



## County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Regular-General Government 50.  
County Administrator

### Board of Supervisors

**Meeting Date:** 12/05/2023  
**Brief Title:** American Rescue Plan Update  
**From:** Gerardo Pinedo, County Administrator, County Administrator's Office  
**Staff Contact:** Mark Bryan, Deputy Chief Administrative Officer, County Administrator's Office, x4590

**Supervisorial District Impact:** Countywide

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### Subject

Receive update on American Rescue Plan, approve recommended projects, consider Yolo County Office of Education request for an additional \$250,000 allocation from the Children, Youth, and Family Priority Category, approve use of de minis remaining funds, and provide Board direction. (No general fund impact) (Pinedo/Bryan) (Est. Time: 10 min)

### Recommended Action

- A. Receive a general update on the American Rescue Plan (ARP);
- B. Receive an update on the Yolo County Office of Education (YCOE) Roadmap to the Future, consider YCOE's request for an additional \$250,000 allocation from the Children, Youth, and Family Priority Category, and consider use of the revenue recovery mechanism to set aside and earmark the remaining category balance of \$2,250,000 for implementation;
- C. Provide approval for recommended ARP reallocations and expenditures; and
- D. Delegate authority to the Chief Financial Officer to reallocate residual ARP project funds in the amount of \$10,000 or less.

### Strategic Plan Goal(s)



*Thriving Residents*



*Safe Communities*

### Reason for Recommended Action/Background

#### *American Rescue Plan - Quarterly Update*

The County of Yolo originally adopted ARP allocations at the Board of Supervisors meeting on September 28th, 2021. At the same meeting, the Board adopted a policy on the use of the American Rescue plan funds that required staff to provide a quarterly report. Presentations have since been made to the Board on a quarterly basis regarding allocations, commitments, and expenditures under the plan.

The County Administrator's Office has been responsible for preparing contracts for the American Rescue Plan with support from County Counsel, General Services, and the Procurement Division. The Department of Financial Services is charged with reviewing expenditures associated with the ARP contracts to ensure that the costs are eligible and in compliance with the contracts prior to payment. The County Administrator's Office has been monitoring the performance of the entities under contract. Spending under the ARP must be completed by specific deadlines.

All funding must be committed by December 31, 2024, and all spending must be completed by December 31, 2026.

*Performance Reporting*

All ARP contracts include provisions requiring regular reporting from funding recipients, typically on a quarterly basis. The most recent quarterly and/or final project reports are included as Att. D. Project Reports.

*Roadmap to the Future Update*

The Yolo County Office of Education secured over \$450,000 in 2022 from school districts and Yolo County to complete the first three phases of Roadmap to the Future, including: 1) collection of existing community asset and service data and development of maps by Supervisorial district; 2) an assessment of needs for community assets and services for children, youth and families; and 3) a final report. The Roadmap to the Future aligns with Yolo County's 2020-2025 Strategic Plan goal of "Thriving Residents", specifically the outcome to reduce economic and educational disparities while building resiliency for vulnerable children and their families.

In 2023, YCOE completed the first-ever county-wide collection of community assets and services data to provide information about the existing system of support for children, youth, and families in Yolo County, including county-wide services and services provided within homes. The project team created community asset and service provider maps for each of the five Yolo County Supervisorial districts, secured input on missing or incorrect community assets or services from the community during five public outreach meetings conducted in every Supervisorial district, incorporated community input into revised maps, and created a Geographic Information Systems (GIS) database of identified community assets and services which YCOE successfully transferred to Yolo County's GIS Manager for safekeeping. YCOE is in the process of finalizing the Supervisorial district maps for public distribution.

