachment E. Yolo County MOU Amendment
- Attachment F. CDFW Scope of Work and Budget
- Attachment G. CDFW Standard Agreement

