

**Local Area Subsequent Designation and
Local Board Recertification Application
For Program Year 2023-25**

Local Workforce Development Area

Yolo County

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2023-25 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by 5 p.m. on Friday, May 26, 2023, to the CWDB at PolicyUnit@cwdb.ca.gov.

Yolo County Workforce Innovation Board (WIB) submitted an unsigned application on May 25, 2023 and provided notice that a signed application would be submitted upon filling vacant business seats. Yolo County WIB is submitting a signed application based on the recommendation from The California Workforce Development Board.

Yolo County

Name of Local Area

137 N. Cottonwood Street

Mailing Address

Woodland, CA 95695

City, State, ZIP

5/25/23

Date of Submission

Erica Johnson

Contact Person

(530) 631-2289

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members:

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

Category: Business – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board’s business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority.
- Representatives of businesses, including small businesses or business organizations.
- Individuals appointed by those who have been nominated by local business organizations and business trade associations.

Please list the Local Board’s business members and identify the chairperson by typing CHAIR after their name:

LOCAL BOARD BUSINESS MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Claire Tauzer, CHAIR	Brand/General Manager	Tauzer Apiaries/Sola Bee Farms	10/24/2023	10/24/2027
Gary Pelfrey	Vice President	Woodland Aviation	10/24/2023	10/24/2027
Kenneth D. Garrett Jr.	Owner	Canopy Security Solutions	11/7/2023	11/7/2027
Pascual Marquez	Owner	Marquez Designs	5/24/2022	5/24/2026
Chris Calvert VICE CHAIR	Chair	Winters District Chamber of Commerce	2/21/2023	2/21/2027
Adrienne Rimoldi	HR Supervisor	UC Davis Temporary Employment Services	4/4/2023	4/4/2027
Kara Jimenez	HR Director	Adams Group Inc.	5/23/2023	5/23/2027
Cynthia Evans	Executive Director	Woodland Chamber of Commerce	5/23/2023	5/23/2027
Guysell D. Geter	General Manager	Hotel Winters & Carboni's Ristorante	7/25/2023	7/25/2027
Dusan Rodic	HR Director	PGP International, Inc.	9/26/2023	9/26/2027
Morgan Kelley	Senior Consultant	3P Partners	11/7/2023	11/7/2027
Vacant*				

***Vacant Business Corrective Action Plan**

The Yolo County Workforce Innovation Board (WIB) has a total of one vacant business seat. The vacant seat is the direct result of the end of the simplified Ralph M. Brown Act procedures which allowed remote participation during the pandemic. The Executive Director of the WIB in partnership with the Business Service Team and support from the Yolo County Board of Supervisors which serves as the Chief Elected Official issued a press release on May 3, 2023 seeking members. The WIB continues to actively recruit a new business member.

Category: Labor – At least 20 percent of the Local Board members shall be labor representatives from the Local Area’s workforce. Specifically, the Local Board shall have labor representatives under this membership category from the following entities (WIOA 107[b][2][B]):

- Labor organizations (for a Local Area in which employees are represented by labor organizations) and who have been nominated by local labor federations, or (for a Local Area in which no employees are represented by such organizations) other representatives of employees.
- A member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

Members may be representatives from community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth.

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a Local Area in which such organizations represent no employees, other representatives of employees shall be appointed to the Local Board, but any Board that appoints representatives of employees not nominated by local labor federations must demonstrate that no employees are represented by such organizations in the Local Area.

List the Local Board’s labor members:

LOCAL BOARD LABOR MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Alice B. Tapley	Executive Director	Yolo Employment Services	11/7/2023	11/7/2027
Karl Pineo	Business Manager FS/T	Ironworkers Local 118	2/11/2020	2/11/2024
Mike Cordova 2 ND VICE CHAIR	Steward	Engineers & Scientists of California (ESC) Local 20	5/24/2022	5/24/2026
Rob Carrion	District Representative/Auditor	Operating Engineers Local Union No. 3	10/24/2023	10/24/2027
Tim Campbell	President	International Longshore Workers Union 18	5/23/2023	5/23/2027

Category: Education – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers; and
- Institutions of higher education providing workforce investment activities.

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

LOCAL BOARD EDUCATION MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Kain Liu	Principal	Woodland Adult Education	3/24/2020	3/24/2024
Sandy Fowler	Interim Vice President of Instructor	Woodland Community College	7/21/2020	7/21/2024
Andrea Gaytan	Dean	Davis & West Sacramento Los Rios Community College District	9/29/2020	9/29/2024

Category: Economic and Community Development – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations.
- The state’s employment service office under the *Wagner-Peyser Act*.
- Programs carried out under Title I of the federal *Rehabilitation Act*.

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local CEO.