The Yolo County Board of Supervisors set aside \$2.2 million in American Rescue Plan funds in 2022 to fund expanded or new community assets and services identified in the Roadmap to the Future needs assessment. YCOE hosted a separate round of community engagement meetings in 2023 to gather initial information about needs for community assets and services. YCOE determined as a part of these public meetings that YCOE and Valley Vision, the partner YCOE selected to assist with the needs assessment, need additional time to complete the work. The head of YCOE, Superintendent Garth Lewis, briefed the Board of Supervisors at the June 6, 2023 meeting and received support for extending the timeline for completing the needs assessment. YCOE will develop a needs assessment plan with an Advisory Committee of experts by the end of December 2023, complete the needs assessment by March 2024, and complete the final report by June 2024.

YCOE is also requesting approval of a \$250,000 allocation in American Rescue Plan funds from the Children, Youth, and Family Priority Category to assist with completing the final deliverables for the Roadmap to the Future and authorize the County Administrator to sign an amendment to the contract between Yolo County and the Yolo County Office of Education to extend the deadline to June 2024 and add the additional funds. This would leave a balance of \$2.25m million in the Children, Youth, and Family Priority Category, which staff recommends be set aside through the revenue recovery mechanism and earmarked to allow for implementation following the completion of the Roadmap to the Future.

*American Rescue Plan Allocations - Background*

On September 28, 2021, the Board of Supervisors (Board) approved the initial American Rescue Plan (ARP) Expenditure Plan, which allocated \$42,829,540 in available federal funding. The majority of the allocations were to specific projects, Priority Categories, or Strategic Plan Implementation.

Since the initial allocation, the Board has periodically reviewed and adjusted the amounts allocated, with the most recent reallocation occurring at the July 25, 2023, Board meeting. At that meeting the Board considered and approved a slate of Staff project recommendations to fund from reallocated monies, totaling \$2,181,372. An additional amount totaling \$960,202.68 was allocated to the category of Revenue Replacement pending the identification of appropriate projects to fund.

*ARP Allocation and Expenditure Recommendations*

Following the July 25, 2023, meeting, Staff continued to review internal and external funding concepts, with an emphasis on funding programs that would have broad positive impact and were prepared to quickly move forward with funding. In addition to the \$960,202.68 set aside by the Board at the July meeting, Staff are also recommending the reallocation of unutilized funding from the Yolo Library project and the categories of Community Parks & Facilities, Broadband, and Economic Development; no additional projects have been identified within those subject areas that are suitable for the amounts of funding remaining. This provides a total balance of \$1,617,791.03 available to fund additional projects. Staff is recommending six projects:

Requestor	Project	Requested	Total	Brief Description

Esparto Unified	CTE Culinary Arts	\$ 1,000,000.00	\$ 538,291.98	Construction of a Culinary and Digital Arts Media facility.
Yolo Food Bank	Additional ARP Funding	\$ 400,000.00	\$ 400,000.00	Staffing and food purchases at Yolo Food Bank.
YoloCares - Galileo Place	ADHC Tenant Improvements	\$ 300,000.00	\$ 225,000.00	Funds will be added to Adult Day Health Center Tenant Improvements outlay. YoloCares will be a recipient of that funding.
Yolo Community Foundation	Yolo NEON	\$ 326,500.00	\$ 326,500.00	Assistance to local nonprofits for operational improvements.
County	Health Equity Implementation	\$ 115,000.00	\$ 115,000.00	Targeted direct services to address known health equity disparities in select communities.
County	Additional Administrative Costs	\$ 12,999.05	\$ 12,999.05	Cost for County staff to administer the American Rescue Plan.
<b>Total</b>		<b>\$ 2,154,499.05</b>	<b>\$ 1,617,791.03</b>	

