

2023-24 Annual Update

Department of ACE
Assessor/Clerk-Recorder/Elections



MARCH 2024

2023-24 Budget Summary

Operating Budget \$10,871,289

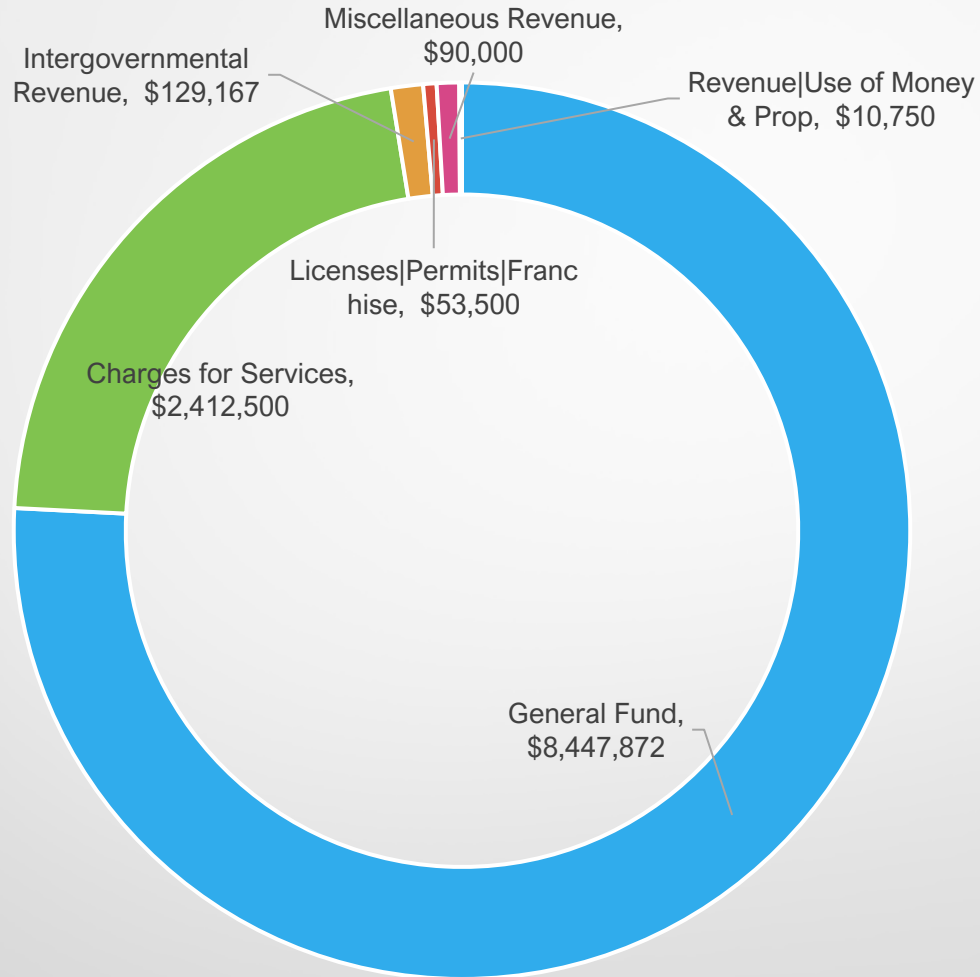
Capital Budget \$302,500

General Fund Contribution \$7,848,541

Full-Time Equivalents 52

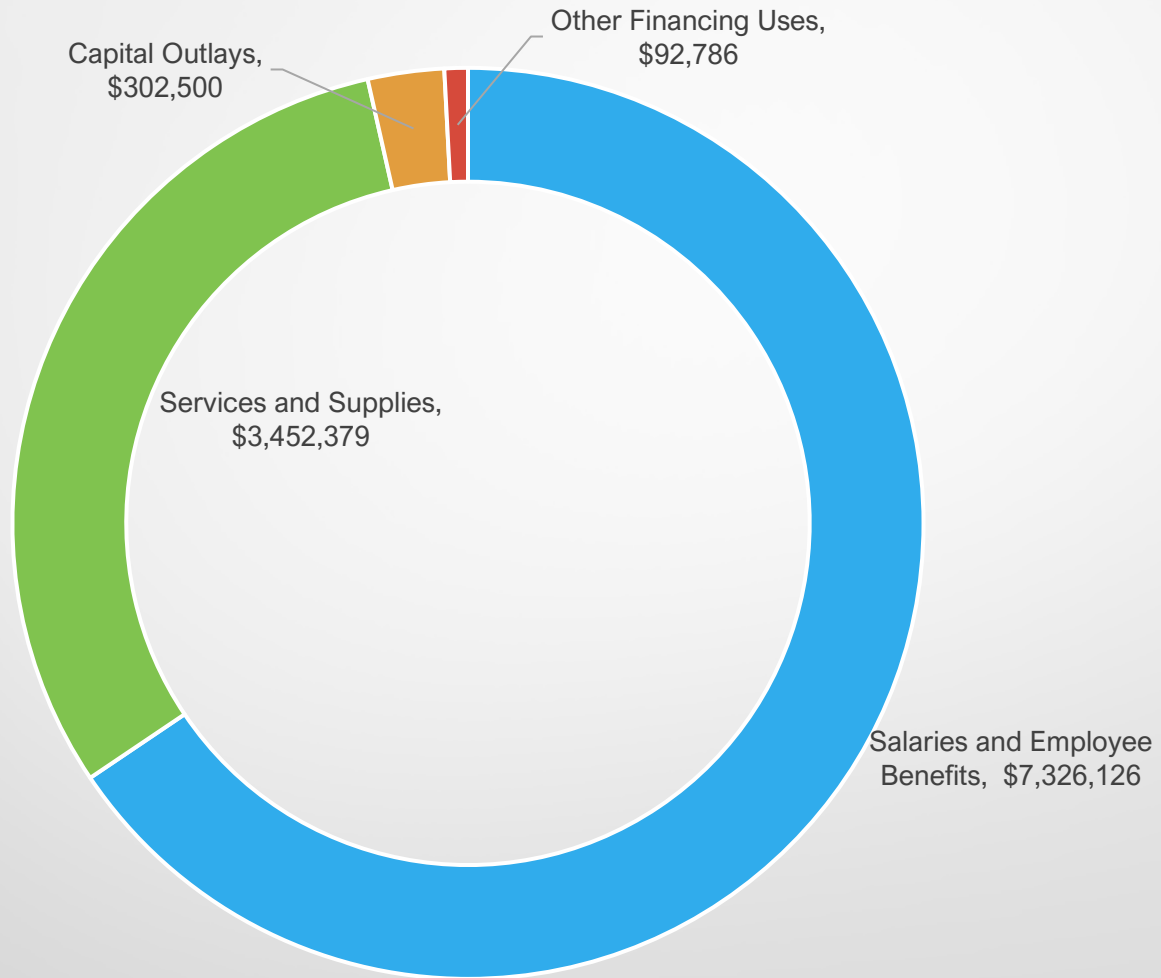


Source of Funds