List the Local Board’s economic and community development members:

LOCAL BOARD ECONOMIC AND COMMUNITY DEVELOPMENT MEMBERS				
Name	Title	Entity	Appointment Date	Term End Date
Leslie Rubalcava	Team Manager for Oroville/Yuba City/Woodland Unit	Department of Rehabilitation	1/26/2021	1/26/2025
Jeff Richard	Employment Program Manager III	Employment Development Department	1/26/2021	1/26/2025
Spencer Bowen	Communication & Strategic Policies Manager	City of Woodland Economic Development	5/23/2023	5/23/2027

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50% or higher in PY 20-21 OR PY 21-22, as described in Workforce

Services Directive *Calculating Local Area Performance and Nonperformance* (WSD20-02) dated September 18, 2020, for the following primary indicators of performance:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

Note: Please report your “performance score” rather than the “adjusted level of performance.”

PY 20-21 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	<u>89.5%</u>	<u>130.4%</u>
Median Earnings 2 nd Quarter After Exit	<u>137.5%</u> (\$6,309 Adjusted Level)	<u>111.6%</u> (\$7,131 Adjusted Level)

Source: *WSIN21-28 – PY 2020 Local Area Performance Scores Update*

PY 20-21 Individual Indicator Scores

Indicators of Performance	Youth
Employment or Education Rate 2 nd Quarter after Exit	<u>103.2%</u>
Median Earnings	<u>136.8%</u> (\$3,523 Adjusted Level)

Source: *WSIN21-28 – PY 2020 Local Area Performance Scores Update*

PY 21-22 Individual Indicator Scores

Indicators of Performance	Adults	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	<u>74.2%</u>	<u>82.3%</u>
Median Earnings 2 nd Quarter After Exit	<u>181.4%</u> (\$4,385 Adjusted Level)	<u>194.6%</u> (\$5,083 Adjusted Level)

Source: *WSIN22-37 – PY 2021 Performance Scores*

PY 21-22 Individual Indicator Scores

Indicators of Performance	Youth
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Employment or Education Rate 2 nd Quarter after Exit	<u>124.4%</u>
Median Earnings	<u>185.4%</u> (\$2,508 Adjusted Level)

Source: WSIN22-37 – PY 2021 Performance Scores

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 20-21 or PY 21-22:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation:

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

The Capital Region Planning Unit (RPU) which is comprised of Sacramento Employment and Training Agency (SETA), Golden Sierra Workforce Development Board (GSWDB), North Central Counties Consortium (NCCC), and Yolo County have:

- Selected Regional Indicators A and B for primary emphasis:
 - Region has a process to communicate industry workforce needs to supply-side partners, and
 - Region has policies supporting equity and strives to improve job quality
- Completed two-year updates to the PY 21-23 Strategic Workforce Development Plan for the Capital Region

- Negotiated as a region with the state to reach an agreement on local levels of performance for PY 22 and 23
- Received the regional grants listed below:
 - Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER)-National Dislocated Worker Grant (NDWG)
 - Prison to Employment (P2E) 2.0
 - Regional Equity and Recovery Partnerships (RERP)
 - Community Economic Resilience Fund (CERF)
- Conducted Employer Survey and Livability Poll which resulted in a report that detailed the compilation of workforce-specific findings titled *The Greater Sacramento Region's Workforce: A Status Report*
- Updated the Capital Region Workforce Boards website Better, Together
- Adopted the Capital Region Digital Inclusion Portal which is a centralized platform with the goal to be a source for the 9-county region community members and organizations to find and upload resources for computing devices, internet connectivity, and digital skill building
- Adopted the use of NorthStar Digital Literacy software as a pre and post assessment tool uniformly throughout the 9-county region

Local Area Assurances

Through PY 23-25, the Local Area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Monthly and Quarterly Financial Reporting Requirements* (WSD19-05), dated December 4, 2019.

- All close out reports will comply with the policies and procedures listed in *WIOA Closeout Requirements* (WSD16-05), dated July 29, 2016.

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

D. The Local Area will select the America's Job Center of CaliforniaSM operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).

E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.

F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and 29 CFR Part 38, including the collection of necessary data.

G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).

H. The Local Area will participate in regional performance negotiations.

I. The Local Area will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.

J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

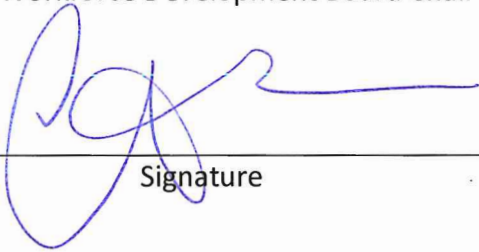
Application Signature Page

Instructions – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 23-25 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official



Signature

Signature

Claine Tavcer

Name

Name

WIB Chair

Title

Title

12/6/23

Date

Date