- Esparto Unified Career Technical Education (CTE) Building Project
  - Esparto Unified School District has requested funding to build a CTE facility at Esparto High School that will teach culinary arts and digital media. The classroom will also function as a teaching kitchen for the local community and adult education courses through Woodland Community College or other educational partners. Staff recommends providing \$538,291.98 in ARP funding to this project.
- Yolo Food Bank
  - Yolo Food Bank has requested funding to support additional staffing and food purchases to offset recent significant decreases in food assistance within Yolo County. Staff recommends providing \$400,000 in ARP funding to this project.
- YoloCares
  - YoloCares requested additional funding for Galileo Place, an adult day center in Davis that provides supportive care to adults living with cognitive impairment. At the July 25, 2023, Board meeting, the Board approved \$400,000 in ARP funding for the Adult Day Health Center Tenant Improvements project. Staff recommends that the ADHC project have its funding increased by \$225,000, for a total of \$625,000. YoloCares will then be directed to this resource for support.
- Yolo Community Foundation (YCF)
  - YCF has proposed the Yolo Nonprofit Excellence in Operations Navigator (Yolo NEON) program, which would assist local nonprofits with increasing operational and administrative efficiency, permitting the recipient organizations to better serve the community. Staff recommends providing \$326,500 in ARP funding to this project.
- County/Internal
  - The County has identified a need for greater health equity outcomes within Yolo County, and has developed a project to further that goal. Staff recommends providing \$115,000 in ARP funding to this project.
  - County has incurred some minor administrative charges in the administration of ARP.

Historical and proposed allocations are detailed in Att. A. ARP Allocation Summary. Requests for external funding may be found in Att. C. External Funding Proposals.

If the Board approves the recommended projects, staff will begin generating the necessary agreements with the expectation of returning to the Board for contract approval as early as February 2024.

#### *ARP Outreach and Residual Project Funding Reallocation*

While reviewing existing allocations and considering new projects for approval, Staff have also undertaken an effort to reach out to existing ARP funding recipients. The purpose of this outreach is to keep funding recipients aware of upcoming federal and contractual deadlines and to ensure that projects are proceeding accordingly.

As this outreach is ongoing, Staff may identify de minimis amounts of project funding that recipients are unable to utilize, due to changes in project scope, encroaching deadlines, or other challenges. Staff is requesting that when these amounts are identified, that authority be delegated to staff to reallocate the funds. Funds that are "swept up" in this fashion will be utilized as Revenue Replacement and put towards General Fund expenditures in-line with previously identified ARP spending priorities. Staff recommends that any project with funds remaining of \$10,000 or less be subject to this mechanism for reallocation.

For any projects with remaining funds in excess of \$10,000, Staff will analyze reallocation options and develop project recommendations for the Board, with an emphasis on projects that will have high-impact results for the community. Staff will produce an initial report and recommendations for reallocated and available funds in Spring 2024.

**Collaborations (including Board advisory groups and external partner agencies)**

County Administrator's Office  
 General Services - Procurement  
 Financial Services  
 County Counsel

**Fiscal Information**

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$1,617,791
Amount budgeted for expenditure	\$1,617,791
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

General Fund	\$0
ARP Funds	\$1,617,791

Further explanation as needed

No general fund impact is anticipated to occur in association with this item. Previously approved American Rescue Plan funding in the amount of \$1,617,791.03 will be utilized to fund the proposed activity.

**Attachments**

- Att. A. ARP Allocation Summary
- Att. B. ARP Funding Requests
- Att. C. External Funding Proposals
- Att. D. Project Reports
- Att. E. Presentation
- Att. F. Correspondence from Angel Torres
- Att. G. Correspondence from Leonardo Tafolla
- Att. H. Correspondence from Wayne Hall

**Form Review**

Inbox	Reviewed By	Date
John Rowe (Originator)	John Rowe	10/17/2023 10:38 AM
John Rowe (Originator)	John Rowe	11/28/2023 10:13 AM
John Rowe (Originator)	John Rowe	11/30/2023 09:21 AM
John Rowe (Originator)	John Rowe	12/01/2023 10:22 AM
Mark Bryan	Mark Bryan	12/01/2023 10:49 AM
Gerardo Pinedo	Mark Bryan	12/01/2023 11:14 AM
Cindy Perez	Cindy Perez	12/01/2023 11:19 AM
Form Started By: John Rowe		Started On: 05/30/2023 03:53 PM
Final Approval Date: 12/01/2023		

