



Yolo Habitat Conservancy

*County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis*

To: Verna Sulpizio Hull, Vice Chair
Members of the Board

From: Elisa Sabatini
Executive Director

Re: Authorize signing authority for the Executive Director

Date: November 6, 2023

REQUESTED ACTIONS:

1. Authorize signing authority for the Executive Director

BACKGROUND:

Pursuant to Yolo County Department of Financial Services (DFS) policy, the governing bodies of special districts and affiliate agencies utilizing DFS services must authorize a staff member's signing authority prior to DFS processing transactions requested by that staff member. Staff recommends the Board authorize the Executive Director to have all category signing authority per the attached authorization form (Attachment A).

ATTACHMENTS:

Attachment A. Authorization Form