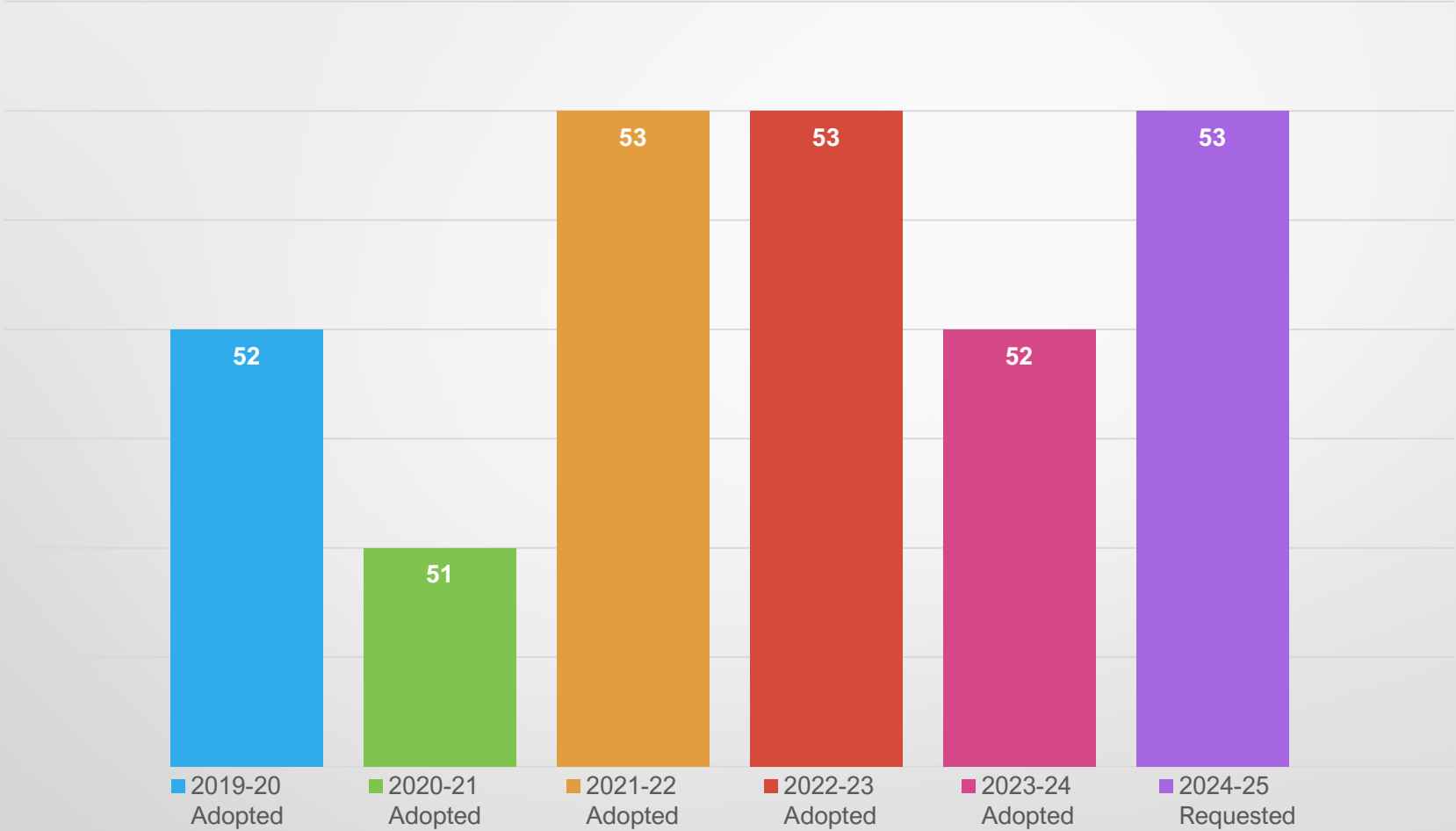


Founded 1850

Use of Operating Funds (by Budget Program)



Staffing Summary



Key Challenges & Emerging Issues

- Assessor
 - Recruiting in the Auditor-Appraiser specialization
 - Training and development of entry-level appraisers to commercial/industrial specialization.
 - Recruiting qualified staff (7 vacancies - 25%)
 - Office space
- Clerk-Recorder
 - Downturn in the market and fewer recordings.
 - Total recorded documents down by 22% (2023 compared to 2022)
 - Expanding product accessibility to customers and increasing workflow efficiency through digitization and modernization
 - Continued implementation of AB 1466
 - Succession planning / cross training of staff
 - Office space