**Yolo County ARP Allocation Summary**  
Allocation Summary  
Updated September 25, 2023

Approved on	Adjustment	Adjustment	Adjustment	Adjustment	Proposed	Total Allocation	Current	Committed	Uncommitted
9/28/2021	1/12/2022	4/12/2022	5/24/2022	3/21/2023	7/25/2023	Adjustments	Allocations	Project Funding	Funds
<b>Priority Projects</b>									
Capay Valley Community & Health Center	-	-	2,050,000	-	-	2,050,000	4,300,000	4,300,000	-
Crisis Now	-	-	-	-	-	-	3,000,000	3,000,000	-
Welcome Baby (1)	-	-	-	300,000	-	300,000	2,300,000	2,300,000	-
Yolo Library	-	-	1,600,000	-	(57,165)	1,542,835	1,542,835	1,542,835	-
Yolo Regional Food Hub	-	-	-	-	-	-	2,000,000	2,000,000	-
<b>Subtotal</b>	-	-	3,650,000	300,000	(57,165)	3,892,835	13,142,835	13,142,835	-
<b>Priority Categories</b>									
Child, Youth and Family (2)	-	1,615,000	-	-	-	1,615,000	7,115,000	4,615,000	2,500,000.00
Community Parks & Facilities	-	28,767	2,840,273	-	(8,958)	2,860,082	5,860,082	5,860,082	-
Food Security	-	-	-	-	(5,000)	(5,000)	2,995,000	2,995,000	-
Housing & Homelessness	-	-	1,000,000	-	(2,500,000)	(1,500,000)	6,000,000	6,000,000	-
Mental Health	-	-	-	-	(285,000)	(285,000)	215,000	215,000	-
<b>Subtotal</b>	-	1,643,767	3,840,273	-	(8,959)	2,685,081	22,185,081	19,685,081	2,500,000.00
<b>Strategic Plan Implementation Setaside</b>									
Adult and Aging	-	-	-	-	-	(200,000)	400,000	400,000	-
Broadband (3)	-	-	-	-	(471,215)	(471,215)	28,785	28,785	-
Climate Action	-	-	-	-	300,000	300,000	1,300,000	756,132	543,868.00
Economic Development	-	-	-	-	-	(120,250)	379,750	379,750	-
Water/Wastewater	-	-	-	-	-	-	-	-	-
Infrastructure (3)	-	-	-	-	-	(491,465)	1,000,000	1,000,000	-
<b>Subtotal</b>	-	-	-	-	100,000	(591,465)	3,108,535	2,564,667	543,868.00
<b>Other Funding Uses</b>									
Staff Recommendations	-	-	-	-	2,181,372	2,181,372	2,181,372	2,181,372	-
Reserves	(261,500)	(1,643,767)	(1,944,733)	-	-	(3,850,000)	-	-	-
Mini-grants	261,500	-	-	-	-	261,500	261,500	261,500	-
COVID-19 Response	-	-	(1,441,000)	-	(17,480)	(1,458,480)	41,520	41,520	-
Revenue Replacement	-	-	(3,100,000)	-	960,203	(1,495,208)	1,604,792	-	1,604,791.98
ARP Admin/Staffing	-	-	(1,000,000)	-	(734,095)	(1,721,096)	278,904	278,904	-
Yolo Community Foundation	-	-	25,000	-	-	25,000	25,000	25,000	-
Unallocated	-	-	(29,540)	-	-	(29,540)	-	-	-
<b>Subtotal</b>	-	(1,643,767)	(7,490,273)	-	2,390,000	(6,086,452)	4,393,088	2,788,296	1,604,791.98
<b>TOTAL</b>									
Totals Above	\$	\$	\$	\$	\$	\$	\$	\$	\$
Federal Allocation	-	-	-	300,000	(300,000)	-	42,829,540	38,180,880	4,648,659.98
Remaining	\$0		Allocated	100.0%		Committed	89.1%		

Log of Adjustments:  
01/12/22 - Board approved the Mini-grant program and small expense to YCF to support proposing agencies.  
04/12/22 - Board allocated reserve funding to Crisis Nursery, Boys & Girls Club and \$1m for Bryte Park (used remaining Park funds first for this). Also allocated additional \$300,000 to Welcome Baby contingent on City of Woodland and West Sacramento participating (allocation would come later depending on City decisions), Boys and Girls Club used \$185,000 of CYF and remainder from Reserves.

