

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

May 25, 2023 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS
625 COURT STREET, ROOM 206
WOODLAND, CA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
GARY SANDY, VICE CHAIR (COUNTY MEMBER)
NORMA ALCALA (CITY MEMBER)
BILL BIASI (CITY MEMBER)
LUCAS FRERICHS (COUNTY MEMBER)

ALTERNATE COMMISSIONERS

ANGEL BARAJAS (COUNTY MEMBER)
RICHARD DELIBERTY (PUBLIC MEMBER)
GLORIA PARTIDA (CITY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. LAFCo will broadcast most meetings via Zoom. Those not able to attend the LAFCo meeting in person will have the opportunity to provide public comment via Zoom; however, LAFCo cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to attend the meeting in person or submit your comment in writing in advance of the meeting.

The Zoom link / phone number and instructions for participating in the meeting through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafoo@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling more than \$250 to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on

the matter.

AGENDA

PLEASE NOTE - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

OATH OF OFFICE

4. Lucas Frerichs, County Member

CONSENT AGENDA

5. Approve the LAFCo Meeting Minutes of April 20, 2023
6. Review and file Fiscal Year 2022/23 Third Quarter Financial Update
7. Approve a budget adjustment for the Fiscal Year 2022/23 adopted budget to move \$15,000 from Services and Supplies into Salaries and Benefits, resulting in no net increase to the overall budget
8. Correspondence

PUBLIC HEARING

9. Consider adoption of the Final LAFCo Budget for Fiscal Year 2023/24

REGULAR AGENDA

10. Consider CALAFCO 2023 Board of Director Nominations for one City Member and one Public Member for the Central Region and designate a voting delegate and alternate for the election
11. Consider nominations for the CALAFCO 2023 Achievement Awards

EXECUTIVE OFFICER'S REPORT

12. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - a. 05.25.23 Long Range Planning Calendar
 - b. EO Activity Report - April 17 through May 19, 2023
 - c. CALAFCO Legislative Summary

COMMISSIONER REPORTS

13. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

14. Adjourn to the next Regular LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. Friday, May 19, 2023, at the following places:

- On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- On the LAFCo website at: www.yololaftco.org.

ATTEST:

Terri Tuck, Clerk
Yolo LAFCO

A.D.A. NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

PUBLIC PARTICIPATION INSTRUCTIONS:

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. If you cannot attend the LAFCo meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

- Join through Zoom on your computer at <https://yolocounty.zoom.us/j/82365298419>, Webinar ID: 823 6529 8419, or participate by phone by calling 1-408-638-0968, Webinar ID: 823 6529 8419. Please note there is no participant code, you will just hit # again after the recording prompts you.
- If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The moderator will call you by name or phone number when it is your turn to comment. Press *6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
- If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at lafco@yolocounty.org or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 3:00pm the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to the Commission, filed into the record, but will not be read aloud.

Please note: LAFCo cannot guarantee that the Zoom system will be available for the entirety of every

meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to either attend the meeting in person or submit your comment in writing in advance of the meeting.

Consent 5.

LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Approve the LAFCo Meeting Minutes of April 20, 2023

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of April 20, 2023.

Attachments

LAFCo Minutes 04.20.23

Form Review

Form Started By: Terri Tuck
Final Approval Date: 05/10/2023

Started On: 05/10/2023 09:59 AM

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

April 20, 2023

The Yolo Local Agency Formation Commission met on the 20th day of April 2023, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA, and via teleconference. Voting members present were Chair and Public Member Olin Woods, County Member Gary Sandy, and City Members Bill Biasi and Alternate Gloria Partida. Voting Members absent were City Member Norma Alcala and incoming County Member Lucas Frerichs. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:00 a.m.

Item № 1 Pledge

Bill Biasi led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Biasi, Partida (A), Sandy, Woods ABSENT: Alcala, Frerichs

Item № 3 Public Comments

There were no public comments.

CONSENT

Item № 4 Approve the LAFCo Meeting Minutes of February 23, 2023

Item № 5 Correspondence

Minute Order 2023-08: The recommended actions were approved.

MOTION: Sandy SECOND: Biasi
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

PUBLIC HEARING

Item № 6 Consider and adopt the proposed LAFCo Budget for Fiscal Year 2023/24 and set May 25, 2023, as the public hearing date to approve the final budget

After an overview report by staff, the Chair opened the Public Hearing. There were no comments, and the Public Hearing was closed.

Minute Order 2023-09: The recommended action was approved and May 25, 2023, was set as the public hearing to approve the final budget.

MOTION: Sandy SECOND: Biasi
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

REGULAR

Item № 7 Elect Chair and Vice Chair for the Commission to serve one-year terms, ending February 1, 2024

Minute Order 2023-10: Commissioner Woods was elected to another one-year term as Chair, ending February 1, 2024.

MOTION: Sandy SECOND: Partida
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

Minute Order 2023-11: Commissioner Sandy was elected to a one-year term as Vice Chair, ending February 1, 2024.

MOTION: Sandy SECOND: Biasi
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

Item № 8 Select two ad hoc Legislative Subcommittee members to replace former City Member Tom Stallard and former County Member Don Saylor

Minute Order 2023-12: The recommended action was approved, and City Member Bill Biasi and County Member Lucas Frerichs were appointed to the ad hoc Legislative Subcommittee.

MOTION: Partida (A) SECOND: Sandy
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

Item № 9 Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2023/24

Minute Order 2023-13: The recommended action was approved.

MOTION: Biasi SECOND: Partida (A)
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

Item № 10 Consider the Municipal Service Review and Sphere of Influence (MSR/SOI) Initial Study for the City of West Sacramento (LAFCo #23-01) and determine a comprehensive MSR/SOI Update is not needed for this five-year review cycle per Government Code §56425(g)

Minute Order 2023-14: The recommended action was approved.

MOTION: Partida (A) SECOND: Biasi
AYES: Biasi, Partida (A), Sandy, Woods
NOES: None

Item № 11 **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of February 21 through April 14, 2023, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Update.

Staff commented that Tuesday's Board of Supervisors (BOS) meeting had an item on the agenda regarding long-term fire protection sustainability and finalizing BOS direction on the LAFCo MSR reorganization recommendations for Area 4 (East Davis, Elkhorn, No Man's Land and Springlake FPDs), which included a new option that LAFCo had not reviewed prior to the staff report coming out. The report recommended modification of previous BOS direction regarding Elkhorn FPD and ending pursuit of the balance of LAFCo MSR recommendations for Area 4. Staff submitted written comments on the BOS item which was included in the LAFCo supplemental packet sent yesterday. Staff also testified at the BOS meeting, hoping to maintain some or most of LAFCo's MSR reorganization recommendations for Area 4, but efforts were unsuccessful. Staff responded to questions by the Commission.

Commissioner Sandy noted the increasing traffic on I-5 and River Road affecting Elkhorn FPD and the need to resolve service issues. He also commented on the disparities in what the different FPDs served by City of Davis pay for services and governance issues that need to be resolved.

Chair Woods reminded the Commission that the MSR contributed to improvements in fire service in rural areas and thanked staff for their work.

Item № 12 **Commissioner Reports**

There were no reports.

Item № 13 **Adjournment**

Minute Order 2023-15: By order of the Chair, the meeting was adjourned at 9:49 a.m. in memory of Harold Anderson.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCo

Meeting Date: 05/25/2023

Information

SUBJECT

Review and file Fiscal Year 2022/23 Third Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2022/23 Third Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2022/23 budget was adopted on May 26, 2022. During the third quarter LAFCo remained on track with regard to both revenue and expenditures.

REVENUES

By the end of the third quarter of FY 2022/23 LAFCo has slightly exceeded its expected revenues (100.73%) in the amount of \$526,578. Most of the revenue came from agency funding totaling \$451,356, while the remainder came from other sources (mostly use of fund balance) totaling \$75,222. LAFCo's most significant revenue source comes from local government agency payments. Expected revenue during the third quarter included \$2,009 received in investment earnings, bringing the total for this FY to \$2,739.06 (91.30%).

In Attachments B and C, Yolo County Department of Financial Services (DFS) recorded an adjustment in the first quarter of \$4,624 to *Investment Earnings-Pool* to comply with Government Accounting Standard Board (GASB) reporting requirements. However, it is a financial reporting adjustment only and is not considered a spendable revenue for budget purposes. Therefore, the adjustment was not included in the Budget Status Summary. Additionally, please note the income statement (Attachment B) does not match staff's budget summary (Attachment A). This is because each year, LAFCo uses some fund balance to balance its budget. The use of fund balance does not show up as new net income because it is already in our fund.

EXPENDITURES

During the first three quarters of FY 2022/23 LAFCo expended a total of \$326,512 (62.46%) of its annual budgeted costs of \$522,756. LAFCo expended \$294,108 (75.16%) of its Salary and Benefits appropriation of \$391,310. Staff projects Salaries and Benefits will exceed its appropriation by the end of the fourth quarter due to unexpected Yolo County salary increases and a budget adjustment will be needed. LAFCo expended \$32,404 (31.94%) of its Services and Supplies appropriation of \$101,446. During the first three quarters LAFCo expended \$4,027 (134.24%) of its appropriations for Professional & Specialist Service-Info Tech Services (account 501152), exceeding its total appropriation of \$3,000. \$1,407 of that amount was used for the collection of GIS data and maps to inform several Municipal Service Reviews and Spheres of Influence Studies (MSR/SOI), \$852 in videographer services for LAFCo meetings, \$1,380 for annual website services, and \$389 for annual staff time-keeping software. For each budget it is difficult to anticipate proposal revenue, and in order to be conservative the budget doesn't assume any. Consequently, unexpected revenues and expenses reflect the pass through of these actual costs. LAFCo has not used any of its appropriation for contingencies.

BUDGET REPORTS

The Budget Status Summary (Attachment A) is an easy-to-read summary of the budget. The Income Statement Report (Attachment B) shows the amount expended for the quarter, the year to date amount and budget and the percentage of budget used. The General Ledger Report (Attachment C) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

ATT A-FY22/23 3rd QTR Budget Status Summary
ATT B-FY22-23 3rd QTR Income Statement
ATT C-FY22-23 3rd QTR General Ledger

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 05/09/2023

Reviewed By

Christine Crawford

Date

05/09/2023 11:51 AM

Started On: 05/08/2023 11:13 AM

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2022/23

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
REVENUES								
400700	INVESTMENT EARNINGS-POOL	\$0.00	\$730.25	\$2,008.81		\$2,739.06	\$ 3,000	91.30%
402010	OTHER GOVT AGENCY-COUNTY	\$225,678.00	\$0.00	\$0.00		\$225,678.00	\$ 225,678	100%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	\$78,983.00	\$0.00	\$0.00		\$78,983.00	\$ 78,983	100%
402040	OTHER GOVT AGENCY-WOODLAND	\$65,369.00	\$0.00	\$0.00		\$65,369.00	\$ 65,369	100%
402050	OTHER GOVT AGENCY-WINTERS	\$7,283.00	\$0.00	\$0.00		\$7,283.00	\$ 7,283	100%
402060	OTHER GOVT AGENCY-DAVIS	\$74,043.00	\$0.00	\$0.00		\$74,043.00	\$ 74,043	100%
403460	OTH CHRG FR SVC-LAFCO FEES	\$3,065.86	\$1,016.66	\$0.00		\$4,082.52	\$0	0.00%
405999	USE FUND BALANCE AVAILABLE-BUDGET ONLY	\$0.00	\$0.00	\$0.00		\$ 68,400	\$ 68,400	
	TOTAL AGENCY COST						\$ 451,356	
	TOTAL OTHER LISTED SOURCES						\$ 71,400	
	TOTAL FINANCING SOURCES	\$ 454,422	\$ 1,747	\$ 2,009	\$ -	\$ 526,578	\$ 522,756	100.73%

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2022/23

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$55,151.02	\$53,900.86	\$65,008.27		\$174,060.15	\$233,569	74.52%
500110	EXTRA HELP	\$2,888.13	(\$2,042.13)	\$0.00		\$846.00	\$0.00	0.00%
500310	RETIREMENT (CALPERS)	\$18,378.37	\$17,959.32	\$21,665.23		\$58,002.92	\$76,354	75.97%
500320	OASDI	\$3,610.76	\$3,109.94	\$4,158.26		\$10,878.96	\$14,208	76.57%
500330	FICA/MEDICARE TAX	\$844.45	\$753.65	\$972.53		\$2,570.63	\$4,021	63.93%
500340	HEALTH INSURANCE (Life Ins/EAP)	\$33.84	\$36.00	\$39.00		\$108.84	\$150.00	72.56%
500360	OPEB - RETIREE HEALTH INSURANCE	\$4,231.85	\$4,135.38	\$4,988.69		\$13,355.92	\$17,985	74.26%
500380	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00		\$0.00	\$793	0.00%
500390	WORKERS' COMPENSATION INSURANCE	\$500.00	\$0.00	\$0.00		\$500.00	\$500	100.00%
500400	OTHER EMPLOYEE BENEFITS	\$9,365.49	\$11,020.96	\$13,397.92		\$33,784.37	\$43,730	77.26%
	TOTAL SALARY & BENEFITS	\$95,003.91	\$88,873.98	\$110,229.90	\$0.00	\$294,107.79	\$ 391,310	75.16%
SERVICES AND SUPPLIES								
501021	COMMUNICATIONS - INTERNAL CHARGE	\$544.00	\$544.00	\$544.00		\$1,632.00	\$2,213	73.75%
501051	INSURANCE-PUBLIC LIABILITY	\$500.00	\$0.00	\$0.00		\$500.00	\$500	100.00%
501070	MAINTENANCE-EQUIPMENT	\$211.72	\$138.60	\$88.37		\$438.69	\$700	62.67%
501071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00	\$253.00	\$0.00		\$253.00	\$250	101.20%
501090	MEMBERSHIPS	\$4,291.00	\$1,250.00	\$788.00		\$6,329.00	\$6,500	97.37%
501110	OFFICE EXPENSE	\$230.22	\$324.40	\$55.29		\$609.91	\$1,000	60.99%
501111	OFFICE EXP-POSTAGE	\$9.90	\$18.70	\$19.60		\$48.20	\$200	24.10%
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	\$0.00	\$0.00	\$0.00		\$0.00	\$6,000	0.00%
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$1,193.00	\$1,193.00	\$0.00		\$2,386.00	\$4,134	57.72%
501127	IT SERVICES-CONNECTIVITY	\$1,027.00	\$1,027.00	\$1,027.00		\$3,081.00	\$4,106	75.04%
501152	PROF & SPEC SVC-INFO TECH SVC	\$1,674.75	\$1,123.00	\$1,229.55		\$4,027.30	\$3,000	134.24%
501156	PROF & SPEC SVC-LEGAL SVC	\$0.00	\$2,100.00	\$0.00		\$2,100.00	\$12,000	17.50%
501165	PROF & SPEC SVC-OTHER	\$0.00	\$3,180.00	\$0.00		\$3,180.00	\$42,500	7.48%
501180	PUBLICATIONS AND LEGAL NOTICES	\$172.80	\$432.30	\$197.10		\$802.20	\$1,000	80.22%
501190	RENTS AND LEASES - EQUIPMENT	\$15.45	\$15.45	\$20.60		\$51.50	\$100	51.50%
501193	RENTS INTERNAL CHARGE (Records Storage-Archives)	\$0.00	\$0.00	\$0.00		\$0.00	\$1,243	0.00%
501205	TRAINING	\$2,510.00	\$0.00	\$870.00		\$3,380.00	\$5,000	67.60%
501210	MINOR EQUIPMENT (Computers)	\$0.00	\$0.00	\$0.00		\$0.00	\$2,000	0.00%
501250	TRANSPORTATION AND TRAVEL	\$247.96	\$3,237.20	\$100.00		\$3,585.16	\$7,000	51.22%
501264	UTILITIES INTERNAL CHARGE(water,sewer,HVAC debt)	\$0.00	\$0.00	\$0.00		\$0.00	\$2,000	0.00%
	TOTAL SERVICES & SUPPLIES	\$12,627.80	\$14,836.65	\$4,939.51	\$0.00	\$32,403.96	\$ 101,446	31.94%
OTHER CHARGES								
502120	CONTRIBUTIONS TO NON-COUNTY AGENCIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTAL OTHER CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OTHER FINANCING USES								
503300	APPROP FOR CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000	0.00%
503999	CONTRIBUTIONS TO FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000	0.00%
	TOTAL APPROPRIATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 30,000	0.00%
	TOTAL EXPENDITURES	\$ 107,632	\$ 103,711	\$ 115,169	\$ -	\$ 326,512	\$ 522,756	62.46%