Key Challenges & Emerging Issues

- Elections
 - Lack of adequate space for safe and efficient election processes
 - Security at Election counter
 - Succession planning / cross training of staff
 - Voter's Choice Act Election for Uniform District Election Law (UDEL) Election in November 2023
 - Presidential Primary Election (March 5, 2024)
 - No Party Preference (NPP) voters
 - 44 Ballot styles x 8 parties (AI, DEM, GRN, LIB, PF, REP, NP, NPDEM*)
 - Once language options are included, more than 1,000 ballot variations
- *Nonpartisan Dem ballot style was created due to central committees going to ballot



Anticipated Major Accomplishments FY 2023-24

- Assessor
 - Timely delivery of accurate and complete property tax rolls
 - Deployment of Online Agriculture Annual Reporting Portal
 - Streamlined data flow between Assessor and Clerk-Recorder branch with implementation of Just Appraised solution
- Clerk-Recorder
 - Successful implementation of vital records integration/cross training
 - Increased the number of recorded documents submitted electronically
 - 13,379 documents have been recorded thus far in FY 23-24, of which 73% were recorded electronically, an increase of 25% from FY 22-23
 - Increased the number of orders placed online via Vital Director for Vital Records
 - Successful implementation of phases 1 & 2 of AB 1466
 - Developing AB 1466 website and Geographic Information System (GIS) map product



Anticipated Major Accomplishments

FY 2023-24

- Elections
 - Successfully onboarded ElectStats (yolo county was the first in state to deploy)
 - Started robust street management system audit, review, and correction in collaboration with GIS, Cities, USPS, and UC Davis
 - Successfully deployed Mobile Vote Center (Only available MVC from contra costa county up the state) for 2023 UDEL at Knights Landing
 - Opened and maintained active social media accounts (every type of account including Tik Tok and Threads)
 - Collaborated with GIS to create hot/cold spot map to show where outreach is needed
 - Successfully piloted outreach efforts with community based organization to get higher voter turn out
 - Successfully implemented the online electronic signature cure system (yolo county was the first in state to deploy)
 - Successfully conducted 2023 UDEL Election
 - Successfully conducted 2024 Presidential Primary Elections



Department Major Goals & Objectives

FY 2024-25

- Assessor
 - Launch Commercial/Industrial Valuation Suite
 - Expand usage of new valuation models in property tax system
 - Incorporate additional GIS based solutions
 - Continue to lead and beta-test Online Williamson Act form portal.
 - Digitize Assessment records, and transition to paperless processes
- Clerk-Recorder
 - Expansion of Staff training & employment growth
 - Fully launch online ordering and purchasing of records
 - Complete digitization of all official records prior to 1970
 - Complete phase 3 of Assembly Bill 1466 Implementation Plan, Website & GIS Map
 - Continued work on preservation and digitization of Map Books
 - Increase outreach – including conducting marriage ceremonies periodically in picturesque Yolo County areas



Department Major Goals & Objectives

FY 2024-25

- Elections
 - Expansion of Staff training & employment growth
 - Fully launch new .gov elections website
 - Complete second round of piloted outreach efforts with a large group of community based organizations
 - Conduct November 2024 Presidential General Election
 - Have a safe and secure front counter for elections office



Long Range Goals

- Assessor
 - Explore and adopt emerging technologies to streamline assessment processes and improve accuracy
 - Explore partnerships with other agencies or organizations to cross-verify and validate property information
 - Digitization of all Assessor property files and conversion of File Room to ACE Training & Development Room
 - Construction of two additional offices for Assessor leadership
- Clerk-Recorder
 - Successfully execute all 4 phases of Assembly Bill 1466 Implementation Plan, website & GIS map
 - Complete preservation and digitization of all Map Books
 - Digitization of vital records & integration into our larger recording system



Long Range Goals

- Elections
 - Finish remodeling of elections office to create efficiencies and have a safer and secure workspace
 - Successfully complete robust street management system audit, review, and correction in collaboration with GIS, Cities, USPS, and UC Davis
 - Upgrade voting technology and equipment
 - Upgrading official ballot drop boxes

