

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G23-03-41-L01 PROJECT TYPE: Law Enforcement

GRANTEE: Yolo County Sheriff's Office

PROJECT TITLE: Law Enforcement

PROJECT PERFORMANCE PERIOD: FROM **01/01/2024** THROUGH **12/31/2024**

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$85,104.00** (Eighty Five Thousand One Hundred Four and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

Approved as to Form:

ATTACHMENT 1 - PROJECT COST ESTIMATE

By: 
Philip J. Pogledich, County Counsel

ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME: Jennifer Grady
TITLE:	TITLE: Grants Manager
DATE:	DATE:

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-35-138		SUPPLIER ID NUMBER: 0000001885		FUND DESCRIPTION: Off-Highway Vehicle Trust Fund	
REPORTING STRUCTURE: 37900550	ACCOUNT: 5432000	ACTIVITY: 62685	CHARGE AMOUNT: 85,104.00	PROGRAM: 2855	
BU: 3790	REF: 101	FUND: 0263	CHAPTER: 12	ENY/STATUTE 2023	FISCAL YEAR: 2023/2024

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

N/A

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2023
Agency: Yolo County Sheriff's Office
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
with OHV related SAR missions.						
2. Staff-Sergeants Notes : 104 patrols. One Sergeant, 8-hour shifts. Sergeants would use OHV vehicle and equipment to patrol OHV Recreational areas within Yolo County. The OHV team has 5 sergeants, and each sergeant can lead a team in different OHV patrol areas depending on the magnitude of the operation.	180.000 0	96.680	HRS	17,402.00	13,051.50	4,350.50
Total for Staff				44,459.00	33,344.25	11,114.75
2 Contracts						
3 Materials / Supplies						
1. Materials / Supplies- Rider Safety Equipment PPE Notes : The rider safety equipment and personal protection equipment will be issued to new OHV members. The equipment will be new and/or replace rider safety equipment for OHV patrol staff. The items were previously requested but the items	10.0000	350.000	PKG	3,500.00	2,625.00	875.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>need to be replaced due to wear and tear due to riding in the rugged areas of Yolo County.</p> <p>Knee & Shine guard Elbow guard Chest guard Gloves Goggles</p>						
<p>2. Materials / Supplies- Helmets</p> <p>Notes : The helmets will be for new OHV patrol staff or will replace OHV helmets of current staff. The helmets are replaced on a rotational basis every two years. Ten helmets will be replaced per year. The items were previously requested but the items need to be replaced due to wear and tear due to riding in the rugged areas of Yolo County.</p> <p>Ten full face, DOT, adventure style patrol helmets for new staff or to replace older helmets that have reached there operational life.</p>	5.0000	250.000	EA	1,250.00	937.50	312.50
<p>3. Materials / Supplies- Tow</p>	5.0000	400.000	EA	2,000.00	1,500.00	500.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>Equipment/Recovery Kit</p> <p>Notes : Many of the OHV patrol areas are rural and in rugged terrain. The tow/recovery kits will be placed in each the recreational off highway vehicles to ensure that the OHV team is prepared when they are stuck in an area where the patrol vehicle can not get to them.</p> <p>Recovery Kit:</p> <p>1 - 7/8"x30' Kinetic Rope - \$170</p> <p>2 - Soft Shackles - \$80</p> <p>2 - Hard Shackles - \$30</p> <p>1 - 3"x8' Tree Saver - \$30</p> <p>1 - 3"x20' Tow Strap - \$45</p> <p>1 - Snatch Ring - \$45</p> <p>Total: \$400</p> <p>The tow equipment/recovery kits would be used exclusively by the OHV Team, to conduct missions, operations, and patrols in support of our OHV Grant. The tow equipment/recovery kits</p>						

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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	may also be used for search and rescue missions. The tow equipment/recovery kits were not included in the final G22 grant, and is needed to complete our OHV/search and rescue missions.						
Total for Materials / Supplies					6,750.00	5,062.50	1,687.50
4	Equipment Use Expenses						
	1. Equipment Use Expenses-ATV Service Notes : 7 all terrain vehicles (ATVs) in current fleet ATV serviced by certified shop oil change, air filter change, and yearly vehicle maintenance. The equipment requiring service are all grant funded equipment.	7.0000	300.000	EA	2,100.00	1,575.00	525.00
	2. Equipment Use Expenses-ROHV Service Notes : 2 recreational off highway vehicle (ROV) in current fleet	2.0000	400.000	EA	800.00	600.00	200.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
ROHV serviced by certified shop oil change, air filter change, and yearly vehicle maintenance. The equipment requiring service are all grant funded equipment.						
3. Equipment Use Expenses-Dual Sports MC Notes : 3 dual sport motorcycles in current fleet Motorcycles serviced by certified shop oil change, air filter change, and yearly vehicle maintenance. The equipment requiring service are all grant funded equipment.	3.0000	300.000	EA	900.00	675.00	225.00
Total for Equipment Use Expenses				3,800.00	2,850.00	950.00
5 Equipment Purchases						
1. Equipment Purchases-Honda 500 ATV Patrol Unit Notes : Honda 500 or equivalent ATV patrol unit	2.0000	12640.000	EA	25,280.00	18,960.00	6,320.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>Honda 500 \$10,500 Winch \$500 Tax & Fees \$840 Emergency lights & Siren \$500 Install \$300</p> <p>The two new ATVs would replace one ATV that was damaged during an ATV accident by one of our OHV team members. Three other ATVs were disposed under the approved equipment disposition request in the GCA-22 grant cycle after it reached its service life. There are 20 OHV team members and the two ATVs would allow the team to maintain a fleet of a total of 6 ATVs. Some ATVs may be down for service or mechanical issues and a fleet of 6 ATVs would be practical for our OHV team.</p> <p>These ATVs would be used exclusively by the OHV Team, to conduct missions, operations, search and</p>						