Income Statement

GL293 Date 04/25/23
Time 09:35

Company 1000 - YOLO COUNTY
Income Statement
For Period 7 Through 9 Ending March 31, 2023

USD

Item 6-ATT B Page 1

Fiscal Year 2023 Budget 5

6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	2,008.81-	0.00	0.00	2,739.06-	3,000.00-	91.30
400705-0000	GASB 31 FMV - DFS ONLY	0.00	0.00	0.00	4,624.00-	0.00	0.00
	Total REVENUE FROM USE OF MONE	2,008.81-	0.00	0.00	7,363.06-	3,000.00-	245.44
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
OTHRGOVAGNCY	OTHER GOVERNMENTAL AGENCIES						
402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS	0.00	0.00	0.00	225,678.00-	225,678.00-	100.00
402030-0001	OTHR GOVT AGENCY-WEST SAC	0.00	0.00	0.00	78,983.00-	78,983.00-	100.00
402040-0001	OTHR GOVT AGCY-WOODLAND	0.00	0.00	0.00	65,369.00-	65,369.00-	100.00
402050-0001	OTHR GOVT AGCY-WINTERS	0.00	0.00	0.00	7,283.00-	7,283.00-	100.00
402060-0001	OTHR GOVT AGCY-DAVIS	0.00	0.00	0.00	74,043.00-	74,043.00-	100.00
	Total OTHER GOVERNMENTAL AGENC	0.00	0.00	0.00	451,356.00-	451,356.00-	100.00
	Total INTERGOVERNMENTAL REVENU	0.00	0.00	0.00	451,356.00-	451,356.00-	100.00
CHG FOR SVCS	CHARGES FOR SERVICES						
403460-0000	OTH CHRG FR SVC-LAFCO FEE	0.00	0.00	0.00	4,082.52-	0.00	0.00
	Total CHARGES FOR SERVICES	0.00	0.00	0.00	4,082.52-	0.00	0.00
OTHRFINANSRC	OTHER FINANCING SOURCES						
405999-0000	USE FD BAL AVAIL-BUDGET ONLY	0.00	0.00	0.00	0.00	68,400.00-	0.00
	Total OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	68,400.00-	0.00
	Total REVENUES	2,008.81-	0.00	0.00	462,801.58-	522,756.00-	88.53
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	65,008.27	0.00	0.00	174,060.15	233,569.00	74.52
500110-0000	EXTRA HELP	0.00	0.00	0.00	846.00	0.00	0.00
	Total SALARY AND WAGES	65,008.27	0.00	0.00	174,906.15	233,569.00	74.88
EMPBENEFITS	EMPLOYEE BENEFITS						
500310-0000	RETIREMENT	21,665.23	0.00	0.00	58,002.92	76,354.00	75.97
500320-0000	OASDI	4,158.26	0.00	0.00	10,878.96	14,208.00	76.57
500330-0000	FICA/MEDICARE	972.53	0.00	0.00	2,570.63	4,021.00	63.93
500340-0000	HEALTH INSURANCE	39.00	0.00	0.00	108.84	150.00	72.56
500360-0000	OPEB - RETIREE HEALTH INSURANC	4,988.69	0.00	0.00	13,355.92	17,985.00	74.26
500380-0000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	793.00	0.00
500390-0000	WORKERS' COMP INSURANCE	0.00	0.00	0.00	500.00	500.00	100.00
500400-0000	OTHER EMPLOYEE BENEFITS	13,397.92	0.00	0.00	33,784.37	43,730.00	77.26
	Total EMPLOYEE BENEFITS	45,221.63	0.00	0.00	119,201.64	157,741.00	75.57
	Total SALARIES AND EMPLOYEE BE	110,229.90	0.00	0.00	294,107.79	391,310.00	75.16
SERVSUPPLIES	SERVICES AND SUPPLIES						
501021-0000	COMMUNICATIONS INTERNAL CHARGE	544.00	0.00	0.00	1,632.00	2,213.00	73.75
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	0.00	0.00	500.00	500.00	100.00
501070-0000	MAINTENANCE-EQUIPMENT	88.37	0.00	0.00	438.69	700.00	62.67
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	0.00	0.00	0.00	253.00	250.00	101.20
501090-0000	MEMBERSHIPS	788.00	0.00	0.00	6,329.00	6,500.00	97.37
501110-0000	OFFICE EXPENSE	55.29	0.00	0.00	609.91	1,000.00	60.99
501111-0000	OFFICE EXP-POSTAGE	19.60	0.00	0.00	48.20	200.00	24.10
501125-0000	IT SERVICE-DPT SYS MAINT	0.00	0.00	0.00	0.00	6,000.00	0.00

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6940-0052-02981

6940522981

6940-LAF-LOCAL AGENCY FORMATIO

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
501126-0000	IT SERVICE-ERP	0.00	0.00	0.00	2,386.00	4,134.00	57.72
501127-0000	IT SERVICE-CONNECTIVITY	1,027.00	0.00	0.00	3,081.00	4,106.00	75.04
501152-0000	PROF & SPEC SVC-INFO TECH SVC	1,229.55	0.00	0.00	4,027.30	3,000.00	134.24
501156-0000	PROF & SPEC SVC-LEGAL SVC	0.00	0.00	0.00	2,100.00	12,000.00	17.50
501165-0000	PROF & SPEC SVC-OTHER	0.00	0.00	0.00	3,180.00	42,500.00	7.48
501180-0000	PUBLICATIONS AND LEGAL NOTICES	197.10	0.00	0.00	802.20	1,000.00	80.22
501190-0000	RENTS AND LEASES - EQUIPMENT	20.60	0.00	0.00	51.50	100.00	51.50
501193-0000	RENT INTERNAL CHARGE	0.00	0.00	0.00	0.00	1,243.00	0.00
501205-0000	TRAINING	870.00	0.00	0.00	3,380.00	5,000.00	67.60
501210-0000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	2,000.00	0.00
501250-0000	TRANSPORTATION AND TRAVEL	100.00	0.00	0.00	3,585.16	7,000.00	51.22
501264-0000	UTILITIES INTERNAL CHARGE	0.00	0.00	0.00	0.00	2,000.00	0.00
	Total SERVICES AND SUPPLIES	4,939.51	0.00	0.00	32,403.96	101,446.00	31.94
CONTINGENCY	APPROPRIATION FOR CONTINGENCIE						
503300-0000	APPROPRIATION FOR CONTINGENCY	0.00	0.00	0.00	0.00	25,000.00	0.00
503999-0000	CONTRIBUTION TO FUND BALANCE	0.00	0.00	0.00	0.00	5,000.00	0.00
	Total APPROPRIATION FOR CONTIN	0.00	0.00	0.00	0.00	30,000.00	0.00
	Total EXPENDITURES	115,169.41	0.00	0.00	326,511.75	522,756.00	62.46
	Total NET FUND BALANCE	113,160.60	0.00	0.00	136,289.83-	0.00	0.00

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	400700-0000	INVESTMENT EARNINGS-POOL				Begin Balance	730.25-
01/01/23	GL	07 N	493-00	1000	Q2 INTEREST APPORTIO				2,210.04	2,940.29-
01/01/23	GL	07 N	495-00	1000	Q2 INT APPORT-FEES		201.23			2,739.06-
			Total Activity Account				201.23		2,210.04	
			Account	400700-0000	INVESTMENT EARNINGS-POOL				End Balance	2,739.06-
			Account	400705-0000	GASB 31 FMV - DFS ONLY				Begin Balance	4,624.00-
			400705-0000		GASB 31 FMV - DFS ONLY				End Balance	4,624.00-
			Account	402010-0001	OTHR GOVT AGENCY-OTH CO-CITYS				Begin Balance	225,678.00-
			402010-0001		OTHR GOVT AGENCY-OTH CO-CITYS				End Balance	225,678.00-
			Account	402030-0001	OTHR GOVT AGENCY-WEST SAC				Begin Balance	78,983.00-
			402030-0001		OTHR GOVT AGENCY-WEST SAC				End Balance	78,983.00-
			Account	402040-0001	OTHR GOVT AGCY-WOODLAND				Begin Balance	65,369.00-
			402040-0001		OTHR GOVT AGCY-WOODLAND				End Balance	65,369.00-
			Account	402050-0001	OTHR GOVT AGCY-WINTERS				Begin Balance	7,283.00-
			402050-0001		OTHR GOVT AGCY-WINTERS				End Balance	7,283.00-
			Account	402060-0001	OTHR GOVT AGCY-DAVIS				Begin Balance	74,043.00-
			402060-0001		OTHR GOVT AGCY-DAVIS				End Balance	74,043.00-
			Account	403460-0000	OTH CHRG FR SVC-LAFCO FEE				Begin Balance	4,082.52-
			403460-0000		OTH CHRG FR SVC-LAFCO FEE				End Balance	4,082.52-
			Account	500100-0000	REGULAR EMPLOYEES				Begin Balance	109,051.88
01/06/23	PR	07 N	1-00	1000	Expense accrual		1,087.28			110,139.16
01/06/23	PR	07 N	1-00	1000	Expense accrual		2,788.21			112,927.37
01/06/23	PR	07 N	1-00	1000	Expense accrual		185.88			113,113.25
01/06/23	PR	07 N	1-00	1000	Expense accrual		1,359.10			114,472.35
01/06/23	PR	07 N	1-00	1000	Expense accrual		7.50			114,479.85
01/06/23	PR	07 N	1-00	1000	Expense accrual		135.90			114,615.75
01/06/23	PR	07 N	1-00	1000	Expense accrual		25.00			114,640.75
01/06/23	PR	07 N	1-00	1000	Expense accrual		148.70			114,789.45
01/06/23	PR	07 N	1-00	1000	Expense accrual		271.82			115,061.27
01/06/23	PR	07 N	1-00	1000	Expense accrual		594.82			115,656.09
01/06/23	PR	07 N	1-00	1000	Expense accrual		2,379.28			118,035.37
01/20/23	PR	07 N	3-00	1000	Expense accrual		271.84			118,307.21
01/20/23	PR	07 N	3-00	1000	Expense accrual		594.88			118,902.09
01/20/23	PR	07 N	3-00	1000	Expense accrual		2,276.66			121,178.75
01/20/23	PR	07 N	3-00	1000	Expense accrual		4,907.76			126,086.51
01/20/23	PR	07 N	3-00	1000	Expense accrual		297.44			126,383.95
01/20/23	PR	07 N	3-00	1000	Expense accrual		7.50			126,391.45
01/20/23	PR	07 N	3-00	1000	Expense accrual		135.92			126,527.37
01/20/23	PR	07 N	3-00	1000	Expense accrual		25.00			126,552.37
01/20/23	PR	07 N	3-00	1000	Expense accrual		148.72			126,701.09
01/20/23	PR	07 N	3-00	1000	Expense accrual		148.72			126,849.81
01/20/23	PR	07 N	3-00	1000	Expense accrual		169.90			127,019.71