05/24/2022 – Board approved additional \$2.05 million to Capay Health Center, \$1.6m for Yolo Library, \$1.2m for Knights Landing Park, \$1 million for St. Johns, \$1,490,273 for Bryte Park, \$150k for parks equipment and \$25k for YCF.

3/21/2023 – Board approved additional \$300,000 to Welcome Baby, but a category to draw this additional allocation was not identified, resulting in an overallocation.

7/25/2023 – Board approved reallocating \$300,000 for Climate Action, \$2,481,372 for other Staff Recommended Projects (including \$750,000 split equally between the five supervisorial districts and \$300,000 to account for a prior overallocation to Welcome Baby), and \$960,202.68 to be put into Revenue Replacement.

Footnotes:

(1) Board supported additional \$300,000 to Welcome baby on 4/12/22, dependent on the participation from local cities. Returned to Board on 3/21/23 after cities determined to contribute. At the time, no category was identified to allocate the \$300,000 from, resulting in an overallocation of ARP. On 7/25/23, the Board allocated \$2,481,372 from several categories to Staff Recommended Projects, which included \$300,000 to account for the Welcome Baby overallocation.

(2) The \$2.5 million remaining to be allocated has been held in reserve for projects based on the YCOE Roadmap (\$2.2 million), Equity projects (\$50,000), and Child Welfare (\$250,000).

(3) At the June 27, 2023 meeting of the Board of Supervisors, the Board supported, in concept, \$1 million of projects in the Water/Wastewater Infrastructure category. These projects have not yet reached the contracting stage.

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YoloCares	Galileo Place	\$ 300,000.00	\$ 225,000.00	Funds to be added to ADHC Tenant Improvements outlay. YoloCares may apply to be a recipient of that funding.
Yolo Community Foundation	Yolo NEON	\$ 326,500.00	\$ 326,500.00	Assistance to local nonprofits for operational improvements.
County	Health Equity Implementation	\$ 115,000.00	\$ 115,000.00	Targeted direct services to address known health equity disparities in select communities.
County	Additional Admin	\$ 12,999.05	\$ 12,999.05	Costs for County staff to administer ARP.
<b>Total</b>		<b>\$ 2,154,499.05</b>	<b>\$ 1,617,791.03</b>	

Funds Available	\$ 1,617,791.03
Total Recommended	\$ 1,617,791.03
Diff.	\$ -

# ESPARTO UNIFIED SCHOOL DISTRICT

Dr. Christina Goennier, Superintendent



“Serving Yolo County since 1868”

26675 Plainfield Street  
Esparto, California 95627

Tel.: (530) 787-3446  
Fax: (530) 787-3033

## **CTE Building Project**

**Category** Food Security, Child Youth and Family, Addressing Educational Disparities, Community Parks and Facilities

**Proposal Title:** Match for Esparto Unified School District Career Technical Education Expansion Program

### **Project Summary**

EUSD is submitting a request for matching funds in the amount of \$1,000,000 to help support our CTE building project for Culinary Arts and Digital Media. This new classroom can be used as a teaching kitchen for our community, Adult education classes and a community feeding kitchen through some of our non-profit partners.

### **Objectives**

- Partner with new Food Hub project to supply a place for culturally relevant recipes to be prepared
- Partner with RISE Inc new Community Center to provide a place for seniors and other community members to have access to a teaching/learning culinary environment
- Partner with local nonprofits to provide access to a facility for providing
- Expanded learning opportunities program to utilize our Farm to Fork grants to grow on EUSD Farms and greenhouse to grow and learn about local agriculture and prepare culturally relevant recipes in the culinary building.
- EUSD was awarded 1.2 million in Proposition 51 dollars to help complete this project.
- EUSD has applied for \$250,000 to go toward a cooler for this project.