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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	rescue missions, and patrols in support of our OHV Grant.						
6	Others						
	1. Deputy Operator Training Notes : OHV Deputy in-house yearly rider development and proficiency training . 20 Deputies, 8-hour training day	120.000 0	75.170	HRS	9,020.00	6,765.00	2,255.00
	2. Sergeant Operator Training Notes : OHV Sergeant in-house yearly rider development and proficiency training . 5 Sergeants, 8-hour training day	40.0000	96.680	HRS	3,867.00	2,900.25	966.75
	3. Titanium litter with wheel Notes : Titanium two piece rescue litter with terra tamer wheel or similar: \$5,500. Cascade Rescue: The Terra Tamer: \$2,000 Cascade Rescue: Titanium Two Piece Litters: \$3,500	1.0000	5500.000	PKG	5,500.00	4,125.00	1,375.00

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<p>The quote was obtained from www.cascade-rescue.com and included estimated taxes and fees.</p> <p>This litter is a lightweight litter that is used to rescue victims or OHV team members when they are injured. In 2022, our OHV team had a member that was seriously injured, and the OHV team members were not equipped with any litter or patient transporting equipment. This titanium litter is lightweight to alleviate any fatigue when transporting victims. The terra tamer wheel allows the weight to be evenly distributed and allows for easy victim transport.</p> <p>This litter would be used exclusively by the OHV Team/SAR Team, to conduct missions, operations, and patrols in support of our OHV Grant.</p>						
4. Utility Trailer 7x14	1.0000	5045.810	EA	5,046.00	3,784.50	1,261.50

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	Notes : Utility trailer will be utilized to transport two all-terrain vehicles or one recreational off highway vehicle for smaller OHV missions. Utility Trailer 7' x 14' or similar: \$4,210.99/Tax: \$334.82/Additional D-Rings welds/Straps \$500/Total: \$5,045.81 This trailer would be used exclusively by the OHV Team, to conduct missions, operations, and patrols in support of our OHV Grant.						
Total for Others					23,433.00	17,574.75	5,858.25
Total Program Expenses					103,722.00	77,791.50	25,930.50
TOTAL DIRECT EXPENSES					103,722.00	77,791.50	25,930.50
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
	1. Indirect Costs-100 Quart Coolers Notes : The coolers would be used for OHV related operations and keep the water cold due to the high capacity coolers. The coolers will have wheels to ensure that it is easy to	2.0000	250.000	EA	500.00	375.00	125.00

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<p>transport in rugged terrain.</p> <p>The coolers would be used exclusively by the OHV Team, to conduct missions, operations, and patrols in support of our OHV Grant.</p>						
<p>2. Indirect Costs-Pop up tent/Table/Chairs</p> <p>Notes : The pop up tent would be used for OHV related operations and keep OHV members cool and out of the sun. The pop up tent may also be used for community related events. The table and chairs would be utilized during operations for OHV members to plan out the operation.</p> <p>Pop up tent: \$1,500 Table and Chairs: \$500 \$2,000 each</p> <p>The pop up tent and chairs would be used exclusively by the OHV Team, to conduct missions, operations, and patrols in support of our OHV Grant.</p>	1.0000	2000.000	EA	2,000.00	1,500.00	500.00

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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
3. Indirect Costs- Community Outreach Events-Deputy Notes : The Yolo County Sheriff's Office participates in many community outreach events throughout the year. The events may include, but not limited to, public education events, parades, town hall meetings, or community contacts. Any sergeant or deputy may attend these events.	16.0000	75.170	HRS	1,203.00	902.25	300.75
4. Indirect Costs- Community Outreach Events-Sergeant Notes : The Yolo County Sheriff's Office participates in many community outreach events throughout the year. The events may include, but not limited to, public education events, parades, town hall meetings, or community contacts. Any sergeant or deputy may attend these events.	16.0000	96.680	HRS	1,547.00	1,160.25	386.75
5. Indirect Costs- Medical Supplies	10.0000	150.000	EA	1,500.00	1,125.00	375.00

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Notes : 20 kits. OHV Patrol and OHV SAR staff would be outfitted with personal self-aid and medical supplies to attend to wounds and injuries sustained by staff or encountered while on OHV Patrols and SAR missions. Kits would be used exclusively by OHV patrol staff and would be affixed to their external carriers and/or OHV patrol vehicle. Division Comments: The medical kits would be specific to OHV patrol needs. The OHV team would need the medical kits to provide self-care while they are awaiting an air ambulance to respond due to a traumatic injury.						
6. Indirect Costs-Off Site OHV Operator Training	2.0000	1500.000	EA	3,000.00	2,250.00	750.00
Total for Indirect Costs				9,750.00	7,312.50	2,437.50
Total Indirect Costs				9,750.00	7,312.50	2,437.50
TOTAL INDIRECT EXPENSES				9,750.00	7,312.50	2,437.50

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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
TOTAL EXPENDITURES					113,472.00	85,104.00	28,368.00

TOTAL PROJECT AWARD					85,104.00		
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Project Agreement General Provisions (Nonfederal Applicants Only)

A. Definitions

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).

6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

H. Use of Facilities

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

K. Severability

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Governing Law

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.