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			Account	500100-0000	REGULAR EMPLOYEES				Balance Fwd	173,736.23
03/31/23	PR	09	N	6-00	1000	Expense accrual		142.72		173,878.95
03/31/23	PR	09	N	6-00	1000	Expense accrual		25.00		173,903.95
03/31/23	PR	09	N	6-00	1000	Expense accrual		156.20		174,060.15
Total Activity Account								65,008.27		
			Account	500100-0000	REGULAR EMPLOYEES				End Balance	174,060.15
			Account	500110-0000	EXTRA HELP				Begin Balance	846.00
01/06/23	PR	07	N	1-00	1000	Expense accrual		1,890.00		2,736.00
03/03/23	PR	09	N	1-00	1000	Expense accrual			1,541.68	1,194.32
03/17/23	PR	09	N	2-00	1000	Expense accrual			348.32	846.00
Total Activity Account								1,890.00	1,890.00	
			Account	500110-0000	EXTRA HELP				End Balance	846.00
			Account	500310-0000	RETIREMENT				Begin Balance	36,337.69
01/06/23	PR	07	N	1-00	1000	Summarized transacti			89.51	36,248.18
01/06/23	PR	07	N	1-00	1000	Summarized transacti		3,082.74		39,330.92
01/20/23	PR	07	N	3-00	1000	Summarized transacti			89.52	39,241.40
01/20/23	PR	07	N	3-00	1000	Summarized transacti		3,083.02		42,324.42
02/03/23	PR	08	N	1-00	1000	Summarized transacti			89.52	42,234.90
02/03/23	PR	08	N	1-00	1000	Summarized transacti		3,083.02		45,317.92
02/17/23	PR	08	N	4-00	1000	Summarized transacti			89.52	45,228.40
02/17/23	PR	08	N	4-00	1000	Summarized transacti		3,083.02		48,311.42
03/03/23	PR	09	N	1-00	1000	Summarized transacti			91.46	48,219.96
03/03/23	PR	09	N	1-00	1000	Summarized transacti		3,150.07		51,370.03
03/17/23	PR	09	N	2-00	1000	Summarized transacti			104.34	51,265.69
03/17/23	PR	09	N	2-00	1000	Summarized transacti		3,593.42		54,859.11
03/31/23	PR	09	N	6-00	1000	Summarized transacti			94.01	54,765.10
03/31/23	PR	09	N	6-00	1000	Summarized transacti		3,237.82		58,002.92
Total Activity Account								22,313.11	647.88	
			Account	500310-0000	RETIREMENT				End Balance	58,002.92
			Account	500320-0000	OASDI				Begin Balance	6,720.70
01/06/23	PR	07	N	1-00	1000	Summarized transacti		722.32		7,443.02
01/20/23	PR	07	N	3-00	1000	Summarized transacti		574.18		8,017.20
02/03/23	PR	08	N	1-00	1000	Summarized transacti		574.19		8,591.39
02/17/23	PR	08	N	4-00	1000	Summarized transacti		574.19		9,165.58
03/03/23	PR	09	N	1-00	1000	Summarized transacti		490.69		9,656.27
03/17/23	PR	09	N	2-00	1000	Summarized transacti		638.26		10,294.53
03/31/23	PR	09	N	6-00	1000	Summarized transacti		584.43		10,878.96
Total Activity Account								4,158.26		
			Account	500320-0000	OASDI				End Balance	10,878.96

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Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	500330-0000	FICA/MEDICARE				Begin Balance	1,598.10
01/06/23	PR	07	N	1-00	1000	Summarized transacti		168.93		1,767.03
01/20/23	PR	07	N	3-00	1000	Summarized transacti		134.29		1,901.32
02/03/23	PR	08	N	1-00	1000	Summarized transacti		134.29		2,035.61
02/17/23	PR	08	N	4-00	1000	Summarized transacti		134.28		2,169.89
03/03/23	PR	09	N	1-00	1000	Summarized transacti		114.78		2,284.67
03/17/23	PR	09	N	2-00	1000	Summarized transacti		149.28		2,433.95
03/31/23	PR	09	N	6-00	1000	Summarized transacti		136.68		2,570.63
Total Activity Account								972.53		
			Account	500330-0000	FICA/MEDICARE				End Balance	2,570.63
			Account	500340-0000	HEALTH INSURANCE				Begin Balance	69.84
01/06/23	PR	07	N	1-00	1000	Summarized transacti		6.00		75.84
01/20/23	PR	07	N	3-00	1000	Summarized transacti		6.00		81.84
02/03/23	PR	08	N	1-00	1000	Summarized transacti		6.00		87.84
02/17/23	PR	08	N	4-00	1000	Summarized transacti		6.00		93.84
03/03/23	PR	09	N	1-00	1000	Summarized transacti		6.00		99.84
03/17/23	PR	09	N	2-00	1000	Summarized transacti		6.00		105.84
03/31/23	PR	09	N	6-00	1000	Summarized transacti		3.00		108.84
Total Activity Account								39.00		
			Account	500340-0000	HEALTH INSURANCE				End Balance	108.84
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				Begin Balance	8,367.23
01/06/23	PR	07	N	1-00	1000	Summarized transacti		689.23		9,056.46
01/20/23	PR	07	N	3-00	1000	Summarized transacti		689.29		9,745.75
02/03/23	PR	08	N	1-00	1000	Summarized transacti		689.29		10,435.04
02/17/23	PR	08	N	4-00	1000	Summarized transacti		689.29		11,124.33
03/03/23	PR	09	N	1-00	1000	Summarized transacti		704.28		11,828.61
03/17/23	PR	09	N	2-00	1000	Summarized transacti		803.41		12,632.02
03/31/23	PR	09	N	6-00	1000	Summarized transacti		723.90		13,355.92
Total Activity Account								4,988.69		
			Account	500360-0000	OPEB - RETIREE HEALTH INSURANCE				End Balance	13,355.92
			Account	500390-0000	WORKERS' COMP INSURANCE				Begin Balance	500.00
			Account	500390-0000	WORKERS' COMP INSURANCE				End Balance	500.00
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Begin Balance	20,386.45
01/06/23	PR	07	N	1-00	1000	Summarized transacti		800.00		21,186.45
01/06/23	PR	07	N	1-00	1000	Expense accrual		517.50		21,703.95
01/06/23	PR	07	N	1-00	1000	Expense accrual		415.66		22,119.61
01/06/23	PR	07	N	1-00	1000	Expense accrual		933.16		23,052.77
01/20/23	PR	07	N	3-00	1000	Expense accrual		300.00		23,352.77
01/20/23	PR	07	N	3-00	1000	Expense accrual		517.50		23,870.27
01/20/23	PR	07	N	3-00	1000	Expense accrual		415.66		24,285.93
01/20/23	PR	07	N	3-00	1000	Expense accrual		933.16		25,219.09
02/03/23	PR	08	N	1-00	1000	Expense accrual		300.00		25,519.09
02/03/23	PR	08	N	1-00	1000	Expense accrual		517.50		26,036.59
02/03/23	PR	08	N	1-00	1000	Expense accrual		415.66		26,452.25

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			Account	500400-0000	OTHER EMPLOYEE BENEFITS				Balance Fwd	26,452.25
02/03/23	PR	08 N	1-00	1000	Expense accrual			933.16		27,385.41
02/17/23	PR	08 N	4-00	1000	Expense accrual			300.00		27,685.41
02/17/23	PR	08 N	4-00	1000	Expense accrual			517.50		28,202.91
02/17/23	PR	08 N	4-00	1000	Expense accrual			415.66		28,618.57
02/17/23	PR	08 N	4-00	1000	Expense accrual			933.16		29,551.73
03/03/23	PR	09 N	1-00	1000	Expense accrual			300.00		29,851.73
03/03/23	PR	09 N	1-00	1000	Expense accrual			517.50		30,369.23
03/03/23	PR	09 N	1-00	1000	Expense accrual			415.66		30,784.89
03/03/23	PR	09 N	1-00	1000	Expense accrual			933.16		31,718.05
03/17/23	PR	09 N	2-00	1000	Expense accrual			200.00		31,918.05
03/17/23	PR	09 N	2-00	1000	Expense accrual			517.50		32,435.55
03/17/23	PR	09 N	2-00	1000	Expense accrual			415.66		32,851.21
03/17/23	PR	09 N	2-00	1000	Expense accrual			933.16		33,784.37
Total Activity Account								13,397.92		
			Account	500400-0000	OTHER EMPLOYEE BENEFITS				End Balance	33,784.37
			Account	501021-0000	COMMUNICATIONS INTERNAL CHARGE				Begin Balance	1,088.00
01/31/23	GL	07 N	4-00	1000	Q3 TELECOM CHG FY22/			544.00		1,632.00
Total Activity Account								544.00		
			Account	501021-0000	COMMUNICATIONS INTERNAL CHARGE				End Balance	1,632.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				Begin Balance	500.00
			Account	501051-0000	INSURANCE-PUBLIC LIABILITY				End Balance	500.00
			Account	501070-0000	MAINTENANCE-EQUIPMENT				Begin Balance	350.32
01/04/23	AP	07 N	14-00	1000	16728WIZIX TECHN			1.99		352.31
01/04/23	AP	07 N	14-00	1000	16728WIZIX TECHN			.21		352.52
01/04/23	AP	07 N	14-00	1000	16728WIZIX TECHN			86.17		438.69
Total Activity Account								88.37		
			Account	501070-0000	MAINTENANCE-EQUIPMENT				End Balance	438.69
			Account	501071-0000	MAINTENANCE-BLDG IMPROVEMENT				Begin Balance	253.00
			Account	501071-0000	MAINTENANCE-BLDG IMPROVEMENT				End Balance	253.00
			Account	501090-0000	MEMBERSHIPS				Begin Balance	5,541.00
03/13/23	AP	09 N	51-00	1000	APA-Annual Memb-CC			788.00		6,329.00
Total Activity Account								788.00		
			Account	501090-0000	MEMBERSHIPS				End Balance	6,329.00
			Account	501110-0000	OFFICE EXPENSE				Begin Balance	554.62
01/03/23	AP	07 N	10-00	1000	10246ALHAMBRA			5.25		559.87
01/24/23	AP	07 N	125-00	1000	10246ALHAMBRA			5.25		565.12
02/14/23	AP	08 N	71-00	1000	Crawford-NetworkingL			28.29		593.41
03/23/23	AP	09 N	116-00	1000	10246ALHAMBRA			16.50		609.91

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Account			501110-0000		OFFICE EXPENSE				Balance Fwd	609.91
					Total Activity	Account		55.29		
			501110-0000		OFFICE EXPENSE				End Balance	609.91

Account			501111-0000		OFFICE EXP-POSTAGE				Begin Balance	28.60
03/13/23	AP	09	N	51-00	1000 USPS-Agenda Pkt Mail			19.60		48.20
					Total Activity	Account		19.60		
			501111-0000		OFFICE EXP-POSTAGE				End Balance	48.20

Account			501126-0000		IT SERVICE-ERP				Begin Balance	2,386.00
			501126-0000		IT SERVICE-ERP				End Balance	2,386.00

Account			501127-0000		IT SERVICE-CONNECTIVITY				Begin Balance	2,054.00
01/31/23	GL	07	N	5-00	1000 Q3 IT CONNECTIVITY C			1,027.00		3,081.00
					Total Activity	Account		1,027.00		
			501127-0000		IT SERVICE-CONNECTIVITY				End Balance	3,081.00

Account			501152-0000		PROF & SPEC SVC-INFO TECH SVC				Begin Balance	2,797.75
01/13/23	AP	07	N	67-00	1000 A/V Dec2022 Mtg			294.75		3,092.50
03/13/23	AP	09	N	51-00	1000 Harvest-Annual Fee-C			388.80		3,481.30
03/31/23	GL	09	N	151-00	1000 GIS-RCD MSR/SOI LAF#			420.00		3,901.30
03/31/23	GL	09	N	169-00	1000 GIS-RCD MSR/SOI LAF#			126.00		4,027.30
					Total Activity	Account		1,229.55		
			501152-0000		PROF & SPEC SVC-INFO TECH SVC				End Balance	4,027.30

Account			501156-0000		PROF & SPEC SVC-LEGAL SVC				Begin Balance	2,100.00
			501156-0000		PROF & SPEC SVC-LEGAL SVC				End Balance	2,100.00

Account			501165-0000		PROF & SPEC SVC-OTHER				Begin Balance	3,180.00
			501165-0000		PROF & SPEC SVC-OTHER				End Balance	3,180.00

Account			501180-0000		PUBLICATIONS AND LEGAL NOTICES				Begin Balance	605.10
02/07/23	AP	08	N	66-00	1000 NOTICE-RCD MSR/SOI L			197.10		802.20
					Total Activity	Account		197.10		
			501180-0000		PUBLICATIONS AND LEGAL NOTICES				End Balance	802.20

Account			501190-0000		RENTS AND LEASES - EQUIPMENT				Begin Balance	30.90
01/03/23	AP	07	N	10-00	1000 10246ALHAMBRA			5.15		36.05
01/24/23	AP	07	N	125-00	1000 10246ALHAMBRA			5.15		41.20
02/21/23	AP	08	N	105-00	1000 10246ALHAMBRA			5.15		46.35
03/23/23	AP	09	N	116-00	1000 10246ALHAMBRA			5.15		51.50
					Total Activity	Account		20.60		
			501190-0000		RENTS AND LEASES - EQUIPMENT				End Balance	51.50

General Ledger Report

GL290 Date 04/25/23
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Accounting Unit 69405229816991 LOCAL AGENCY FORMATION COMM Resp Level 6940-0052-02981-6991

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance

Account			501205-0000		TRAINING				Begin Balance	2,510.00
02/09/23	AP	08	N	68-00	1000 CALAFCOWrksp Reg-Cra			840.00		3,350.00
02/14/23	AP	08	N	71-00	1000 Crawford-ReqCreditAI			30.00		3,380.00
					Total Activity	Account		870.00		

			501205-0000		TRAINING				End Balance	3,380.00

Account			501250-0000		TRANSPORTATION AND TRAVEL				Begin Balance	3,485.16
02/14/23	AP	08	N	71-00	1000 Crawford-DEP StaffWr			100.00		3,585.16
					Total Activity	Account		100.00		
			501250-0000		TRANSPORTATION AND TRAVEL				End Balance	3,585.16
			69405229816991		LOCAL AGENCY FORMATION COMM				End Balance	136,289.83-
=====										