**Total Amount Requested** \$1,000,000

	PROGRAM/PROJECT				
	REQUESTED AMOUNT from Yocha Dehe	REQUESTED AMOUNT from Yolo County	PROP 51 Grant Received	Local CTE Funds for Equipment	TOTAL PROGRAM BUDGET
<b>INCOME SOURCES:</b>					
Facilities Program Grants:					
Culinary	\$475,000.00	\$525,000	\$1,225,748	\$531,560.33	\$2,757,308.33
Digital Media	\$1,618,236.33	\$0	\$1,139,072	\$0.00	\$2,757,308.33
Ag Mechanics - Welding	\$1,532,084.33	\$0	\$1,225,224	\$0.00	\$2,757,308.33
<b>TOTAL INCOME</b>	<b>\$3,625,320.66</b>	<b>\$525,000</b>	<b>\$3,590,044</b>	<b>\$531,560.33</b>	<b>\$8,271,925.00</b>

### Esparto High School

#### Esparto High School CTE

Schematic Design/Design Development was February 1, 2021. Communication with architect in 2022 suggested a 7% cost increase which brings brings to a total of \$8,271,925.

PROGRAM		QTY	UNIT	UNIT COST	SUB-TOTAL	TOTAL	TOTAL Plus 7%
Site	Demolition of walks, paving, etc.	1	ls	85,000.00	85,000	743,150	795,170.50
	Rough grading	18,600	sf	3.75	69,750		
	Walks/Paving	7,500	sf	9.00	67,500		
	POT and ramp upgrades	1	ls	75,000.00	75,000		
	Underground utilities	1	ls	325,000.00	325,000		
	Fine grading/Landscaping/Irrigation	18,600	sf	6.50	120,900		
Culinary/ Digital Media	Culinary Classroom	2,191	sf	575.00	1,259,825	3,342,500	3,576,475.00
	Walk-in freezer/ Cooler	1	ls	200,000.00	200,000		
	Pantry Space/ Storage	185	sf	550.00	101,750		
	Storage	56	sf	500.00	28,000		
	Electrical room	57	sf	475.00	27,075		
	Culinary Equipment	1	ls	250,000.00	250,000		
	Media Arts	1,004	sf	575.00	577,300		
	Photography studio	211	sf	575.00	121,325		
	Sound/ Video Editing	198	sf	575.00	113,850		
	Control Booth	139	sf	600.00	83,400		
	Video Production Space	274	sf	575.00	157,550		
	Service counter	139	sf	550.00	76,450		
	Service Center	190	sf	550.00	104,500		
	Storage	79	sf	525.00	41,475		
Digital Media Equipment & lighting	1	ls	200,000.00	200,000			
Welding Building	Welding Classroom	2,093	sf	525.00	1,098,825	1,542,050	1,649,993.50
	Electrical room	91	sf	475.00	43,225		
	Welding Equipment & Ventilation	1	ls	400,000.00	400,000		

**SITE + BUILDING SUB-TOTALS - PHASE 1**

**5,627,700.00    6,021,639.00**

Escalation					0.04	225,108.00	
Design Contingency					0.10	562,770.00	

**TOTAL HARD CONSTRUCTION COSTS**

**6,415,578.00    6,864,668.46**

Architect/Engineering/IOR fees					0.08	513,246.24	
Plan Review Fees					0.025	160,389.45	
Testing and Inspection					0.015	96,233.67	
Misc Legal/Admin Fees/Reimbursables					0.005	32,077.89	
Additional Furniture and Equipment					0.03	192,467.34	
Construction Contingency					0.05	320,778.90	

**TOTAL SOFT COSTS**

**1,315,193.49    1,407,257.03**

**Total Expenses**

**7,730,771.49    8,271,925.49**