General Ledger Report

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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
			Account	100000-0000	CASH IN TREASURY				Begin Balance	403,524.38
01/01/23	GL	07 N	493-00	1000	Auto Offset From Zon			2,210.04		405,734.42
01/01/23	GL	07 N	495-00	1000	Auto Offset From Zon				201.23	405,533.19
01/03/23	AP	07 N	10-00	1000	Auto Offset From Zon				10.40	405,522.79
01/04/23	AP	07 N	14-00	1000	Auto Offset From Zon				88.37	405,434.42
01/06/23	PR	07 N	1-00	1000	Auto Offset From Zon				18,119.52	387,314.90
01/13/23	AP	07 N	67-00	1000	Auto Offset From Zon				294.75	387,020.15
01/20/23	PR	07 N	3-00	1000	Auto Offset From Zon				15,547.92	371,472.23
01/24/23	AP	07 N	125-00	1000	Auto Offset From Zon				10.40	371,461.83
01/31/23	GL	07 N	4-00	1000	Auto Offset From Zon				544.00	370,917.83
01/31/23	GL	07 N	5-00	1000	Auto Offset From Zon				1,027.00	369,890.83
02/03/23	PR	08 N	1-00	1000	Auto Offset From Zon				15,547.93	354,342.90
02/07/23	AP	08 N	66-00	1000	Auto Offset From Zon				197.10	354,145.80
02/09/23	AP	08 N	68-00	1000	Auto Offset From Zon				840.00	353,305.80
02/14/23	AP	08 N	71-00	1000	Auto Offset From Zon				158.29	353,147.51
02/17/23	PR	08 N	4-00	1000	Auto Offset From Zon				15,547.92	337,599.59
02/21/23	AP	08 N	105-00	1000	Auto Offset From Zon				5.15	337,594.44
03/03/23	PR	09 N	1-00	1000	Auto Offset From Zon				14,178.06	323,416.38
03/13/23	AP	09 N	51-00	1000	Auto Offset From Zon				1,196.40	322,219.98
03/17/23	PR	09 N	2-00	1000	Auto Offset From Zon				17,270.41	304,949.57
03/23/23	AP	09 N	116-00	1000	Auto Offset From Zon				21.65	304,927.92
03/31/23	PR	09 N	6-00	1000	Auto Offset From Zon				14,018.14	290,909.78
03/31/23	GL	09 N	151-00	1000	Auto Offset From Zon				420.00	290,489.78
03/31/23	GL	09 N	169-00	1000	Auto Offset From Zon				126.00	290,363.78
Total Activity Account								2,210.04	115,370.64	
			Account	100000-0000	CASH IN TREASURY				End Balance	290,363.78
			Account	190200-0000	FUTURE LONG TERM DEBT REQUIRE				Begin Balance	785,599.00
				190200-0000	FUTURE LONG TERM DEBT REQUIRE				End Balance	785,599.00
			Account	195010-0000	DEFERRED OUTFLOWS-PENSIONS				Begin Balance	17,207.00
				195010-0000	DEFERRED OUTFLOWS-PENSIONS				End Balance	17,207.00
			Account	210300-0000	DEPOSITS FROM OTHER				Begin Balance	550.00
				210300-0000	DEPOSITS FROM OTHER				End Balance	550.00
			Account	210900-0000	COMPENSATED ABSENSES (S/T)				Begin Balance	8,195.50-
				210900-0000	COMPENSATED ABSENSES (S/T)				End Balance	8,195.50-
			Account	220501-0000	DEFERRED INFLOWS PENSION				Begin Balance	97,094.00-
				220501-0000	DEFERRED INFLOWS PENSION				End Balance	97,094.00-
			Account	220510-0000	DEFERRED INFLOWS OTHER				Begin Balance	35,346.00-
				220510-0000	DEFERRED INFLOWS OTHER				End Balance	35,346.00-

General Ledger Report

GL290 Date 04/25/23
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Accounting Unit 69409900010001 LOC AGENCY FORM BSU ONLY Resp Level 6940-0099-00001-0001

Posting	Sy	Pd	Journal/Seq	Inco	Transaction Desc	Activity	Catg	Debit	Credit	Balance
Account			230000-0000		COMPENSATED ABSENCES (L/T)			Begin Balance		8,192.50-
			230000-0000		COMPENSATED ABSENCES (L/T)			End Balance		8,192.50-
Account			230600-0000		OTHER POST EMPLOYMENT BENEFITS			Begin Balance		120,029.00-
			230600-0000		OTHER POST EMPLOYMENT BENEFITS			End Balance		120,029.00-
Account			230650-0000		NET PENSION LIABILITY			Begin Balance		533,949.00-
			230650-0000		NET PENSION LIABILITY			End Balance		533,949.00-
Account			300600-0000		FD BAL-ASSIGNED			Begin Balance		0.00
03/21/23	GL	09	N	449-00	1000 RECORD LAFCO AUDIT R				5,000.00	5,000.00-
					Total Activity	Account			5,000.00	
			300600-0000		FD BAL-ASSIGNED			End Balance		5,000.00-
Account			300600-0003		FD BAL-ASSIGNED-GEN RESERVE			Begin Balance		3,750.00-
03/18/23	GL	09	N	416-00	1000 AGE GEN RES TO 23 BU				71,250.00	75,000.00-
					Total Activity	Account			71,250.00	
			300600-0003		FD BAL-ASSIGNED-GEN RESERVE			End Balance		75,000.00-
Account			300999-0000		UNASSIGNED			Begin Balance		150,873.95-
03/18/23	GL	09	N	416-00	1000 AGE GEN RES TO 23 BU		71,250.00			79,623.95-
03/21/23	GL	09	N	449-00	1000 RECORD LAFCO AUDIT R		5,000.00			74,623.95-
					Total Activity	Account	76,250.00			
			300999-0000		UNASSIGNED			End Balance		74,623.95-
			69409900010001		LOC AGENCY FORM BSU ONLY			End Balance		136,289.83

Company 1000 Totals:

Debit Transactions	196,368.56
Credit Transactions	196,368.56
Debit Balances	1,420,231.53
Credit Balances	1,420,231.53
P/L Debit Transactions	117,908.52
P/L Credit Transactions	4,747.92
Net Loss	113,160.60

LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Approve a budget adjustment for the Fiscal Year 2022/23 adopted budget to move \$15,000 from Services and Supplies into Salaries and Benefits, resulting in no net increase to the overall budget

RECOMMENDED ACTION

Approve a budget adjustment for the Fiscal Year 2022/23 adopted budget to: (1) reduce Account 501165 Professional & Specialized Services from \$42,500 to \$27,500 (a net decrease of \$15,000); and (2) increase Account 500100 Regular Employees from \$233,569 to \$248,569 (a net increase of \$15,000) in order to balance Salaries and Benefits at the object level (i.e. the grouping of all the associated individual accounts).

FISCAL IMPACT

None. This item involves moving monies between expenditure categories at the object level so they balance in the FY 2022/23 budget for year-end. Total expenditures have not changed.

REASONS FOR RECOMMENDED ACTION

As discussed at the April 20, 2023, meeting during the draft budget item, LAFCo position salary ranges were increased 5% by Yolo County midyear to compensate for its policy change to pay positions countywide at 100% market rate instead of the previous 95%. LAFCo staff are Yolo County employees for human resources purposes only and direction comes solely from LAFCo. These salary increases were unexpected and not anticipated in the adopted budget. However, there is ample unused budget under Professional & Specialized Services to cover this amount. The recommended adjustment would keep the budget balanced at the object level at year-end.

BACKGROUND

Per LAFCo Administrative Policies and Procedures Section 5.6, the Commission may make adjustments to its budgets at any time during the fiscal year, as it deems appropriate. Per County policy and practice, the Executive Officer can make adjustments between accounts within a category of accounts in the budget such as "Salaries and Benefits". However, Commission approval is required to move money at the object level, i.e. between budget categories.

Attachments

ATT A-Adjusted LAFCo 2022-23 Budget

Form Review

Inbox

Christine Crawford (Originator)
Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 05/15/2023

Reviewed By

Christine Crawford
Christine Crawford

Date

05/10/2023 11:31 AM
05/15/2023 12:35 PM
Started On: 05/09/2023 04:50 PM

ADJUSTED LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2022/23

Account #	Account Name	FY 22/23 Original Budget	FY 22/23 Expenditures Projection	FY 22/23 Adjusted Budget	Adjustment Noted
EXPENDITURES					
SALARIES AND BENEFITS:					
500100	REGULAR EMPLOYEES	\$ 233,569	\$ 240,097	\$ 248,569	Increase by \$15,000
500110	EXTRA HELP	-	-	-	
500310	RETIREMENT (CALPERS)	76,354	80,010	76,354	
500320	OASDI	14,208	14,963	14,208	
500330	FICA/MEDICARE TAX	4,021	3,526	4,021	
500340	HEALTH INSURANCE (Life Ins/EAP)	150	150	150	
500360	OPEB - RETIREE HEALTH INSURANCE	17,985	18,448	17,985	
500380	UNEMPLOYMENT INSURANCE	793	793	793	
500390	WORKERS' COMPENSATION INSURANCE	500	500	500	
500400	OTHER EMPLOYEE BENEFITS	43,730	46,849	43,730	
	TOTAL SALARY & BENEFITS	\$ 391,310	\$ 405,335	\$ 406,310	Projection exceeds original budget Adjustment balances at the object level
SERVICES AND SUPPLIES:					
501021	COMMUNICATIONS	2,213	2,176	2,213	
501051	INSURANCE-PUBLIC LIABILITY	500	500	500	
501070	MAINTENANCE-EQUIPMENT	700	580	700	
501071	MAINTENANCE-BLDG IMPROVEMENT	250	253	250	
501090	MEMBERSHIPS	6,500	6,329	6,500	
501110	OFFICE EXPENSE	1,000	890	1,000	
501111	OFFICE EXP-POSTAGE	200	50	200	
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	6,000	6,000	6,000	
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	4,134	2,386	4,134	
501127	IT SERVICES-CONNECTIVITY	4,106	4,108	4,106	
501151	PROF & SPEC SVC-AUDITG & ACCTG	-	-	-	
501152	PROF & SPEC SVC-INFO TECH SVC	3,000	4,860	3,000	
501156	PROF & SPEC SVC-LEGAL SVC	12,000	8,400	12,000	
501165	PROF & SPEC SVC-OTHER	42,500	3,180	27,500	Reduce by \$15,000
501180	PUBLICATIONS AND LEGAL NOTICES	1,000	1,400	1,000	
501190	RENTS AND LEASES - EQUIPMENT	100	46	100	
501193	RENTS & LEASES-RECRDS STRGE (Archives)	1,243	1,243	1,243	
501205	TRAINING	5,000	3,380	5,000	
501210	MINOR EQUIPMENT (COMPUTERS)	2,000	2,000	2,000	
501250	TRANSPORTATION AND TRAVEL	7,000	3,585	7,000	
501264	INTERNAL CHARGES (water, sewer, HVAC debt)	2,000	2,864	2,000	
	TOTAL SERVICES & SUPPLIES	\$ 101,446	\$ 54,231	\$ 86,446	
TOTAL EXPENDITURES		\$ 492,756	\$ 459,566	\$ 492,756	

LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Correspondence

RECOMMENDED ACTION

Receive and file the following correspondence:

A. ATT A-CHW Newsletter-Spring 2023

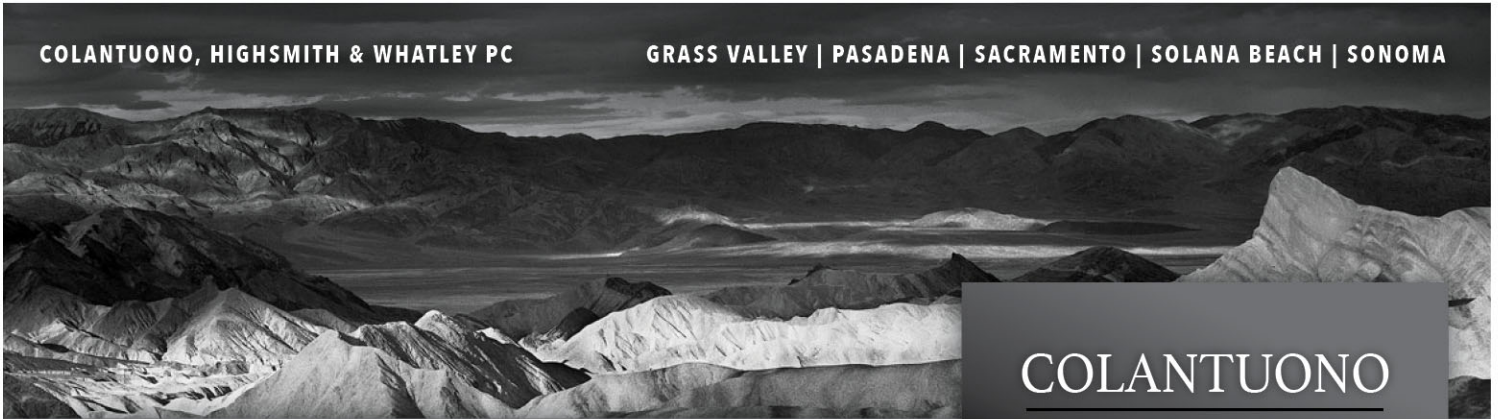
Attachments

ATT A-CHW Newsletter-Spring 2023

Form Review

Form Started By: Terri Tuck
Final Approval Date: 05/10/2023

Started On: 05/10/2023 10:26 AM



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HIGHSMITH
WHATLEY, PC

Newsletter | Spring 2023

Update on Public Law Another Ominous Decision on Impact Fees

By Michael G. Colantuono, Esq.

Ever since 2015's *White v. City of San Clemente*, local officials have been concerned about challenges to development impact fees subject to AB 1600, the "Mitigation Fee Act." That case ordered the city to refund millions in unexpended fees for beachside parking facilities for failure to spend the money within five years or adequately report why more time was needed. Concerns abated somewhat with the 2019 decision in *County of El Dorado v. Superior Court*, applying a short, one-year statute of limitations to such refund claims.

The San Jose Court of Appeal's recent decision in *Hamilton and High, LLC v. City of Palo Alto* raises the stakes again. This was a challenge to \$906,900 in fees paid in lieu of parking spaces required for a mixed-use development in downtown Palo Alto. The City Council certified an EIR for a project to timely spend those funds, but members of the public and some Councilmembers questioned the need for more parking rather than parking demand management. The developer demanded a refund of fees paid 7 years earlier, the City denied it, and the developer sued. The trial court (a judge since elevated to this Court of Appeal) ruled for the City, concluding the case was not timely under *El Dorado* and AB 1600 did not apply because the fees were optional, not "imposed." The Court of Appeal reversed, concluding that the claim did not accrue until the City rejected the refund demand — without stating when a refund claim must be made. The appellate court also concluded the Act applied because the fees were a condition of development (even though the developer chose to pay them rather than provide on- or off-site parking), the City's belated 5-year report did not satisfy the requirement to prepare it within 6 months of the end of a fiscal year, and that Government Code section 65010(b) did not require the developer to prove prejudice. The court directed the trial court to order

(continued on page 3)

Welcome,
Meghan
Wharton!

Meghan A. Wharton joins CHW's litigation team in our Grass Valley office, helping clients around California.

She is an 22-year litigator who joins us after 10 years in the San Diego City Attorney's Office where she supervised the Special Litigation Unit. She advised the Mayor and Public Utilities Department on Proposition 218 issues.

Meghan has appeared in the 9th Circuit, the California Supreme Court, and the California Court of Appeal, winning published decisions in each.

Welcome, Meghan!

Campaign Disclosures

By Nicole L. Garson, Esq.

California law requires ads published by campaign committees to identify the committee's chief financial contributors. A San Francisco ordinance also requires committees to identify "secondary contributors." 2019's Proposition F requires newspaper and broadcast ads to identify the campaign's top three donors by name and donations of \$5,000 or more. If any is a committee, ads must also identify the top two "secondary contributors," or donors to the donor committee. In *No on E v. David Chiu*, a campaign committee challenged Proposition F in federal court under the First Amendment.

Plaintiffs alleged the ordinance illegally "compelled speech." According to plaintiffs, the ordinance deters donors who wish anonymity, displacing too much speech, as listing secondary contributors would overwhelm an ad's message. The Ninth Circuit affirmed a lower court's denial of a preliminary injunction against enforcement of the ordinance. The appellate court found the ordinance to be substantially related to government's legitimate interest in informing voters of the source of funding for ads. As Circuit Judge Graber explained: "Defendants show that donors to local committees are often committees themselves and that committees often obscure their actual donors through misleading and even deceptive committee names." Accordingly, the ordinance does not excessively burden plaintiffs' First Amendment rights and is sufficiently tailored to that governmental interest.

Recent state and local laws have sought to increase election finance transparency and face frequent First Amendment challenges. This case affirms that robust local campaign disclosure laws can be upheld. S.B. 1439 (Glazer, D-Contra Costa), effective as of January 1st, prohibits local officials from voting on permits and contracts benefiting donors of more than \$250 to officials' campaigns in the 12 months before a decision. This law faces a similar First Amendment challenge from business and real estate development interests.

For more information, please contact Nicole at NGarson@chwlaw.us or (707) 986-8087.

Stadium Lighting CEQA Case Erased

By Michael G. Colantuono, Esq. and
Marjan R. Abubo, Law Clerk

The California Supreme Court recently granted San Francisco's request to depublish a CEQA case, *Saint Ignatius Neighborhood Association v. City and County of San Francisco*. That Court of Appeal decision overturned a categorical exemption of a project to light a high school football field. Depublication leaves the opinion intact as to its parties, but eliminates it as precedent for other cases.

In 2018, Saint Ignatius High School applied to the City for permits for four, 90-foot-tall lights for its football stadium. The Planning Commission decided the lights were subject to Class 1 and Class 3 categorical CEQA exemptions for existing facilities involving negligible expansion and new construction of small structures, respectively. The Board of Supervisors approved the project without further environmental review and neighbors sued.

The trial court upheld the categorical exemptions, but the Court of Appeal reversed, finding the Class 1 exemption did not apply because the lights would nearly triple the school's nighttime use of the athletic field, constituting an "expansion." Additionally, it found the City incorrectly invoked the Class 3 exemption because the 90-foot structures were much taller than neighboring homes and streetlights and the associated light, noise, and traffic impacts warranted an exception to the exemption.

The Court of Appeal decision seems to be a bad-facts-make-bad-law situation. The prospect of 90-foot polls looming over 30-foot residences is noteworthy, but exceptions to categorical exemptions are not easily found and CEQA review would be slower, more costly, and more complex if categorical exemptions are weakened.

For more information, please contact Michael at MColantuono@chwlaw.us or (530) 432-7359.

New Covid Workplace Rules

By *Thais P. Alves, Esq.*

Effective February 3, 2023, Cal OSHA issued its permanent General Industry Safety Orders regarding COVID-19, applicable to all workplaces. These rules are in effect until February 3, 2025 and require employers to institute COVID-19 prevention programs and other safety measures.

The new standards define “close contact” based on the size of an indoor workplace. A close contact occurs if an employee shares the indoor space of 400,000 cubic feet with someone with a COVID-19 for 15 minutes or more over 24 hours. For larger spaces, a close contact occurs when an employee is within six feet of someone with COVID-19 for that long. The rules require employers to notify employees and others who have had such close contacts with someone with COVID.

The rules require employers to develop policies for employees who have close contacts with those with COVID based on California Department of Public Health Guidance. Currently, for those with close contacts with someone with COVID but who do not have symptoms following that contact, the Guidance recommends: (i) no quarantine; (ii) testing within 3 to 5 days after the last exposure; (iii) wearing a mask around others for 10 days; and (iv) getting vaccinated or boosted.

The “infectious period” has also been updated. For symptomatic COVID-19 cases, an infectious period is from two days before the onset of symptoms until 24 hours pass with no fever, without fever-reducing medications, and symptoms have improved, and either (i) 10 days have passed after symptoms first appeared or (ii) five days have passed after symptoms first appeared, if testing negative on day five or later.

For asymptomatic COVID-19 cases, an infectious period is from two days before the positive specimen collection date through 10 days or—if testing negative on day five or later—five days after the date on which the specimen for the first positive COVID-19 test was collected.

Under the new rules, employers must still exclude from the workplace all with COVID-19 during their infectious periods and inform excluded employees of sick leave and similar benefits to which they may be entitled.

Employers should update COVID-19 prevention plans to reflect these new rules.

For more information, please contact *Thais* at TAlves@chwlaw.us or (626) 219-0481.

Impact Fees (cont.)

the City to refund the unexpended fees. The City has retained CHW to seek Supreme Court review.

In lieu fees had not previously been understood to be subject to AB 1600, because no one need pay them – they are in lieu of complying with zoning standards. Thus, local agencies have been inconsistent in making the AB 1600 one- and five-year findings as to in-lieu fees. In light of this decision, agencies are advised to: (i) require a recorded agreement, perhaps a development agreement, with a developer who chooses to pay a fee rather than comply with zoning standards by which it expressly waives application of AB 1600, (ii) comply with the finding requirements and spend funds promptly, which can be difficult for parking garages and affordable housing; (iii) return funds if a decision is made not to pursue the capital project for which fees are collected; and (iv) consider eliminating in-lieu fee ordinances in favor of enforcing zoning standards and rely on variances and development agreements to vary those standards if necessary.

Whether or not the Supreme Courts reviews it, the case is reason to renew focus on AB 1600 compliance, especially timely and well drafted findings.

For more information, contact *Michael* at MColantuono@chwlaw.us or (530) 432-7359.



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LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Consider adoption of the Final LAFCo Budget for Fiscal Year 2023/24

RECOMMENDED ACTION

1. Receive staff presentation on the Final Budget and open the Public Hearing for any public comments on the item.
2. Close the Public Hearing, consider and adopt the Final LAFCo Budget for FY 2023/24.

FISCAL IMPACT

The attached LAFCo budget includes proposed revenues and expenditures for LAFCo for FY 2023/24. This budget maintains resources for the Commission to meet its responsibilities under the Cortese-Knox-Hertzberg (CKH) Act. Adopting a final budget will ensure LAFCo is adequately funded to meet its legal obligations and maintain the shared services program.

REASONS FOR RECOMMENDED ACTION

Each year Yolo LAFCo adopts an annual budget with notice to the four cities and Yolo County. In accordance with the CKH Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the auditor requests payment from each agency.

In accordance with the CKH Act, the cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381 (b)(1); which would be in proportion to a city's tax revenue or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities of Yolo County developed an alternative formula to apportion their 50% of LAFCo funding by averaging a city's general tax revenue (less grant monies) and population. In other words, the higher the revenue and population of a city relative to the others, the higher the share of the LAFCo budget.

In summary, each agency's portion of the overall LAFCo budget is listed below, with the previous/current FY noted in parentheses:

City of Davis - 16.16% (previous year 16.40%)
City of West Sacramento - 17.25% (previous year 17.50%)
City of Winters - 1.62% (previous year 1.61%)
City of Woodland - 14.97% (previous year 14.48%)
County of Yolo - 50.00%

BACKGROUND

The draft budget was heard and discussed at the April 20, 2023, meeting. As discussed, the overall budget is going up five percent as compared to last year and agency costs are going up correspondingly. All surplus carryover fund balance is being used/appropriated to offset agency costs. Following Commission approval of the draft budget last month, staff emailed it to the city/county managers for review and comment. Staff received a few clarification questions, but no issues or concerns.

Changes to the final budget as compared to the draft budget presented last month include:

- Updated projected salary and benefit costs for this year, which increases projected carryover fund balance by \$2,252 used to offset agency costs.
- Increasing Account 501152 Information Technology Services by \$4,500 to cover LAFCo's anticipated portion of annual costs for the OnBase digital file tracking database.

The Final FY 2023/24 budget includes a total appropriation of \$544,686 and total uses of \$549,686. The \$5,000

difference reflects the set aside for a future LAFCo audit (3-year cycle). The following itemizes the cost for each funding agency this year:

- City of Davis - \$78,462 (previous year \$74,043)
- City of West Sacramento - \$83,755 (previous year \$78,983)
- City of Winters - \$7,869 (previous year \$7,283)
- City of Woodland - \$72,666 (previous year \$65,369)
- County of Yolo - \$242,749 (previous year \$225,678)

Attachments

- ATT A-FINAL LAFCo 2023-24 Budget
 - ATT B-Agency Apportionment LAFCo 2023-24 Budget
-

Form Review

Inbox

Christine Crawford (Originator)
Form Started By: Christine Crawford
Final Approval Date: 05/17/2023

Reviewed By

Christine Crawford

Date

05/17/2023 11:26 AM
Started On: 05/15/2023 12:36 PM

YOLO LAFCO FINAL BUDGET:
FINANCING SOURCES - SCHEDULE A

Item 9-ATT A
FISCAL YEAR 2023/24
ACCOUNTING UNIT: 69405229816991

Account #	Account Name	FY 22/23 Revenue Budgeted	FY 23/24 Revenue Budgeted	Net Change	Agency Apportionment Variance from FY 22/23 Explanation
REVENUES					
AGENCIES SHARE:					
402010	OTHER GOVT AGENCY-COUNTY	\$ 225,678	\$ 242,749	\$ 17,071	50.00%
402030	OTHER GOVT AGENCY-WEST SACRAMENTO	78,983	83,755	4,772	17.25%
402040	OTHER GOVT AGENCY-WOODLAND	65,369	72,666	7,297	14.97%
402050	OTHER GOVT AGENCY-WINTERS	7,283	7,869	586	1.62%
402060	OTHER GOVT AGENCY-DAVIS	74,043	78,462	4,419	16.16%
	TOTAL AGENCIES SHARE	451,356	485,501	34,145	
OTHER REVENUE:					
400700	INVESTMENT EARNINGS-POOL	3,000	3,000	-	
403460	CHARGES FOR SERVICES - LAFCO	-	-	-	
	TOTAL OTHER REVENUE	3,000	3,000	-	
	TOTAL REVENUE	454,356	488,501	34,145	
USE OF FUND BALANCE					
405999-0	UNASSIGNED	68,400	61,185	(7,215)	"Surplus" FB used to balance budget/offset costs
	ASSIGNED - AUDIT RESERVE			-	Next audit in FY 24/25 (3yr cycle)
	ASSIGNED - CONTINGENCY		-	-	
	TOTAL USE OF FUND BALANCE	68,400	61,185	(7,215)	
TOTAL FINANCING SOURCES		\$ 522,756	\$ 549,686	\$ 26,930	

FINAL LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2023/24

Account #	Account Name	FY 22/23 Expenditures Budget	FY 23/24 Expenditures Budget	Net Change	Comments/Variance Explanation from previous FY
EXPENDITURES					
SALARIES AND BENEFITS:					
500100	REGULAR EMPLOYEES	\$ 233,569	\$ 249,502	\$ 15,933	BOS approved 5% + 2% COLA increase
500110	EXTRA HELP	-	-	-	
500310	RETIREMENT (CALPERS)	76,354	86,252	9,898	
500320	OASDI	14,208	16,260	2,052	
500330	FICA/MEDICARE TAX	4,021	4,267	246	
500340	HEALTH INSURANCE (Life Ins/EAP)	150	150	-	
500360	OPEB - RETIREE HEALTH INSURANCE	17,985	19,202	1,217	
500380	UNEMPLOYMENT INSURANCE	793	793	-	
500390	WORKERS' COMPENSATION INSURANCE	500	500	-	
500400	OTHER EMPLOYEE BENEFITS	43,730	44,792	1,062	
	TOTAL SALARY & BENEFITS	\$ 391,310	\$ 421,718	\$ 30,408	
SERVICES AND SUPPLIES:					
501021	COMMUNICATIONS	2,213	2,358	145	County charge (telecom)
501051	INSURANCE-PUBLIC LIABILITY	500	500	-	YCPARMIA
501070	MAINTENANCE-EQUIPMENT	700	700	-	
501071	MAINTENANCE-BLDG IMPROVEMENT	250	250	-	
501090	MEMBERSHIPS	6,500	6,750	250	\$4,646 CALAFCO; \$788 AICP; \$1,250 CSDA
501110	OFFICE EXPENSE	1,000	1,000	-	
501111	OFFICE EXP-POSTAGE	200	200	-	
501125	IT SERVICES-DPT SYS MAINT (Dept System Maint.)	6,000	6,000	-	County estimate - billed hourly at yearend
501126	IT SERVICES-ERP (Enterprise/Resource/Planning)	4,134	1,379	(2,755)	County charge: network charges
501127	IT SERVICES-CONNECTIVITY	4,106	4,719	613	County charge: network charges
501151	PROF & SPEC SVC-AUDITG & ACCTG	-	-	-	Audit on 3yr cycle, next is FY 24/25
501152	PROF & SPEC SVC-INFO TECH SVC	3,000	9,500	6,500	Website, OnBase, timesheet, GIS, videographer
501156	PROF & SPEC SVC-LEGAL SVC	12,000	10,000	(2,000)	
501165	PROF & SPEC SVC-OTHER	42,500	40,000	(2,500)	
501180	PUBLICATIONS AND LEGAL NOTICES	1,000	1,000	-	
501190	RENTS AND LEASES - EQUIPMENT	100	100	-	
501193	RENTS & LEASES-RECRDS STRGE (Archives)	1,243	1,648	405	County charge
501205	TRAINING	5,000	4,000	(1,000)	
501210	MINOR EQUIPMENT (COMPUTERS)	2,000	-	(2,000)	No computers need replacement this FY
501250	TRANSPORTATION AND TRAVEL	7,000	5,000	(2,000)	No conference travel to SoCal required
501264	INTERNAL CHARGES (water, sewer, HVAC debt)	2,000	2,864	864	
	TOTAL SERVICES & SUPPLIES	\$ 101,446	\$ 97,968	\$ (3,478)	

FINAL LAFCO BUDGET - FINANCING USES - SCHEDULE B (continued)

Account #	Account Name	FY 22/23 Expenditures Budgeted	FY 22/23 Expenditures Budgeted	Net Change	Comments / Variance Explanation from FY 22/23
EXPENDITURES					
APPROPRIATION FOR CONTINGENCY:					
503300	APPROP FOR CONTINGENCY	25,000	25,000	-	20% total = 5% appropriated (+15% in FB)
	TOTAL APPROPRIATION FOR CONTINGENCY	\$ 25,000	\$ 25,000	\$ -	
	TOTAL APPROPRIATIONS	\$ 517,756	\$ 544,686	\$ 26,930	
PROVISIONS FOR RESERVES					
300600-0000	FD BAL-ASSIGNED-AUDIT	5,000	5,000	-	
300600-0003	FD BAL-ASSIGNED-CONTINGENCY			-	
	TOTAL PROVISIONS FOR RESERVES	\$ 5,000	\$ 5,000	\$ -	Transfer into Fund Balance reserves
	TOTAL USES	\$ 522,756	\$ 549,686	\$ 26,930	

BUDGETED ENDING FUND BALANCES AS OF	6/30/23	6/30/24	Net Change	
ASSIGNED - AUDIT RESERVE	\$ 5,000	\$ 10,000	5,000	Drawing reserve to fund audit (every 3 yrs)
ASSIGNED - CONTINGENCY RESERVE	75,000	75,000	-	20% total (15% in FB + 5% appropriated)
UNASSIGNED	-	-		
TOTAL BUDGETED ENDING FUND BAL 6/30/23	\$ 80,000	\$ 85,000	\$ 5,000	

YOLO LAFCO FUND BALANCE WORKSHEET

	FY 22/23 Budgeted	FY 22/23 Projected	FY 23/24 Budgeted
Unassigned Fund Balance			
Beginning Balance	\$ 143,400	\$ 79,248	\$ 61,185
Estimated revenue	454,356	458,178	488,501
Appropriations/Actual	\$ (517,756)	(471,241)	(544,686)
Transfers (to)fr audit reserve	(5,000)	(5,000)	(5,000)
Transfers (to)fr contingency reserve	-	-	-
Ending Balance	<u>\$ 75,000</u>	<u>61,185</u>	<u>-</u>
Assigned Fund Balance-Audit Reserve			
Beginning balance	\$ 5,000	5,000	5,000
Transfers in(out), net	5,000	5,000	5,000
Ending Balance	<u>\$ 10,000</u>	<u>10,000</u>	<u>\$ 10,000</u>
Assigned Fund Balance-Contingency Reserve			
Beginning Balance	\$ 75,000	75,000	75,000
Transfers in(out), net	-	-	-
Ending Balance	<u>\$ 75,000</u>	<u>75,000</u>	<u>\$ 75,000</u>
TOTAL FUND BALANCE			
Beginning Balance	\$ 150,874	159,248	141,185
Estimated revenue	454,356	458,178	488,501
Appropriations	(517,756)	(471,241)	(544,686)
Transfers in(out), net	(5,000)	-	-
Estimated Ending Balance	<u>\$ 82,474</u>	<u>146,185</u>	<u>\$ 85,000</u>

Item 9-ATT B

Agency	Tax Revenue (SCO 2020 Data)	% of Total Tax Revenue	City Population (DOF May 2022)	% of Total City Pop	Avg % of Revenue and Population	LAFCo Apportionment	Agency Share
Davis	\$ 57,460,075	30%	64,869	35%	32.32%	16.16%	\$ 78,462.00
West Sacramento	\$ 78,511,613	40%	52,837	29%	34.50%	17.25%	83,755.00
Winters	\$ 4,803,025	2%	7,422	4%	3.24%	1.62%	7,869.00
Woodland	\$ 53,153,110	27%	60,137	32%	29.93%	14.97%	72,666.00
Yolo County						50.00%	242,749.00
Total	\$ 193,927,823	100%	185,265	100%	100%	100.00%	485,501.00

	From Budget
Total Appropriations	549,686.00
Less: Other revenue	(3,000.00)
Less: Use of FB	(61,185.00)
Agency Share	<u>485,501.00</u>

LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Consider CALAFCO 2023 Board of Director Nominations for one City Member and one Public Member for the Central Region and designate a voting delegate and alternate for the election

RECOMMENDED ACTION

1. Determine any nominee for a City Member to the 2023 CALAFCO Executive Board.
2. Determine any nominee for a Public Member to the 2023 CALAFCO Executive Board.
3. Authorize the Chair to sign a letter of recommendation of support if a nominee is chosen.
4. Designate voting delegate and alternate.

FISCAL IMPACT

CALAFCO Executive Board Members are not reimbursed by the Association. Each LAFCo absorbs the traveling costs for its own member on the Executive Board. The estimated annual traveling costs will vary depending on the location of Board meetings. Board members may participate in meetings via conference call; however, because of the length of Board meetings, those who choose to conference in have a more difficult time participating. The Board meets four to five times each year at alternate sites around the state. The annual cost could range for \$500 to \$1,000 if air travel is required. Sufficient funds can be budgeted for this expense.

REASONS FOR RECOMMENDED ACTION

The CALAFCO Recruitment Committee is accepting nominations to the Executive Board. The Executive Board is composed of 16 members, four from each region including a city, county, public and special district member. The offices of the City and Public Member are open in the Central Region, where Yolo LAFCo is located. Public Member Anita Paque (Calaveras) has indicated she will run for another term and City Member Daniel Parra (Fresno) will not be running for reelection.

Nominations are due to the recruitment committee by Monday, September 18, 2023. The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 19, 2023, at the Hyatt Regency in Monterey, CA.

BACKGROUND

The 2023 CALAFCO Board of Directors Election Nomination packet includes an invitation from the Recruitment Committee, details on any changes to the election process, current CALAFCO Board Members, and nomination forms. Any submitted changes in bylaws or other association administrative documents may also be voted upon at the annual conference. Electronic ballots will be available for LAFCos in good standing that cannot send representatives to the Annual Meeting.

According to the Yolo LAFCo Administrative Policies and Procedures, the most senior Regular Commissioner attending the conference will be the voting member. Additionally, to accommodate the smaller number of voters in each region, a runoff election will be required in the event of a tie or a non-majority vote.

Attachments

ATT A-CALAFCO 2023 Board Recruitment & Nomination Packet

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 05/09/2023

Reviewed By

Christine Crawford

Date

05/09/2023 12:00 PM

Started On: 05/09/2023 10:15 AM

May 5, 2023

To: Local Agency Formation Commission
Members and Alternate Members

From: Wendy Root Askew, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors



RE: Nomination Period Now Open for 2023/2024 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors for the following seats:

CENTRAL REGION	COASTAL REGION	NORTHERN REGION	SOUTHERN REGION
City Member	City Member	County Member	County Member
Public Member	Public Member	District Member	District Member

Please inform your Commission that the CALAFCO Election Committee will be accepting nominations for the above-cited seats until:

MONDAY, SEPTEMBER 18, 2023 at 5:00 PM

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal, and operational issues that affect us all. The Board meets four to five times each year, with half of the meetings currently held virtually and the rest being held at alternate sites around the state.

Board seats span a two-year term, with no term limits, and any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat. Elections are conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 19, 2023 at the Hyatt Regency Hotel in Monterey, California.

Should your Commission nominate a candidate, please return a completed Nomination Form and Candidate's Résumé Form by the deadline.



Please note that completed nomination forms and all materials must be RECEIVED by the CALAFCO Executive Director no later than **Monday, September 18, 2023 at 5:00 p.m.**

Returning the completed nomination and resume forms prior to the deadline ensures your nominee is placed on the ballot. Names will be listed in the order nominations were received.

Electronic filing of nomination forms is **highly encouraged** to facilitate the recruitment process (please email to info@calafco.org). However, hard copy forms and materials may also be mailed to:

CALAFCO Election Committee c/o Executive Director
California Association of Local Agency Formation Commissions
1129 Firehouse Alley
Sacramento, CA 9581

Nominations received by the September 18th deadline will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 5, 2023, with ballots made available to Voting Delegates at the Annual Conference.

Nominations received after the deadline will be returned; however, nominations may be made from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting, an electronic ballot will be made available *if requested in advance*. **Ballot requests must also be received no later than 5:00 pm on Monday, September 18, 2023, with completed absentee ballots returned by 5:00 p.m. on Thursday, October 12, 2023.**

NOMINATION/ELECTION PROCESS DEADLINES AND TIMELINES

- **May 5** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 18** – Completed Nomination packet due
- **September 18** – Request for an absentee/electronic ballot due
- **September 18** – Voting delegate name due to CALAFCO
- **October 5** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 5** – Distribution of requested absentee/electronic ballots.
- **October 12** – Absentee ballots due to CALAFCO
- **October 19** - Elections

If you have any questions about the election process, please contact CALAFCO Executive Director René LaRoche at rlaroche@calafco.org or by calling 916-442-6536.

Members of the 2023/2024 CALAFCO Election Committee are:

Wendy Root Askew, Chair
district4@co.monterey.ca.us

Monterey LAFCo (Coastal Region)
831-883-7570

Rodrigo Espinosa
Rodrigo.Espinosa@countyofmerced.com

Merced LAFCo (Central Region)
209-398-4340

Derek McGregor
dmcgregor@dmceng.com

Orange Co. LAFCo (Southern Region)
530-538-6834

Josh Susman
jsusman@calafco.org

Nevada LAFCo (Northern Region)
530-559-1725

Additionally, you will also find attached for your reference a copy of the CALAFCO Board of Directors Nomination and Election Procedures, as well as the current listing of Board Members and corresponding terms of office.

I sincerely hope that you will consider joining us!

Enclosures

Board of Directors Nomination and Election Procedures and Forms

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. APPOINTMENT OF AN ELECTION COMMITTEE:

- a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.
- b. The Board Chair shall appoint one of the members of the Election Committee to serve as Committee Chair. The CALAFCO Executive Director shall either serve as staff to the Election Committee or appoint a CALAFCO regional officer to serve as staff in cooperation with the Executive Director.
- c. Each regional officer shall serve as staff liaison to the Election Committee specifically to assist in conducting the election as directed by the Executive Director and Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

2. ANNOUNCEMENT TO ALL MEMBER LAFCoS:

- a. No later than four months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
 - i. A statement clearly indicating which offices are subject to the election.
 - ii. A regional map including LAFCoS listed by region.
 - iii. The specific date by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Election Committee action."
 - iv. The names of the Election Committee members and the name of their LAFCo, regional representation, email address and phone number. The name, email address and phone number of the Executive Director shall also be included.
 - v. The email address and physical address to send the nominations forms.
 - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
 - vii. The specific date by which all voting delegate names are due.
 - viii. The specific date by which absentee ballots must be requested, the date CALAFCO will

**Key Timeframes for
Nominations Process**

<u>Days*</u>	
120	Nomination announcement
30	Nomination deadline
14	Committee report released

**Days prior to annual membership meeting*

distribute the absentee ballots, and the date by which they must be received by the Executive Director.

- b. A copy of these procedures shall be posted on the web site.

3. THE ELECTION COMMITTEE:

- a. The Election Committee and the Executive Director have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nomination period, the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated representatives. Caucus elections must be held prior to the annual membership meeting at the Conference. The assigned regional officers along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the regional officer and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference. Only the designated Voting Delegate, or the designated Alternate Voting Delegate shall be allowed to pick up the ballot packet at the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Advise the Executive Director to provide "VOTING DELEGATE" ribbons to all voting delegates attending the Annual Conference.
- g. Post the candidate statements/resumes organized by region on a bulletin board or other easily accessible location near the registration desk.
- h. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election and shall be assisted by a regional officer from a region other than their own, as assigned by the Executive Director
- i. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing to the Executive Director no later than 30 days prior to the annual meeting.

- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the Executive Director no later than three working days prior to the annual meeting.
- e. LAFCos voting by electronic ballot may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Election Committee as noted on the ballot and may not vote in any run-off elections.

5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:

- a. The Presiding Officer shall:
 - i. Review the election procedure with the membership of their region.
 - ii. Present the Election Committee Report (previously distributed).
 - iii. Call for nominations from the floor by category for those seats subject to this election:
 - 1. For city member.
 - 2. For county member.
 - 3. For public member.
 - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a “Candidates Forum”. Each candidate shall be given time to make a brief statement for their candidacy. If a candidate is absent from the regional caucus, they may ask someone in their region to make a brief statement on their behalf.
- e. The Presiding Officer shall then conduct the election:
 - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
 - 1. Name the nominees and offices for which they are nominated.
 - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
 - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
 - 1. Poll the LAFCos in good standing by written ballot.
 - 2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.

3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.
 4. With assistance from the regional officer, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
1. A majority of the total number of LAFcos in a given region are required for a quorum. Returned absentee ballots shall count towards the total required for a quorum.
 2. The nominee receiving the majority of votes cast is elected.
 3. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).
 4. In case of tie votes:
 - a. A second run-off election shall be held with the same two nominees.
 - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.

6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names shall be listed on the ballot in the order the nomination was received and deemed complete.
- b. The Election Committee Chair shall announce and introduce all Board Members elected during the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFco may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new Board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

CALAFCO's Four Regions



The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas
Butte LAFCo
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: Gary Thompson
Riverside LAFCo
gthompson@lafco.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: Dawn Longoria
Napa LAFCo
dlongori@napa.lafco.ca.gov

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: José Henriquez
Sacramento LAFCo
henriquezj@saccounty.net

CURRENT BOARD MEMBERS AND TERMS

NAME	REGION	TYPE & TERM
Bill Connelly, Chair	Butte <i>Northern</i>	County (2023)
Rodrigo Espinosa	Merced <i>Central</i>	County (2024)
Blake Inscore	Del Norte <i>North</i>	City (2024)
Gay Jones	Sacramento <i>Central</i>	District (2024)
Michael Kelley	Imperial <i>Southern</i>	County (2023)
Debra Lake	Humboldt <i>Northern</i>	District (2023)
Jo MacKenzie	San Diego <i>Southern</i>	District (2023)
Michael McGill	Contra Costa <i>Coastal</i>	District (2024)
Derek McGregor	Orange <i>Southern</i>	Public (2024)
Margie Mohler, Vice Chair	Napa <i>Coastal</i>	City (2023)
Anita Paque	Calaveras <i>Central</i>	Public (2023)
Daniel Parra	Fresno <i>Central</i>	City (2023)
Wendy Root Askew	Monterey <i>Coastal</i>	County (2024)
Shane Stark	Santa Barbara <i>Coastal</i>	Public (2023)
Josh Susman	Nevada <i>Northern</i>	Public (2024)
Acquanetta Warren, Treasurer	San Bernardino <i>Southern</i>	City (2024)

Date Received

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS



Board of Directors

2023/2024 Nomination Form

(Must accompany the Candidate Résumé Form)

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,

_____ LAFCo of the _____ Region

Nominates _____

for the (check one) City County Special District Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual Membership Meeting of the Association.

LAFCo Chair

Date

NOTICE OF DEADLINE

Nomination Packets must be received by **September 18, 2023 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to
info@calafco.org

Or, mail to:

CALAFCO Election Committee
CALAFCO
1129 Firehouse Alley
Sacramento, CA 95814

Date Received

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS



Board of Directors
2023/2024 Candidate Résumé Form
(Complete both pages)

Nominated By: _____ LAFCo Date: _____

Region (please check one): Northern Coastal Central Southern

Category (please check one): City County Special District Public

Candidate Name _____

Address _____

Phone Office _____ Mobile _____

e-mail _____

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

NOTICE OF DEADLINE

Nomination Packets must be received by **September 18, 2023 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to
info@calafco.org

Or, mail to:

CALAFCO Election Committee
CALAFCO
1129 Firehouse Alley
Sacramento, CA 95814



LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

Consider nominations for the CALAFCO 2023 Achievement Awards

RECOMMENDED ACTION

Consider the information provided by CALAFCO on the 2023 Achievement Award nominations.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

We are invited to use this opportunity to nominate as many individuals, groups and/or agencies that we feel deserve recognition this year. These awards are intended to provide visible recognition to those who consistently go **above and beyond** in their work to advance the principles of LAFCo.

Nominations are being accepted until 5:00 p.m., Friday, August 18, 2023, in the following award categories:

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Lifetime Achievement
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Mike Gotch Excellence in Public Service Award (with two distinct categories):
 1. Protection of agricultural and open space lands and prevention of sprawl
 2. Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services

BACKGROUND

CALAFCO has provided the background information and the forms for Achievement Award nominations to each LAFCo in the state. During the awards banquet at the Annual Conference, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and organizations that go above and beyond in their work to advance the principles and goals of Cortese-Knox-Hertzberg (CKH), LAFCo and CALAFCO. The attachment gives a detailed description of each category and a listing of past CALAFCO Achievement Award recipients through 1997.

Attachments

ATT A-CALAFCO 2023 Achievement Awards Nomination Info

Form Review

Inbox	Reviewed By	Date
Christine Crawford	Christine Crawford	05/09/2023 12:04 PM
Form Started By: Terri Tuck		Started On: 05/09/2023 10:17 AM
Final Approval Date: 05/09/2023		

Date: May 9, 2023

To: CALAFCO Members
LAFCo Commissioners and Staff
Other Interested Organizations

From: Anita Paque, Committee Chair
CALAFCO Achievement Awards Committee
CALAFCO Board of Directors



Subject: 2023 CALAFCO Achievement Award Nominations Period Open

Deadline: 5:00 p.m., Friday, August 18, 2023

On behalf of the Association, I am pleased to announce that the nomination period for the 2023 CALAFCO Achievement Awards is now open!

Each year, CALAFCO is honored to recognize outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at its Annual Conference Achievement Awards Ceremony. This year's ceremony will be held on October 19 at the Hyatt Regency Monterey, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who have gone *above and beyond* over the last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined.

Before submitting a nomination, *please carefully review the nomination instructions and the criteria for each award as incomplete nominations, and nominations that do not adhere to the submission guidelines, will not be considered by the Committee.*

ACHIEVEMENT AWARDS NOMINATION PROCEDURE:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration. The Committee will not consider any nomination for an award for any category other than the one for which it was submitted. Duplicate nominations *will not be considered by the Committee.*
3. Nominations *must be submitted with a completed nomination form.* Please use a separate form for each nomination. The form is your opportunity to highlight the most important points of your nomination.
4. Nomination *Executive Summaries* must be *limited to no more than 250 words in length.* Nomination *Summaries* must be *limited to no more than 1,000 words or 2 pages in length maximum.* You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount *will not be considered by the Committee.*

5. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. **Limit supporting documentation to no more than 3 pages.** If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee.**
6. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
7. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 18, 2023.** Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer
slucas@buttecounty.net

You may contact Steve Lucas, CALAFCO Executive Officer, at slucas@buttecounty.net or (530) 538-7784 with any questions.

Members of the 2023 CALAFCO Board of Directors Awards Committee

Board Members:

<i>Anita Paque</i> , Committee Chair (Calaveras LAFCo, Central Region)	apaque@calafco.org
<i>Michael Kelley</i> (Imperial LAFCo, Southern Region)	mkelley@calafco.org
<i>Debra Lake</i> (Humboldt LAFCo, Northern Region)	dlake@calafco.org
<i>Margie Mohler</i> (Napa LAFCo, Coastal Region)	mmohler@calafco.org
<i>Shane Stark</i> (Santa Barbara LAFCo, Coastal Region)	sstark@calafco.org

Regional Officer Members:

<i>Steve Lucas</i> , CALAFCO Executive Officer (Northern Region)	slucas@buttecounty.net
<i>José Henriquez</i> , CALAFCO Deputy Executive Officer (Central Region)	henriquezj@saccounty.net
<i>Dawn Longoria</i> , CALAFCO Deputy Executive Officer (Coastal Region)	dlongoria@napa.lafco.ca.gov
<i>Gary Thompson</i> , CALAFCO Deputy Executive Officer (Southern Region)	gthompson@lafco.org

Attachments:

- 2023 Achievement Award nomination form
- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients





CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are now open and being accepted until **5:00 p.m., Friday, August 18, 2023** in the following categories:

OUTSTANDING CALAFCO VOLUNTEER

Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service during the past year. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING CALAFCO ASSOCIATE MEMBER

Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos and has helped elevate the role and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCo and CALAFCO.

Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCo has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and

solutions that affect LAFCo statewide as an Associate Member.

8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

OUTSTANDING COMMISSIONER

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCo in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCo on which the Commissioner serves.
4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING LAFCo PROFESSIONAL

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCo staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCo responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCo in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCo or a contractor providing employee-type services to the LAFCo.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCo shall not be a consideration, nor shall be the size or geographic area of the LAFCo.

4. The overall impact of the LAFCo professional to their LAFCo and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

LIFETIME ACHIEVEMENT AWARD

Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least twenty (20) years.

Nomination criteria:

1. Nomination must be received from a member LAFCo or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCo community is required for consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCos statewide.
4. This includes advocacy of LAFCos statewide through legislation, developing creative and innovative solutions to LAFCo issues that serve beyond their LAFCo to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCo.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCos throughout the state.

LEGISLATOR OF THE YEAR

Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCos to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCos statewide, with efforts resulting in a positive impact for all LAFCos.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD

Award Summary:

Awarded to an individual, group or agency for actions that rise above expected or common functions or

actions that are LAFCo-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCo, or collaborative effort among multiple LAFCos or a LAFCo with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has two distinct categories, each focusing on a specific area:

1. *Protection of agricultural and open space lands and prevention of sprawl*
2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

Award categories:

• **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

• **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovate support and systems within internal LAFCo operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCo or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCo best practice.
8. Clear demonstration how this nomination meets all criteria.

Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCo within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.



PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2022

Outstanding Commissioner	Don Saylor , Yolo LAFCo
Outstanding LAFCo Professional	Carolyn Emery , Orange LAFCo
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: Yolo LAFCo , and El Dorado LAFCo & South Fork Consulting, LLC

2020 – 2021 (2 year period due to the pandemic)

Outstanding Associate Member	Planwest Partners
Outstanding Commissioner	Olin Woods , Yolo LAFCo
Outstanding LAFCo Professional	Crystal Craig , Riverside LAFCo
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	Napa LAFCo
Mike Gotch Courage & Innovation in Local Government Leadership Award	Yolo LAFCo
Lifetime Achievement Award	Jerry Glabach , Los Angeles LAFCo

2019

Distinguished Service Award	Charley Wilson , Orange LAFCo
Most Effective Commission	Contra Costa LAFCo
Outstanding Commissioner	Jim DeMartini , Stanislaus LAFCo
Outstanding LAFCo Professional	David Church , San Luis Obispo LAFCo
Project of the Year	Orange LAFCo , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo , for <i>Sativa Water District Butte LAFCo</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	
Legislator of the Year	Assembly Member Mike Gipson
Lifetime Achievement Award	John Benoit , various LAFCos, Jurg Heuberger , Imperial LAFCo

2018

Distinguished Service Award	John Withers , Orange LAFCo
Most Effective Commission	Santa Clara LAFCo
Outstanding Commissioner	Margie Mohler , Napa LAFCo
Outstanding LAFCo Professional	George Williamson , Del Norte LAFCo
Outstanding LAFCo Clerk	Elizabeth Valdez , Riverside LAFCo
Outstanding CALAFCO Associate Member	Best Best & Krieger
Project of the Year	Lake LAFCo , water services consolidation
Government Leadership Award	City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board,

<p>Mike Gotch Courage & Innovation in Local Government Leadership Award</p> <p>Legislator of the Year Lifetime Achievement Award</p>	<p>Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project</p> <p>Mike Ott, San Diego LAFCo</p> <p>Assembly Member Anna Caballero</p> <p>Pat McCormick, Santa Cruz LAFCo, George Spiliotis, Riverside LAFCo</p>
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2017

<p>Most Effective Commission</p> <p>Outstanding CALAFCo Member</p> <p>Outstanding Commissioner</p> <p>Outstanding LAFCo Professional</p> <p>Outstanding LAFCo Clerk</p> <p>Outstanding CALAFCo Associate Member Project of the Year</p> <p>Government Leadership Award Lifetime Achievement Award</p>	<p>Los Angeles LAFCo</p> <p>Sblend Sblendorio, Alameda LAFCo</p> <p>John Marchand, Alameda LAFCo</p> <p>Paul Novak, Los Angeles LAFCo</p> <p>Richelle Beltran, Ventura LAFCo</p> <p>Policy Consulting Associates County Services MSR, Butte LAFCo, and Santa Rosa Annexation, Sonoma LAFCo</p> <p>San Luis Obispo County Public Works Dept. Kathy Rollings McDonald (San Bernardino)</p>
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2016

<p>Distinguished Service Award</p> <p>Most Effective Commission</p> <p>Outstanding CALAFCo Member</p> <p>Outstanding Commissioner</p> <p>Outstanding LAFCo Professional</p> <p>Outstanding LAFCo Clerk</p> <p>Project of the Year</p> <p>Government Leadership Award Lifetime Achievement Award</p>	<p>Peter Brundage, Sacramento LAFCo</p> <p>San Luis Obispo LAFCo</p> <p>John Leopold, Santa Cruz LAFCo</p> <p>Don Tatzin, Contra Costa LAFCo</p> <p>Steve Lucas, Butte LAFCo</p> <p>Cheryl Carter-Benjamin, Orange LAFCo</p> <p>Countywide Water Study, (Marin LAFCo)</p> <p>Southern Region of CALAFCo Bob Braitman (retired Executive Officer)</p>
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2015

<p>Mike Gotch Courage & Innovation in Local Government Leadership Award</p> <p>Distinguished Service Award</p> <p>Most Effective Commission</p> <p>Outstanding CALAFCo Member</p> <p>Outstanding Commissioner</p> <p>Outstanding LAFCo Professional</p> <p>Outstanding LAFCo Clerk</p> <p>Project of the Year</p>	<p>Yuba County Water Agency</p> <p>Mary Jane Griego, Yuba LAFCo</p> <p>Butte LAFCo</p> <p>Marjorie Blom, formerly of Stanislaus LAFCo</p> <p>Matthew Beekman, formerly of Stanislaus LAFCo</p> <p>Sam Martinez, San Bernardino LAFCo</p> <p>Terri Tuck, Yolo LAFCo</p> <p>Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCo) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCo)</p>
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Government Leadership Award

The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency

CALAFCO Associate Member of the Year

Michael Colantuono of Colantuono, Highsmith & Whatley

Legislators of the Year Award

Assembly member Chad Mayes

Lifetime Achievement Award

Jim Chapman (Lassen LAFCo) and **Chris Tooker** (formerly of Sacramento LAFCo)

2014

Mike Gotch Courage & Innovation in Local Government Leadership Award

David Church, San Luis Obispo LAFCo

Distinguished Service Award

Kate McKenna, Monterey LAFCo

Most Effective Commission

Santa Clara LAFCo

Outstanding CALAFCO Member

Stephen Lucas, Butte LAFCo

Outstanding Commissioner

Paul Norsell, Nevada LAFCo

Outstanding LAFCo Professional

Kate McKenna, Monterey LAFCo

Outstanding LAFCo Clerk

Paige Hensley, Yuba LAFCo

Project of the Year

LAFCo Procedures Guide: 50th Year Special Edition, San Diego LAFCo

Government Leadership Award

Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District

Legislators of the Year Award

Assembly member Katcho Achadjian

Lifetime Achievement Award

Susan Wilson, Orange LAFCo

2013

Mike Gotch Courage & Innovation in Local Government Leadership Award

Simón Salinas, Commissioner, Monterey LAFCo

Distinguished Service Award

Roseanne Chamberlain, Amador LAFCo

Most Effective Commission

Stanislaus LAFCo

Outstanding CALAFCO Member

Harry Ehrlich, San Diego LAFCo

Outstanding Commissioner

Jerry Gladbach, Los Angeles LAFCo

Outstanding LAFCo Professional

Lou Ann Texeira, Contra Costa

LAFCo Outstanding LAFCo Clerk

Kate Sibley, Contra Costa LAFCo

Project of the Year

Plan for Agricultural Preservation, Stanislaus LAFCo

Government Leadership Award

Orange County LAFCo Community Islands Taskforce, Orange LAFCo

Legislators of the Year Award

Senators Bill Emerson and Richard Roth

Lifetime Achievement Award

H. Peter Faye, Yolo LAFCo; **Henry Pellissier**, Los Angeles LAFCo; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**, Santa Clara LAFCo.

2012

Mike Gotch Courage & Innovation in Local Government Leadership Award

Bill Chiat, CALAFCO Executive Director

Distinguished Service Award

Marty McClelland, Commissioner, Humboldt LAFCo

Most Effective Commission

Sonoma LAFCo

Outstanding CALAFCO Member

Stephen A. Souza, Commissioner, Yolo LAFCo and CALAFCO Board of Directors

Outstanding Commissioner
LAFCo Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Government Leadership Award
Lifetime Achievement Award

Sherwood Darington, Monterey
Carole Cooper, Sonoma LAFCo
Gwenna MacDonald, Lassen LAFCo
Countywide Service Review & SOI Update, Santa Clara LAFCo
North Orange County Coalition of Cities, Orange LAFCo
P. Scott Browne, Legal Counsel LAFCos

2011

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
LAFCo Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Martin Tuttle, Deputy Director for Planning, Caltrans
Mike McKeever, Executive Director, SACOG
Carl Leverenz, Commissioner and Chair, Butte
San Bernardino LAFCo
Keene Simonds, Executive Officer, Napa LAFCo
Louis R. Calcagno, Monterey LAFCo
June Savala, Deputy Executive Officer, Los Angeles LAFCo
Debbie Shubert, Ventura LAFCo

Cortese-Knox-Hertzberg Definitions Revision
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,
and George Spiliotis
Contra Costa Sanitary District
**Elsinore Water District and Elsinore Valley Municipal Water
District**

2010

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award

Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional

Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Special Achievement

Helen Thompson, Commissioner, Yolo LAFCo

Kathleen Rollings-McDonald, Executive Officer, San
Bernardino LAFCo
Bob Braitman, Executive Officer, Santa Barbara LAFCo
Tulare LAFCo
Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCo
George Lange, Ventura LAFCo
Harry Ehrlich, Government Consultant, San Diego LAFCo

Candie Fleming, Fresno LAFCo

Butte LAFCo
Sewer Commission - Oroville Region Municipal Service
Review

Nipomo Community Services District and the **County of San
Luis Obispo**

Chris Tooker, Sacramento LAFCo and CALAFCO Board of
Directors

2009

Mike Gotch Courage & Innovation in
Local Government Leadership Award

Paul Hood, Executive Officer, San Luis Obispo LAFCo

Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year
Government Leadership Award

Legislator of the Year Award

William Zumwalt, Executive Officer, Kings LAFCo
Napa LAFCo

Susan Vicklund Wilson, CALAFCO Vice Chair
Jerry Gladbach, CALAFCO Treasurer

Larry M. Fortune, Fresno LAFCo

Pat McCormick, Santa Cruz LAFCo Executive Officer

Emmanuel Abello, Santa Clara LAFCo

Orange LAFCo Boundary Report

Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project

Assembly Member Jim Silva

2008

Distinguished Service Award

Peter M. Detwiler, Senate Local Government Committee
Chief Consultant

Most Effective Commission

Yuba LAFCo

Outstanding Commissioner

Dennis Hansberger, San Bernardino LAFCo

Outstanding LAFCo Professional

Michael Ott, San Diego LAFCo Executive Officer
Martha Poyatos, San Mateo Executive Officer

Outstanding LAFCo Clerk

Wilda Turner, Los Angeles LAFCo

Project of the Year

Kings LAFCo

City and Community District MSR and SOI Update

Government Leadership Award

San Bernardino Board of Supervisors

Legislator of the Year Award

Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member

Kathy Long, Board Chair, Ventura LAFCo

Distinguished Service Award

William D. Smith, San Diego Legal

Counsel Most Effective Commission

Santa Clara LAFCo

Outstanding Commissioner

Gayle Uilkema, Contra Costa LAFCo

Outstanding LAFCo Professional

Joyce Crosthwaite, Orange LAFCo Executive Officer

Outstanding LAFCo Clerk

Debby Chamberlin, San Bernardino LAFCo

Project of the Year

San Bernardino LAFCo and City of Fontana
Islands Annexation Program

Government Leadership Award

City of Fontana - Islands Annexation Program

Lifetime Achievement

John T. "Jack" Knox

2006

Outstanding CALAFCO Member

Everett Millais, CALAFCO Executive Officer and Executive
Officer of Ventura LAFCo

Distinguished Service Award

Clark Alsop, CALAFCO Legal Counsel

Most Effective Commission Award

Alameda LAFCo

Outstanding Commissioner Award

Ted Grandsen, Ventura LAFCo

Chris Tooker, Sacramento LAFCo

Outstanding LAFCo Professional Award

Larry Calemine, Los Angeles LAFCo Executive Officer

Outstanding LAFCo Clerk Award

Janice Bryson, San Diego LAFCo

Marilyn Flemmer, Sacramento LAFCo

Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCo
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCo Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog , CALAFCO Board, Orange LAFCo
Distinguished Service Award	Elizabeth Castro Kemper , Yolo LAFCo
Most Effective Commission Award	Ventura LAFCo
Outstanding Commissioner Award	Art Aseltine , Yuba LAFCo Henri Pellissier , Los Angeles LAFCo
Outstanding LAFCo Professional Award	Bruce Baracco , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Diego LAFCo MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey , CALAFCO Executive Director
Distinguished Service Award	Julie Howard , Shasta LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Edith Johnsen , Monterey LAFCo
Outstanding LAFCo Professional Award	David Kindig , Santa Cruz LAFCo
Project of the Year Award	San Luis Obispo LAFCo Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan , CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier , Los Angeles LAFCo
Most Effective Commission Award	San Luis Obispo LAFCo
Outstanding Commissioner Award	Bob Salazar , El Dorado LAFCo
Outstanding LAFCo Professional Award	Shirley Anderson , San Diego LAFCo
Outstanding LAFCo Clerk Award	Lori Fleck , Siskiyou LAFCo
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee , CALAFCo Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCo Outstanding
Commissioner Award	Ed Snively , Imperial LAFCo
Outstanding LAFCo Professional Award	Paul Hood , San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Luis Obispo LAFCo
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member	SR Jones , CALAFCO Executive Officer
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Distinguished Service Award	David Martin , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye , Yolo LAFCo
Outstanding LAFCo Professional Award	Ingrid Hansen , San Diego LAFCo
Project of the Year Award	Santa Barbara LAFCo
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

2000

Outstanding CALAFCO Member	Ron Wootton , CALAFCO Board Chair
Distinguished Service Award	Ben Williams , Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFCo
Outstanding Commissioner	Rich Gordon , San Mateo LAFCo
Outstanding LAFCo Professional Award	Annamaria Perrella , Contra Costa LAFCo
Outstanding LAFCo Clerk Award	Susan Stahmann , El Dorado LAFCo
Project of the Year Award	San Diego LAFCo
Legislator of the Year Award	Robert Hertzberg , Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers , Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff , Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member	Dana Smith , Orange LAFCo
Distinguished Service Award	Marvin Panter , Fresno LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Executive Officer Award	George Spiliotis , Riverside LAFCo
Outstanding Staff Analysis	Joe Convery , San Diego LAFCo Joyce Crosthwaite , Orange LAFCo
Outstanding Government Leadership Award	Santa Clara County Planning Department

1997

Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	George Finney , Tulare LAFCo
Outstanding Staff Analysis	Annamaria Perrella , Contra Costa LAFCo
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Assembly Member Tom Torlakson



LAFCO

Meeting Date: 05/25/2023

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- a. 05.25.23 Long Range Planning Calendar
- b. EO Activity Report - April 17 through May 19, 2023
- c. CALAFCO Legislative Summary

Attachments

ATT a-05.25.2023 Long Range Planning Calendar
ATT b-EO Activity Report Apr17-May19
ATT C-05.25.2023 CALAFCO Legislative Summary

Form Review

Form Started By: Terri Tuck
Final Approval Date: 05/10/2023

Started On: 05/10/2023 10:12 AM



Long Range Meeting Calendar – Tentative Items

May 25, 2023, LAFCo Meeting

Meeting Date	Tentative Agenda Items
Jun 22, 2023	To be cancelled
Jul 27, 2023	<ul style="list-style-type: none"> JPA Service Review for the Woodland-Davis Clean Water Agency (WDCWA) Executive Officer Annual Performance Evaluation
Sep 28, 2023	<ul style="list-style-type: none"> FY 22/23 Q4 Financial Update
Oct 26, 2023	<ul style="list-style-type: none"> FY 23/24 Q1 Financial Update
Dec 7, 2023	<ul style="list-style-type: none"> Adopt LAFCo 2024 Meeting Calendar

New Applications Received Since Last Meeting Packet

Date Received	Application Name
	None

LAFCo EO Activity Report

April 17 through May 19, 2023

Date	Meeting/Milestone	Comments
04/24/2023	Meeting w/Steve Pinkerton (Mountain House CSD GM (San Joaquin Co)	CSDs becoming incorporated cities, language providing successor agency conditions re transferring staff. Provided City of WS incorporation resolution.
04/24/2023	Meeting w/Shen Huang, and two others from NV5, Yolo County's consultant studying water system connection options for Wild Wings CSA	Discussed governance and extended water service options/scenarios.
04/25-28/2023	CALAFCO Staff Workshop in Murphys	Participant & moderator for CEQA session
05/09/2023	Meeting w/Tom Stallard (Woodland City Councilmember-former LAFCo Commissioner	Elkhorn FPD status and LAFCo update
05/10/2023	Shared Services – Meeting w/Anthony Volkar (YCOE)	YEDSpring2023 Leaders Summit "Youth Roadmap to our Future"
05/11/2023	Broadband for All, Digital Equity, & BEAD Planning Workshop - Sacramento	Attended
05/12/2023	2023 Annual Water Supply and Demand Assessment/Reporting	Attended Informational Meeting
05/15/2023	Meeting w/Olin Woods	LAFCo Agenda Review
05/16/2023	Shared Services – Meeting w/Garth Lewis, Anthony Volkar & staff (YCOE)	Review upcoming YEDSpring2023 Leaders Summit "Youth Roadmap to our Future"
05/17/2023	Meeting w/ applicant, project engineers, and City of Davis staff	Application for annexation to City of Davis (The Promenade aka Nishi)
05/18/2023	Meeting w/Tom Kane (Elkhorn FPD) and Dotty Pritchard (Supervisor Sandy's Chief of Staff)	Elkhorn FPD
05/18/2023	Shared Services – Meeting w/Anthony Volkar (YCOE) & Valley Vision staff	YEDSpring2023 preparation
05/18/2023	Meeting w/Elisa Sabatini (County Mgr. of Natural Resources)	LAFCo Flood Protection Districts MSR - Overall Context/Update Discussion
05/19/2023	Shared Services – Meeting w/Anthony Volkar (YCOE) and Health & Human Services Agency (HHS) staff	YEDSpring2023 preparation



CALAFCO Legislative Summary

May 25, 2023, LAFCo Meeting

The CALAFCO Legislative Committee is currently tracking 19 pieces of proposed legislation as categorized below. The bills that failed to make deadlines and dropped off this year’s calendar (becoming 2-year bills) have been removed. None appear to be concerning for Yolo LAFCo. Of note there are two surviving bills proposed that seek to change the Brown Act open meeting requirements, both would appear to give Yolo LAFCo the option to return to meeting via teleconference.

	What Bill Would Do	Anticipated Impacts to Yolo LAFCo
Support Position		
SB 360 (Blakespear D) California Coastal Commission: member voting.	Would allow members or employees of certain entities to sit on the California Coastal Commission. This bill would add members or employees of JPAs and LAFCos into that list.	None.
AB 1753 (Committee on Local Government) Local government: reorganization.	CALAFCO Omnibus bill.	None.
SB 878, 879, and 890 (Committee on Governance and Finance) Validations.	Annual validating acts.	None.
Watch Position		
AB 557 (Hart D) Open meetings: local agencies: teleconferences	Seeks to return some of the pandemic-era teleconferencing provisions to the Brown Act and would change the timeline for legislative bodies to reaffirm an emergency from the current 30 days to 45 days.	None.
AB 805 (Arambula D) Drinking water consolidation: sewer service	Would authorize the State Water Resources Control Board to order consolidation of sewer service along with an order of consolidation of drinking water systems when both of the receiving and subsumed water systems provide sewer service.	None. The only water system under Yolo LAFCo purview currently failing is North Davis Meadows, which is already connecting to the City of Davis.
SB 411 (Portantino D) Open meetings: teleconferences: bodies with appointed membership.	This bill would authorize a legislative body to use alternate teleconferencing provisions like the emergency provisions indefinitely and without regard to a state of emergency.	Would allow use of teleconferencing provisions.
AB 1637 (Irwin D) Local Gov’t internet websites and email addresses	By January 1, 2026, would require a local agency that maintains an internet website ensure that the internet website utilizes a “.gov” top-level domain or a “.ca.gov” second-level domain.	Yolo LAFCo would have to secure and change to a new domain.

	What Bill Would Do	Anticipated Impacts to Yolo LAFCo
SB 537 (Becker D) Open meetings: local agencies: teleconferences.	Would also teleconferencing provisions to allow legislative bodies of multijurisdictional agencies to meet remotely.	Would allow use of teleconferencing provisions.
Oppose Position		
AB 918 (Garcia D) Health care district: County of Imperial.	Severely limits Imperial LAFCo's discretion forming this district.	None.
No Position or Neutral Position		
AB 930 (Friedman D) Local government: Reinvestment in Infrastructure for a Sustainable and Equitable California (RISE) districts.	The bill would provide for the establishment of a governing board of a RISE district with representatives of each participating local government outside of the LAFCo process.	None. RISE districts would be financing tools such as a CFD/Mello-Roos districts and therefore would not impact Yolo LAFCo.